VVC STEPS TO ENROLLMENT

WebAdvisor www.vvc.edu

All students, except those exempted on the basis of locally established criteria (see next page), are expected to complete the following matriculation steps. Detailed information regarding matriculation policies and provisions can be found in the College catalog and Schedule of Classes.

STEP 1: APPLICATION

- Complete the Admissions Application online at www.vvc.edu

Name ____________________________

ID# ____________________________

Date ____________________________

Staff Verification

STEP 2: ATTEND “NEW STUDENT” ORIENTATION.
Orientation prepares you to register for your first semester classes

- WHERE: To Be Determined
- WHEN: After you have completed your Admissions application, you must schedule your orientation.
- HOW: Sign up at Counseling/Administration, Building #55, or call (760) 245-4271, ext. 2296 or 2531.

STEP 3: COMPLETE ASSESSMENT TEST

- NOTE: You must complete these activities unless you meet one of the exemptions listed on the reverse side. Bring your photo ID, student ID number or social security number, and this form (with Step #1 initialed by the Admissions staff) OR bring your printout from your online Admissions Application.

- Assessment consists of placement exams in reading, sentence skills, and mathematics. Results will be immediately available. Visit the Student Transition Center in Building #52, Window 18, to be seated for assessment (available on a first-come, first-served basis). No appointment is necessary.

STEP 4: COUNSELING/EDUCATIONAL PLAN

- Counselors will be available by appointment or on a limited walk-in basis in the Counseling/Administration Building #55 for additional career and educational planning. Call (760) 245-4271, ext. 2296 or 2531.
- Questions may be submitted to counselor@vvc.edu for brief answers and/or referrals.
- Students who have previously attended VVC or any other college must have an educational plan filed with the Financial Aid office in order to receive funds.
EXEMPTIONS
If you meet any one or more of the following conditions, you can choose not to participate in the matriculation activities outlined in STEP 3. Those students who do not meet any of these exemptions must complete the activities in STEP 3.

Check all that apply

ASSESSMENT EXEMPTIONS
☐ 1. Completed an Associate (AA/AS) or higher degree from an accredited college.
☐ 2. Completed the equivalent of at least Math 50 and English 101 at another higher education institution. (See Counseling)
☐ 3. Have placement recommendations from an ASSESSMENT taken within 3 years at another California Community College. (See Counseling)
☐ 4. Enroll only in non-credit classes.
☐ 5. Planning to only take classes for personal development or enrichment.
☐ 6. Taking classes for recertification or licensing.
☐ 7. Currently enrolled in a four-year college/university.

ORIENTATION/ADVISEMENT EXEMPTIONS
☐ 1. Completed an Associate (AA/AS) or higher degree from an accredited college.
☐ 2. Enroll only in non-credit classes.
☐ 3. Taking classes for recertification or licensing.
☐ 4. Currently enrolled in a four-year college/university.