

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: October 12, 2010

Place: Closed Session: 4:30-5 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 5 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

This meeting will be electronically recorded

1. **CALL TO ORDER** 4:30 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 4:30-5 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

- 2.1 **RECESS TO CLOSED SESSION**

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. **OPEN SESSION REGULAR MEETING** 5 p.m.
3.1 Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the September 14, 2010 regular Board meeting.
- 5.2 Out of State Travel – Student Travel
Approval of the out of state travel to allow the Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 10, 2010 through November 14, 2010. Students will be accompanied by Robert Sewell and Deanna Murphy. Fiscal Impact: None to the District, ASB Funds not to exceed \$20,000.00.
- 5.3 Independent Contractor Agreement – Maria E. Huizar
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Maria E. Huizar to provide parenting workshops to Gear Up Program schools from October 15, 2010 through November 30, 2010. Fiscal Impact: \$3,000.00, budgeted item, grant funded.
- 5.4 Agreement – Apple Valley Fire Protection District
Ratification of the agreement between Victor Valley Community College District and Apple Valley Fire Protection District to provide general maintenance on various fire apparatus vehicles. The period of this agreement is from September 1, 2010 through June 30, 2011. Fiscal Impact: Not to exceed \$15,000.00.
- 5.5 Agreement – H & E Equipment Services
Ratification of the agreement between Victor Valley Community College District and H & E Equipment Services for the rental of two 35 foot scissor lifts to be used at home football games. Fiscal Impact: Not to exceed \$1,916.96, budgeted item.

5.6 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$2,100.00 income to the District.

Vendor:	Income to the District
Denny's Restaurant - Barstow	\$ 300.00
Rinconsito Del Mar	\$ 300.00
Elk's Lodge - Victorville	\$ 300.00
Panda Express – Mall of Victor Valley	\$ 300.00
Gus Jr's #10	\$ 300.00
Sultana High School	\$ 300.00
Super Target – Apple Valley	\$ 300.00
Total:	\$ 2,100.00

5.7 Out of State Student Travel – Political Science

Approval of the out of state student travel to allow students from the Political Science Department and a District approved volunteer to travel to Washington, DC to participate at the National Model United Nations Conference from October 27, 2010-October 31, 2010. The group will be accompanied by Professor Bozonelos. Fiscal Impact: Not to exceed \$10,000, budgeted item.

5.8 Partnership Agreement – Butte-Glenn Community College District

Ratification of the partnership agreement between Victor Valley Community College District and Butte-Glenn Community College District to participate in the Early Access Program (EAP)/Stepping Into your Future Pilot Project. Fiscal Impact: \$3,000.00 income to the District.

5.9 Independent Contractor Agreement – Pula Legal Interpreting Network

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Pula Legal Interpreting Network to provide interpreter services at the September 14, 2010 Board of Trustees meeting. Fiscal Impact: \$300.00, budgeted item.

5.10 Agreement – Strata Information Group (Consulting Services)

Ratification of the agreement between Victor Valley Community College District and Strata Information Group to provide consulting services for Datatel Colleague and associated products including Webadvisor. Fiscal Impact: \$25,000.00, budgeted item.

5.11 Independent Contractor Agreement – Anton P. Morrisette

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Anton P. Morrisette to provide project management support to the Datatel System. The period of this agreement is from September 7, 2010 through March 30, 2011. Fiscal Impact: \$30,000.00 (\$75 per hour, not to exceed \$5,000 per month), budgeted item.

5.12 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.13 Agreement Renewal – 403(b) Plan Third Party Administrator

Approval of the renewal agreement with Schools First Federal Credit Union to provide third-party administrator services for the voluntary 403(b) retirement plan effective July 1, 2010. Fiscal Impact: None

5.14 Amended Agreement – MailFinance, Inc.

Ratification of the amended agreement between Victor Valley Community College District and MailFinance, Inc. for a 51 month lease that provides a postage machine for the District's postal services. Fiscal Impact: \$6,565.08 per year, budgeted item.

- 5.15 Agreement – Kelley's Underground Construction, Inc.
Ratification of the agreement between Victor Valley Community College District and Kelley's Underground Construction, Inc. to provide equipment and labor to excavate the Department of Fish and Game (DFG) outflow that passes through District owned property to prevent flooding of the solar field. Fiscal Impact: \$9,300.00, budgeted item.
- 5.16 Agreement – Ferrellgas
Ratification of the agreement between Victor Valley Community College District and Ferrellgas to enter into a three year agreement to supply a 125 gallon propane storage tank and the propane for the heating units for Building 75C, Football offices. Fiscal Impact: The anticipated expense is \$1,000.00, budgeted item.
- 5.17 Agreement – High Desert Alarm
Ratification of the agreement between Victor Valley Community College District and High Desert Alarm to upgrade the fire alarm system in the Main Gymnasium building #71. Fiscal Impact: \$5,968.73, Local Bond Funded.
- 5.18 Agreement – Compass Energy Solutions
Ratification of the agreement between Victor Valley Community College District and Compass Energy Solutions to complete an investment grade audit to evaluate, design, and identify cost effective energy efficient and renewable projects. Fiscal Impact: \$20,000.00 – Fund 71 expenditure.
- 5.19 Agreement – Vector Resources, Inc. (Vector Insight)
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase Vector Insight Managed Services which will provide efficient technical support for Cisco VoIP Systems. Fiscal Impact: \$20,769.00, budgeted item.
- 5.20 Curriculum Changes
Approval of the curriculum changes that were approved by the committee on September 9, 2010. Fiscal Impact: None
- 5.21 Renewal Agreement – Evisions (FormFusion)
Ratification of the agreement between Victor Valley Community College District and Evisions for maintenance for Form Fusion software. An integration tool utilized within Datatel for specialized printing jobs, i.e., checks, rosters, etc. The period of this agreement is from November 1, 2010 through October 31, 2011. The Fiscal Impact: \$3,256.00, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda YES ___ NO ___

7.0 SUPERINTENDENT/PRESIDENT

7.1 Agreement – Datatel, Inc. (Consulting Services) YES ___ NO ___

Approval of the renewal agreement between Victor Valley Community College District and Datatel, Inc for consulting. Fiscal Impact: \$56,250.00, budgeted item.

10. ADMINISTRATIVE SERVICES

10.1 Foundation Donations YES ___ NO ___

Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$21,775.39 and transferred \$103,934.45 in student scholarships for a total cash contribution of \$125,709.84. The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at \$3,215.00. Fiscal Impact: \$128, 924.84 to the District.

10.2 Public Hearing and Adoption of the 2010-2011 Budget YES ___ NO ___

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the initial 2009-10 budget proposal
- c) The board president hereby declares the hearing closed

Fiscal Impact: None – formally establishes budget

10.3 Agreement – Merrell-Johnson Engineering, Inc. YES ___ NO ___

Approval of the agreement between Victor Valley Community College District and Merrell-Johnson Engineering, Inc. for laboratory and on-site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's office (DSA). Fiscal Impact: Estimated at \$141,170.00, Local Bond Funded.

10.4 Award Contract – Micon Construction YES ___ NO ___

Approval to award the contract to Micon Construction to provide campus landscape sustainability upgrades. Fiscal Impact: \$558,250.00, Fund 71 expenditure.

11. HUMAN RESOURCES

11.1 Dean of Student Services YES ___ NO ___

12. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

12.1 Foundation

12.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

13. TRUSTEE COMMENTS

- ASB

14. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information.

15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: September 14, 2010

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on September 14, 2010 in the Board Room of the Administration Building. Ms. Valles, Board Vice President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Angela Valles, Board President Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

Absent: Judy Schmoll, Student Trustee
Judy Schmoll, Student Trustee arrived at 5:28 p.m.

PLEDGE OF ALLEGIANCE

Joe Range led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30-5:30 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION
Government Code Section 54956.9(a)
Baumbusch v. Jacquez, SBSC Case no. CIVVS1005278

CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION
Government Code Section 54956.9(a)
Baumbusch v. VVCCD, et. al., SBSC Case no. CIVVS1005762

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:33 p.m. Board President Valles recessed to closed session

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report:

At 5:31 p.m., Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session.

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn welcomed faculty, students and staff to the fall semester. This week he had the opportunity to present Apple Valley Fire Chief Art Bishop a certificate of nomination by the State of California as alumnus of the year. The accreditation teams are meeting on a regular basis and still following the timelines that were established.

- **Academic Senate** – Dr. Harvey reported that there has been a good start to this year. The Academic Senate has determined that they will pull out of the program discontinuance process and will review policy again to make it friendlier to the faculty and better for our community. In addition, a program merger/start-up type of policy is being considered.

5. CONSENT AGENDA

It was MSC (Range/Nelson, 5-0) to approve the consent agenda items in one motion.

