



**MINUTES**  
**Victor Valley Community College District**  
**Board of Trustees Regular Meeting**  
**Tuesday, October 11, 2016**

Place: **Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

1. OPEN SESSION

1. PUBLIC COMMENT ANNOUNCEMENT

2. STUDY SESSION

2.1 Victor Valley Community College District Foundation Report  
Board President Pinkerton called the study session to order at 4:34pm.

2.2 Study Session Roll Call

John Pinkerton, President: Present  
Brandon Wood, Vice President: Present  
Marianne Tortorici, Clerk: Present  
Dennis Henderson, Trustee: Absent as he had to take his Mother-in-Law to urgent care.  
Joseph W. Brady, Trustee: Present  
Marco Aguayo, Student Trustee: Absent  
Roger Wagner, Superintendent/President: Present

Eric Schmidt reported by thanking the board for allowing them to make their Building Bridges PowerPoint presentation. The Board of Trustees were provided a handout of the presentation. Carol Yule, Eric Schmidt, Kirk Riding, Shannon Shannon, and Mike Nutter, were the presenters. PowerPoint consisted of History / Achievements of the Foundation: Built in 1975 to Facilitate the lease of a Child Development Center, Support of Measure JJ, Instrumental in Accreditation of the Aviation School, Secured an Aircraft from FedEx, Campaign for Classes 2013 (20 new classes created), Secured a \$2 million gift from Dr. Reddy for naming of The Heath and Sciences Building, History of their partnerships, \$3 to \$1 fundraising, Salary, contract and community education management, Advantages, grants proposal development, scholarship management, philanthropy & corporate gift solicitation, champions of education, philanthropic gift solicitations, influence, Board of Directors, robust relationships with local business and industry, brokering partnerships, VVC job shadow program, impact, increase access for students, more tutors to increase student success, new equipment for better technology (portable NMR, EKG machine), campus grants, impact awards, 2013 case gold award region VII campaign for classes, and great alumni hunt.

Study session adjourned at 5:53 p.m.

### 3. OPEN SESSION

#### 3.1 CALL TO ORDER

The Board of Trustees of the Victor Valley Community College District met in open session on October 11, 2016 in the Board Room. Board President Pinkerton called the meeting to order at 6:07 p.m.

#### 3.2 ROLL CALL

John Pinkerton, President: Present  
Brandon Wood, Vice President: Present  
Marianne Tortorici, Clerk: Present  
Dennis Henderson, Trustee: Absent as he had to take his Mother-in-Law to urgent care.  
Joseph W. Brady, Trustee: Present  
Marco Aguayo, Student Trustee: Absent  
Roger Wagner, Superintendent/President: Present

#### 3.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Dr. Board Led the Pledge of Allegiance to the flag.

Board President Pinkerton asked the board and the public to join together and sing The National Anthem led by David C. Snow.

#### 3.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

Trustee Tortorici would like to move action items 12.2, 12.3, & 12.4 to the beginning of the meeting, before the Consent Agenda Items. Dr. Wagner stated that this can be done after the reports and before Consent.

### 4. SUPERINTENDENT/PRESIDENT'S REPORT: None

#### 4.1 FOUNDATION

Eric Schmidt thanked the Board of Trustees for allowing them to make their presentation during the study session portion of the agenda. Eric reported out on Foundation events and accomplishments.

#### 4.2 ASB student goals

1. Student Trustee Marco Aguayo reported on ASB goal #7 (The ASB urges the college to expand tutoring services to include scientific disciplines, and include evening hours to serve working students). Catherine Abbott stated that she has contacted TJ Kennedy regarding tutoring services as the Foundation is only responsible for supplying the resources as they receive money for tutoring. Champions for education has a line item for tutoring.

#### 4.3 ACADEMIC SENATE

No Report, not present.

