

**Victor Valley Community College District
Regular Meeting of the Board of Trustees
Tuesday, August 11, 2020
APPROVED**

1. OPENING ITEMS

1.1 CALL TO ORDER

The Governing Board of Victor Valley Community College District met in the Student Activities Center with the audience joining via Zoom on August 11, 2020. Board President Brady called the meeting to order at 6:00 p.m.

1.2 ROLL CALL

Trustees: Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley, Dennis Henderson

Student Trustee: Bridget Lee

Superintendent/President: Daniel Walden

1.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Michelle Painter, Executive Assistant to the Superintendent/President, led the pledge.

1.4 PUBLIC COMMENT ANNOUNCEMENT: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350).

1.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

None

2. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

Christina Gonzalez

3. BOARD OF TRUSTEE GOALS

3.1 Discussion: Board of Trustees 360-Survey and Self-Evaluation Results

Dr. Walden explained the Board self-evaluation process, commending the Trustees for the great job they did spending 5 hours taking the surveys seriously and talking about the results, including all the comments made. Dr. Walden expressed that he was deeply impressed with how diligent they were with the process, and explained that under agenda item 8 they will vote to accept the evaluation summary, and it will be used as evidence when the accrediting team comes for their visit in the future.

Trustee Wood commented that he felt the conducting of the survey was excellent and gave them good insight. It was nice to receive a tremendous amount of positive feedback, and although the criticisms were few, these are what they should focus on to improve. He felt they all took it seriously, reading all the comments prior to the special meeting, and feels it will help them be a better Board.

Trustee Tarpley concurred with Trustee Wood's comments and encouraged people to respond to future evaluation surveys. They found it very helpful and this format provided people a way to speak to them directly.

Trustee Henderson agreed with all that was said and expressed that this is a good idea to do this annually as it helps them to understand what other people think they should be doing and how to aim in that direction. It is beneficial to the college and the Board.

Trustee Brady commented that in the past several years the Board did their own self-evaluations, and he doesn't feel they were as accurate as this evaluation. The Board agreed that next year we should start the process sooner on the surveys and go bigger, trying to get more responses. He stated the Board is looking out for what is best for the college, and thanked Dr. Walden and PPL, the company that facilitated the survey.

3.2 Discussion: 2020-2021 Board of Trustee Goals

Dr. Walden explained that the Board set and reviewed their goals for the new 2020/2021 academic year, and this is their time to discuss and will vote on them under item 8.

Trustee Tarpley shared her thoughts that she would like to move goal 5 regarding diversity and inclusion to be their first goal.

Trustee Wood stated he was okay with that idea, although he felt it was more symbolic because based on the amount of time and thoughtfulness in all the goals, all the goals are of the highest priority.

Trustee Henderson said the goals are well stated and of high priority.

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 FOUNDATION

Shannon Shannon, President of the Foundation, reported that the Foundation has been working with Student Services to create an online source for students to apply for emergency funding. 308 students each received a \$100 Walmart gift card. Ms. Shannon then shared a student testimonial, and continued her report on the Norm Hurst scholarship fund, stating they met their goal. She reported on funding that the Foundation has received, and that they are asking for Hall of Fame nominations for community all stars. These are due by September 15. Campus grants applications have been received, and she will report out the winners next month.

4.2 ASB STUDENT GOALS

Dr. Walden expressed his appreciation of those Trustees that made it to the ASB retreat which was spread out over 2 weekends. Trustee Tarpley attended all 4-days. He thanked them for their guidance to the students who worked so hard. Student Trustee Bridge Lee expressed her appreciation for those who supported them during their retreat. She explained the work they did at the retreat, stating they will report their progress throughout the year. Dr. Walden also expressed his appreciation of Robert Sewell for his great work. Trustee Brady said that Mr. Sewell is one of the greatest assets the college has, and he brings a level of energy to this college that few bring. He also commented on what a clear leader Ms. Lee has shown herself to be. Dr. Walden asked the Trustees to mark their calendars for July 8-11, 2021 for the next ASB retreat in Big Bear. Trustee Brady expressed his hope that every Trustee makes the next ASB retreat.

4.3 ACADEMIC SENATE

Henry Young, Academic Senate President, reported that he is eager to work collegiality with the Board and other groups. He reported on training of full- and part-time faculty to meet students needs online. He expressed his commitment that all students and faculty of color are treated equally. He is eager to push the college to the next level. Dr. Walden thanked Mr. Young on the meeting they recently had where they covered several things they need to work on, and commended him for stepping up to take on the tasks. He was extremely impressed by his great attitude.