- 5.1 Approval of the minutes of the August 10, 2010 regular Board meeting and August 17, 2010 Special Board meeting.
- 5.2 Agreement – Datalink Networks (iSCSi Storage)
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase data storage to be used with multiple internal projects for prototyping, development, and testing. Fiscal Impact: \$4,065.00, budgeted.
- 5.3 Agreement – Datalink Networks (Bookstore Firewall)
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase firewall protection for the Victor Valley College Bookstore. Fiscal Impact: \$521.63, budgeted.
- 5.4 Agreement – Datalink Networks (Fortinet)
Ratification of the agreement between Victor Valley Community College District and Datalink Networks for firewall (Fortinet) protection from web based threats allowing students and faculty to use advanced web services and applications. The support period will be from September 2, 2010 through September 3, 2011. Fiscal Impact: \$12,023.11, budgeted item.
- 5.5 Agreement – Datalink Networks (Firewall for Hesperia)
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase a firewall for Hesperia High School to provide IT Resources to classrooms and staff at the Hesperia Campus. Fiscal Impact: \$1,448.00, locally bond funded.

- 5.6 Agreement – Vector Resources, Inc. (Cabling for LA Bld 30)
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. for installation of (15) Cat6 cables located in Building 30 to provide system control and internet access to smart classrooms in Liberal Arts. Fiscal Impact: \$4,566.36, locally bond funded.
- 5.7 Agreement – Vector Resources, Inc. (Controller & AP's)
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to install, configure, and provide (1) Cisco Wireless controller and (5) access points for Building 30 to provide wireless access to faculty, staff and students in Building 30 in support of instructional activities. Fiscal Impact: \$23,491.83, locally bond funded.
- 5.8 Agreement – Vector Resources, Inc. (PowerDsine Midspan)
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase a PowerDsine Midspan device to power Cisco pre standard devices. Fiscal Impact: \$843.64, locally bond funded.
- 5.9 Amended Agreement – Continuant, Inc.
Ratification of the amended agreement between Victor Valley Community College District and Continuant, Inc. to provide maintenance support for all campus Cisco SmartNet equipment, i.e., network switches, routers, bridges, servers, phones and software applications. Fiscal Impact: \$29,029.55, budgeted item.
- 5.10 Agreement – Cleartech Media (Videoconferencing)
Ratification of the agreement between Victor Valley Community College District and Cleartech Media for the installation of the instructional media cart and videoconferencing in the ITV classroom to broadcast classes to Lucerne Valley High School. Fiscal Impact: \$42,221.53, locally bond funded.
- 5.11 Agreement – Cleartech Media (Media Carts/Projectors at HHS)
Ratification of the agreement between Victor Valley Community College District and Cleartech Media for the installation of four (4) Ceiling Data Projectors for the Smart Classrooms at the Hesperia High School Campus. Fiscal Impact: \$36,246.43, locally bond funded.
- 5.12 Agreement – Impex Technologies (Consulting Services)
Ratification of the agreement between Victor Valley Community College District and Impex Technologies to purchase hardware and software support. Fiscal Impact: \$11,750.00, budgeted item.
- 5.13 Agreement – Vector Resources, Inc. (Add'l AP's for HHS)
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase three (3) additional access points needed for the Hesperia High School campus. Fiscal Impact: \$3,006.36, locally bond funded.
- 5.14 Agreement – Donald M. Hoover Co.
Ratification of the agreement between Victor Valley Community College District and Donald M. Hoover Co. to repair areas of the sheet rubber flooring located in the Adapted P.E. Center. Fiscal Impact: \$2,500.00, Fund 71 expenditure.
- 5.15 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

- 5.16 Agreement – USA Shade & Fabric Structures, Inc.
Ratification of the agreement between Victor Valley Community College District and USA Shade & Fabric Structures, Inc. to install a shade structure for the Child Development Center. Fiscal Impact: Not to exceed \$14,998.00, budgeted item.
- 5.17 Foundation Donations
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$29,238.89 and transferred \$9,231.52 in student scholarships for a total cash contribution of \$38,470.41 Fiscal Impact: \$38,470.41 to the District.
- 5.18 Agreement – Cubit Engineering, Inc.
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering, Inc. to perform a perimeter survey and percolation testing at the lake site on the main campus. Fiscal Impact: \$2,900.00 plus reimbursable expenses for a total not to exceed \$3,500.00, Fund 71 expenditure.
- 5.19 Agreement – P2S
Ratification of the agreement between Victor Valley Community College District and P2S to survey, verify, document and record locations, size, and condition of all telecommunications, electrical and fire alarm systems on the main campus including condition of underground vaults and conduits. Fiscal Impact: \$49,150.00, locally bond funded.
- 5.20 Agreement – Solfocus, Inc.
Ratification of the agreement between Victor Valley Community College District and Solfocus, Inc. to monitor and record the 1 MegaWatt Solar Generating Facility on a monthly basis for a period of (5) years, as required by the California Solar Initiative (CSI) to receive rebate money. Fiscal Impact: \$5,897.00, locally bond funded.
- 5.21 Agreement – Cleartech Media
Ratification of the agreement between Victor Valley Community College District and Cleartech Media to provide audio visual systems design consulting services for the Eastside Public Safety Training Center. Fiscal Impact: \$5,200.00, locally bond funded.
- 5.22 Agreement – Pacific Parking Systems, Inc.
Ratification of the agreement between Victor Valley Community College District and Pacific Parking Systems, Inc. to supply and install four (4) new parking permit dispensers. The new dispensers will allow students to use their credit/debit cards to obtain a daily parking pass. Fiscal Impact: \$62,706.00, locally bond funded.
- 5.23 Independent Contractor Agreement – Stanley R. Conway
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Stanley R. Conway to provide administrative appeals for citations issued to students, staff, and faculty personnel. Fiscal Impact: \$100 every two months for administrative appeals through June 30, 2011, budgeted item.
- 5.24 Agreement – Chancellor's Office Tax Offset Program (COTOP)
Approval of the agreement between Victor Valley Community College District and the Chancellor's Office to participate in COTOP for the 2010-2011 fiscal year. Fiscal Impact: Variable amounts of revenue to the District.
- 5.25 Recalculation of Annual Gann Appropriation Limit
Approval of the annual Gann appropriation limit for the fiscal year 2010-2011. Fiscal Impact: None

- 5.26 Curriculum Changes
Approval of the curriculum changes that were approved by the committee on May 20, May 27, and June 8, 2010. Fiscal Impact: None
- 5.27 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is from September 4, 2010 through November 6, 2010. Fiscal Impact: \$1,125.00 budgeted.
- 5.28 Renewal Agreement – Grad Images/Grad Trak
Approval of the renewal agreement between Victor Valley Community College District and Grad Images/Grad Trak for photography services in connection with commencement ceremonies. This agreement will be in effect through 2013. Fiscal Impact: None
- 5.29 Agreement – Mike Brown Grandstands, Inc.
Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for athletics. Fiscal Impact: \$12,638.00, budgeted.
- 5.30 Lease Agreement – Xerox Corporation
Approval of the lease agreement between Victor Valley Community College District and Xerox Corporation for a printer/color copier in the Community Education Department. Fiscal Impact: \$6,022.08, budgeted (\$167.28/mo for 36 mos.)
- 5.31 Agreement – Independent Contractor Agreement - Apple Valley Catering/EBR Events, LLC
Approval to amend the amount of the Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering/EBR Events, LLC., originally approved July 13, 2010 providing catering services for the Upward Bound Math & Science year end banquet. Fiscal Impact: Not to exceed \$3,223.68, grant funded.
- 5.32 Agreement - Active Care Chiropractic
Approval of the renewal agreement between Victor Valley Community College District and Active Care Chiropractic to provide clinical facility use for Health Information Management Technology (HIMT) and other Health Sciences programs of the District. Fiscal Impact: None
- 5.33 Agreement – Vincent Ajanwachuku, M.D.
Approval of the renewal agreement between Victor Valley Community College District and Vincent Ajanwachuku, M.D., to provide clinical facility use for Medical Assistant, Registered Nursing and other Health Sciences programs of the District. Fiscal Impact: None
- 5.34 Agreement - Independent Contractor Agreement, Luis Pena
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Luis Pena to maintain and repair all of the weight room equipment as requested by the District. The period of this agreement is from August 11, 2010 through June 30, 2011. Fiscal Impact: \$7,744.00, budgeted item.
- 5.35 Agreement - Independent Contractor Agreement, John Tonyan
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. The period of this agreement is from August 1, 2010 through June 30, 2011. Fiscal Impact: \$3,000.00, budgeted item.

- 5.36 Agreement - Independent Contractor Agreement, Genesis Film Productions
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Genesis Film Productions to develop and produce an informational video to be utilized by the Bridge program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$3,898.00, budgeted item, grant funded.
- 5.37 Agreement - Independent Contractor Agreement, Michele Herald
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Michele Herald to develop academic materials utilized by the Bridge program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$2,000.00, budgeted item, grant funded.
- 5.38 Agreement - Independent Contractor Agreement, Adele Turner-McClain
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Adele Turner-McClain to provide high school site services coordination for Bridge Program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$1,200.00, budgeted item, grant funded.
- 5.39 Agreement - Independent Contractor Agreement, Melissa Timko
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Melissa Timko to develop academic materials utilized by the Bridge Program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$9,000.00, budgeted item, grant funded.
- 5.40 Agreements – Contract Education Services
Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$1,200.00 income to the District.

