



VICTOR VALLEY COLLEGE STEPS TO ENROLLMENT CONCURRENT STUDENTS (K-12 GRADE)

CONCURRENT STUDENT ENROLLMENT is limited to K-12 students who have been certified by their school that they are prepared to undertake credit coursework at VVC. Some courses have age and/or grade level restrictions. These courses are listed on the back of this form.

****Students must be present with a photo ID for all transactions with Admissions and Records.***

STEP 1: APPLICATION FOR ADMISSION

Students 14 years of age or older complete the Application for Admission online at www.vvc.edu. It will take 24-48 hours for your application to be processed.

Students **under 14 years of** age must complete the Application for Admission **in person** at the Admissions & Records office in Building #52.

Name _____

ID# _____

Date _____

Admissions staff initials _____

STEP 2: ORIENTATION AND ASSESSMENT TESTING

Orientation: Sign up in Building #55 at the Counseling Desk, or call (760) 245-4271 ext. 2531 or 2447.

Assessment Test: Located in Building 55. Allow approximately THREE HOURS to complete. You must have a **PHOTO ID**, your **Student ID Number** or Social Security Number, and either your Application Confirmation page **or** this **STEPS form** with STEP 1 initialed by the Admissions staff.

Assessment testing is not required if you plan to enroll only in music performance, theatrical performance, physical education activity courses or youth symphony.

Staff Verification

STEP 3: PRINCIPAL /COUNSELOR/DESIGNEE AUTHORIZATION

Discuss assessment test results and courses you wish to take with your counselor or school official. Complete a **Concurrent Student Enrollment Form** and obtain appropriate signatures and authorization for courses to be taken.

Note: Home schooled students must provide a copy of their affidavit that has been filed with the Superintendent of Public Instruction through the California Department of Education or obtain the signature of the appropriate administrator from their local school district on the **Concurrent Student Enrollment Form**.

STEP 4: SUBMIT DOCUMENTATION TO ADMISSIONS AND RECORDS

Prior to registration, you must bring in person the following:

1. Proof of Admissions – “Application Confirmation” page from online application process
2. Assessment test results
3. Completed and signed **Concurrent Student Enrollment Form**

STEP 5: REGISTER FOR CLASSES

To determine your registration date, consult the “**Registration Dates**” information available online at www.vvc.edu/schedule/ or in the schedule of classes.

Register for classes using our *WebAdvisor* online registration system available at <http://webadvisor.vvc.edu/>. If you are a new user, follow the directions for setting up an account by clicking on “New to WebAdvisor”. For help, contact webadvisor@vvc.edu or 760 245-4271 ext.2740.

***You will only be allowed to register for classes that you have received approval for and that are listed on your Concurrent Student Enrollment form. Special Part-time concurrent enrollment students may enroll in a maximum of 11.0 units for Fall and Spring semesters or 8.0 units for Summer and Winter sessions per Ed Code 76001.**

STEP 6: PAY FEES

For your convenience you may pay your fees

- Online at <http://webadvisor.vvc.edu>
- By mail
- By on-campus drop box
- In person at the Bursar’s office in Building 52

Students have 5 working days from the date of registration to pay fees in full.

AGE/GRADE LEVEL RESTRICTIONS BY COURSE
(Other courses may have been added to this list after printing.)