4.4 FACILITIES UPDATE

Steve Garcia, Executive Director of Facilities and Operations, updated the Board on how the campus is preparing for limited face-to-face instruction for the fall semester. He showcased how the custodial staff are disinfecting the campus. Social distancing floor stickers will be placed in multiple locations across the campus to remind students to stay safe. With the state and districts assistance they have been able to provide the campus and nursing programs with an extensive amount of PPE, including surgical masks, infrared thermometers, hand sanitizer and more. Those interested in obtaining these supplies for their department must place a work order. Mr. Garcia also brought the Board up to date on the educational center/stadium. He hopes to provide a presentation on the project in September.

4.5 PRESIDENT'S COMMENTS

Dr. Walden reported he was notified yesterday that beginning in the spring the state will no longer pay for remote classes that are not approved to be taught online and have a trained teacher. This means we will have a good amount of classes online, but we will also be bringing students back for face-to-face classes. Before the state will not allow us to reopen, the college must have a COVID-19 prevention plan in place.

5. REPORTS

5.1 CTA

No representation/no report.

5.2 CSEA

No representation/no report.

5.3 AFT PART-TIME FACULTY UNITED

No representation/no report.

5.4 MANAGEMENT

Frank Castanos reported on professional development training on behalf of the management team.

Trustee Henderson left the room at 6:58 pm

Trustee Henderson returned 7:00 pm

6. CONSENT AGENDA**6.1 PUBLIC COMMENT ANNOUNCEMENT RELATED TO CONSENT AGENDA ITEMS**

None.

6.2 APPROVAL OF CONSENT AGENDA ITEMS

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to approve the consent agenda items in one vote.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

6.3 Approval of Minutes of the July 14, 2020 Regular Board of Trustees Meeting

Resolution: To approve the Minutes of the July 14, 2020 Regular Board of Trustees meeting as submitted.

6.4 AGREEMENT – STERIS CORPORATION

Resolution: To ratify the agreement with STERIS Corporation for the repair and service of the Biology department autoclave onsite. The service period for this agreement is August 1, 2020 through July 31, 2021.

6.5 Contract - San Bernardino County Information Services Department

Resolution: To ratify the contract with San Bernardino County Information Services Department for radio services provided at the Regional Public Safety Training Center.

This contract will encompass a five-year period beginning July 1, 2020 through June 30, 2025.

6.6 Agreement - Hi-Grade Materials Co.

Resolution: To ratify the agreement with Hi-Grade Materials Co.

6.7 Agreement - The Liquidation Company

Resolution: To ratify the agreement with The Liquidation Company.

6.8 Agreement - America's Xpress Rent-A-Car

Resolution: To ratify the agreement with America's Xpress Rent-A-Car.

6.9 Agreement – Fuel Serv, Inc.

Resolution: To ratify the agreement with Fuel Serv, Inc.

6.10 Agreement – Dewey Pest Control

Resolution: To ratify the agreement with Dewey Pest Control.

6.11 Agreement – SecuriTech

Resolution: To ratify the agreement with SecuriTech.

6.12 Independent Contractor Agreement - Creative Health Care Management

Resolution: To ratify the Independent Contractor Agreement with Creative Health Care Management to provide two (2) one-day virtual conferences for Nursing faculty and staff professional development.

6.13 Service Agreement - SignGlasses, LLC

Resolution: To ratify the service agreement with SignGlasses, LLC for an estimated amount of \$25,000.00. The period of this agreement is July 1, 2020 through June 30, 2021.

6.14 Agreement for Legal Services with Liebert Cassidy Whitmore

Resolution: To ratify the agreement renewal with Liebert Cassidy Whitmore for Special Legal Services.

6.15 Agreement- Desert Valley Medical Group, Inc.

Resolution: To ratify the renewal of the agreement with Desert Valley Medical Group, Inc.

6.16 Agreement- Heritage Victor Valley Medical Group

Resolution: To ratify the renewal of the agreement with Heritage Victor Valley Medical Group.

6.17 AFT Part-Time Faculty- Memorandum of Understanding for New Employee Orientation

Resolution: To ratify the Memorandum of Understanding between the District and AFT Part-Time Faculty United Local 6286 for New Employee Orientation.

