



VICTOR VALLEY COLLEGE STEPS TO ENROLLMENT CONCURRENT STUDENTS (K-12 GRADE)

CONCURRENT STUDENT ENROLLMENT is limited to K-12 students who have been certified by their school that they are prepared to undertake credit coursework at VVC. Some courses have age and/or grade level restrictions. These courses are listed on the back of this form.

****Students must be present with a photo ID for all transactions with Admissions and Records.***

STEP 1: APPLICATION FOR ADMISSION

Students 14 years of age or older complete the Application for Admission online at www.vvc.edu.

Students **under 14 years of** age must complete the Application for Admission **in person** at the Admissions & Records office in Building #52.

Name _____

ID# _____

Date _____

Admissions staff initials _____

STEP 2: ORIENTATION AND ASSESSMENT TESTING

Orientation: Sign up in Building #55 at the Counseling Desk or call (760) 245-4271 ext. 2296.

Assessment Test: Located in Building 52 at window 18. Allow approximately THREE HOURS to complete. You must have a **PHOTO ID**, your **Student ID Number** or Social Security Number, and either your Application Confirmation page **or** this **STEPS form** with STEP 1 initialed by the Admissions staff.

Assessment testing is not required if you plan to enroll only in music performance, theatrical performance, physical education activity courses or youth symphony.

Staff Verification

STEP 3: PRINCIPAL /COUNSELOR/DESIGNEE AUTHORIZATION

Discuss assessment test results and courses you wish to take with your counselor or school official. Complete a ***Concurrent Student Enrollment Form*** and obtain appropriate signatures and authorization for courses to be taken.

Note: Home schooled students must provide a copy of their affidavit that has been filed with the Superintendent of Public Instruction through the California Department of Education or obtain the signature of the appropriate administrator from their local school district on the ***Concurrent Student Enrollment Form***.

STEP 4: SUBMIT DOCUMENTATION TO ADMISSIONS AND RECORDS

Prior to registration, you must bring in person the following:

1. Proof of Admissions – “Application Confirmation” page from online application process
2. Assessment test results
3. Completed and signed ***Concurrent Student Enrollment Form***

STEP 5: REGISTER FOR CLASSES

To determine your registration date, consult the “**Registration Dates**” information available online at www.vvc.edu/schedule/ or in the schedule of classes.

Register for classes using our *WebAdvisor* online registration system available at <http://webadvisor.vvc.edu/>. If you are a new user, follow the directions for setting up an account by clicking on “New to WebAdvisor”. For help, contact webadvisor@vvc.edu or 760 245-4271 ext.2740.

***You will only be allowed to register for classes that you have received approval for and that are listed on your Concurrent Student Enrollment form. Special Part-time concurrent enrollment students may enroll in a maximum of 11.0 units for Fall and Spring semesters or 8.0 units for Summer and Winter sessions per Ed Code 76001.**

STEP 6: PAY FEES

For your convenience you may pay your fees

- Online at <http://webadvisor.vvc.edu>
- By mail
- By on-campus drop box
- In person at the Bursar’s office in Building 52

Students have 5 working days from the date of registration to pay fees in full.

AGE/GRADE LEVEL RESTRICTIONS BY COURSE
(Other courses may have been added to this list after printing.)

<u>COURSE</u>	<u>AGE/GRADE RESTRICTION</u>
ADPE 60 – PHYSICAL FITNESS	at least 16 years of age
ADPE 61 – ADVANCED PHYSICAL FITNESS	at least 16 years of age
AENG – ALL AENG COURSES	at least 16 years of age and HS Junior
ALDH 71 – EMERGENCY MEDICAL TECHNICIAN I (AMBULANCE)	at least 18 years of age
BIOL – ALL BIOLOGY COURSES	at least 16 years of age
BSKL – ALL BASIC SKILLS COURSES	at least 18 years of age
CMST 105 – INTERCULTURAL COMMUNICATION	at least 16 years of age or HS Junior
CMST 106 – HUMAN COMMUNICATION	at least 16 years of age or HS Junior
CMST 107 – FAMILY COMMUNICATION	at least 16 years of age or HS Junior
CMST 108 – GROUP DISCUSSION	at least 16 years of age or HS Junior
CMST 109 – PUBLIC SPEAKING	at least 16 years of age or HS Junior
CMST 121 – FINGERSPELLING/NUMBERS I	at least 16 years of age or HS Junior
CMST 122 – AMERICAN SIGN LANGUAGE I	at least 16 years of age or HS Junior
CMST 123 – AMERICAN SIGN LANGUAGE II	at least 16 years of age or HS Junior
CMST 124 – AMERICAN SIGN LANGUAGE III	at least 16 years of age or HS Junior
CMST 125 – AMERICAN SIGN LANGUAGE IV	at least 16 years of age or HS Junior
ENGL – ALL COURSES	at least 16 years of age
ESL – ALL ESL COURSES	at least 16 years of age and HS Junior
GUID 50 – COLLEGE SUCCESS	at least 16 years of age
GUID 56 – SELF ESTEEM	at least 16 years of age
GUID 100 – CAREER AND LIFE PLANNING	at least 16 years of age
GUID 101 – FIRST YEAR EXPERIENCE	at least 16 years of age
GUID 105 – PERSONAL AND CAREER SUCCESS	at least 16 years of age
MUSC 135 – BEGINNING BAND	at least 16 years of age
MUSC 143 – BEGINNING STRING ENSEMBLE	at least 16 years of age
MUSC 144 – PRELUDIUM STRING ENSEMBLE	at least 16 years of age
MUSC 145 – COLLEGE SYMPHONY ORCHESTRA	at least 16 years of age
*Note: Students under 16 years of age should enroll in the music courses offered through Community Service. See Community Service classes in the Schedule of Classes.	
PE 162 – WEIGHT TRAINING	at least 16 years of age
PE 163 – WEIGHT LIFTING II	at least 16 years of age
PSYC 105 – PERSONAL AND CAREER SUCCESS	at least 16 years of age
SPAN – ALL SPANISH COURSES	at least 14 years of age
TA 101 – INTRODUCTION TO THEATRE	at least 16 years of age or HS Junior
TA 102 – HISTORY OF THE THEATRE	at least 16 years of age or HS Junior
TA 104 – ORAL INTERPRETATION OF LITERATURE	at least 16 years of age or HS Junior
TA 106 – BEGINNING ACTING	at least 16 years of age or HS Junior
TA 107 – INTERMEDIATE ACTING	at least 16 years of age or HS Junior
TA 110 – PRINCIPLES OF DESIGN FOR THEATRE	at least 16 years of age or HS Junior
TA 111 – TECHNICAL STAGE PRODUCTION	at least 16 years of age or HS Junior
TA 113 – STAGE MAKE-UP	at least 16 years of age or HS Junior
TA 115 – STAGECRAFT	at least 16 years of age or HS Junior
TA 116 – AUTHORS OF THE THEATRE	at least 16 years of age or HS Junior
TA 117 – TECHNICAL THEATRE I: LIGHTING AND SOUND	at least 16 years of age or HS Junior
TA 120 – COSTUMING FOR THE THEATRE	at least 16 years of age or HS Junior