



**Victor Valley Community College District  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
Minutes**

Date: March 11, 2014

Place: Closed Session: 4-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

**AGENDA ~ Board Room**

*Board Room Victor Valley Community College*

1. **CALL TO ORDER** **4 p.m.**  
The Board of Trustees of Victor Valley Community College District met in Open Session on March 11, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 4:01 p.m.

**TRUSTEE ROLL CALL:** Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, Evelyn Blanco, Student Trustee

*Brandon Wood arrived at 4:02 p.m.*

**PLEDGE OF ALLEGIANCE**

Victoria Churgin led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

**PUBLIC COMMENTS RELATED TO CLOSED SESSION AGENDA ITEMS:** None

**CLOSED SESSION ~ West Wing Conference Room**

2. **CLOSED SESSION** **4-6 p.m.**

2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

a) **PUBLIC EMPLOYEE APPOINTMENT**  
Government Code Section 54957  
Superintendent/President

b) **CONFERENCE WITH LABOR NEGOTIATIONS –**  
Government Code Section 54957.6

District Representative: Randy Erickson  
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

- c) CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)

Claimant: Eileen Patterson, DBA Eileen Patterson Realty

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:02 p.m. Board President Henderson recessed to Closed Session

## REGULAR MEETING AGENDA

Board Room

3. OPEN SESSION

- 3.1 Closed Session Report: Board President Henderson reconvened the meeting at 6:12 p.m. and Jeff Morris, Legal Counsel reported that on item a) there was no reportable action, item b) report to the Trustees and directions to the negotiator, item c) on a motion by Trustee Denson and seconded by Trustee Pinkerton, with Trustee Brady abstaining, the claim was rejected 4-0.

- 3.2 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS: Justin Gatewood (5.15)

4. Superintendent/President's Report:

On behalf of Richard Greenwood, President, Measure JJ Citizens' Bond Oversight Committee (CBOC), GH Javaheripour provided an update on the annual CBOC report.

Representatives with the Balfour Beatty Construction provided a project status update on the construction of the new Health Sciences Building with completion expected May/June 2015.

**Foundation:** Mr. Don Brown spoke on the award that was recently received for the Campaign for Classes fundraising activity. Last month the Foundation received \$140,000 in grant monies. This Friday is the deadline for scholarship and campus grants.

**Academic Senate:** Tracy Davis thanked faculty, staff, administration and the Board of Trustees for the contribution of the success of the document submitted to ACCJC and commended Jan Espinoza and Patty Golder for their tireless work coordinating and editing the mid-term report.

The Academic Senate recognized Tim Adell and the honors program with 9 VVC students presenting at the annual Honors Transfer Conference at U.C. Irvine. Eartha Johnson was acknowledged for coordinating the Women's History Month on campus, spending countless hours on this event.

The proposed Board policies on this evening's agenda are problematic, and have not followed the shared Governance process and will negatively impact student success by reducing instructional funding. Board Policies 2515, 2520 and 2525 all have the potential to reduce course offerings thereby lengthening the time it takes students reach their educational goals, reduce the number of faculty available to teach courses and it does not specify how the substantial reserves from taxpayers money actually will be spent. How do these propose Board Policies support student learning?

**5. CONSENT AGENDA**

It was MSC (Brady/Pinkerton 5-0) to approve the consent items in one action with agenda item 5.15 pulled for separate discussion by Trustee Wood.