Vendor:	Income to the District
Valley Market	\$ 300.00
El Pollo Loco	\$ 300.00
Red Robin Restaurant	\$ 300.00
Quigley's Restaurant	\$ 300.00
Total:	\$ 1,200.00

- 5.41 Agreement – Time Warner Cable
Ratification of the agreement between Victor Valley Community College District and Time Warner Cable to provide commercial advertisement of the Community Education/Contract Ed classes to the following networks, BET, Lifetime, MTV and Cartoon Network. The contract is from August 16, 2010 through June 30, 2011. Fiscal Impact: \$5,610.00, budgeted.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

7. SUPERINTENDENT/PRESIDENT

- 7.1 Agreement – Vector Resources, Inc. (Switch/Labor)

It was MSC (Range/Nelson, 5-0) to approve of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase equipment and (60) hours of labor for the replacement of network switching equipment used throughout the campus in support of all instructional and business operations. Fiscal Impact: \$139,567.08, locally bond funded.

Range wants forecast on the amount of money needed to be spent.

- 7.2 Agreement – Impex Technologies, Inc.

It was MSC (Range/Nelson, 5-0) to approve the agreement between Victor Valley Community College District and Impex Technologies, Inc. to purchase EMC Storage with 5 years premium support maintenance. The data storage solution will allow for increased data storage capacity. Fiscal Impact: \$300,000.00, locally bond funded.

8. INSTRUCTION

- 8.1 Award Notification – Workforce Investment Act (WIA)

It was MSC (Mollenkamp/Range, 5-0) to accept the Governor's 15% Workforce Investment Act Funds for Nursing Programs, Medic, PM, or IDC to RNs Programs to transition Paramedics to becoming an RN. Fiscal Impact: \$125,000.00 income to the District.

- 8.2 Child Development Center Contract CSPP-0446 – Resolution #10-11

It was MSC (Henderson/Mollenkamp, 5-0) to approve the Child Development Center Contract CSPP-0446 for 2010-2011 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize designated personnel to sign contract documents for fiscal year 2010-2011. Fiscal Impact: \$252,191.00 income to the District.

10. ADMINISTRATIVE SERVICES

- 10.1 Award Contract – Main Gymnasium HVAC #71 Maintenance Upgrade

It was MSC (Nelson/Henderson, 5-0) to approve to award the contract to Air-Ex Air Conditioning, Inc. to replace the current swamp cooler system with an air conditioning systems. Fiscal Impact: \$569,998.00, locally bond funded.

- 10.2 Adoption of Resolution #10-12 – State Budget

It was MSC (Range/Nelson, 5-0) to adopt the resolution that calls upon the Governor and state legislators to expeditiously adopt a state budget and to use the Conference Committee on the State Budget's spending plan as a framework for preserving state programs that have a significant effect on the operations of community colleges while minimizing the increased tax burden on Californians. Fiscal Impact: None

- 10.3 Memorandum of Ground Lease – Eastside Public Safety Center

It was MSC (Mollenkamp/Range, 5-0) to approve to authorize the District to record the Memorandum of Ground Lease between Apple Valley Fire Protection District and Victor Valley Community College District. Fiscal Impact: None

10.4 Memorandum of Lease Agreement – New Cingular Wireless PCS, LLC

It was MSC (Nelson/Mollenkamp, 5-0) to approve the lease agreement between Victor Valley Community College District and New Cingular Wireless PCS, LLC for the purpose of constructing, operating, and maintaining a Monopine Cell Tower communication facility. Fiscal Impact: One time \$10,000.00 signing bonus and \$24,000.00 annually, increasing by 4% for a projected revenue to the District of \$1,009,487.53 over the next 25 years.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros - Absent

13.2 Employee Groups

- a) CTA – Michael Butros thanked everyone for stopping the program discontinuance for now and allowing it to be fixed. In addition, he thanked the board members that have been meeting with them and invited those that have to attend. There is a concern that some faculty still did not have contracts.
- b) CSEA – Arlene Greene - no report
- c) AFT Part-Time Faculty United – Absent

14. TRUSTEE COMMENTS

- ASB –Judy reported on student activities.

Trustee Dennis thanked everyone for a smooth opening semester. Trustee Range would like to learn more about the bridge program. Trustee Nelson congratulated Judy Schmoll on a wonderful job that she has done as ASB President. Trustee Range apologized for missing the 9-11 event held on campus.

15. ITEMS FOR FUTURE BOARD MEETINGS: None

Board members may request items to be placed on future Board meetings for a report or information.

Trustee Range requested a presentation on the Bridge program and the One-Stop Center. Trustee Nelson requested a presentation by Southern California Edison on possibility of developing the 38 acre property in Phelan.

16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Doug Cross and Jeff Stalians

17. ADJOURNMENT

It was MSC (Range/Nelson, 5-0) to adjourn the meeting at 6:08 p.m.

Dennis Henderson, Clerk

Date Approved

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: OUT OF STATE TRAVEL – STUDENT TRAVEL

SUBMITTED BY: Robert Sewell, Auxiliary Services

RECOMMENDED BY: Mark Zacovic: *Mark J. Zacovic*

APPROVED BY: Christopher O’Hearn: *Christopher O’Hearn*

Description/Background:

The District is requesting approval to allow the Associated Student Body representatives to travel to New Orleans, LA. to attend the National Student Advocacy and Leadership Spring Conference from November 10, 2010, through November 14, 2010. Students participating in the field trip are registered at Victor Valley Community College. Students will be accompanied by Robert Sewell and Deanna Murphy.

Students:

Judy Schmoll
Kaily Kirby
Monica Cabingatan
Sheri Schmoll
Darcie Wasinger
Joseph Robleto
Joseph Hourany
Katrina Ortiz

Brittany Harter
Matthew Toner
Joanna Cervantes
Eddie R. Stacy
Gregory Harbor, II
Jamal Shah
Christopher Dustin

Need:

This conference is designed to provide general sessions, keynote speakers, workshops and forums designed to educate the student participants on the major issues that are critical to community college students

Fiscal Impact: None to the District, ASB Budgeted item.

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve the Associated Student Body representatives to travel to New Orleans, LA. to attend the National Student Advocacy and Leadership Fall Conference from November 10, 2010, through November 14, 2010. Students participating in the field trip are registered at Victor Valley Community College.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - MARIA E. HUIZAR

SUBMITTED BY: Patricia Bejarano-Vera, Special Grant Programs

RECOMMENDED BY: Dr. Mark J. Zacovic 

APPROVED BY: Dr. Christopher C. O'Hearn 

Description/Background:

The District wishes to approve an Independent Contractor Agreement between Victor Valley Community College District and Maria E. Huizar. The service period for this agreement is October 15, 2010 through November 30, 2010.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

The above agreement is necessary so that the above listed individual can provide parenting workshops to GEAR UP Program schools which include 5 middle schools and 2 high schools.

Fiscal Impact:

Budgeted item – Grant funded. Not to Exceed \$3,000.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve this agreement with Maria E. Huizar to provide parenting workshops to GEAR UP Program schools from October 15, 2010 through November 30, 2010.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - APPLE VALLEY FIRE PROTECTION DISTRICT
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic
APPROVED BY: Christopher C. O'Hearn Christopher C. O'Hearn

Description/Background:

The District desires to ratify an agreement with the Apple Valley Fire Protection District, Fleet Maintenance Division, to provide general maintenance on various fire apparatus vehicles. The period of this agreement is September 1, 2010 through June 30, 2011.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

For the maintenance and upkeep of the Fire Division's vehicles.

Fiscal Impact:

Budgeted item. Not to exceed \$15,000.00.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with the Apple Valley Fire Protection District, Fleet Maintenance Division, to provide general maintenance on various fire apparatus vehicles.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - H & E EQUIPMENT SERVICES

SUBMITTED BY: Jaye Tashima, Athletic Director

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn 

Description/Background:

The District desires to ratify an agreement with H & E Equipment Services for the rental of two 35 foot scissor lifts to be used at home football games. The period of this agreement is September 4, 2010 through November 13, 2010.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

For use at home football games.

Fiscal Impact:

Budgeted item. Not to exceed \$1,916.96.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with H & E Equipment Services for the rental of two 35 foot scissor lifts to be used at home football games.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENTS - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic

APPROVED BY: Christopher C. O'Hearn Christopher C. O'Hearn

Description/Background:

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education Department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
Denny's Restaurant - Barstow	\$ 300.00
Rinconcito Del Mar	\$ 300.00
Elk's Lodge - Victorville	\$ 300.00
Panda Express – Mall of Victor Valley	\$ 300.00
Gus Jr's #10	\$ 300.00
Sultana High School	\$ 300.00
Super Target – Apple Valley	\$ 300.00
Total:	\$ 2,100.00

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact:

\$2,100.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the agreement(s) listed above that are being offered in the Contract Education Department.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: OUT OF STATE STUDENT TRAVEL- POLITICAL SCIENCE

SUBMITTED BY: Dino Bozonelos, Assistant Professor, Political Science

RECOMMENDED BY: Mark J. Zacovic



APPROVED BY: Christopher C. O'Hearn

Description/Background:

The District is requesting approval to allow students from the Political Science Department and a District-approved volunteer to travel to Washington, DC to participate at the National Model United Nations Conference from October 27, 2010 – October 31, 2010. Students participating in the field trip are enrolled at Victor Valley Community College. The group will be accompanied by Professor Bozonelos.