#### 4.4 ACCREDITATION STEERING COMMITTEE:

Peter Maphumulo reported that in the agenda there is one thing that he is very proud of as it speaks to what Marco has brought to the Board's attention. A year ago we came to you for the creation of the position called the Associate Dean, and the position was granted. He is coming back to the Board to allow the gentleman hired under the Associate Dean position to grant him a full-time Dean position. Peter elaborated stating that all the services that have been scaled are now represented in the mall that Marco is part of. VVC has housed all the resources and activities under one person, his responsibilities have grown. Asking the board to approve the position. VVC has put under this position ESL, Basic Skills, Tutoring Services, Non-Credit programs in addition to Student Equity in which the position was hired for last year. Looking for a centralized Student Success Center which will house all the activities related to the things that the college does outside the classroom to provide assistance to the students in one space. Peter reported that we are a little behind, had to postpone the first reading and first draft by one week, we are back on track, proud of faculty, staff, and administrators who have been working diligently to put this complex document together. Will be able to provide the first reading during College Council next week. Trustee Tortorici said the mission of the college and goals, the board has to approve and the document is due in January, assume the Board will receive a copy of the draft. Peter deferred the question to Roger who stated College Council has identified that the mission statement needs to be revised, put together a task force to review that. So for Accreditation purposes we will need to bring the existing mission statement to the Board to review and approve it knowing that we have a task force looking to change it which will show the Accreditation team that it is ongoing. Trustee Tortorici asked if the target for the Board to receive the draft copy will be in December. Peter stated yes and that they will receive a much more complete document.

Peter elaborated on the requirement by ACCJC in terms of the review of the mission is just that there is evidence that the Board has currently looked at the mission and the mission still represents what the institution is doing. Trustee Pinkerton asked if we are on track with our progress on our number one task. Peter said we are on track and doing very well however the areas where we are a little vulnerable is around some of the original 9 recommendations. Some of the 9 recommendations had to do with policy, with the Board. The first place they look when they come after an institution has been sanctioned is the previous recommendations during the comprehensive evaluation from the past. They look at how well we have done in the areas that we were sanctioned for. Peter personally feels really good, we have remained current. Faculty, Staff and Administrators continue that path of continuously improving the things that we are doing, able to show sustainable and ongoing improvement to the ACCJC. Peter feels good about it. Trustee Brady said that we have great leadership and feels good about being a trustee, we have communication with ASB and applauded Peter and Roger.

#### 4.5 FACILITIES UPDATE

Steve Garcia reported on the happenings around campus, current items requesting approval on the agenda, future agenda items, the One Stop, Apple Valley bike path, River Walk, and the new Chair on the Bond Oversight Committee is Val Christensen.

#### 4.6 ACCREDITATION EDUCATION

Roger handed copies to the board regarding accreditation education and elaborated on the handout.

#### 4.7 REPORT ON DISTRICTING STUDY

Roger introduced Elaine from the League and Paul Mitchell. Redistricting services are provided by the League. Paul Mitchell elaborated on the PowerPoint presentation, What is redistricting, The Gerrymander, Why should anyone care, Traditional redistricting principles should be followed by Community College Districts, Communities of Interest bringing like people together for representation, What is the CVRA, What will redistricting partners look for, What is racially polarized voting, the final question is would election by district empower subgroups to influence elections. Redistricting lowers the bar for someone coming into to sue VVC, Districts need to comply with the California voting rights. What are the next steps, Paul will provide the preliminary maps and obtain a waiver from the Community College Chancellors Office. Avoiding cost of a redistricting election as it can be Board approve. Trustee Tortorici asked how many community colleges are at large. Paul stated that he will get the exact numbers of the colleges at large. He also stated that the law allows 7 members. Boundaries would need to be decided by the Board. Trustee Pinkerton elaborated on not wanting to go down the polarization road. Paul would need input if they went forward. Trustee Brady asked if we had any complaints, and if it's not broken then don't fix it and have we had anyone filing suit. Dr. Wagner said there has been suits with other agencies in the District, this will protect us. Paul answered all the Trustees questions. Trustee Pinkerton thanked Paul for giving the presentation and asked Sharon to get his contact information. Primary number is the US Census on April 1<sup>st</sup>, secondary number the American Survey, third is the number of registered voters.

