

District: Victor Valley Community College District
 College / Center: Victor Valley Community College
 Project Name: Student Services & Administration Building
 Project Type: New Construction, Replacement

Project Funding

	<u>State</u>	<u>Non-state</u>	
Land Acquisition:	\$0	\$0	Budget Year: 2012
Prelim. Plans:	\$557,000	\$557,000	Const. Cost Index: 5065
Working Draw. :	\$734,000	\$734,000	5 yr. Plan Priority: 7
Construction:	\$10,847,000	\$10,847,000	Net ASF: 0
Equipment:	\$618,000	\$618,000	Total GSF: 54,420
	<u>\$12,756,000</u>	<u>\$12,756,000</u>	
Total Cost:	\$25,512,000		

Project Description: This project proposes to construct a new Student Services & Administration building which will combine and provide improved user access to Victor Valley College Student Services, Administration and Business Services. Currently, Student Services functions are housed in 5 different buildings around campus including a temporary modular building (buildings 10, 10A, 50, 52, and 55). The new Student Services building will facilitate the centralization of all operations that are also presently dispersed throughout the campus. This project provides office and service space for various Student Services functions in a consolidated and easily accessible building. The project secondary effects will be to remove or inactivate present old and temporary buildings from the campus.

Describe how this project supports the district's educational and facility Master Plan and Five-Year Construction Plan:

This project is supported by the College's Five Year Construction Plan and Facilities Master Plan by providing a comprehensive Student Services Building to better serve the Victor Valley College Students. This project ranks number 7 in the District Five Year Construction Plan and provides more efficient and consolidated student services for the main campus. The district plans to contribute 50% of the project cost for state supportable areas and accepts financial responsibility for areas that are not supportable by the state.

Provide the CEQA Status of the project. Check all that apply.

	Project Under Review	Hearing Underway	Approved District/Filed Clearinghouse	Not Required
Notice of Exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Initial Study	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Negative Declaration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Draft EIR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Final EIR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Type of Project and Qualifying Information:

Please answer all questions. Unanswered questions will be considered not applicable

Yes	No	N/A	
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Life Safety Project - Required Supporting report is attached to establish imminent danger
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Project Design - Constuction and equipment design conform with State design and cost guidelines
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Infrastructure
			Check type of project: <input type="checkbox"/> New Construction <input type="checkbox"/> Reconstruction <input type="checkbox"/> Replacement
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	- Loss or failure of infrastructure is imminent.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Instructional Space
			Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration
			Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center
			<input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- This project will not cause total ASF in any category to exceed 110% of capacity/load ratio.
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Academic Support, Student Services or Adminstrative Space
			Check type of space: <input checked="" type="checkbox"/> New Construction <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Alteration
			Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center
			<input checked="" type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Other Facility Projects
			Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration
			Check primary ASF of request space: <input type="checkbox"/> Physical Educ. <input type="checkbox"/> Performing Arts
			<input type="checkbox"/> Child Develop. <input type="checkbox"/> Maintenance <input type="checkbox"/> Warehouse <input type="checkbox"/> Cafeteria
			<input type="checkbox"/> Other facilities (to complete a balance campus)
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- There is an existing facility building in use for this proposed project.
			Supplemental Information and Alternatives Explored
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- There is an existing facility in use for this proposed project.
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- Cost to reconstruct existing building is more than 50% of cost of a new building.
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- Usage in the new building will be the same as usage in the building replaced.
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	- Replaced building will be demolished and costs are include in the project.
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	- Alternative instructional delivery system, distance learning, other such means.
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	- District or private funding sources
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	- Other: Local Bonds: 50%
			- Total construction period in number of Months: <input type="text" value="24"/>

Yes No N/A

Additional Forms/Pages enclosed:

- District Five-Year Construction Plan or project related pages of said document
- Critical Life-safety third party justification
- Engineering test or other related documents
- JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Other FPP related forms:

District Contact: Phone No. : - -

Date: FAX No. : - -

Prepared by: E-mail Address:

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by:

Name / Title

Signature / Date

CFIS #: 40.66.XXX

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Cost Guidelines: >

JCAF 31- Student Services & Administration Building (Victor Valley Community College/Victor Valley CCD)