6.18 MOU - Barstow Community College District

Resolution: To ratify the MOU for partnership with Barstow Community College on the California Virtual Campus - Online Education Initiative grant.

6.19 Clinical Facility Use Contract

Resolution: To ratify an agreement between Victor Valley Community College District and Victor Valley Global Medical Center for facility use. The period of this agreement is from July 1, 2020 through June 30, 2022.

6.20 Student Affiliation Agreement

Resolution: To ratify an agreement between Victor Valley Community College District and Beverly Hospital for facility use. The period of this agreement is June 30, 2020 through June 30, 2022.

6.21 Agreement Renewal - Unifirst

Resolution: To ratify and renew the existing 3-year (36-month) agreement with UniFirst.

6.22 Student Unpaid Field Internship Agreement - San Manuel Band of Mission Indians

Resolution: To ratify an agreement between Victor Valley Community College District and San Manuel Band of Mission Indians providing an unpaid field internship for students enrolled in the Emergency Medical Services-EMT & Paramedic / Firefighter 1. The term of this agreement shall become effective upon execution of the agreement by both parties and shall remain in effect for three (3) years from the effective date.

6.23 Independent Contractor Agreement - TECH4FIT

Resolution: To ratify an Independent Contractor Agreement with Patricia Pena, DBA Tech4Fit to maintain and repair all Weight Room and Adaptive PE lab equipment as required by the District for safety and usability.

6.24 Independent Contractor Agreement with BankMobile Technologies, LLC

Resolution: To ratify a 5-year Independent Contractor Agreement with BankMobile Technologies, Inc. to disburse all Federal Student Aid credit balances under Title IV of the Higher Education Act of 1965. The initial term of this agreement will end on June 30, 2023.

6.25 Agreement - Public Agency Law Group

Resolution: To ratify the three-year agreement with Public Agency Law Group in the amount of \$60,000.00.

6.26 Agreement - H2 Environmental Consulting Services, Inc.

Resolution: To ratify the agreement with H2 Environmental Consulting Services, Inc. in the estimated amount of \$7,935.00.

6.27 CUPCCAA Agreement - Cook Coatings. Inc.

Resolution: To ratify the CUPCCAA agreement with Cook Coatings, Inc. in the amount of \$100,878.00.

6.28 Silver Creek Industires, LLC Deductive Change Order-Credit

Resolution: To ratify the deductive change order/credit to the District from Silver Creek in the amount of \$1,289.00.

6.29 CUPCCAA Agreement - Lake Rehab Project F-660

Resolution: To ratify the CUPCCAA agreement with Sanderson Landscape Solutions in the amount of \$194,650.00

6.30 CUPCCAA Agreement - Library Window Caulking Project F-670

Resolution: To ratify the CUPCCAA Agreement with Sta-Dry Waterproofing & Construction Services, Inc. in the amount of \$129,815.00.

6.31 Agreement - Environment Planning Development Solutions, Inc.

Resolution: To ratify the agreement with Environment Planning Development Solutions, Inc. in the estimated amount of \$49,820.00.

6.32 Agreement Renewal: DLT Solutions, LLC. (KACE)

Resolution: To ratify the agreement with DLT Solutions, LLC. in the estimated amount of \$17,544.00.

6.33 Agreement Renewal: Valsoft Corporation (SARS Software)

Resolution: To ratify the agreement with Valsoft Corporation in the estimated amount of \$9,000.00.

6.34 Eureka Annual Contract Renewal

Resolution: To ratify the Contractor renewal between Victor Valley College and Eureka to extend the windows and internet and license to be used in the transfer center for the period of this agreement from July 1, 2020 through June 30, 2021.

6.35 Contract Ed: Chaffey College / InTech Center 2020-2021

Resolution: To ratify a service agreement with Chaffey College / InTech Center. InTech will fund our first Industrial Mechanical - Period 2 cohort through their California Apprenticeship Initiative (CAI) grant. Classes to be held at the High Desert Training Center (SCLA) beginning Fall 2020 through 2021. Fall 2020 course expected to generate a maximum amount of \$15,724.80. Entire agreement not to exceed \$31,200 for the year.

6.36 Agreement - Agiliti Health Inc.

Resolution: To ratify an agreement between Victor Valley Community College District and Agiliti Health, Inc, for ventilator rental use. The period of this agreement is March 18, 2020 through May 15, 2022.