#### 4.8 REPORT ON STUDENT SUCCESS SCORE CARD

Mark Clair introduced himself and presented the 2016 score card PowerPoint presentation in four parts. The PowerPoint presentation consisted of the history, what is the goal for student success which consists of remediate, persist, Earn 30 units and elaborated on the Student Success Goals. Goal number one is student success, expanding definition of success, first year experience strategies, new education; systems/process improvements, progress communications to students, streamlining schedule development, evaluating how we access students; institutional climate improvement, student campus climate, phase 2 focus groups, expanding professional. Mark elaborated more on the plans and Marco elaborated on ASB goals and presented a video supporting ASB goals with Roger elaborating on the orientation video. Marco Publicly thanked the board and staff, Mike McCracken, Robert Sewell, Jason Chong, Justin Gatewood, and Art Lopez for accomplishing the orientation video. The Board shared their concerns. Marc answered the board questions. Marc stated that another survey will be coming out and might be able to address their concerns. The assembly bill mandated scorecard is the same for every community college.

### 5. REPORTS

5.1 CTA - No Report, Not Present.

5.2 CSEA – Roger reported out by stating that if CSEA were here they would discuss class size, continue to dialog across the table on how we use student workers, and substitutes. They have tentative approval on Article 5.

5.3 AFT PART-TIME FACULTY UNITED – No Report, Not Present.

5.4 MANAGEMENT: No Report.

## 6. CONSENT AGENDA:

Roger Wagner asked if the Board of Trustees will allow David Perez to speak on his non agenda item instead of waiting till the end of the meeting. The Board of Trustees approved his request.

### 6.1 Public Comments related to Consent Agenda Items

None

Trustee Tortorici requested that agenda items 12.2, 12.3, 12.4 be moved from action agenda prior to voting on consent agenda items. Trustee Brady made a motion to move the items ahead of consent, Trustee Wood seconded, 4-0-0-1 (motion approved).

It was MSC (Brady/Wood, 4-0-0-1) to approve agenda items 12.2, 12.3, 12.4.

12.2 Academic Administrator Appointment, Interim Director of the Associate Nursing Program and Allied Health

12.3 Management Appointment, Interim Director of Human Resources

12.4 Management Appointment, Interim Director of Fiscal Services

Technology break: 8:35pm

Reconvened: 8:40 pm

### 6.2 APPROVAL OF CONSENT AGENDA ITEMS

Trustee Tortorici pulled agenda item 6.4, motioned by Trustee Wood, Seconded by Trustee Pinkerton, 4-0-0-1 (motion approved) to pull the item. Trustee Wood made a motion on agenda item 6.4, seconded by Trustee Tortorici for discussion.

Trustee Tortorici would like more information added to the minutes pertaining to the Special Board of Trustees meeting held on September 16, 2016. The minutes did not indicate that the board formed a sub-committee to work with the Foundation, would like it added to the outcome as a vote was taken and a sub-committee was formed which consists of Trustee Pinkerton & Trustee Brady, 5-0 vote. Roger will provide Victoria with the information as he was the note taker during the meeting. Roger stated that the list of potential joint initiatives were developed during a second meeting that will be scheduled.

It was MSC (Wood/Brady, 4-0-0-1) to table item 6.4 and bring the amended minutes back to a future board meeting for a vote.

It was MSC (Wood/Brady, 4-0-0-1) to approve the Consent Agenda items in one motion.