Students:	Joy Hmura	Michael Sweatt	Robert Lazak	Brooke Bishop
	Richard Lara	Shandan Lussenden	Monica Attia	Alexander Rudolph

Volunteer: Clarissa Manning

Need:

This request is to participate in the 2010 National Model United Nations Conference

Fiscal Impact:

Budgeted item. Not to exceed \$10,000.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve students from the Political Science Department and a District-approved volunteer to travel to Washington, DC to attend the National Model United Nations Conference from October 27, 2010 through October 31, 2010. Students participating in the field trip are enrolled at Victor Valley Community College.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: PARTNERSHIP AGREEMENT – BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

SUBMITTED BY: Virginia Moran, Institutional Effectiveness

RECOMMENDED BY: Virginia Moran

APPROVED BY: Christopher O'Hearn

Description/Background:

The District wishes to enter into a Partnership Agreement with the Butte-Glenn Community College District to participate in the Early Access Program (EAP)/Stepping Into Your Future Pilot Project.

Butte-Glenn Community College District ("BGCCD") received grants from the California Community College Chancellor's Office ("CCCCO") to develop a college English Language Arts preparation program for high school students. The resulting ELA program, Stepping into Your Future, has been recognized as foundational development and the Foundation for California Community Colleges ("FCC") is funding the program to be piloted as an intervention resource for students participating in the Early Assessment Program (EAP) for college level readiness in ELA.

Victor Valley College was honored as one of only three community colleges in the state of California that was selected to participate in this pilot program.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Approximately 90% of high school students in the high desert are shown as "not ready" for college level English according to CSU's Early Assessment Program (EAP). This intervention addresses those remediation of literacy skills needed to succeed in college.

Fiscal Impact: \$3,000.00 Income to the District

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the Partnership Agreement with Butte-Glenn Community College District

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

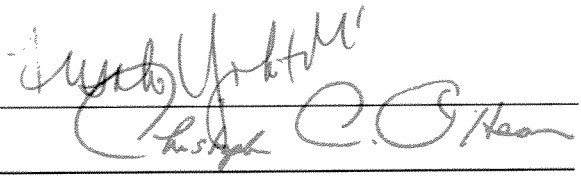
BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT—Pula Legal Interpreting Network

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Christopher O'Hearn



Description/Background:

It is necessary for the district to use interpreters for Board of Trustees meetings.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Interpreters must be available upon request; district interpreters were not available for the September 14, 2010, board meeting.

Fiscal Impact:

Expenditure: Budgeted, \$300.

Recommended Action:

It is recommended that the Board of Trustees ratify the agreement with Pula Legal Interpreting Network for interpreter services at the Board of Trustees meeting on September 14, 2010.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – STRATA INFORMATION GROUP (Consulting Services)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with Strata Information Group (SIG) to provide consulting services for Datatel Colleague and associated products including WebAdvisor.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Consulting and issues relating to Datatel Colleague best practices and processes needed to provide support to students, faculty and staff.

Fiscal Impact: \$ 25,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Strata Information Group in the amount of \$25,000.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – ANTON P. MORRISETTE

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with independent contractor Anton P. Morrisette to support the Datatel system through March 30, 2011.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Project management is needed to support Datatel system.

Fiscal Impact: \$30,000 – Budgeted Item, \$75.00 per hour, not to exceed \$5,000. per month.

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Vector Resources in the amount of \$30,000.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

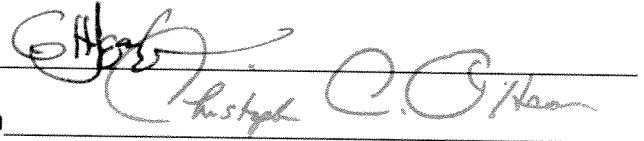
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY: Renee Garcia, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour



APPROVED BY: Christopher O'Hearn

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, OCT. 12, 2010**

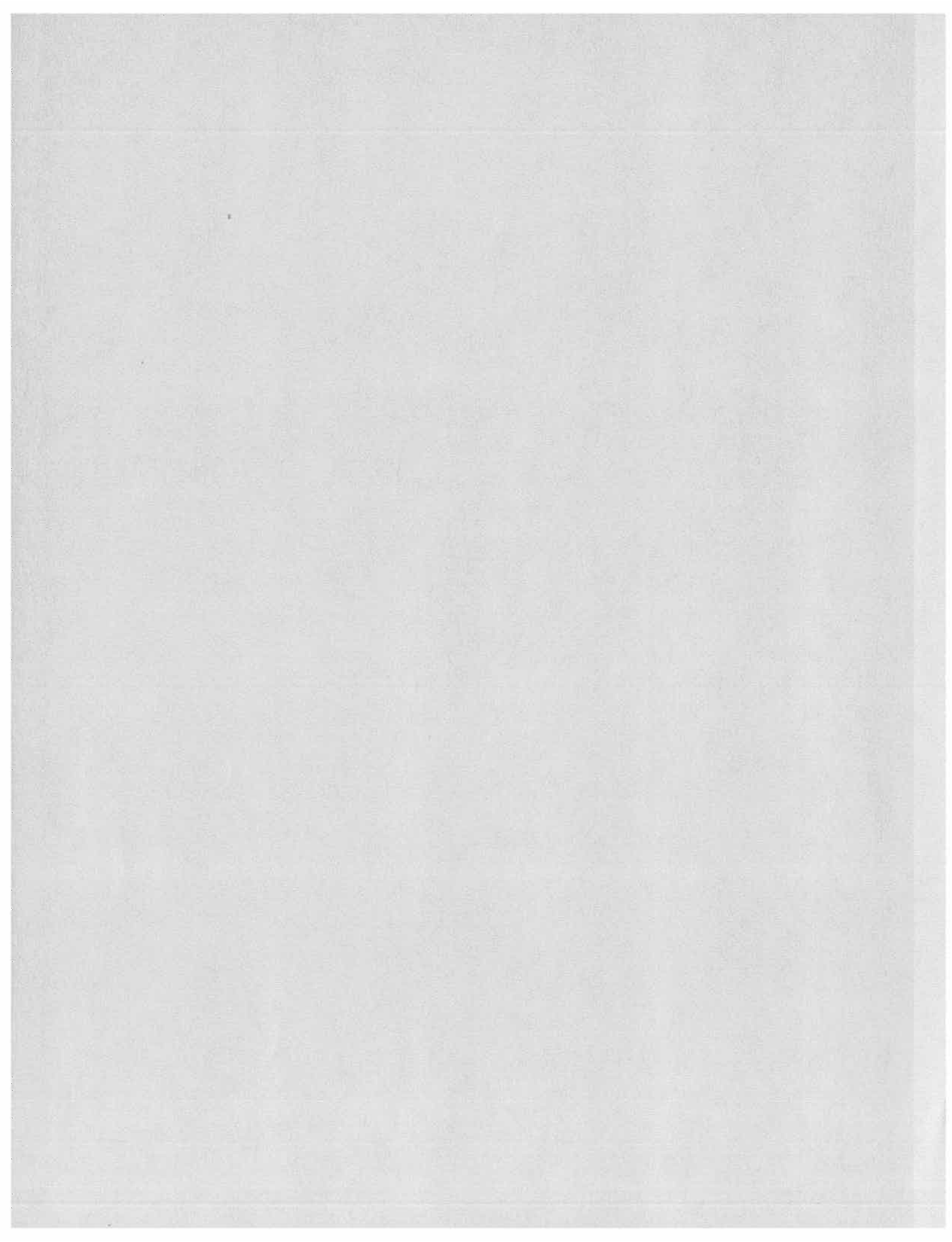
	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 103	\$ 1,530.80					
BATCH 103A	\$ 12,500.00					
BATCH 104 CONTAINS NO BATCH						
BATCH 105 CONTAINS NO BATCH						
BATCH 106	\$ 115.91					
BATCH 107	\$ 7,578.30					
BATCH 108						
BATCH 109	\$ 46,603.73				\$ 6,333.33	
BATCH 109A	\$ 19,323.44					
BATCH 110			\$ 14,670.00			
BATCH 110A	\$ 1,950.00					
BATCH 111	\$ 2,760.00					
BATCH 112	\$ 13,076.77					
BATCH 112A	\$ 6,616.56					
BATCH 113 CONTAINS NO BATCH						
BATCH 113A	\$ 249,822.00					
BATCH 114	\$ 11,134.04					
BATCH 114A	\$ 63,854.00					
BATCH 115 VOIDED						
BATCH 115A	\$ 54,324.60					
BATCH 116	\$ 13,643.21					
BATCH 116A	\$ 11,001.46					
BATCH 117	\$ 10,000.00					
BATCH 118						
BATCH 118A						
BATCH 119	\$ 4,086.74		\$ 3,259.00		\$ 1,290.00	
BATCH 120	\$ 1,234.94				\$ 159,696.00	
BATCH 121	\$ 44,931.27					
BATCH 121A						
BATCH 122			\$ 2,000.00			
BATCH 123						
BATCH 124			\$ 30,120.00		\$ 3,972.26	
BATCH 125 CONTAINS NO BATCH						
BATCH 126	\$ 25.65					
BATCH 127	\$ 101.04					

