



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: July 13, 2010

Place: Closed Session: 4:30-5 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Workshop: 5-6 p.m., Board Room, Victor Valley Community College 18422 Bear Valley Road,
Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

This meeting will be electronically recorded

CALL TO ORDER

4:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on July 13, 2010 in the Board Room of the Administration building. Ms Valles, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Angela Valles, Board President; Chris Mollenkamp Vice President; Dennis Henderson, Clerk; Joe Range, Trustee

Absent: Don Nelson, Trustee; Judy Schmoll, Student Trustee

Don Nelson, Trustee arrived at 4:31 p.m.

Judy Schmoll, Student Trustee arrived at 5 p.m.

PLEDGE OF ALLEGIANCE

Dennis Henderson led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ Human Resources Conference Room

2. CLOSED SESSION

4:30-5 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

LABOR NEGOTIATIONS –Government Code Section 54957.6
District Representatives: Christopher O'Hearn and Fusako Yokotobi
Employee Organizations: CSEA, AFT

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:33 p.m. Board President Valles recessed to closed session.

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

4. OPEN SESSION REGULAR MEETING

4.1 Closed Session Report

At 6 p.m. Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session and as a result of the delay of the start of the meeting the agenda was moved to conduct the bond/construction workshop.

Presentations related to the bond and future construction projects were conducted by Jim Roth, Bond Underwriter with Piper Jaffray, David Casnocha, Bond Council, and from gkkworks Al McQuilkin and Matt Greiner.

An overview of where the bond plan is and what opportunities are available were presented by Jim Roth and David Casnocha. The news is not very good. The severe real estate recession has impacted the bond, making the sale of the bonds highly unlikely.

Mr. McQuilkin and Mr. Greiner presented three suggested construction sites for the One-Stop Building highlighting the pros and cons for each site

Following the presentations, a unanimous direction was provided by the board to go forward with Option C for the construction of the One Stop Building located on lower campus and to scale back the project to fit within the available bond money.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn announced that the college was recently recognized by the U.S. Census Bureau in assisting with the census count in 2010.

A report to the community regarding Measure JJ has been mailed out providing a summary of accomplishments.

- **Faculty Senate** - Absent

5. CONSENT AGENDA

It was MSC (Nelson/Henderson, 5-0) to approve the consent items in one motion.

5.1 Approval of the minutes of the June 8, 2010 regular Board meeting and June 11, 2010 special Board meeting.

5.2 Agreement/Renewal – Syncsort, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Syncsort, Inc. to maintain support services for the Syncsort Backup Express software that is used for backing up essential file systems. Fiscal Impact: \$5,733.00, budgeted item.

- 5.3 Amended Agreement – Livetime Software, Inc.
Ratification of the agreement between Victor Valley Community College District and Livetime Software, Inc. to purchase 14 additional licenses for IT/MIS work order scheduling. Fiscal Impact: \$7,656.00, budgeted item.
- 5.4 Agreement/Renewal – Continuant, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Continuant, Inc. to provide maintenance support for all campus Cisco SmartNet equipment and software applications. Fiscal Impact: \$2,639.05, budgeted item.
- 5.5 Authorized Signatory
Approval of the signature of Mark Zacovic to represent the board in the named matters for fiscal year 2010-2011 per Education Code 72282. Fiscal Impact: None
- 5.6 Rescind – Board Delegated Signature Authority
Approval to rescind all signatory authority for Robert M. Silverman, effective immediately. Fiscal Impact: None
- 5.7 Academic Equivalency – Rodney Woodard – Construction Technology
Approval of the academic equivalency for Rodney Woodard, Construction Technology. Fiscal Impact: None
- 5.8 Grant of Easement – County Services Area 64
Approval of the Grant of Easement to County Services Area 64 to install and maintain water service to the campus. Fiscal Impact: None
- 5.9 Agreement – Cooley Construction Inc.
Ratification of the agreement between Victor Valley Community College and Cooley Construction, Inc. to demo and remove landscaping located on upper campus. Fiscal Impact: \$8,900.00. – Local Bond Funded
- 5.10 Agreement – Carrier Johnson & Culture
Ratification of the agreement between Victor Valley Community College District and Carrier Johnson & Culture to provide furniture, furnishings, equipment and design services for the Eastside Public Safety Training Center. Fiscal Impact: \$39,435.00 + \$3,000.00 reimbursable expenses – Local Bond Funded.
- 5.11 Disposal of Surplus Electronic Equipment
Approval of the disposal of obsolete, hazardous electronic waste for the 2010-2011 fiscal year. Fiscal Impact: The District is currently receiving five cents per pound for the electronic waste. The money is returned to the general fund.
- 5.12 Agreement Renewal – Excelsior Education Center
Ratification of the agreement between Victor Valley Community College District and Excelsior Education Center for police patrol and response services for the 2010-2011 fiscal year. Fiscal Impact: \$15,000.00 – Revenue to the District.
- 5.13 Agreement Renewal – #10/11-0145 – San Bernardino County Superintendent of Schools
Ratification of the agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools for county courier services. Fiscal Impact: not to exceed \$3,257.02, budgeted.

- 5.14 Agreement Renewal – Sixten & Associates
Ratification of the agreement between Victor Valley Community College District and Sixten & Associates for State Mandated Cost Claim Preparation for the 2010-2011 fiscal year. The term of the agreement is from July 1, 2010 – June 30, 2011. Fiscal Impact: Not to exceed \$13,000, budgeted.
- 5.15 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.16 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.17 Agreement Renewal – Keenan & Associates
Ratification of the contract between Victor Valley Community College District and Keenan & Associates to provide loss control services as needed for the 2010-2011 fiscal year. Fiscal Impact: Not to exceed \$20,000.00, budgeted.
- 5.18 Agreement Renewal – Hi Desert Alarm
Ratification of the agreement between Victor Valley Community College District and Hi Desert Alarm to furnish and install a rapid notification system at the Human Resources Department for Campus Police assistance. Fiscal Impact: \$600.00, fund 71 expenditure.
- 5.19 Agreement Renewal – Hesperia Unified School District
Ratification of the renewal agreement between Victor Valley Community College District and Hesperia Unified School District to lease 6 classroom spaces at Hesperia High School to hold college courses at this site. Fiscal Impact: \$15,000.00, budgeted item.
- 5.20 Agreements – Contract Education Services
Approval of the Contract Education Services' agreements listed below that are being offered in the Contract Education Department. Fiscal Impact: \$40,200.00 income to the district.

Vendor	Contract Amount	Estimated Income to District
Boston Reed College – Pharmacy Tech	\$63,600.00	\$14,250.00
Boston Reed College – EKG Tech	\$46,350.00	\$ 9,000.00
Boston Reed College – Orthopedic Tech	\$66,600.00	\$11,250.00
Liberty Tax Service	\$700.00	\$ 700.00
Archangel	2,000.00	\$ 2,000.00
Notary Public Seminars – Become a Notary in One Day	2,000.00	\$ 2,000.00
Notary Public Seminars – Renewing Notaries	1,000.00	\$ 1,000.00
Total:	\$182,250.00	\$40,200.00

5.21 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$3,000.00 income to the District.

Vendor:	Income to the District
La Fiesta Restaurant	\$ 300.00
Lupes Mexican restaurant	\$ 300.00
GoBangkok Restaurant	\$ 300.00
Linko Sushi Restaurant	\$ 300.00
United Methodist Church	\$ 300.00
Senora Cantina	\$ 300.00
IHOP Restaurant - Barstow	\$ 300.00
Pool Club Sports Bar	\$ 300.00
Hesperia Leisure League	\$ 300.00
Rancho Mexicana	\$ 300.00
Total:	\$ 3,000.00

5.22 Student Fees – Nursing Program

Approval of the student fees for the nursing program for a Comprehensive Assessment and Review Package (CARP) from Assessment Technologies Inc. (ATI). Fiscal Impact: None.

5.23 Revised Associated Student Body Constitution

Approval of the revised Associated Student Body Constitution. Specifically, to align student senators with the current academic departments. The changes were approved by the ASB Council April 23, 2010 and adopted by the student body, May 12, 2010. Fiscal Impact: None

5.24 Independent Contractor Agreement – William Garrison

Approval of an Independent Contractor Agreement between Victor Valley Community College District and William Garrison to conduct an on-site review of the SSS program. The period of this agreement is from August 9, 2010 to August 12, 2010. Fiscal Impact: Budgeted, \$4,350.00, grant funded.

5.25 Agreement – Green Valley Home Health Service

Approval of the renewal agreement between Victor Valley Community College District and Green Valley Home Health Service to provide clinical learning facilities for the health sciences programs. The agreement begins August 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None

5.26 Independent Contractor Agreement– Apple Valley Catering/EBR Events, LLC

Approval of an Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering/EBR Events, LLC to provide catering services for the Upward Bound Math & Science year end banquet on July 30, 2010. Fiscal Impact: Not to exceed \$3,000.00 – grant funded.

5.27 Independent Contractor Agreement– Apple Valley Catering/EBR Events, LLC

Approval of an Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering/EBR Events, LLC to provide catering services for the Upward Bound Math & Science year end banquet on July 29, 2010. Fiscal Impact: Not to exceed \$2,386.16 – grant funded.

5.28 Out of Country Travel – Costa Rica

Approval of out of country travel to Rancho Mastatal, Costa Rica to attend a 13-day Sustainable Development workshop from July 21, 2010 through August 2, 2010. Students will be accompanied by Professor of Political Science, Dino Bozonelos and Professor of Agriculture and Natural Resources, Neville Slade. Fiscal Impact: None to the District. The Mojave Sustainability Project will cover expense of attendance and admission of \$1,000.00 per person. The ASB, faculty and students will cover the expense of the airline tickets at \$500.00 per person. All other costs will be borne by the students and faculty.

5.29 Agreement – Datalink Networks

Ratification of the agreement between Victor Valley Community College District and Datalink Networks to provide a design and implementation plan for the migration of Novell/Groupwise to Microsoft exchange services (Phase 1 of 2). Fiscal Impact: \$36,000.00 budgeted item over a three year period.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

8. INSTRUCTION

8.1 Special Funding Grant Award

It was MSC (Nelson/Henderson, 5-0) to approve the Enrollment Growth and Retention Program funding award offered through the California Community College Chancellor's Office. Fiscal Impact: \$321,874.00 income to the District over two years.

10. ADMINISTRATIVE SERVICES

10.1 Donation of 1972 Fire Engine to the VVCCD Fire Technology Program

It was MSC (Henderson/Nelson, 5-0) to accept the donation and ownership of a 1972 Fire Engine from the Arrowbear Volunteer Fire Department. Fiscal Impact: None

10.2 Foundation Donations

It was MSC (Henderson/Range, 5-0) to accept the donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$190,904.99 and transferred \$18,400.68 in student scholarships for a total cash contribution of \$209,305.67. The Foundation has also received and is transferring ownership of in-kind (non-cash) gifts valued at \$623.59. Fiscal Impact: \$209,929.26 to the District.

10.3 Agreement Renewal – Dudek

It was MSC (Henderson/Nelson, 5-0) to approve the renewal agreement between Victor Valley Community College District and Dudek to provide environmental consulting services related to District implementation of Bond Measure JJ related projects to assure compliance with the requirements of the California Environmental Quality Act. Fiscal Impact: Not to exceed \$300,000.00, Local Bond Funded.

10.4 Agreement – Golden State Labor Compliance, LLC

It was MSC (Nelson/Mollenkamp, 5-0) to approve the agreement between Victor Valley Community College District and Golden State Labor Compliance, LLC to provide labor compliance services for the Eastside Public Safety Training Center and other bond funded projects. Fiscal Impact: \$70,000.00, Local Bond Funded.

10.5 Resolution # 10-08 – Temporary Borrowing between Funds

It was MSC (Mollenkamp, Nelson, 5-0) to approve the resolution to authorize temporary borrowing between funds for the 2010-2011 fiscal year. Fiscal Impact: None

10.6 Student Accident Insurance

It was MSC (Nelson/Henderson, 5-0) to approve the agreement between Victor Valley Community College District and Student Insurance to provide student accident insurance for Victor Valley College during fiscal year 2010-2011. Fiscal Impact: \$152,399.00, budgeted.

10.7 **FAILED** Contract Award – R.I.C. Construction Company, Inc.

It was motioned by Trustee Nelson and seconded by Trustee Range to approve to award the contract to R.I.C. Construction Company, Inc. for campus landscape sustainability upgrades. Fiscal Impact: \$949,530.00, Local Bond Funded.

Following discussion, it was motioned by Trustee Nelson and seconded by Trustee Range to withdraw their motions.

It was MSC (Nelson/Henderson, 5-1, Mollenkamp opposed) to table the item until the next meeting.

10.8 Statewide Association of Community Colleges

It was MSC Range/Henderson, 5-0) to approve to continue working with Statewide Association of Community Colleges to provide liability and property insurance coverage for Victor Valley College during fiscal year 2010-2011. Fiscal Impact: \$383,274.00, budgeted.

11. HUMAN RESOURCES

11.1 Resolution #10-09 – Supplemental Employee Retirement Plan (SERP)

It was MSC (Nelson/Henderson, 5-0) to adopt the resolution #10-09 to provide the Supplemental Employee Retirement Plan (SERP). Fiscal Impact: Projected net savings of \$3,450,741.00 over five years.

11.2 Management Interim Appointment, Executive Vice President

It was MSC (Henderson/Nelson, 5-0) to ratify the appointment of Mark Zacovic to fill the position of Interim Executive Vice President, Instruction and Student Services beginning June 16, 2010 and ending no later than June 30, 2011. Fiscal Impact: Budgeted.

12. INFORMATION/DISCUSSION

- 12.1 Monthly Financial Reports
Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- 13.1 Foundation – Janice Olsen

- 13.2 Employee Groups

- a) CTA – Absent
- b) CSEA – Sharon Wright
- c) AFT Part-Time Faculty United - Absent

• **TRUSTEE COMMENTS**

ASB - Judy Schmoll, Student Trustee reported on student activities. Trustee Henderson stated that he appreciates everything the Foundation does for the college. Vice President Mollenkamp stated that the college needs to be careful fiscally. Trustee Nelson complimented Mr. Greulich on his work on the solar dedication. President Valles was very pleased with the ASB retreat that she recently attended. In addition, she welcomed Dr. Zacovic and stated that Dr. O'Hearn was doing a great job serving as Interim Superintendent/President.

15. ITEMS FOR FUTURE BOARD MEETINGS


Board members may request items to be placed on future Board meetings for a report or information.

Trustee Nelson requested the agenda items addressing the cell phone tower and campus landscaping to be placed on the next agenda. Vice President Mollenkamp would like the tabled items from this evening's agenda to be on the next agenda. Trustee Range requested a detailed project list.

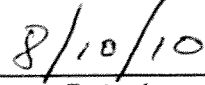
- 16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Miquele Montagnetti and Dewey Kelleygray

17. ADJOURNMENT

It was MSC (Range/Henderson, 5-0) to adjourn the meeting at 8:22 p.m.



Dennis Henderson, Clerk



Date Approved