

Measure JJ

Citizens' Bond Oversight Committee

Marie Calender's Restaurant

Meeting Minutes

Meeting called	Robert Silverman	Type of meeting:	Standing Committee
Facilitator:	Robert Silverman & Joe Range	Note taker:	Michelle Messer
Attendees: Guests:	<p><u>In Attendance:</u> Robert Silverman, VVCCD Superintendent/President; Joe Range, VVCCD Board of Trustees President; GH Javaheripour; VVCCD Vice President, Administrative Services; Edward Kieffer, Member; William Tuck Jr., Member; Sheri Schmoll, Member; Diana O'Malley, Member; Carol Yule, Member; Rudy Cabriaes, Member; Donna Smith, Member; David Bear, Account Executive KFROG (Guest); Kip Richmond, Citizen (Guest); Michelle Messer, VVCCD Administrative Secretary (note taker); Babette Dershem, VVCCD Instruction Media Coordinator (Video Recorder). <u>Absent:</u> Jason Barker, Member.</p>		
Meeting Minutes			
Agenda item:	<u>Welcome & Introductions and Thank You</u>	Presenter:	Robert Silverman Joe Range
Discussion:	<p>Dr. Silverman welcomed the members of the committee and introduced his VVCCD staff. He explained that the meeting was being video recorded so those not in attendance could view the meeting at a later date, and also because new members would be coming in 1-year / 2-year increments and the video tape will be used for these new members.</p> <p>Introductions were made around the table of committee members.</p> <p>Joe Range thanked the committee and spoke regarding how important their task was to the bond projects, the tax payers, and VVCCD. He stated that they are the public's eyes, watching how VVCCD spends the public's dollars.</p>		
Agenda item:	<u>Review of Background Documents</u>	Presenter:	Robert Silverman Joe Range
Discussion:	<p>A binder was handed out to each committee member and both Dr. Silverman and Joe Range discussed the materials within.</p> <p>Dr. Silverman discussed how the members of the committee were chosen. He discussed the need for transparency. The public and press are always welcome to attend the meetings. All documents can be requested and will be available on the web.</p> <p>Joe Range discussed the committee's charge, stating that the committee is primarily responsible in making sure that the District spends the Bond dollars in the same manner as is detailed within the bond language.</p> <p>Dr. Silverman clarified how the Brown Act pertains to this committee.</p> <ul style="list-style-type: none"> • There are no executive sessions. • No votes are taken (consensus only). • The committee is advisory only and will report back their conclusions directly to the VVCCD Board of Trustees on all reports they review. <p>Joe reviewed the committee's duties as listed in the Resolution. The committee will arrange quarterly meetings where they will be responsible for reviewing reports on expenditures to ensure that they comply with the bond language. Dr. Silverman is the point of contact should any questions on procedures arise.</p>		

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Agenda item:	<u>Selection of Committee Chair & Other Officers</u>	Presenter:	Group Discussion
Discussion:	<p>Diana O'Malley was chosen as committee chair by consensus.</p> <p>It was suggested that Jason Barker would be chosen as Vice Chair. This was approved through consensus, pending Jason's acceptance.</p> <p>Discussion of other officers will take place at the next quarterly meeting.</p>		
Agenda item:	<u>Conflicts of Interest</u>	Presenter:	Robert Silverman Joe Range
Discussion:	<p>Joe Range reviewed the documents pertaining to conflicts of interest and verified that each member had signed the statement declaring that they had no conflict of interest being on this committee. Donna Smith was uncertain if she had signed the statement. <i>Later the next day Dr. Silverman's assistant verified that Donna had signed her statement.</i></p> <p>Each committee member is aware that should a conflict of interest arise in the future, they will make the Board of Trustee aware immediately so that action can be taken to replace their seat on the committee.</p>		
Agenda item:	<u>Meeting & Report Dates ~ First Two Years</u>	Presenter:	Diana O'Malley
Discussion:	<p>Diana O'Malley, newly appointed committee chair, headed up discussion on which days / times would work best for the committee for the meetings.</p> <p>The 3rd or 4th Thursday during the morning seemed to work best for the committee.</p> <p>A tentative date of April 23rd, 8:00 a.m. was made.</p> <p>This may take place at the Victorville City Hall, but locations and firm date will take place over the next few weeks once everyone has an opportunity to check their schedules.</p> <p><i>~ Meeting adjourned at 7:00 p.m.</i></p>		