| <u>COURSE</u> | <u>AGE/GRADE RESTRICTION</u> |
|--|--|
| ADPE 60 – PHYSICAL FITNESS | at least 16 years of age |
| ADPE 61 – ADVANCED PHYSICAL FITNESS | at least 16 years of age |
| AENG – ALL AENG COURSES | at least 16 years of age and HS Junior |
| ALDH 71 – EMERGENCY MEDICAL TECHNICIAN I (AMBULANCE) | at least 18 years of age |
| BIOL – ALL BIOLOGY COURSES | at least 16 years of age |
| BSKL – ALL BASIC SKILLS COURSES | at least 18 years of age |
| CMST 105 – INTERCULTURAL COMMUNICATION | at least 16 years of age or HS Junior |
| CMST 106 – HUMAN COMMUNICATION | at least 16 years of age or HS Junior |
| CMST 107 – FAMILY COMMUNICATION | at least 16 years of age or HS Junior |
| CMST 108 – GROUP DISCUSSION | at least 16 years of age or HS Junior |
| CMST 109 – PUBLIC SPEAKING | at least 16 years of age or HS Junior |
| CMST 121 – FINGERSPELLING/NUMBERS I | at least 16 years of age or HS Junior |
| CMST 122 – AMERICAN SIGN LANGUAGE I | at least 16 years of age or HS Junior |
| CMST 123 – AMERICAN SIGN LANGUAGE II | at least 16 years of age or HS Junior |
| CMST 124 – AMERICAN SIGN LANGUAGE III | at least 16 years of age or HS Junior |
| CMST 125 – AMERICAN SIGN LANGUAGE IV | at least 16 years of age or HS Junior |
| ENGL – ALL COURSES | at least 16 years of age |
| ESL – ALL ESL COURSES | at least 16 years of age and HS Junior |
| GUID 50 – COLLEGE SUCCESS | at least 16 years of age |
| GUID 56 – SELF ESTEEM | at least 16 years of age |
| GUID 100 – CAREER AND LIFE PLANNING | at least 16 years of age |
| GUID 101 – FIRST YEAR EXPERIENCE | at least 16 years of age |
| GUID 105 – PERSONAL AND CAREER SUCCESS | at least 16 years of age |
| GUID 107 – LEARNING STRATEGIES & STUDY SKILLS | at least 16 years of age |
| HLTH 102 – CONTEMPORARY PROBLEMS IN PERSONAL AND COMMUNITY HEALTH | at least 16 years of age |
| MUSC 135 – BEGINNING BAND | at least 16 years of age |
| MUSC 143 – BEGINNING STRING ENSEMBLE | at least 16 years of age |
| MUSC 144 – PRELUDIUM STRING ENSEMBLE | at least 16 years of age |
| MUSC 145 – COLLEGE SYMPHONY ORCHESTRA | at least 16 years of age |
| *Note: Students under 16 years of age should enroll in the music courses offered through Community Service. See Community Service classes in the Schedule of Classes. | |
| PE – ALL COURSES (EXCEPT PE 168-SELF DEFENSE) | at least 16 years of age |
| PEDA – ALL COURSES | at least 16 years of age |
| PSYC 105 – PERSONAL AND CAREER SUCCESS | at least 16 years of age |
| SPAN – ALL SPANISH COURSES | at least 14 years of age |
| TA 101 – INTRODUCTION TO THEATRE | at least 16 years of age or HS Junior |
| TA 102 – HISTORY OF THE THEATRE | at least 16 years of age or HS Junior |
| TA 104 – ORAL INTERPRETATION OF LITERATURE | at least 16 years of age or HS Junior |
| TA 106 – BEGINNING ACTING | at least 16 years of age or HS Junior |

(Please see other side for additional listings)

AGE/GRADE LEVEL RESTRICTIONS BY COURSE

| | |
|--|---------------------------------------|
| TA 107 – INTERMEDIATE ACTING | at least 16 years of age or HS Junior |
| TA 110 – PRINCIPLES OF DESIGN FOR THEATRE | at least 16 years of age or HS Junior |
| TA 111 – TECHNICAL STAGE PRODUCTION | at least 16 years of age or HS Junior |
| TA 113 – STAGE MAKE-UP | at least 16 years of age or HS Junior |
| TA 115 – STAGECRAFT | at least 16 years of age or HS Junior |
| TA 116 – AUTHORS OF THE THEATRE | at least 16 years of age or HS Junior |
| TA 117 – TECHNICAL THEATRE I: LIGHTING AND SOUND | at least 16 years of age or HS Junior |
| TA 120 – COSTUMING FOR THE THEATRE | at least 16 years of age or HS Junior |

Revised 10/18/16