7. ACTION AGENDA**7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS**

None

8. BOARD OF TRUSTEES - ACTION AGENDA**8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA**

None

8.2 Board of Trustees 360-Survey and Self-Evaluation Results

It was MSC (Henderson/Tarpley, Advisory Vote: Yea, 5-0) to accept/approve the evaluation results provided by PPL resulting from the 360 Survey and self-evaluation process that took place at the Special Board meeting on June 23, 2020.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.3 Approve Governing Board of Trustee Goals for 2020 - 2021

It was MSC (Wood/Henderson) opening discussion on item 8.3

Discussion: Trustee Tarpley would like Goal #5 moved to the Goal 1 to emphasis the importance of the goal.

It was MSC (Tarpley/Wood) to approve and adopt the Governing Board of Trustee Goals for the 2020/2021 academic year moving Goal #5 to be listed as Goal #1.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

9. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

No items.

10. ADMINISTRATIVE SERVICES - ACTION AGENDA

No items.

11. HUMAN RESOURCES - ACTION AGENDA

No items.

12. INSTRUCTION - VICE PRESIDENT - ACTION AGENDA

No items.

13. INSTRUCTION - HASS

No items.

14. INSTRUCTION - HSPSIT

No items.

15. INSTRUCTION - INST. OPERATIONS**15.1 Curriculum Changes**

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to approve the curriculum changes that were made August 4, 2020 and have been recommended by the College Curriculum Committee.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

16. INSTRUCTION - STEM

No items.

17. INSTRUCTION - STUDENT EQUITY/SUCCESS

No items.

18. STUDENT SERVICES - ACTION AGENDA

No items.

19. INFORMATION/DISCUSSION

19.1 Emeritus Status

Informational only.

19.2 First Read: Board Policy 3420 - Equal Employment Opportunity

Dr. Walden explained that the Board Policies must have a first and second read and approval to adopt, edit or review policies. Each month the Board will get a group of policies to discuss and vote on in the future. The Board had the opportunity to read over the policies before the meeting.

The Board thanked Mrs. Painter for working on these policies and sending them forward ahead of time to get through them in a timely manner.

19.3 First Read: Board Policy 3501 - Campus Security and Access

19.4 First Read: Board Policy 3715 - Intellectual Property

19.5 First Read: Board Policy 3710 - Securing of Copyright

19.6 First Read: Board Policy 6307 - Debt Issuance and Management

19.7 First Read: Board Policy 6740 - Citizens' Oversight Committee

20. BOARD COMMUNICATION

20.1 Individual Board of Trustees Reports

Student Trustee Bridget Lee reported that this week she went to the CCLC Trustee virtual Workshop. They covered a lot of things, such as advocacy, accreditation, participatory governance and learning how to lead effective teams. She expressed her appreciation of how the Board functions.

Board Vice President Pinkerton reported that he is very proud of Trustee Tarpley, who he once opposed, stating that he was wrong, and he has been pleasantly surprised by her and glad she is on Board, and is especially proud that he is a part of this Board for a few more months.

Board Clerk Wood talked about the ASB retreat. He has mixed feelings about their goals work ending so early as he is used to this work taking much longer and enjoys those sessions, but it all came together great. Trustee Wood stated that they kept their distance during the retreat and the council worked hard on their goals. He congratulated Ms. Lee and said to keep up the good work.

Trustee Tarpley thanked Trustee Pinkerton for his kind words. She reported that she attended all 4 days of the ASB retreat, and enjoyed her time with the students stating that is the reason she is here, and she feels blessed and that she learned just as much as the students. She reported that they took a tour of the campus and thanked Robert Sewell for this, and expressed her thankfulness for being a part of the VVC family.

Trustee Henderson said he knows where Trustee Pinkerton is coming from regarding not voting for a current Board member and finding they were an excellent choice.

Board President Brady commented that Trustee Tarpley is an asset and this is the first time a Trustee has been appointed and then ran unopposed. Trustee Brady stated that on September 30, 2020 they will debut the high desert survey report, and they hope to attract 10k people to attend the zoom event.

21. ADJOURNMENT

21.1 Adjourn August 11, 2020 Board of Trustees Regular Meeting

There being no further action brought before the Governing Board, it was MSC (Henderson/Wood, Advisory Vote: Yea, 5-0) to adjourn the meeting at 7:28 p.m.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley