October 11, 2012

To All Child Development Students,

Victor Valley College has been part of the Child Development Training consortium program since 1993. This program provides monetary educational support for employees of child care centers and family childcare homes. You may be eligible to receive reimbursement for enrollment fees and assistance in textbook expenses. Please submit an application to see if you fit the criteria.

The following papers include the requirements, the procedures and all necessary forms to apply. *If you are employed in the child care field and are attending Victor Valley College as a Child Development student*, fill out the attached forms and return them before **Wednesday October 24th, 2012**.

- Participant Profile
- Student Information Form (there are two different versions) – if you participated in the reimbursement program during Spring 2012 AND you completed this form already, then you may complete the “update” (short version of the form)
- Reimbursement Form
- Financial Aid Questionnaire

Priority for reimbursement will be on a **first come, first serve basis**…. so RETURN ALL FORMS IMMEDIATELY AND BE SURE TO COMPLETE ALL FORMS IN THEIR ENTIRETY. Any incomplete or late forms will not be considered for funding.

Return the completed forms to **DeeDee Cole, Victor Valley College, 18422 Bear Valley Road, Victorville, CA 92395**. Forms can also be brought to the Child Development Center and put in Dee Dee’s box or scanned/mailed to DeeDee (with your signature) to: marsha.cole@vvc.edu

Sincerely,

DeeDee Cole, MA, PhD Candidate
Assistant Professor
CDTC Coordinator

(760) 245-4271 Ext. 2776
Marsha.cole@vvc.edu