- 6.3 Approval of the August 9, 2016 Minutes of the Regular Board of Trustees Meeting
- 6.4 Approval of the September 16, 2016 Minutes of the Special Board of Trustees Meeting
- 6.5 Contract - CPL Productions
- 6.6 Contract - Quick Caption
- 6.7 Independent Contractor Agreement - Virtual Enterprises International, Inc
- 6.8 Independent Contractor Agreement - San Bernardino Community College District
- 6.9 Equipment Purchase - Stotz Equipment
- 6.10 Equipment Purchase - DV Trailers
- 6.11 Sales Contract - Greiner Buick GMC
- 6.12 Agreement - Tri County Pump Company
- 6.13 Agreement - H&L Charter Co., Inc.
- 6.14 Agreement - Ebmeyer Charter and Tour
- 6.15 Agreement Renewal: Tricade
- 6.16 Agreement: Ferrilli Information Group (Shopping Cart)
- 6.17 Independent Contractor Agreement- Samuel Sepuya, M.D.
- 6.18 Field Experience Agreement - Grand Canyon University
- 6.19 Equipment Purchase - Supplyworks
- 6.20 Agreement - Cooley Construction, Inc.
- 6.21 Notice of Completion - Compass Energy Solutions
- 6.22 Independent Contract Agreement - Dennis Hory DBA West Coast Microscope Service
- 6.23 Independent Contractor Agreement for Math Grant Symposium
- 6.24 Independent Contractor Agreement - Dr. Boaler
- 6.25 Library Online Database Subscriptions
- 6.26 2016 Student Success Scorecard
- 6.27 AGREEMENT - H & L CHARTER CO. INC.
- 6.28 Independent Contract Agreement - Varela Consulting, LLC
- 6.29 Amended Agreement - Ellucian
- 6.30 Board of Trustees Payments Report
- 6.31 AGREEMENT - DRYKEF, INC.
- 6.32 Agreement - Compressed Air Specialties, Inc.
- 6.33 Independent Contract Agreement - Patricia Pena, DBA Tech4Fit
- 6.34 Independent Contract Agreement - Richard Irvin DBA: Service Plus
- 6.35 Request for Disposal of Obsolete/Surplus Equipment - Construction Tech Paint Booth
- 6.36 Non-Classified Employees
- 6.37 Agreement - Municipal Emergency Services, Inc.
- 6.38 Board Delegation-Certify/Attest Board Action
- 6.39 Secure ID Token Authorization and Access
- 6.40 Revolving Cash Fund Custodial Change

## 7. ACTION AGENDA

## 8. BOARD OF TRUSTEES - ACTION AGENDA

### 8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

9. SUPERINTENDENT/PRESIDENT - ACTION AGENDA: None

10. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA

10.1 Contract - CSRI (University Enterprises Corporation)

It was MSC (Brady/Wood, 4-0-0-1) to approve the contract with CSRI (University Enterprises Corporation).

10.2 Curriculum Changes

It was MSC (Brady/Wood, 4-0-0-1) to approve the Curriculum Changes.

10.3 Contract Ed. ASE/FCC Victorville OY2

It was MSC (Brady/Wood, 4-0-0-1) to approve Contract Ed. ASE/FCC Victorville OY2.

11. ADMINISTRATIVE SERVICES - ACTION AGENDA

11.1 Agreement: Meridian IT

It was MSC (Brady/Wood, 4-0-0-1) to approve the Agreement: Meridian IT.

11.2 Award Contract - Los Angeles Air Conditioning, Inc. - Heat Pump & Package Unit Replacement Bid F-390

It was MSC (Brady/Wood, 4-0-0-1) to approve the Award Contract - Los Angeles Air Conditioning, Inc. - Heat Pump & Package Unit Replacement Bid F-390

12. HUMAN RESOURCES - ACTION AGENDA

12.1 Approval of Academic Equivalency Request - coursework

It was MSC (Tortorici/Brady, 4-0-0-1), to approve the Academic Equivalency Request - coursework

12.2 MOVED AHEAD OF CONSENT Academic Administrator Appointment, Interim Director of the Associate Nursing Program and Allied Health

It was MSC (Brady/Wood, 4-0-0-1) to approve the Academic Administrator Appointment, Interim Director of the Associate Nursing Program and Allied Health.

