Date: September 19, 2012
Place: Victor Valley Community College, Board Room
18422 Bear Valley Road, Victorville, CA 92395

1.0 WELCOME, ROLL CALL AND CALL TO ORDER
The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Wednesday, September 19, 2012, in the Board Room of Valley Community College. Michael Brewer, Vice Chair, called the meeting to order at 1:39 p.m.

Roll Call: Michael Brewer (CBOC), Richard Greenwood (CBOC); Edward Rodarte (CBOC), Diane Uli (CBOC).

Absent: Diana O’Malley (CBOC), Jeremiah Brosowske (CBOC); Rudy Cabriaes (CBOC); Tosca Lars (CBOC).

Present: Christopher O’Hearn, (VVC Superintendent/President), G.H. Javaheripour, (VVC Vice President, Administrative Services); Steve Garcia (VVC Director, Facilities/Construction); and Shirley Snell-Gonzalez (VVC Administrative Assistant).

Four (4) committee members were present. Quorum established.

Questions arose as to how committee members, if there was a procedure in place to remove a member should there be repeated absences. The Bylaws address this matter under section 5, item 5.6, Removal: Vacancy, which reads as follows: "The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member’s removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. Vacancies shall be filled within 90 days from the initial date of each vacancy."

Dr. Javaheripour stated that this topic should be agenized for another meeting or added to the current agenda, Item 4.0, Agenda Review. Dr. O’Hearn pointed out that there has not been a situation wherein this has occurred and suggested that there is no need to add to the agenda.

2.0 PLEDGE OF ALLEGIANCE
Mr. Edward Rodarte led the assemblage in a pledge to the flag.

3.0 INTRODUCTIONS
Mr. Brewer called for introductions. None were expressed.

4.0 AGENDA REVIEW
Mr. Brewer asked for changes to the Agenda. Dr. Javaheripour asked that item 7.15 be added to state, Membership. The request was moved and seconded by R. Greenwood and C. O’Hearn respectively.

5.0 PUBLIC COMMENTS
No public comments were expressed.

6.0 ACTION ITEMS
6.1 Approval of meeting minutes, June 20, 2012. The minutes were reviewed for approval.

ACTION: Motioned by Mr. Greenwood, seconded by Mr. Rodarte to approve the June 20, 2012 minutes as submitted. The motion passed unanimously.

7.0 REPORTS/DISCUSSION
7.1 Special Reports – no reports were discussed.

7.15 – Membership Dr. Javaheripour stated that Jeremiah Brosowske resigned from the committee as he is now attending a 4-year university. The process to replacement Mr. Brosowske will be initiated and taken to the Board of Trustees for approval.

7.2 Bond Project Updates and Expenditures – Dr. Javaheripour deferred to Mr. Garcia to report on Bond project updates.

7.2.1 Mr. Garcia stated that the Regional Public Safety Training Center construction is virtually complete. He presented a Facilities Program Status Report highlighting three upcoming, Board approved, projects: Music Modernization, New Health/Science Building and the Vocational Complex Expansion/Renovation. Consultants have been hired for all projects and have been meeting with faculty and staff to address their needs. Asbestos abatement at a total cost of close to $300,000 has been completed in the Music building and an architectural firm has been hired to complete the design and provide construction oversight. This is anticipated to be a 6 month project. Dr. Javaheripour identified 3 programs having partially shifted to the Regional Public Safety Training Center. An issue arose wherein a main pipe from a water line from Ranchos Water came loose and caused a minor wash out, but was quickly repaired.

7.2.2 The New Health/Science Building follows the same plan as far as consulting with staff for desired needs. Site visits to other facilities for tours of their Science/Health facilities has occurred. Completion of the initial construction is expected to take three to five years. A detailed chart with “start” and “end” dates was also provided for the three highlighted areas.

7.2.3 The Workforce Development Center construction is currently “on hold” awaiting bond sale. Dr. Javaheripour reminded the members that VVC owns property in Hesperia purchased from Carl Ross. The paved road ends at approximately 250 – 300 feet from our property. There is a probability of extension of the road which would provide an egress for the College’s southern side of its property.
8.0 COMMITTEE MEMBERS’ COMMENTS – Mr. Brewer stated that his wife is attending classes at VVC and is enjoying the experience. Ms. Uli complimented an article in the Daily Press with concerning the EMT program at the Regional Public Safety Training Center. Mr. Brewer asked if it is possible to tour the Regional Public Safety Center again. Direction was given to contact Dr. Javaheripour to facilitate his request. Mr. Brewer also asked who he should contact for information about the campus. The Public Information Office, Bill Greulich is the appropriate contact.

9.0 NEXT CITIZENS’ OVERSIGHT COMMITTEE MEETING
The next regularly scheduled meeting is Wednesday, December 12, 2012 in the VVC Board Room at 1:30 p.m.

Dr. Javaheripour stated that the CBOC Annual Report will be due to the Board of Trustees in March of 2013. A draft of the report will be available at the December meeting. As some members will have fulfilled their terms in March, we will begin advertising for the termed out staff at the December meeting. A recommendation for replacement of the student representative will be sought from the Associated Student Body and also be placed on the December agenda.

10.0 ADJOURNMENT
The meeting was called to adjourn at 2:15 p.m. Motioned, seconded and carried, R. Greenwood/D. Uli.

Documents referenced in these minutes are available on Victor Valley College Bond Measure JJ Citizens’ Oversight Committee website: www.vvc.edu.