Rm. Type	Description	TOP No.	Department	No. Rms	No. Sta	Room No.	ASF	Sec. ASF	Increase In Space
060	Alter/Conversion Area	0099	General Assignment	1				-329	-329
060	Alter/Conversion Area	0099	General Assignment	12				-6,380	-6,380
210	Class Lab	0501	Business and Commerce, General	1	68		1,320	-1,320	
310	Office	6000	Instructional Administration	1	1		229	-229	
310	Office	6020	Course and Curriculum Development	1	2		268	-268	
310	Office	6099	Other Instructional Administration	2	7		631	-631	
310	Office	6200	Admissions and Records	1	22		2,372	-2,372	
310	Office	6220	Student Records, Statistics and Publications	1	3		360	-360	
310	Office	6300	Counseling and Guidance	5	8		725	-725	
310	Office	6310	Counseling Services	12	13		1,646	-1,646	
310	Office	6400	Other Student Services	7	7		983	-983	
310	Office	6420	Disabled Students Programs and Services (DSPTS)	7	11		989	-989	
310	Office	6430	Extended Opportunity Programs and Services (EOPS)	8	11		1,053	-1,053	
310	Office	6450	Student Personnel Administration	1	1		143	-143	
310	Office	6460	Financial Aid	1	13		1,495	-1,495	
310	Office	6470	Job Placement Services	2	7		691	-691	
310	Office	6600	Planning and Policy Making	3	5		1,252	-1,252	
310	Office	6620	Management Planning Functions	4	5		592	-592	
310	Office	6710	Community Relations	1	1		150	-150	
310	Office	6720	Fiscal Operations	11	19		1,915	-1,915	
310	Office	6730	Human Resources Management	4	10		1,488	-1,488	
310	Office	6770	Logistical Services	2	3		392	-392	
310	Office	6791	General Administration Services	2	5		991	-991	
310	Office	6999	Other Ancillary Services	1	3		138	-138	

315	Office Service	6020	Course and Curriculum Development	1			61	-61	
315	Office Service	6210	Registrations, Transfers, Transcripts, Certificati	1			88	-88	
315	Office Service	6400	Other Student Services	1			222	-222	
315	Office Service	6420	Disabled Students Programs and Services (DSPS)	1			156	-156	
315	Office Service	6600	Planning and Policy Making	2			267	-267	
315	Office Service	6710	Community Relations	1			85	-85	
315	Office Service	6720	Fiscal Operations	3			642	-642	
315	Office Service	6730	Human Resources Management	2			368	-368	
315	Office Service	6791	General Administration Services	1			107	-107	
315	Office Service	6999	Other Ancillary Services	1			525	-525	
350	Conference Room	6600	Planning and Policy Making	1	12		496	-496	
350	Conference Room	6730	Human Resources Management	1	9		186	-186	
410	Read/Study Room	6300	Counseling and Guidance	2	26		1,105	-1,105	
410	Read/Study Room	6399	Other Counseling and Guidance	1	25		1,152	-1,152	
410	Read/Study Room	6400	Other Student Services	3	15		576	-576	
410	Read/Study Room	6420	Disabled Students Programs and Services (DSPS)	1	9		270	-270	
540	Clinic St Care	6420	Disabled Students Programs and Services (DSPS)	5			338	-338	
545	Clinic Service	6310	Counseling Services	1			544	-544	
610	Assembly	0099	General Assignment	13			6,709		6,709
650	Lounge	6799	Other General Institutional Support Services	1			546	-546	
680	Meeting Room	0099	General Assignment	3	17		2,365	-2,365	
680	Meeting Room	6710	Community Relations	1	54		906	-906	
680	Meeting Room	6799	Other General Institutional Support Services	1	12		346	-346	
710	Data Processing/Computer	6030	Administrative Data Processing Activities	1			671	-671	
715	DP/Computer Service	6030	Administrative Data Processing Activities	3			940	-940	
715	DP/Computer Service	6720	Fiscal Operations	1			254	-254	
730	Storage	6620	Management Planning Functions	1			953	-953	
730	Storage	6770	Logistical Services	1			114	-114	

Totals:	146	404		40,815	-40,815	
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COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

Campus: Victor Valley Community College (Victor Valley CCD) **CFIS Ref. #:** 40.66.XXX
Project Title: Student Services & Administration Building **Budget Ref #:**
Date Prepared: 7/1/2009 **Original CCI:** 5065
Request For: L P W C E **Original EPI:** 2894 **Prepared by:** gkkworks