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING,**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 128	\$ 471.92					
BATCH 129						
BATCH 130	\$ 216.27		\$ 1,125.57			
BATCH 131 CONTAINS NO BATCH						
BATCH 131A			\$ 1,766.41			
BATCH 132						
BATCH 133	\$ 829.10		\$ 2,373.30			
BATCH 134 VOIDED						
BATCH 134A						
BATCH 135	\$ 68,631.75					
BATCH 135A	\$ 5,046.62					
BATCH 136	\$ 9,968.89					
BATCH 137	\$ 2,716.56					
BATCH 138	\$ 2,636.59					
BATCH 138A	\$ 3,668.15					
BATCH 139	\$ 14,168.96					
BATCH 140	\$ 68.76					
BATCH 141	\$ 8,819.64					
BATCH 142	\$ 4,186.28					
BATCH 143	\$ 5,254.26					
BATCH 144	\$ 2,998.77					
BATCH 145	\$ 2,545.22					
BATCH 145A	\$ 90,145.20					
BATCH 146	\$ 15,583.89					
BATCH 147						
BATCH 148						
BATCH 148A	\$ 12,257.17		\$ 8,314.75		\$ 19,807.00	
BATCH 149	\$ 2,722.78					
BATCH 150	\$ 1,880.80					
BATCH 151	\$ 465.00					
BATCH 151A	\$ 5,775.40					
BATCH 152	\$ 1,731.00					
BATCH 153	\$ 2,222.00					
BATCH 153A	\$ 20,023.56					
BATCH 154	\$ 3,680.00					
BATCH 155	\$ 663.42					
BATCH 156	\$ 6,479.80					
BATCH 157 VOIDED	\$ 202.50					

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, OCT. 12, 2010**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 157A	\$ 6,356.41					
BATCH 158	\$ 11,068.97					
BATCH 158A	\$ 4,450.69					
BATCH 159 VOIDED						
BATCH 159A	\$ 2,265.84				\$ 8,900.00	
BATCH 160						
BATCH 161					\$ 838.88	
BATCH 161A					\$ 15,006.00	
BATCH 162			\$ 154.00			
BATCH 163	\$ 378.53					
BATCH 164 CONTAINS NO BATCH						
BATCH 165	\$ 5,016.59					
BATCH 165A	\$ 6,560.00					
BATCH 166 CONTAINS NO BATCH						
BATCH 166A					\$ 65,097.00	
BATCH 167 VOIDED						
BATCH 167A					\$ 54,314.00	
BATCH 168 VOIDED						
BATCH 168A					\$ 225,037.32	
BATCH 169				\$ 368.90		
BATCH 170	\$ 17,678.89					
BATCH 170A	\$ 5,325.79					
BATCH 171	\$ 3,031.29					
BATCH 172	\$ 20,191.00					
BATCH 173			\$ 1,241.33			
BATCH 174					\$ 63,467.69	
BATCH 175					\$ 467,709.40	
	\$ 954,598.72	\$	\$ 65,024.36	\$ 368.90	\$ 1,091,468.88	



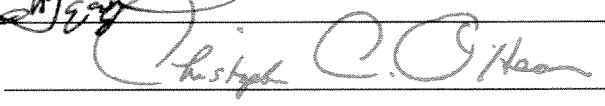
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL - 403(b) PLAN THIRD PARTY ADMINISTRATOR

SUBMITTED BY: Sheri Nolan Foster, Payroll & Benefits

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

After a Request for Proposal (RFP) process, San Bernardino County Superintendent of Schools selected SchoolsFirst Federal Credit Union as the Countywide 403B Third Party Administrator. For its existing 403(B) plan, the District wishes to maintain SchoolsFirst Federal Credit Union as its 403(b) TPA. This is the newest 5-year agreement, renewable each year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The District should continue to have a Third Party Administrator for compliance with federal laws and this TPA is already successfully utilized by Victor Valley College, SBCSS, and most of its school districts.

Fiscal Impact: No Fiscal Impact

Recommended Action:

It is recommended that the Board of Trustees enter into a renewal agreement with SchoolsFirst Federal Credit Union to provide Third-Party Administrator services for the voluntary 403(B) retirement plan, effective July 1, 2010.

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT ADDENDUM – MAILFINANCE, INC.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to amend the agreement with MailFinance, Inc. for a 51 month lease that provides a postage machine for the District's postal services. The lease will commence upon delivery of the new postage equipment.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The District submitted an agreement to the Board for the June 8, 2010, meeting to approve a lease with Priority Mailing Systems to supply a new postage machine and services at a lower cost than the existing lease. Priority Mailing Systems does maintain the machine but the actual lease payment must be made to MailFinance, Inc. The County will not pay the invoices for the lease until the Board approves the payments.

Fiscal Impact:

\$547.09 per month, \$6,565.08 per year – Budgeted Item

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the amendment of the agreement for payment to MailFinance, Inc.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – KELLEY’S UNDERGROUND CONSTRUCTION, INC.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O’Hearn 

Description/Background:

The District wishes to enter into an agreement with Kelley’s Underground Construction, Inc. to provide equipment and labor to excavate the drainage from the Department of Fish and Game (DFG) outflow that passes through District owned property to prevent flooding of the solar field.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

The outflow for the DFG fish hatchery passes through property owned by VVCCD between Spring Valley Lake and the solar field. This outflow has become impacted with aquatic vegetation that is impeding the flow of the water, which results in the water overflowing into the solar field. The college wishes to have Kelley’s Underground Construction, Inc. use an extendable excavator to remove a portion of the aquatic growth and create an open channel that will allow the water to flow to the Mojave River unimpeded.

Fiscal Impact:

\$9,300.00 - Budgeted Item

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Kelley’s Underground Construction, Inc.

Legal Review: YES NOT APPLICABLE

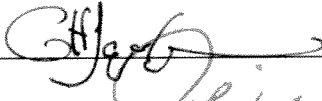
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – FERRELLGAS

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into a three year agreement with Ferrellgas to supply a 125 gallon propane storage tank and the propane for the heating units for Building 75C, Football Offices.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Building 75C is one of the portable buildings that was donated by Excelsior to the College. The HVAC units that are installed on the building use natural gas for the heating portion. Since there is no natural gas in the area that the buildings were located, the units will be converted to operate on propane, and a propane tank will need to be supplied and located next to the building.

Fiscal Impact:

The cost of the propane is determined by the market price at the time of purchase. The rental fee for the first year is waived, and the rental fee for each year thereafter is \$28.00. The anticipated annual expense is \$1,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ferrellgas.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – HI DESERT ALARM

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with Hi Desert Alarm to upgrade the fire alarm system in the Main Gymnasium building #71, as required by the Division of State Architect's office.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This work is associated with the Main Gymnasium H.V.A.C. System Upgrade, approved by the Board of Trustees at the September 14, 2010 meeting. The Division of State Architect's Fire / Life / Safety Division reviewed the plans for this project and has required this upgrade of the fire alarm system in order to meet current code requirements.

Fiscal Impact: \$5,968.73 – Local Bond Funded

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of \$5,968.73 to upgrade the fire alarm system in the Main Gymnasium.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – COMPASS ENERGY SOLUTIONS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with Compass Energy Solutions to complete an investment grade audit to evaluate, design, and identify cost effective energy efficient and renewable projects.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To identify and implement energy efficiency projects that will take advantage of Federal, State, and Southern California Edison rebates and incentives with a reasonable return on investment thus lowering the overall operational cost to the District.

Fiscal Impact:

\$20,000.00 – Fund 71 Expenditure. This fee for the investment grade audit will only be invoiced to VVC if the District decides not to work with CES to implement the energy projects.

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Compass Energy Solutions in the amount of \$20,000.00 as submitted.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – VECTOR RESOURCES, INC. (Vector Insight)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with Vector Resources, Inc. to purchase Vector Insight Managed Services which will provide efficient and robust technical support for Cisco VoIP Systems.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To provide 24 hour monitoring and support for campus phone systems and related systems.

Fiscal Impact: \$ 20,769.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Vector Resources, Inc. in the amount of \$20,769.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CURRICULUM CHANGES

SUBMITTED BY: Starla Whitney, Curriculum and Scheduling Coordinator

RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic

APPROVED BY: Christopher C. O'Hearn Christopher C. O'Hearn

Description/Background:

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on September 09, 2010 are listed on the attached sheet.