- 5.1 Approval of the minutes of the January 14, 2014 and February 3, 2014 special Board meeting.
- 5.2 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.3 Agreement – Corona Clay Company  
Ratification of the agreement between Victor Valley Community College District and Corona Clay Company to provide infield and mound clay for our baseball field. Fiscal Impact: \$4,211.76, Fund 71.
- 5.4 Agreement – All American Fence Erectors  
Ratification of the agreement between Victor Valley Community College District and All American Fence Erectors for the repair of the fence at parking lot 10 that was damaged in December 2013. Fiscal Impact: \$753.00, Fund 71.
- 5.5 Amend Agreement – Shred-It  
Ratification of the amended agreement between Victor Valley Community College District and Shred-It to provide shredding services for our annual document purge in the warehouse. As stated in the original board item approved in January 2014, the fiscal impact listed was an estimate based on the count of expected boxes of documents that would need shredding; the final box count was higher than estimated, therefore the fiscal impact increased. Fiscal Impact: \$846.93, budgeted item.
- 5.6 Independent Contractor Agreement – Turf Star  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Turf Star to provide maintenance services for our mower equipment. Fiscal Impact: \$2,801.82, Fund 71.
- 5.7 Agreement – Victorville Glass Co., Inc.  
Ratification of the agreement between Victor Valley Community College District and Victorville Glass Co., Inc. for the replacement of a 60"x116" window in room 155B at the RPSTC (Regional Public Safety Training Center). Fiscal Impact: \$1,875.00, Fund 71.
- 5.8 Agreement– Datalink Networks, Inc.  
Ratification of the agreement between Victor Valley Community College District and Datalink Networks, Inc. to purchase software licenses, maintenance and support for testing phones as part of the Lync implementation. (Item IN-64, on Campus Technology Project list) Fiscal Impact: \$481.18, budgeted item.
- 5.9 Agreement Addendum – ROC Software System, Inc.  
Ratification of the addendum agreement between Victor Valley Community College District and ROC Software System, Inc. to record the change in platform licenses from HP-UX to Windows SQL for the continued use of Easy Spooler software and the one-time fee for new licenses. The original agreement was submitted to the Board of Trustees on September 10, 2013. (Item #IN-65, on Campus Technology Project list) Fiscal Impact: \$500.00, budgeted item.

- 5.10 Notice of Completion – Anderson Air Conditioning, LP  
Ratification of the Notice of Completion for Anderson Air Conditioning, LP for the construction technology heater system replacement project. Fiscal Impact: None.
- 5.11 Increase Agreement Amount - GiantPowerComm  
Ratification of the amended agreement between Victor Valley Community College District and GiantPowerComm for specialized maintenance of the 1 Megawatt CPV system located on the lower campus to include annual incidental and emergency maintenance for work not covered under the original scope. Fiscal Impact: \$6,500.00, Fund 71.
- 5.12 Agreement – Frick, Frick & Jette Architects, Inc.  
Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. for architectural survey services and strategic planning for the Vocational Complex Expansion and Renovation, a voter approved, local bond funded project. This project was originally Board approved on June 14, 2011. Fiscal Impact: \$13,300.00, Local Bond Funded.
- 5.13 Furniture, Fixtures & Equipment (FF&E) Purchase – G/M Business Interiors  
Ratification of the FF&E purchase with G/M Business Interiors to supply and install furnishings music code compliance and renovation for the Music project, a local bond funded project. Fiscal Impact: \$44,419.25 includes applicable tax, freight and installation. Local Bond Funded.
- 5.14 Subscription Agreement – Lexipol, LLC  
Approval of the renewal agreement between Victor Valley Community College District and Lexipol, LLC to provide customized police manual updates and development that meet regulatory law enforcement policy requirements. The agreement provides officers with continual access to legal updates. Term: 7/1/14-6/30/15. Fiscal Impact: \$2,450.00, budgeted item.
- 5.15 **PULLED FOR SEPRATE DISCUSSION (see item 6.0)**  
Agreement – Ferrilli Information Group  
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group for professional services both on site and remote plus reasonable travel expenses to provide expertise in Student Success Act Projects. Fiscal Impact: \$63,000.00 – amount includes travel expenses of \$3,000, budgeted item.
- 5.16 Contract – Rise Interpreting  
Ratification of the contract between Victor Valley Community College District and Rise Interpreting to provide as needed interpreting services for the deaf and hard of hearing students in Disabled Students Programs and Services (DSPS). The period of this agreement is February 3, 2014 through May 31, 2014. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.17 Agreement – San Bernardino Fire Department  
Ratification of the agreement between Victor Valley Community College District and San Bernardino Fire Department to provide clinical facilities for Emergency Medical Technician and Emergency Medical Technician – Paramedic students. The agreement shall commence with the January 2014 term and shall remain in effect unless terminated by either party upon thirty (3) days written notice. Fiscal Impact: None.

5.18 Agreement – 911 Safety Equipment

Ratification of the agreement between Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the Spring 2014 Fire Academy. The period of this agreement is March 13, 2014 through May 16, 2014. Fiscal Impact: None. Students pay \$580 materials fee upon registration, and the Fire program will withdraw the collected funds to pay the vendor.

5.19 Contract – Options for Youth

Ratification of the contract between Victor Valley Community College District and Options for Youth for the delivery of CHEM 100, Introductory Chemistry, for credit under contract to a cohort of Options for Youth students. Fiscal Impact: **Potential revenue to the District \$31,140.00.**

5.20 Curriculum Changes

Approval of the curriculum changes made on February 13, 2014 and February 27, 2014 recommended by the College Curriculum Committee. Fiscal Impact: None

5.21 Appointments – Citizens' Bond Oversight Committee

Appointment of Mr. Larry Hoover for an initial two-year term as an At-Large Community Member, Mr. Marshall Kagan for an initial two-year term as the Taxpayer Organization Member and Mr. Edward Rodarte, for a second term, serving as an At-Large Community Member. All appointments are for the period of April 1, 2014 through March 31, 2016 and will serve on the Citizens' Bond Oversight Committee. Fiscal Impact: None.

5.22 Out of State Travel – Model UN – New York City, NY

Approval for to allow students from the Model United Nations Program to travel to New York City, NY to attend the national Model United Nations Conference from March 28, 2014 through April 4, 2014. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Donovan Rinker-Morris, Instructor and Professor Tim Adell. Fiscal Impact: None. All expenses are paid by fundraising.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

5.15 Agreement – Ferrilli Information Group

It was MSC (Brady/Denson, 5-0) to ratify the agreement between Victor Valley Community College District and Ferrilli Information Group for professional services both on site and remote plus reasonable travel expenses to provide expertise in Student Success Act Projects. Fiscal Impact: \$63,000.00 – amount includes travel expenses of \$3,000, budgeted item.

*It was MSC (Brady/Wood, 5-0) to extend the public comment time allowing all speakers present the opportunity to provide public comments*

- 6.2 **PUBLIC COMMENTS:** Virginia Moran, Lisa Ellis, Lisa Ellis, Claude Oliver, DeAnn Hudgens, Ed Heaberlin, Holly Noel, Ed Burg

First Reading of Board Policy #2515—Use and Distribution of the Guaranteed Investment Contract ("GIC") Fund

It was MS (Brady/Denson) to review and discuss proposed Board Policy #2515 Fiscal Impact: None

*Break: 7:46 p.m.*

*Reconvene: 8:00 p.m.*

- 6.3 **PUBLIC COMMENTS:** Lisa Ellis, Claude Oliver, Justin Gatewood, Hinrich Kaiser, DeAnn Hudgens, Ed Heaberlin, Holly Noel

First Reading of Board Policy #2520—Percentage of Budget Committed to Salary and Benefits

It was motioned by Trustee Brady and seconded by Trustee Denson to review and discuss proposed Board Policy 2520. Fiscal Impact: None

*Brandon Wood stated that the percentages should read 87%, 85%, and 83%*

- 6.4 **PUBLIC COMMENTS:** Lisa Ellis, Claude Oliver, David Gibbs, DeAnn Hudgens, Ed Heaberlin, Holly Noel, Ed Burg

**TABLED** First Reading of Board Policy #2525—Percentage of Budget Committed to Classroom Instructional Employee Salary and Benefits

It was motioned by Trustee Brady and seconded by Trustee Pinkerton to review and discuss proposed Board Policy 2525. Fiscal Impact: None

*Trustee Brady left at 9:05 p.m.*

*Trustee Brady returned at: 9:07*

Following discussion, it was motioned by Trustee Wood and seconded by Trustee Brady, 5-0, to table the item pending further review by legal council and for consideration of running this Board policy through the Academic Senate and College Council and bring the item back for a first read.

- 6.5 Selection of Board Members to serve on Legal Services Committee  
It was motioned by Trustee Brady and seconded by Trustee Henderson to appoint of two Board members to select legal counsel for the Board of Trustees.