	Total Cost	State Funded	District Funded	
			State-Supportable	Non State-Supportable
1. Site Acquisition Acres:				
2. Plans Budget CCI: 5065	\$1,113,037	\$556,518	\$556,519	
A. Architectural Fees (for preliminary plans)	\$682,319			
B. Project Management (for preliminary plans)	\$97,474			
C. Preliminary Tests (soils, hazardous materials)	\$166,622			
D. Other Costs (for preliminary plans)	\$166,622			
3. Working Drawings Budget CCI: 5065	\$1,467,465	\$733,733	\$733,732	
A. Architectural Fees (for working drawings)	\$877,267			
B. Project Management (for working drawings)	\$97,474			
C. Office of the State Architect, Plan Check Fee	\$103,724			
D. Community College Plan Check Fee	\$55,755			
E. Other Costs (for working drawings)	\$333,245			
(Total PW may not exceed 13% of construction) True				
4. Construction Budget CCI: 5065	\$19,494,823	\$9,747,411	\$9,747,412	
A. Utility Service	\$499,867			
B. Site Development, Service	\$749,801			
C. Site Development, General	\$1,249,668			
D. Other Site Development				
E. Reconstruction				
F. New Construction (building) (w/Group I equip)	\$16,662,242			
G. Other	\$333,245			
5. Contingency	\$974,741	\$487,371	\$487,370	
6. Architectural and Engineering Oversight	\$389,896	\$194,948	\$194,948	
7. Tests and Inspections	\$444,948	\$222,474	\$222,474	
A. Tests	\$194,948			
B. Inspections	\$250,000			
8. Construction Management (if justified)	\$389,896	\$194,948	\$194,948	
9. Total Construction Costs (items 4 through 8 above)	\$21,694,304	\$10,847,152	\$10,847,152	
10. Furniture and Group II Equipment Budget EPI: 2894	\$1,236,728	\$618,364	\$618,364	
11. Total Project Cost (items 1, 2, 3, 9, and 10)	\$25,511,534	\$12,755,767	\$12,755,767	

12. Project Data	Outside GSF	Assignable Square Feet	Ratio ASF/GSF	Unit Cost Per ASF	Unit Cost Per GSF	14.	State Funded	District Funded		District Funded Total
								Supportable	Non Supportable	
Construction	54,420	40,815	0.75	\$408	\$306	Acquisition				
Reconstruction						Preliminary Plans	\$556,518	\$556,519		\$556,519
						Working Drawings	\$733,733	\$733,732		\$733,732
						Construction	\$10,847,152	\$10,847,152		\$10,847,152
						Equipment	\$618,364	\$618,364		\$618,364
						Total Costs	\$12,755,767	\$12,755,767		\$12,755,767
						% of SS Total	50.00%	50.00%		SS Total: \$25,511,534

13. Anticipated Time Schedule					
Start Preliminary Plans	7/1/2012	Advertise Bid for Construction	7/1/2014	Construction	\$10,847,152
Start Working Drawings	3/1/2013	Award Construction Contract	9/1/2014	Equipment	\$618,364
Complete Working Drawings	9/1/2013	Advertise Bid for Equipment	9/1/2015	Total Costs	\$12,755,767
DSA Final Approval	6/1/2014	Complete Project	9/1/2016	% of SS Total	50.00%

CFIS #: 40.66.XXX

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JCAF 33- Student Services & Administration Building (Victor Valley Community College/Victor Valley CCD)

Rm. Type	Description	TOP No.	Department	Room No.	ASF	Sec. ASF	Increase In Space	Equip Cost Per ASF	Gross Allowable Cost	Equip Usable In New Space Program	Total Allowable Cost
060	Alter/Conversion Area	0099	General Assignment			-329	-329				
060	Alter/Conversion Area	0099	General Assignment			-6,380	-6,380				
210	Class Lab	0501	Business and Commerce, General		1,320	-1,320		\$24.67			\$0
310	Office	6000	Instructional Administration		229	-229		\$24.14			\$0
310	Office	6020	Course and Curriculum Development		268	-268		\$24.14			\$0
310	Office	6099	Other Instructional Administration		631	-631		\$24.14			\$0
310	Office	6200	Admissions and Records		2,372	-2,372		\$24.14			\$0
310	Office	6220	Student Records, Statistics and Publications		360	-360		\$24.14			\$0
310	Office	6300	Counseling and Guidance		725	-725		\$24.14			\$0
310	Office	6310	Counseling Services		1,646	-1,646		\$24.14			\$0
310	Office	6400	Other Student Services		983	-983		\$24.14			\$0
310	Office	6420	Disabled Students Programs and Services (DSPS)		989	-989		\$24.14			\$0
310	Office	6430	Extended Opportunity Programs and Services (EOPS)		1,053	-1,053		\$24.14			\$0
310	Office	6450	Student Personnel Administration		143	-143		\$24.14			\$0
310	Office	6460	Financial Aid		1,495	-1,495		\$24.14			\$0
310	Office	6470	Job Placement Services		691	-691		\$24.14			\$0
310	Office	6600	Planning and Policy Making		1,252	-1,252		\$24.14			\$0
310	Office	6620	Management Planning Functions		592	-592		\$24.14			\$0
310	Office	6710	Community Relations		150	-150		\$24.14			\$0
310	Office	6720	Fiscal Operations		1,915	-1,915		\$24.14			\$0
310	Office	6730	Human Resources Management		1,488	-1,488		\$24.14			\$0
310	Office	6770	Logistical Services		392	-392		\$24.14			\$0
310	Office	6791	General Administration Services		991	-991		\$24.14			\$0

