



E^MT Orientation

Introduction:

Welcome to the field of Emergency Medicine! This is a field that can be very exciting and rewarding. Many previous students have gone on to use the knowledge and skills they have learned here in numerous ways. The majority use their position as an Emergency Medical Technician (EMT) to lay the groundwork for entrance into a firefighter, paramedic, helicopter emergency responder, industrial safety officer, or law enforcement. Others use their newfound knowledge inside Emergency Rooms, EMS units, health clinics, doctors' offices, disaster teams, and search and rescue teams. Finally others choose to be more prepared to handle home crisis and emergencies. However you choose to use your experience,

having the confidence to handle a crisis or emergency will allow you to make a difference in yours or someone else's life.

Your EMT Training:

EMT education includes training in the recognition of signs and symptoms of illnesses and injuries and the appropriate treatment modalities.

This course is designed to give you the basic knowledge and skills necessary to provide safe and effective care to the ill and injured members of our community. The primary focus will be providing emergency medical care in the field setting.

This course will consist of classroom lectures, manipulative skills in a lab setting, and clinical internships. The internships require a minimum of four (4) twelve hour shifts; (24 hours in the Emergency Room setting and 24 hours on the ambulance). You will not be allowed any night shifts on the ambulance.

Attendance Policy:

Class attendance is not a measure of performance of proficiency. Whether a student is just physically present in the class is not a valid basis for grading. Reference Title 5 section

55002 of the California Code of Regulations: (A) Grading Policy. The course provides for measurement of student performance in the terms of stated course objectives and culminates in a formal, permanently recorded grade based upon uniform standards in accordance with section 55758 of this Division. The grade is based on demonstrated proficiency in the subject matter and the ability to demonstrate that proficiency, at least in part, by means of written expression that may include problem solving exercises or skills demonstrations by students.

Due to the quantity and importance of the information provided in this course, students will be required to attend all lecture and laboratory sessions each week. Three (3) tardies is equal to one (1) absence. Students with two (2) absences will not be able to course complete.

Required equipment:

There are a few items required in the practice of an Emergency Medical Technician and for this class. These items should be acquired *prior to* the first day of class:

- ❖ Watch with a second hand, preferably water resistant
- ❖ Standard black ink ball point pen

- ❖ Dark blue polo style VVC uniform shirt (available in VVC Bookstore – please make sure to get the correct shirt with the logo seen here)



- ❖ Navy blue slacks for both men and women. You will be required to wear your full uniform for every class meeting.
- ❖ Black belt for pants
- ❖ Black uniform boots or uniform style shoe. The soles should be rubber or non-skid style. There should be no visible markings (brand labels, etc.)
- ❖ Student picture ID (available at no cost in Auxiliary Services). Identification must be worn at all times.
- ❖ Scantron forms (green) 100 answer
- ❖ #2 lead pencil with eraser
- ❖ Required textbook EMT Complete-A Basic Worktext, Limmer/LeBaudour ISBN# 0-13-119265-5
- ❖ Negative TB skin test and/or chest x-ray **within the past 12 months**, not to expire before the last day of class.
- ❖ Current AHACPR card (Healthcare Provider level) or equivalent, not to expire before the last day of class

The following equipment is **optional**:

- ❖ Stethoscope
- ❖ Penlight
- ❖ Trauma shears/scissors
- ❖ Pocket mask/CPR shield
- ❖ Protective goggles/OSHA approved

Dress and Conduct Guidelines:

In the health care environment, it is very important that you not only act in a professional manner, but that you also look professional. You will be representing the College and whichever healthcare institution/provider that you are learning with. Therefore the following mandatory dress guidelines must be followed:

- ❖ Your uniform must be neat, clean, and unwrinkled.
- ❖ You may not wear heavy perfumes or colognes.
- ❖ Your hair must be neat, natural colored, and maintained off your face.
- ❖ Fingernails must be clean and no longer than 1/2 inch. If polished, a pale colored polish must be used.
- ❖ Must be clean shaven. Moustaches will be allowed (not beyond the corner of the mouth), but must be neatly maintained/trimmed.
- ❖ Each student must practice appropriate personal hygiene.

- ❖ Excessive visual body jewelry will need to be removed while in uniform.
- ❖ Visible tattoos must be covered during class meetings, clinical and field shifts.

Any student who fails to conduct themselves in a professional manner will be dismissed from the course.