A copy of the College Curriculum changes are available in the president's office for your review.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes that have been recommended by the College Curriculum Committee.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

2010-2011 CURRICULUM COMMITTEE RECOMMENDATIONS

A		B		D		E	
COURSE		TITLE		CHANGE		DEGREE APPROPRIATE (new course only)	
1							DATE
2	ALDH 52	Paramedic Cardiology		Course Update			Sept. 09, 2010
3	ASL 121	Fingerspelling		Course Update			Sept. 09, 2010
4	ASL 122	American Sign Language I		Course Update			Sept. 09, 2010
5	ASL 123	American Sign Language II		Course Update			Sept. 09, 2010
6	ASL 124	American Sign Language III		Course Update			Sept. 09, 2010
7	ASL 125	American Sign Language IV		Course Update			Sept. 09, 2010
8	AUTO 65.9	Forklift Preventive Maintenance and Repair		New Course	Associate		Sept. 09, 2010
9	BET 101	Beginning Keyboarding/Typing		Course Update			Sept. 09, 2010
10	ESL 30B	Intermediate Pronunciation II		Course Update			Sept. 09, 2010
11	ESL 35B	High Intermediate Speaking & Listening		Course Update			Sept. 09, 2010
12	GEOG 120	Meteorology		Course Update			Sept. 09, 2010
13	HIST 157	Native American History		Course Update			Sept. 09, 2010
14	HIST H115	History of California		New Course	Transfer		Sept. 09, 2010
15	RSPT 90	Echocardiography 1		New Course	Associate		Sept. 09, 2010
16	RSPT 91	Echocardiography 2		New Course	Associate		Sept. 09, 2010

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: RENEWAL AGREEMENT – EVISIONS (FormFusion)

SUBMITTED BY: Deanna Turnbeau, Management Information Systems

RECOMMENDED BY: Deanna Turnbeau *Deanna Turnbeau*

APPROVED BY: Christopher O'Hearn *Chris O'Hearn*

Description/Background:

The District wishes to renew an annual agreement with Evisions for maintenance and support for Form Fusion software.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

FormFusion software is an integration tool utilized within Datatel for specialized printing jobs i.e. checks, rosters, etc.

Fiscal Impact: \$3,256.00 – Budgeted Item, term dates: Nov. 1, 2010 – Oct. 31, 2011.

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Evisions in the amount of \$3,256.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

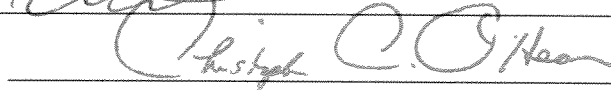
TOPIC: AGREEMENT – DATATEL, INC. (Consulting Services)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith



APPROVED BY: Christopher O'Hearn



Description/Background:

The District wishes to enter into an agreement with Datatel, Inc. for technical consulting services.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To provide technical review, DBA support, perform system health checks and identify system efficiencies as needed to increase Datatel Colleague deficiencies of operation.

Fiscal Impact: \$ 56,250.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Datatel in the total amount of \$ 56,250.00.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___



ATTACHMENT C – 092110 – V09
EXTENDED SERVICES

Victor Valley College and DATATEL, INC. ("Datatel") agree on this _____ day of _____, 2010, that subject to the Datatel General Terms and Conditions Agreement separately signed and expressly incorporated by reference herein, Datatel will provide services (the "Services") to Victory Valley College and Victory Valley College will purchase stated Services during a period of twelve (12) consecutive months (the "Term").

Service	Hours	Estimated Services	Estimated Discounted Services (10%) ⁽¹⁾
Technical Consulting (to include) : Technical Account Manager Technical Review Assigned Senior Analyst Site Visit with Technical Account Manager Colleague Database Administration Registration Performance Health Check	250	\$62,500	\$56,250

(1) By committing to complete the priorities identified in this contract within the contract term of twelve (12) months, the client will receive a 10% discount on classroom and hourly rates and a 7% discount on custom/data migration hourly rates contained in this contract. If the client does not use at least 75% of the total value of this contract by the end of the contract term, then the client will be invoiced for the discount(s) already given on any services resulting from this contract.

Notes:

Datatel staff travel and per diem expenses are extra and billed as incurred.
Any additional consulting follow-up or training preparation requested by the client will be on a separate agreement.

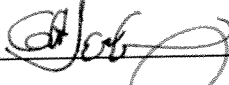

Fees \$56,250
Sales Tax (please submit a copy of your tax exempt certificate if applicable) As Incurred
NET CASH BALANCE DUE AS DELIVERED \$56,250

Victor Valley College
September 21, 2010
Tom O'Rourke/Shannon Dewing

Initials: KMB GW
 Datatel Customer

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: FOUNDATION DONATIONS
SUBMITTED BY: Ginger Ontiveros, Victor Valley College Foundation
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Christopher O'Hearn 

Description/Background:

Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$21,775.39 and transferred \$103,934.45 in student scholarships for a total cash contribution of \$125,709.84. The Foundation has also received and is transferring ownership of inkind (non-cash) gifts valued at \$3215. Total contributions from the Foundation for August 2010 are \$128,924.84 to the District.

Need: N/A

Fiscal Impact: \$128,924.84 to the District

Recommended Action:

It is recommended the Board of Trustees accept the donations as college property.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
August 2010

Project Description	Post date	Trans. Amount	Account Description	Reference
Softball Fund	08/10/10	\$ 32.62	Equipment / Supplies	Signs for Softball Golf Tourney
Athletics Total:		\$ 32.62		
Fire Technology Program	08/10/10	\$ 171.34	Repair & Maintenance	Maintenance for Fire Engine 3
Fire Technology Program Total:		\$ 171.34		
Friends of the Library	08/10/10	\$ 93.00	Printing	Printing for April for Friends of the Library
Friends of the Library Total:		\$ 93.00		
Bozonelos Dino (Campus Grant)	08/24/10	\$ 1,016.12	Grants Awarded	Campus Grants
Grants - General	08/03/10	\$ 300.00	Licenses and Fees	Application Fee
Grants - General	08/04/10	\$ 1,750.00	Grants Awarded	Grant Admin. 7/15/10-8/1/10
Grants - General	08/24/10	\$ 46.87	Postage	Credit Card Charges
Grants - General	08/24/10	\$ 19.95	Dues & Subscriptions	Credit Card Charges
Grants - General	08/24/10	\$ 5,410.08	Grants Awarded	Credit Card Charges
Grants - General	08/16/10	\$ 5,292.00	Grants Awarded	Introduction to Photovoltaic Systems
Grants - General	08/17/10	\$ 2,350.00	Grants Awarded	Grant Admin. 8/1/10-8/15/10
Grants - General	08/10/10	\$ 190.00	Scholarships	Fall 2010 ASB Cards for Parachute Project
Parachute Project	08/24/10	\$ 784.49	Grants Awarded	Student Vouchers for Parachute Project
Parachute Project	08/24/10	\$ 3,121.78	Grants Awarded	Parachute Program Payroll
Peterson Debbie	08/24/10	\$ 925.26	Grants Awarded	Campus Grants
Rowley Daniel (Campus Grant)	08/24/10	\$ 271.88	Grants Awarded	Campus Grants
Grants Total:		\$ 21,478.43		
Brandon E. Smith Memorial Scholarship	08/04/10	\$ 1,000.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Charles A. Peterson Memorial - Growth	08/04/10	\$ 2,500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Children's Fund	08/04/10	\$ 600.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
General Scholarship Clearing Fund	08/04/10	\$ 3,500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (2 of 2)
General Scholarship Clearing Fund	08/10/10	\$ 6,250.00	Scholarships	Scholarships Received thru 8/5/10
General Scholarship Clearing Fund	08/19/10	\$ 9,113.25	Scholarships	Scholarships Received thru 8/24/10
General Scholarship Clearing Fund	08/24/10	\$ 17,756.20	Scholarships	Scholarships Received thru 08/25/10
General Scholarship Clearing Fund	08/26/10	\$ 29,150.00	Scholarships	Scholarship Transfer to Bookstore
General Scholarship Clearing Fund	08/04/10	\$ 6,850.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
General Scholarship Clearing Fund	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
H D Council of Eng. Surveyors - Growth	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Jack H. Harrison Memorial - Growth	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
James Marlen Memorial - Growth	08/04/10	\$ 1,000.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
John Dudley Athletic Scholarship	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Marian J. Spafford Memorial Fund - Growth	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Mojave Desert Rothschild Enviro. - Growth	08/04/10	\$ 1,000.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Nancy K. Fishbaugh Memorial - Growth	08/04/10	\$ 500.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
Pierre Barrera Journalism Scholarship Fund	08/04/10	\$ 1,000.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
PREPAID-Altrusa Club of Victor Valley	08/10/10	\$ 1,000.00	Scholarships	Scholarships Received thru 8/5/10
PREPAID-Apple Valley Women's Club	08/04/10	\$ 600.00	Scholarships	Scholarships Rec'd thru 8/4/10 (1 of 2)
PREPAID-CSEA Chpt. 584	08/26/10	\$ 500.00	Scholarships	Nicole Patricia Rosales #005756123

**Victor Valley College District Foundation, Inc.
Gifts In Kind**

August 2010

8/24/2010

Date	Constituent	Fund	Gift Value Reference
7/6/2010	Nancy Turner	FR-Library	\$1,200.00 History Books
7/13/2010	Karen M Tomlin	FR-Library	\$1,415.00 Books and Video tapes
7/26/2010	Pete Flema	FR-Library	\$600.00 Books
Grand Total:			\$3,215.00


3 Gift(s) listed

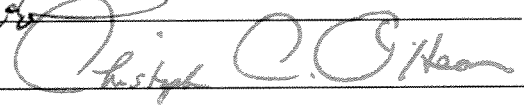
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** **X** **BOARD INFORMATION (no action required)** ___

TOPIC: PUBLIC HEARING AND ADOPTION OF THE 2010 – 2011 BUDGET

SUBMITTED BY: Mary Pringle, Director of Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to ask the Board of Trustees to hold a public hearing and adopt the 2010 – 2011 budget as presented. Pursuant to Section 58301 of Title 5 of the California Code of Regulations, the Board of Trustees must adopt a budget for the operation of the college on or before September 15. The District has complied with all public posting requirements. The Chancellor's office extended the budget submission deadline to October 15, 2010, due to the current budget impasse. The recommended budget is based on the Governor's May revised State budget proposed and may be subject to revision upon the passage of the 2010 – 2011 State budget.

