



Victor Valley Community College District Citizens' Oversight Committee Meeting Minutes

Date: December 16, 2009

Place: Victor Valley Community College, Board Room
18422 Bear Valley Road, Victorville, CA 92395

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Wednesday, December 16, 2009, in the Board Room of Victor Valley Community College. Jason Barker, committee vice chair, called the meeting to order at 1:38 p.m.

COMMITTEE ROLL CALL: **Present:** Jason Barker, William Tuck Jr., Carol Yule, and Edward Kieffer.

Absent: Rudy Cabriales, Diana J. O'Malley, Sheri Schmoll, and Donna Smith

Four (4) committee members present: No Quorum Established

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTIONS

GH Javaheripour, VVCC Vice President of Administrative Services; Steve Garcia, VVCC Director of Facilities Construction and Contracts; Al McQuilkin, gkkworks-District Program Manager; Michelle Messer, VVCC Administrative Secretary II (recorder).

Public Guests: None

4.0 AGENDA REVIEW

5.0 PUBLIC COMMENTS

There were no public comments.

6.0 ACTION ITEMS

- 6.1 Approval of Minutes from August 26, 2009 was postponed until the next CBOC meeting when we establish a quorum.

7.0 REPORTS / DISCUSSION

7.1 CBOC Member's Term Length

GH Javaheripour reviewed the section of the Bylaws that states the terms of CBOC members. There are four (4) members whose terms will be up effective March 31, 2010. These members have the option to run

for another two (2) year term. They must submit their desire to continue on the CBOC in writing, along with their updated application.

7.2 Measure JJ Project Updates:

7.2.1 Center Status – Eastside Public Safety Training Center

At the December 8, 2009 Board of Trustees meeting the Board approved a \$255,000.00 contract to gkkworks for consultant services to obtain Center Status for the Eastside Public Safety Training Center.

7.2.2 One Stop Student Services Building Scoping Documents – Main Campus

At the December 8, 2009 Board of Trustees meeting the Board approved a \$239,228.00 contract to gkkworks to develop scoping documents for the first part of our Master Plan that falls within the Bond scope. After developing the scoping documents the next phase will be to develop a Request for Proposals (RFP) for contractors for a design build or design, bid, build contract to build this project.

7.2.3 Solar Generating Facility – Main Campus

At the December 8, 2009 Board of Trustees meeting the Board approved a contract with SolFocus to develop a 1 Mega Watt solar field. When completed this solar field will generate about 1/3 of the energy used by the campus. The initial capital investment is \$5,072,560.00. The projected savings is approximately \$7 million over the next 5 years and \$20 over the next 25 years.

7.3 Form 700

Reminder to CBOC members that some still need to turn in their Form 700 paperwork.

7.4 Budget Update

7.4.1 Income / Bond Sales Projection

It could be up to 4 to 5 years before the next sale of the bonds will happen. Discussions of a bridge loan were looked at, but will not be considered as the District just paid off over \$50 million in loans and will not ask the Board of Trustees to take on additional debt. The District will determine what can be accomplished with the Bond proceeds it already has.

7.4.2 Expenditures

Details of expenditures to date were presented to the CBOC members. The District is on budget with its ongoing projects.

7.5 Reporting

7.51 Audit Availability

The external auditors visited Victor Valley College during the week of November 15th to study the Districts financial records, including any bond related records. The Audit will be presented to the Board of Trustees at the January 15, 2010 Board Retreat.

- 7.52 CBOC Annual Report to the BOT - Outline
The members received an outline of what is generally found in other CBOC Annual Reports to the BOT, as well as a few examples of other District's reports.
- 7.53 Scheduling Additional CBOC Meetings to Prepare Report
Members agreed to establish an ad hoc subcommittee to develop the annual report. William Tuck Jr. and Diana J. O'Malley will serve on this sub committee.

8 COMMITTEE MEMBERS' COMMENTS

Ed Kieffer thanked the District and the committee for all their cards, letters and emails that were sent during his illness.

9 NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

The next regularly scheduled meeting will take place Wednesday, March 17, 2010 at 1:30 p.m. in the Victor Valley College Board Room, located in the Administration building #10.

10 ADJOURNMENT

Jason Barker, committee vice chair, adjourned the meeting at 3:05 p.m.