Requirements for Certification as an EMT I:

Students will be eligible for EMT I certification if they meet all the requirements stipulated below:

- ➡ Students must achieve a score of 80% or greater for the midterm and final exam and a minimum of 80% cumulative score for successful completion of the class. Students who fail to achieve 80% or greater will not be allowed to complete the course.
- ➡ Completion of the required clinical and field internships.
- ➡ Must pass all practical skills. Students who do not pass all practical skills will be issued no greater than a 'D' for the course.
- ➡ Must hold a current AHACPR card (Health Care Provider level).
- ➡ Must be at least 18 years of age in order to be certified.

Academic Dishonesty:

Due to the real life circumstances that will occur during the class, the life, death, and quality of a patient's future may be made from your comments and findings. Therefore, dishonesty will not be tolerated. Those individuals who are caught cheating and/or falsifying documents will be dropped from the EMT program and turned over the College's Dean for prosecution according to Student Discipline: Prescribed Conduct.

The First Day of Class:

For the first day of class, please arrive on time, in full uniform with all of the before-mentioned required items, *including* the textbook. Additionally, bring a *copy* of your negative TB test as well as your CPR card. Come with a positive attitude and ready to learn!



EXAMPLES OF PROPER UNIFORM ATTIRE





Verification of Orientation and Statement of Commitment

Victor Valley College EMT Academy

I, _____ understand that I will not receive a passing grade, nor will I receive my EMT course completion certificate if I fail to complete any of the requirements listed below:

1.) **CPR TRAINING:**

I will provide a copy (front and back on one side of one white 8 1/2 x 11" sheet of paper) of my current CPR card by the first day of class. My CPR card may be either the American Heart Association (AHA) Healthcare Provider or the American Red Cross (ARC) CPR for Professional Rescuers.

2.) **TUBERCULOSIS TESTING:**

I will submit proof of a negative TB test within the last 6 months. I will submit this proof by the specified due date. I understand that this proof must be in the form of an official immunization record or equivalent and must bear a physician's or RN's signature to be considered valid.

3.) **CLINICAL EXPERIENCE:**

I will submit proof of attending 48 hours of clinical experience divided evenly between clinical and field. I understand that the clinical experience verification form and the patient contact log must be completed by me,

signed by hospital and pre-hospital staff and submitted by the specified due date.

4.) **FINAL WRITTEN TESTING:**

I understand that I must pass the final written examination with a minimum of 80%, pass ALL practical skills examination with 100% and complete / submit ALL required course projects and documentation in order to receive my course completion.

5.) **CHEATING, MISCONDUCT AND DISCLOSURE:**

- a.) I will not cheat on any examination or exercise, nor will I falsify any documentation pursuant to my EMT training or mentorship experiences. I further understand that if I am caught or suspected of cheating or falsification of any documentation, that I will be immediately dismissed from class and receive a failing grade.
- b.) I will behave professionally at all times while in uniform, attendance of an assigned school function or facility including, but not limited to, class time, breaks and clinical experiences.
- c.) I understand that I am obligated to report any misconduct or violation of VVC policy by my fellow students or myself to my instructor, EMT Academy Coordinator or the Academy Director.

6.) **VICTOR VALLEY COLLEGE POLICIES:**

I agree to be bound by Victor Valley College policies for conduct, dress and facility use. Furthermore, I will not be argumentative, disruptive or disrespectful and I

will demonstrate enthusiasm. I shall be respectful of fellow students, faculty and staff of VVC, and the clinical staff at provider sites and EMS agencies. I will not use harsh and offensive language.

7.) **FAILURE TO MEET THE TERMS OF THIS STATEMENT OF COMMITMENT:**

I agree to either drop, withdraw (receive a 'W'), or receive a non-passing grade (whichever applies) if I am unable to complete the above within the time frames listed or I am unable to adhere to my commitment as it is written here.

8.) **UNDERSTANDING, DURATION OF COMMITMENT AND AFFIRMATION:**

I fully understand and agree to be bound by this statement of commitment in its entirety for the duration of my enrollment in the Victor Valley College EMT Academy. My signature below is my affirmation of this intent.

Signature: _____

Date: _____

Print Name: _____

- **PRINT OUT TWO COPIES OF THESE LAST THREE (3) PAGES, SIGN AND BRING ONE TO THE FIRST CLASS MEETING AS PROOF OF ORIENTATION. THE ADDITIONAL COPY IS FOR YOUR RECORDS.**