Need:

Mandatory requirement Pursuant to Section 58301 of Title 5 of the California Code of Regulations.

Fiscal Impact: None – Formally establishes budget.

Recommended Action:

1. It is recommended the Board of Trustees open and close a public hearing to accept comments regarding the budget.
2. It is recommended the Board of Trustees adopt the 2010 – 2011 budget as submitted.

Legal Review: YES ___ NOT APPLICABLE **X** ___

Reference for Agenda: YES **X** NO ___

General Fund Budget Assumptions For Fiscal-Year 2010-2011

General Assumptions:

1. The District shall maintain legal compliance of the 50% law.
2. The District will develop a balanced budget with a minimum 5% ending fund balance (reserve).
3. The Program Review, Planning, and Budget Development Process will guide the allocation of resources.
4. The District will strive to maintain course offerings at 2009/10 levels.
5. Since the State budget has not been passed, the District will apply the Governor's May Revise 2010 proposed budget in developing the 2010/11 budget.

Revenue Assumptions:

6. The State enrollment growth is proposed at 2.21%.
7. State proposed categorical funding may be adjusted as follows:
 - Reduction in EOPS by \$5 million
 - Reduction in Part-time faculty compensation by \$5 million
 - Increase in career-technical education (CTE) by \$10 million
 - Elimination of funding for CalWORKS
 - Elimination of State Child Care services by \$1.2 billion
8. The State proposes that the apportionment will include an adjustment of -0.38% for COLA.
9. The State proposes to backfill any decline in property tax revenues from the 2009/10 level.
10. The solar field will generate approximately \$620,000 in new revenue from renewable solar energy credits (REC).
11. Local revenue will increase by approximately \$485,000 (rentals, leases, Head Start, etc.).
12. Reserve funds will be utilized to offset revenue shortfall.
13. The base allocation increase of approximately \$1 million will be maintained for medium college status that was attained in fiscal year 2008/09 (10,001 FTES).

Expense Assumptions:

14. District health benefits will increase by approximately \$630,000.
15. State Unemployment Insurance rate will increase from .30% to .72%.
16. Employer contribution to PERS will increase from 9.428% to 10.2%.
17. Vacancies due to retirement or resignation may not automatically be filled.
18. The District will save approximately \$400,000 by implementing energy efficiency measures.

**Victor Valley Community College District
Unrestricted General Fund**

10/1/2010


	Actual Budget Year 2009-2010	Current Budget Year 2010-2011	Estimated Budget Year 2011-2012	Estimated Budget Year 2012-2013	Estimated Budget Year 2013-2014
Full-Time Equivalent Students (Funded)	9,489	9,699	9,699	9,699	9,893
Full-Time Equivalent Students (Unfunded)	561	420	769	1,406	1,525
Full-Time Equivalent Students (Rolled)	551	900	900	900	900
Total FTES	10,601	11,019	11,367	12,005	12,318
		-3.39%	2.21%	0.00%	2.0%
BEGINNING FUND BALANCE	\$9,293,779	\$9,202,648	\$7,469,748	\$4,989,485	\$2,843,980
ESTIMATED REVENUES					
State (Apportionment Only)	\$38,629,102	\$37,275,970	\$37,275,970	\$37,275,970	\$38,021,490
State (All Other)	\$394,556	\$235,643	\$235,643	\$235,643	\$159,048
Local (Property Tax included)	\$14,192,320	\$11,105,459	\$11,105,459	\$11,105,459	\$11,105,459
One-Time Revenue	\$0	\$1,228,472	\$842,000	\$620,000	\$620,000
Transfers In: Reserve	\$5,650,000	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$58,865,978	\$49,845,544	\$49,459,072	\$49,237,072	\$49,905,997
ESTIMATED EXPENDITURES					
Academic Salaries	\$23,077,070	\$23,325,865	\$23,531,865	\$23,737,865	\$23,943,865
Classified Salaries	\$10,707,023	\$11,112,199	\$11,268,199	\$11,424,199	\$11,580,199
Employee Benefits	\$7,948,221	\$8,546,994	\$8,634,885	\$9,292,128	\$10,047,956
Fund OPEB Trust	\$6,500,000	\$0	\$0	\$0	\$0
Payoff SERP #1 and #2	\$2,418,268	\$0	\$0	\$0	\$0
Cost to Maintain FTES (10,000)	\$0	\$465,552	\$465,552	\$465,552	\$465,552
Supplies, Software, Subscriptions	\$572,231	\$697,030	\$697,030	\$697,030	\$697,030
Services and Operations	\$6,576,236	\$6,514,544	\$6,425,544	\$6,099,544	\$6,099,544
Capital Outlay	\$1,156,861	\$616,260	\$616,260	\$616,260	\$616,260
Debt Svc., Transfers, Reserves	\$1,200	\$300,000	\$300,000	\$300,000	\$300,000
TOTAL ESTIMATED EXPENDITURES	\$58,957,110	\$51,939,335	\$51,939,335	\$52,632,578	\$53,750,406
FUND BALANCE	\$3,202,648	\$2,669,748	\$2,789,485	\$1,593,980	(\$1,000,430)
BRIDGE BALANCE	\$6,000,000	\$4,800,000	\$2,200,000	\$0	\$0
ENDING FUND BALANCE	\$9,202,648	\$7,469,748	\$4,989,485	\$1,593,980	(\$1,000,430)
<i>Budget Deficit</i>				\$ 1,250,000	\$ 4,000,000
ENDING FUND BALANCE		\$ 2,843,980	\$ 2,999,570	\$ 2,843,980	\$ 2,999,570
		5.4%	5.2%	5.4%	-1.9%
				3.0%	
					5.6%


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – MERRELL-JOHNSON ENGINEERING, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with Merrell-Johnson Engineering, Inc. for laboratory and on site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's office (DSA). The fiscal impact listed below is an estimate based on the DSA approved set of construction plans; however the final fiscal impact will ultimately be based on the actual number of tests necessary as determined by the inspector to complete the project. Therefore, the fiscal impact may decrease or increase depending on the actual number of tests performed to complete the project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Eastside Public Safety Training Center is a local bond funded project approved by the voters in the November 2008 election. The above services are required for all construction of State facilities.

Fiscal Impact: Estimated at: \$141,170.00 – Local Bond Funded

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Merrell-Johnson Engineering, Inc. in the amount of \$141,170.00 for laboratory and on site testing for the Eastside Public Safety Training Center.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___



Proposal for Materials
Testing and Special
Inspection Services

Eastside Public Safety Training
Center, Victor Valley Community
College, Apple Valley, CA

Prepared For:
Victor Valley Community College
18422 Bear Valley Rd., Bldg. 10
Victorville, CA 92395
Attn: Stephen Garcia

MEC No: 10.0103.0155
September, 2010

Estimated Costs and Services Summary

Below you will find a summary of our estimated costs and services for this project. The following has been based on our experience and on careful review of the project details provided, including the construction schedule provided by Highland Partnership, Inc. While the below is an estimate, we strive to provide an accurate cost, and make every effort through active coordination with our clients to ensure our services exceed our client's expectations, and meet our client's budget and schedule.

The anticipated services and associated costs for this project include:

Soils Verification, Testing and Observation	\$18,620
Concrete Verification, Testing and Observation	\$30,190
Masonry Verification, Testing and Inspection	\$40,950
Steel Verification and Inspection	\$37,520
Asphalt Concrete Pavement Verification and Testing	\$4,040
Offsite Improvements Verification, Testing and Observation	\$6,250
Project Management and Reporting	\$3,600
Total Estimated Cost	\$141,170

A detail of services and quantities anticipated for this project has been provided under 'Estimated Costs and Services Detail' herein. Time and Materials costs and services are subject to the actual construction schedule, quality of construction, conditions of approval, governing bodies, project specifications and any other unforeseen or mitigating circumstances. We will not exceed the above estimated costs without prior notification. The estimated costs do not include services performed at overtime, weekend, or holiday rates, or any additional periods not conducted during a normal work day/week (8-Hours, per day, Monday – Friday). The estimated costs do not include stand by time, failure to meet the minimum cancellation requirement for scheduled testing/inspection, unscheduled testing or inspection, rush/urgent reporting or any other unforeseen circumstances.



Estimated Costs and Services Detail

The following has been provided to illustrate hours, trips, quantities and unit rates estimated for this project.

Soils Testing and Observation

Observation & testing of site clearing, rough grading, building foundation over-excavation, backfill and compaction, fine site grading and utility trench backfill and compaction.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	4	47	188	\$65	\$12,220
Field Technician	8	9	72	\$65	\$4,680
Laboratory Compaction			6	\$140	\$840
Particle Size Analysis of Soils			2	\$95	\$190
Specific Gravity and Absorption			2	\$70	\$140
Atterberg Limits Tests			2	\$275	\$550

Concrete Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of concrete and reinforcement.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	4	49	196	\$65	\$12,740
Batch Plant Inspector	4	34	136	\$65	\$8,840
Concrete Compression Test			400	\$21	\$8,400
Reinforcing Steel Tensile Test			3	\$40	\$120
Reinforcing Steel Bend Test			3	\$30	\$90



Masonry Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of structural masonry and components.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Special Inspector	8	51	408	\$70	\$28,560
Batch Plant Inspector	4	26	104	\$65	\$6,760
Field Technician (Core Sampling)	4	3	12	\$65	\$780
Grout Prism Compression Test			78	\$21	\$1,638
Masonry Core Compression Test			14	\$40	\$560
Masonry Core Shear Test			14	\$60	\$840
Mortar Cylinder Compression Test			42	\$21	\$882
CMU Compression Test			18	\$40	\$720
Reinforcing Steel Tensile Test			3	\$40	\$120
Reinforcing Steel Bend Test			3	\$30	\$90

Structural Steel Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of structural steel welding and high strength bolting.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Special Inspector, Shop (AWS-CWI / ICC)	8	20	160	\$70	\$11,200
Special Inspector, Field (AWS-CWI / ICC)	8	39	312	\$70	\$21,840
NDT Inspector	8	7	56	\$80	\$4,480



Asphalt Paving Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of sub-grade, base grade and finish pavement for asphalt concrete.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	8	2	16	\$65	\$1,040
Batch Plant Inspector	8	2	16	\$65	\$1,040
Laboratory Compaction Characteristics			1	\$140	\$140
Particle Size Analysis of Soils			1	\$95	\$95
R-Value Determination			1	\$270	\$270
Durability Index			1	\$140	\$140
Sand Equivalent			1	\$85	\$85
Laboratory Standard Density of Asphalt			2	\$160	\$320
Stability and Flow of Asphalt			2	\$230	\$460
Percent Asphalt and Gradation			2	\$225	\$450

Offsite Improvements

Sampling and testing of off-site improvements.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician (Soils)	4	11	44	\$65	\$2,860
Laboratory Compaction			6	\$140	\$840
Field Technician (ACP)	8	2	16	\$65	\$1,040
Laboratory Compaction			2	\$140	\$280
Laboratory Standard Density			2	\$160	\$320
Stability and Flow of Asphalt			2	\$230	\$460
Percent Asphalt and Gradation			2	\$225	\$450

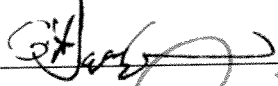



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AWARD CONTRACT – MICON CONSTRUCTION

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

Re-Bids for F-130, Campus Landscape Sustainability Upgrades, were opened on September 24, 2010. Six (6) bids were received as follows:

Hi Desert Construction	\$788,843.00
Kasa Construction	\$768,900.00
Pacific Restoration Group	\$738,150.00
Marina Landscape, Inc.	\$669,000.00
R.I.C. Construction	\$582,937.00
Micon Construction	\$558,260.00

Micon Construction was the lowest responsible bidder. The bids have been thoroughly reviewed by the Vice President of Administrative Services, the Director of Facilities Construction, and the Architect. Micon Construction is licensed in California and their bonding company is authorized to do business in California.

A copy of the original bid is available for review in the Superintendent/President's office.

Need:

To enhance the look of the campus through sustainable landscaping improvements. Developing standardized materials, reducing water usages, eliminating the use of expensive chemicals thus reducing maintenance efforts and cost while providing a enhanced look and a better learning environment.

Fiscal Impact:

\$558,260.00 – Fund 71 Expenditure

Recommended Action:

It is recommended that the Board of Trustees award the contract to Micon Construction in the amount of \$558,260.00 for the Landscape Sustainability Upgrades.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___

TO: Victor Valley Community College, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated, the contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with the Campus Landscape Sustainability Upgrades - Phase I, described in the Notice Inviting Bids above, all in strict conformance with the Drawings and other Contract Documents on file at the Facilities Planning Department of said District for amounts set forth herein.

2. ADDENDA

The undersigned has thoroughly examined any and all Addenda issued during the bid period and is thoroughly familiar with all contents thereof and acknowledges receipt of the following Addenda: (Bidder to list all addenda).

ADDENDUM NO. <u>1</u>	DATE RECEIVED <u>9-22-10</u>
ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____

3. CASH ALLOWANCE

Base Bid shall include cash allowances as listed in Section 01 20 00, Price and Payment Procedures. Cash allowances are fully described in Section 01 20 00, Price and Payment Procedures.

4. BASE BID

TOTAL CASH PURCHASE PRICE IN WORDS (INCLUDING CASH ALLOWANCE) Five Hundred
AND FIFTY SEVEN THOUSAND, ONE HUNDRED AND SEVENTY
TWO AND NO/100 (ONE) DOLLARS DOLLARS
(\$ 558,250.00), including all applicable taxes and licenses.

5. ALTERNATE BIDS:

The following amounts shall be added to the Base Bid at the District's option. Alternates are fully described in Section 01 20 00, Contract Considerations.

Alternate No. 1 (Add/Deduct)* \$ N/A
* Line out "add" or "deduct" depending on which is not applicable. However, any other method or designation which clearly identifies the nature of the item shall also be acceptable. In the absence of any clear indication of the additive or deductive nature of the item, it shall be assumed that the item is intended to be deductive in nature.

6. UNIT PRICING: The following unit prices shall be used to determine the net cost or credit of revision to the specified work at the District's option. Unit pricing is fully described in 01 20 00, Price and Payment Procedures.

Unit Pricing for Boulder grouping	\$ <u>1,125.00</u>
Unit Pricing for rip-rap	\$ <u>495.00</u>
Unit Pricing for decorative rock	\$ <u>285.00</u>
Unit Pricing for decomposed granite	\$ <u>200.00</u>
Unit Pricing for stabilized decomposed granite	\$ <u>300.00</u>

7. TIME FOR COMPLETION: All work under this Contract shall be completed within the period of time stated in the Supplementary General Conditions, commencing 5 day after issuance of the Notice to Proceed, by the


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: Management Appointment , Dean of Student Services

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi 

APPROVED BY: Christopher O'Hearn 

Description/Background:

Recruitment for the Dean of Student Services has been completed and it is recommended that Sharon Adams be given a contract, beginning on or before November 17, 2010 through June 30, 2011.

Need:

Position is needed to fill the existing vacancy for the position of Dean of Student Services.

Fiscal Impact: Range 20 on the Management Salary Schedule, \$8,847 to \$11,308/month plus benefits.

Recommended Action:

It is recommended that the Board of Trustees approve the appointment as listed.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ X ___ NO ___

BOARD OF TRUSTEES OF THE
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONTRACT OF EMPLOYMENT
Administrative Positions
(California Education Code Section 72411)

Date of Offer: 10/13/2010

The Board of Trustees of the Victor Valley Community College District offers you employment in the position of Dean, Student Services for the period commencing November 17, 2010 and ending on June 30, 2011. This offer of employment is valid for ten (10) calendar days from the date of offer specified above. Your failure to accept this offer and to enter into this contract within the ten-day period will result either in the offer expiring, or, if you are employed, will result in your employment as an administrator being at-will at the pleasure of the Board of Trustees, pursuant to Section 72411.5 of the Education Code.

This contract expires on June 30, 2011 and is not subject to automatic re-employment pursuant to subsection 'c' of Section 72411 of the Education Code.

This contract of employment is subject to all the rules and regulations of the Board of Trustees and all the laws of the State of California in effect during the period of employment. The terms and conditions of your employment may be changed by the District during the period of time covered by the agreement. Your compensation shall be on Range 20 of the Victor Valley College management salary schedule. In addition, you shall receive a monthly stipend of \$300 for use of personal vehicles to conduct college business. Any earned, unused vacation remaining on the last day of employment with the District, up to a maximum accrual of 44 days, will be paid on the next available payroll.

Pursuant to Education Code Section 72411.5, if you do not have tenure in the District as a faculty member, you may be dismissed, suspended, or demoted for cause, including but not limited to unsatisfactory performance, unprofessional conduct, unfitness for service, and insubordination. If you do have tenure as a faculty member, the imposition of dismissal or other penalties, for cause shall be in accordance with the provisions of the Education Code applicable to faculty members. In addition, employment is contingent upon availability of funds.

Pursuant to Government Code Section 53260, if this contract is terminated, the maximum cash settlement that you may receive is to be an amount equal to your monthly salary multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than 18 months, the maximum cash settlement is an amount equal to your monthly salary multiplied by 18.

If you desire to accept this contract, please sign and return to:

Victor Valley Community College District
Office of Human Resources
18422 Bear Valley Road
Victorville, CA 92395

BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Christopher O'Hearn, Ph.D., Interim Superintendent President

I accept the offer of employment set forth above subject to the terms and conditions therein

Sharon Adams

Date _____

