Date: March 19, 2014

Place: Victor Valley Community College
Board Room
18422 Bear Valley Road, Victorville, CA 92395

1.0 WELCOME, ROLL CALL AND CALL TO ORDER
The Victor Valley Community College District Measure JJ Citizens’ Bond Oversight Committee (C.B.O.C.) met on Wednesday, March 19, 2014 in the Board Room at Victor Valley Community College. Mr. Richard Greenwood, Chair, called the meeting to order at 1:30 PM.

Roll Call: Richard Greenwood (CBOC), Edward Rodarte (CBOC), Diane Uli (CBOC), and Cassandra Walters (CBOC).

Absent: Don Nelson (CBOC), Dawn Serbus (CBOC).

Present: Peter Allan, (Interim Superintendent/President); G.H. Javaheripour, (VVC Vice President, Administrative Services); Steve Garcia (VVC Director, Facilities/Construction); and Shirley Snell-Gonzalez (VVC Administrative Assistant).

Four (4) committee members were present. Quorum established.

2.0 PLEDGE OF ALLEGIANCE
The pledge of allegiance to the American flag was led by Diane Uli.

3.0 INTRODUCTIONS – Mr. Greenwood asked that everyone introduce themselves. All present did so.

4.0 AGENDA REVIEW
There were no changes made to the agenda.

5.0 PUBLIC COMMENTS
No public comments were expressed.

6.0 ACTION ITEMS
6.1 Approval of Meeting Minutes – December 11, 2013 and February 19, 2014 – the minutes were presented for review and approval.

ACTION: MSC Uli/Rodarte to approve the minutes of December 11, 2013 and February 19, 2014 meetings as presented. Motion passed.

6.2 New Members/Vacancies – Dr. Javaheripour introduced two gentlemen that will be official members of the committee at the next meeting as their approval by the Board of Trustees will begin April 1st. Mr. Larry Hoover was appointed to Ms. Uli’s seat as an At-Large Committee Member; and Mr. Marshall Kagan as the Taxpayer Organization member which has been vacant for the past two
years. Mr. Rodarte elected to stay an additional two years and was also approved by the Board of Trustees.

7.0 REPORTS/DISCUSSION

7.1 Bond Project Updates and Expenditures – Chairman Greenwood informed the new members that the Bond Measure JJ Budget Summary Report shows figures from 3 – 6 months prior due to the necessity of reconciliation of the finances. Mr. Garcia explained the budget as of December 31, 2013 to include expenditures to date, percentage of those expenditures, as well as the progress on current projects. The Hesperia Workforce Development Center is a future campus site, not currently under construction. VVC also owns 160 acres in Phelan with plans of servicing students as the area is populated. $3.8 million was approved to upgrade the Music Building, and is approximately 70% completed. The Health Science Building will be a new building. A parking lot to accommodate displacement of the parking near the current site is underway. A ground breaking ceremony will be conducted on May 16th. The Public Information Office will be contacted to include the CBOC members for an invitation to the event. The Vocational Complex expansion has a budget of $6.5 million with plans to begin sometime within the next two years. The solar covered parking, energy projects, as well as other services listed in the budget report are board approved, completed projects. It was pointed out that the solar projects have reduced the District’s utility expenses by approximately $750,000 over the past six years. Ms. Walters asked for an explanation of the Program Manager listed on the report. Dr. Javaheripour explained that at the onset of the Bond campaign, it was necessary to hire a Management company, in this case gkkworks, to work with VVC to manage and oversee projects. After approximately 1 – 1 ½ years it was decided that the funds for this service could be better spent on “brick and mortar” so gkkworks was released. Currently, a retired architect, Jim Spencer, assists Mr. Garcia with planning and development of the construction projects. Dr. Javaheripour explained the upcoming upgrade to the Student Services buildings which will be reconstructed into a “One Stop” center which will house counseling, admissions and records, assessment and financial aid. The estimated cost is $4 - 6 million. Once services in Administration Building 55 are moved, that building will undergo a complete renovation for the Superintendent/President and Vice Presidents offices.

Mr. Kagan stated that he understood that $136 million funds that have been sold and that no more bonds will be sold until property values increase. He also stated that as the Guaranteed Investment Contract (GIC) was established from residual funds from the Certificates of Participation (COPs) in which the District entered in, the Bond JJ paid off the COPs, which in turn released the GIC to the Institution. As the Bond “paid” for the COP, subsequently the GIC must be restricted for capital outlay projects and not for general fund expenditures. Discussion ensued and it was felt that there is no connection between the payment for the COPs and the GIC based on the fact that the Bond JJ scope stops at the point when the District repaid the COPs as indicated in the Bond JJ language. As an agreement was not able to be reached, it was suggested that the Bond attorney be contacted for clarification. This is a responsibility of the District therefore Dr. Javaheripour will contact the
Bond attorney for clarification. It was pointed out that how funds are allocated is not responsibility of the Bond Oversight Committee. The CBOC is an advisory body, not a recommending body.

At the next meeting, the members will be invited to tour the campus for assessment of the Main Campus projects, as well as the Regional Public Safety Training Center, if desired.

Mr. Garcia gave a brief power point presentation of the Health Science and Music building updates.

**ACTION:** The Public Information Office will be contacted with the CBOC members’ mailing information for inclusion in the invitation to the ground breaking ceremony for the Health Science Building in May.

**ACTION:** Dr. Javaheripour will contact the bond attorney, David Casnoca for clarification of the “repayment” issue of GIC, COPs, and Bonds.

* (Mr. Rodarte left the meeting at 2:00 PM for another obligation).*

8.0 **COMMITTEE MEMBERS’ COMMENTS** - no comments were expressed.

9.0 **OTHER** – Chairman Greenwood presented an appreciation plaque to Ms. Uli for her dedication and commitment to the committee. Expressions of gratitude were also made from several members of the committee to Ms. Uli.

10.0 **NEXT CITIZENS’ OVERSIGHT COMMITTEE MEETING**

The next meeting is scheduled for Wednesday, June 18, 2014 in the Board Room of Victor Valley College at 1:30 PM.

11.0 **ADJOURNMENT**

MSC Uli/Walters to adjourn the meeting at 2:28 PM.

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Documents referenced in these minutes are available on the Victor Valley College web site, [www.vvc.edu](http://www.vvc.edu), Bond Measure JJ - Bond Oversight Committee.