12.3 MOVED AHEAD OF CONSENT Management Appointment, Interim Director of Human Resources

It was MSC (Brady/Wood, 4-0-0-1) to approve the Management Appointment, Interim Director of Human Resources.

12.4 MOVED AHEAD OF CONSENT Management Appointment, Interim Director of Fiscal Services

It was MSC (Brady/Wood, 4-0-0-1) to approve the Management Appointment, Interim Director of Fiscal Services.

## 12.5 Update Job Description and Salary Placement for Associate Dean of Student Equity and Success

It was MSC (Brady/Wood, 4-0-0-1) to approve the update Job Description and Salary Placement for Associate Dean of Student Equity and Success

Trustee Wood made a motion to amend and add the language to delete the current position of Associate Dean, Trustee Brady seconded the motion (4-0-0-1) passes.

## 12.6 Increase hourly pay of Life Drawing Models (short-term workers)

It was MSC (Tortorici/Wood, 4-0-0-1) to approve the increase hourly pay of Life Drawing Models (short-term workers)

## 13. INFORMATION

### 13.1 Co-Op Education Student Unpaid Internship with Pomona Police Department

### 13.2 Co-Op Education Student Unpaid Internship with Victor Community Support Services

### 13.3 Co-Op Education Student Unpaid Internship With World Gym

### 13.4 Quarterly Financial Reports

## 14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: David Perez

## 15. BOARD COMMUNICATION:

Student Trustee Aguayo: reported on the ASB side, last week approved money to send five child development students to attend a National Convention NYAEC in November also sending five California Nursing students to a CNSA Convention. \$30k in scholarships have been approved, rolling out spring 2017 focus is to help students purchase books. ASB will be helping the Child Development Center safe Halloween event October 28<sup>th</sup>. ASB will be traveling to CCCSAA conference (California Community College Student Affairs Association) next weekend, the 21<sup>st</sup> - 23<sup>rd</sup>.

Trustee Brady stated that we covered a lot Mr. President.

Trustee Tortorici reported that she had the opportunity attend the combined meeting with the Foundation and our Board, productive meeting, glad they formed a sub-committee to continue the conversation to come up with a couple of common goals, attended the back to school breakfast sponsored by the Foundation which was great to interact and exchange ideas with the students. Thanked the Foundation for the presentation and she liked the video, and hopes they are successful in distributing it to a variety of places and maybe showing it off to other Foundation organizations.

Trustee Wood reported that he believe services were held yesterday for Deputy Runstrom who was a resident of Spring Valley Lake, loss to our community and a loss to the Sheriff's department. Give good thought to the Deputy Runstrom and his family.



Trustee Brady seconded on Trustee Tortorici's report on the Foundation meeting and forming the sub-committee as it was good, nice, everyone was there, good conversation, and covered a lot. He agreed to be on the sub-committee. Lot of opportunity and hope to bring transparency.

Trustee Pinkerton there has been a little bit transpired over the last couple of weeks. Likes that President Wagner is proactive on the election process, proactive in regards to student equity in a number of areas and the board is transparent. The Board has shown everyone in the community matters their voice matters, this is their college, hope to keep moving forward in a positive direction. Looking forward to Brandon's leadership coming up. Brandon will bring a great vision to next year and looking forward in seeing where we are headed next year. If nothing else happens want to make sure that we set a trajectory that every board should be measured by. Leave a legacy that the board is getting better and we are transparent. Thinking about Trustee Henderson as he is in his thoughts and prayers tonight. The board was unified tonight. Thanked the Foundation for giving a stellar presentation. Thanked Dr. Maphumulo for listening to him.

#### 16. ADJOURNMENT

It was MSC (Brady/Wood, 4-0-0-1) to adjourn the meeting at 9:06 p.m.

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Dennis Henderson, Clerk

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Date Approved

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Dennis Henderson, Clerk

12/13/16  
Date Approved