Following discussion, it was MSC (Wood/Denson, 3-0) to appointment Trustees Brady and Pinkerton to serve on the legal services committee to select legal counsel for the Board of Trustees.

**8. INSTRUCTION**

8.1 Accreditation Midterm Report

It was MSC (Brady/Wood, 5-0) to accept of the Midterm Report as submitted and that the Board President sign the certification page certifying that the report had been reviewed by the Board of Trustees. Fiscal Impact: None

8.2 ACCJC Follow-Up Report #4

It was MSC (wood/Denson, 5-0) to accept of the ACCJC Follow-Up Report #4 as submitted and that the Board President sign the certification page certifying that the report had been reviewed by the Board of Trustees. Fiscal Impact: None

**10. ADMINISTRATIVE SERVICES**

**10.1 Furniture, Fixtures & Equipment Purchase – South Coast Keyboards, Inc.**

It was MSC (Brady/Denson, 5-0) to approve the purchase with South Coast Keyboards, Inc. to supply pianos for the Music Building Code Compliance and Renovation, a local bond funded project. Fiscal Impact: \$74,886.32, Restricted Funding.

**11. HUMAN RESOURCES**

**11.1 Renewal of Administrator Contract – Arthur Lopez**

It was MSC (Brady/Denson, 5-0) to approve to renew the Dean of Student Services contract for 2 years based on satisfactory evaluations for the period commencing July 1, 2014 and ending on June 30, 2016. Fiscal Impact: Budgeted Item.

**11.2 Renewal of Administrator Contract – Peter Maphumulo**

It was MSC (Denson/Brady, 5-0) to approve to renew the Executive Vice President, Instruction and Student Services contract for 2 years based on satisfactory evaluations for the period commencing July 1, 2014 and ending on June 30, 2016. Fiscal Impact: Budgeted Item.

**11.3 PUBLIC COMMENTS: Lisa Ellis, Claude Oliver**

**TABLED Early Retirement Incentive**

It was motioned by Trustee Denson and seconded by Trustee Brady to approve the resolution to provide an early retirement option. The plan would be available to any college employee who is a minimum of 50 years of age and has at least 10 years of service to VVC. Employees would be offered \$25,000 to retire by 6/30/14, \$15,000 to retire by 6/30/15 and \$10,000 to retire by 6/30/16. Fiscal Impact: Projected net savings of \$250,000 per year for three years.

Following discussion Trustee Denson made a motion to rescind her original motion and it was seconded by Trustee Brady, 5-0). It was MSC (Brady/Wood, 5-0) to table the item).

**12. DISCUSSION/INFORMATION**

**12.1 First Read – Updated Board Policy 1202 – Institutional Effectiveness**

Submitted as an informational item.

**12.2 Quarterly Financial Reports**

Submitted as an informational item.

*Denson left at 9:50 p.m.*

*Denson arrived at 9:53 p.m.*

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

**13.1 Employee Groups**

- a) CTA – David Gibbs
- b) CSEA – Justin Gatewood
- c) AFT Part-Time Faculty United – Lynn Glickstein
- d) Management – Steve Garcia

*It was MSC (Wood/Brady, 5-0) to allow Mr. Gibbs his 3 minute report to the Board.*

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Lois Papner

**15. BOARD COMMUNICATION**

Trustee Brady: spoke on the article in *Daily Press* featuring the Model United Nations.

Trustee Denson: completed and submitted her application for the CCCT position. Participated in the Read Across America at Kingston Elementary. Will be attending the Excellence in Trustee program. Thanked everyone for their attendance this evening and stressed that the Board is trying to make the best decisions for the District.

Trustee Pinkerton: likes the way the Board is thinking out of the box.

Trustee Wood: attended a workshop last night and found it very useful.

Trustee Henderson: wished everyone a good night

Student Trustee Blanco: Absent

**15. ADJOURNMENT**

It was unanimously approved to adjourn the meeting at 10:25 p.m.

  
\_\_\_\_\_  
John Pinkerton, Clerk

4-08-14  
Date Approved