310	Office	6999	Other Ancillary Services		138	-138		\$24.14			\$0
315	Office Service	6020	Course and Curriculum Development		61	-61		\$24.14			\$0
315	Office Service	6210	Registrations, Transfers, Transcripts, Certificati		88	-88		\$24.14			\$0
315	Office Service	6400	Other Student Services		222	-222		\$24.14			\$0
315	Office Service	6420	Disabled Students Programs and Services (DSPS)		156	-156		\$24.14			\$0
315	Office Service	6600	Planning and Policy Making		267	-267		\$24.14			\$0
315	Office Service	6710	Community Relations		85	-85		\$24.14			\$0
315	Office Service	6720	Fiscal Operations		642	-642		\$24.14			\$0
315	Office Service	6730	Human Resources Management		368	-368		\$24.14			\$0
315	Office Service	6791	General Administration Services		107	-107		\$24.14			\$0
315	Office Service	6999	Other Ancillary Services		525	-525		\$24.14			\$0
350	Conference Room	6600	Planning and Policy Making		496	-496		\$24.14			\$0
350	Conference Room	6730	Human Resources Management		186	-186		\$24.14			\$0
410	Read/Study Room	6300	Counseling and Guidance		1,105	-1,105		\$31.76			\$0
410	Read/Study Room	6399	Other Counseling and Guidance		1,152	-1,152		\$31.76			\$0
410	Read/Study Room	6400	Other Student Services		576	-576		\$31.76			\$0
410	Read/Study Room	6420	Disabled Students Programs and Services (DSPS)		270	-270		\$31.76			\$0
540	Clinic St Care	6420	Disabled Students Programs and Services (DSPS)		338	-338		\$29.59			\$0
545	Clinic Service	6310	Counseling Services		544	-544		\$29.59			\$0
610	Assembly	0099	General Assignment		6,709		6,709	\$13.53	\$90,773		\$90,773
650	Lounge	6799	Other General Institutional Support Services		546	-546		\$21.93			\$0
680	Meeting Room	0099	General Assignment		2,365	-2,365		\$21.93			\$0
680	Meeting Room	6710	Community Relations		906	-906		\$21.93			\$0
680	Meeting Room	6799	Other General Institutional Support Services		346	-346		\$21.93			\$0
710	Data Processing/Computer	6030	Administrative Data Processing Activities		671	-671		\$196.73			\$0
715	DP/Computer Service	6030	Administrative Data Processing Activities		940	-940		\$196.73			\$0
715	DP/Computer Service	6720	Fiscal Operations		254	-254		\$196.73			\$0
730	Storage	6620	Management Planning Functions		953	-953		\$6.15			\$0

730	Storage	6770	Logistical Services		114	-114		\$6.15			\$0
Totals:					40,815	-40,815		\$13.53	\$90,773		\$90,773

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District:	Victor Valley Community College District	Project Category	F	Occupancy Date	2016/2017
Campus:	Victor Valley Community College	Last Revised Date	5/7/2009		
Project Name:	Student Services & Administration Building	District Priority	7		

Project Description:

This project proposes to construct a new Student Services & Administration building which will combine and provide improved user access to Victor Valley College Student Services, Administration and Business Services. Currently, Student Services functions are housed in 5 different buildings around campus including a temporary modular building (buildings 10, 10A, 50, 52, and 55). The new Student Services building will facilitate the centralization of all operations that are also presently dispersed throughout the campus. This project provides office and service space for various Student Services functions in a consolidated and easily accessible building. The project secondary effects will be to remove or inactivate present old and temporary buildings from the campus.

Category: F

Item	Score	Actual Data
Age of Building or FCI	84	47 years old
Activates Unused Space	0	Click for popup
Local Contribution	50	\$12,755,767/ \$25,511,534
Total	134	

Activates Unused Space Criteria

Does the project activate space?
 If yes, does the current inventory show inactive (050 room use code) space affected by the project?
 If yes, is the amount of space activated by the project greater than 5% of total project space?

If the answer is yes to ALL of the above questions, check the box to the left

Space Analysis (ASF):

Type	Lecture	Lab	Office	Library	AV/TV	Other	Total
Primary	0	1,320	21,706	3,103	0	14,686	40,815
Secondary	0	-1,320	-21,706	-3,103	0	-14,686	-40,815
Net	0	0	0	0	0	0	0
Beg. Cap/Load Ratios (2012)	46.1%	79.2%	91.7%	95.6%	37.9%	N/A	72.0%
End. Cap/Load Ratios (2016)	62.5%	86.7%	98.5%	93.2%	43.8%	N/A	80.6%

Cost

Type	State	Local	Total
Preliminary Plans	\$557,000	\$557,000	\$1,114,000
Working Drawings	\$734,000	\$734,000	\$1,468,000
Construction	\$10,847,000	\$10,847,000	\$21,694,000
Equipment	\$618,000	\$618,000	\$1,236,000
Totals	\$12,756,000	\$12,756,000	\$25,512,000