

Cooperative Education 16-week Student Contract

This is important to pass your 16-week Co-op Ed. class.

See "Dates to Remember" sheet for details.

- _____ 1A. New students need to attend one of the scheduled Cooperative
(initial) Education orientations. Purchase your Co-op Ed. Notebook available
they are scheduled for Friday, February 23rd from 1:30-4:00 pm and
Saturday, February 24th from 9:00-11:30 am in Building 20, Room 1.
- _____ 1B. Returning students do not need to attend the orientation. Contact your
(initial) Co-op Ed. Instructor by February 14th to schedule your Training
Agreement appointment with you and your supervisor at your
worksite.
- _____ 3. New students must schedule their Training Agreement appointment
(initial) by March 2nd. Your objectives are also due by March 2nd. If your
Training Agreement appointment is before the due date, you must
bring four copies of your objectives to the Training Agreement
appointment.
- _____ 4. Your homework assignment(s) is due on or before April 27th by 5 p.m.
(initial) No assignment(s) will be accepted after due date, not even in cases of
emergency.
- _____ 5. Time sheets are due on or before due date(s) (see your Dates to
(initial) Remember page).

I have read the above and agree to all.

Student Signature Date

Student Name (please print)

Co-op Ed. Staff Signature Date