

VVC Academic Senate Meeting

APPROVED AS CORRECTED

Thursday, March 7, 2013

Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representatives	Members
KIN		Blanchard, Debra	X	Butros, Michael (proxy Lisa Ellis)	Adell, Tim
Science	X	Gibbs, David	X	Menser, Gary	Bozonelos, Dino
Science	X	Gibbs, Jessica			Burg, Ed
LA	X	Golder, Patty		Executive Officers	Cerreto, Richard
PAC		Heaberlin, Ed	X	Davis, T., President	Cole, Christine
PSTC		Jones, Scott	X	Harvey, L, Past-President	Hollomon, David
ATC	X	Malone, Patrick	X	Oliver, C., Vice-President	James, Pam
C & L		Mayer, Peggy	X	Huiner, L., Secretary	Pendleton, Joe
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	Skuster, Marc
ALDH	X	Ramming, Alice			Wagner, Pat
VOC	X	Rubayi, Khalid		Part-time Faculty Representative	
ATC	X	Ruiz, Maria	X	Akers, Glenn	Guests
ALDH	X	Speakman, Jeanine	X	Elsmore, Cheryl	Allan, Peter
LA	X	Tomlin, Karen			Clair, Mark
Ac. Com.		Young, Henry			Larriva, Jennifer
					Moran, Virginia

Additions and Revisions to the Agenda

Called to order at 3:30p.m.

1. Action/Information Items

- 1.1 Action: 12/06/2012 Senate Minutes (Menser, Akers) Y
- 1.2 Action: AP 1202 Implementing Institutional Effectiveness – Marc Skuster – 2nd Reading (Gibbs, J., Menser) Y
- 1.3 Information: Curriculum Committee Minutes 11/29/2012, 12/13/2012, 01/31/2013, 2/14/2013

2. President's Report and Announcements

- 2.1 ARCC Report, Virginia Moran, Executive Dean of Institutional Effectiveness – Presented at February BOT, discussion on Senate role in process. Published annually, required by Ed Code. Faculty had been involved in process through former Institutional Effectiveness Committee. Dean wants faculty involvement, either shared governance committee or advisory capacity, presentation to BOT ~~by faculty~~ is mandated. Questions re: cohort colleges, reduction in sections or not being offered, not just straight transfer but student progress and achievement rates, defining student success, various scorecards, ensuring that courses are coded correctly (i.e. - Math 50 could be renumbered to a non-degree applicable course number, affects scorecard and BSI funding) and impact on curriculum, tracks a 6-year cohort, changes in 2013 to indicators and other areas.
- 2.2 Accreditation Update – ACCJC Letter – Discussion re: faculty-driven issues, Program Review and SLO assessment.
- 2.3 Board of Trustee Meeting Update – Discussion re: BOT member comments at February BOT meeting, senate and union jointly filed 3 complaints with President Lorrie Denson on ethics policy BP 2715, they are in process, will be agenda item at March BOT meeting. Urge faculty to make public comments at BOT meetings highlighting positive achievements. Additionally, Brown Act violation filed with SB County District Attorney regarding discussion of non-agenda item and inability of public to respond or speak to this item. Campaign fundraiser letter sent by BOT member using logo similar to official college logo. Daily Press letter to the editor published on 3/5/2013.
- 2.4 Other – Financial Crisis Management Report – Report on the district's financial audit, more information soon.

3. Executive Officer's Reports

- 3.1 Past President, Lisa Harvey – VVC faculty are not slackers, assessment looking good.
- 3.2 Vice President, Claude Oliver – Call for Committee Members once per semester, will send a list of members to chairs. Trying to visit all committees at least one time per semester. Review of spreadsheet vetted at College Council with all shared governance and senate committees. SharePoint will have calendar for all committee meetings, can subscribe to committee calendars on Outlook. Just found out about Crisis Assessment Committee on Campus Police web page, not sure if it's task force or shared governance.

Academic Senate 10 + 1: Curriculum - Degree/Certificate Requirements - Grade Policies - Educational Program Development - Standards for Student Preparation & Success - Governance Structures for Faculty - Accreditation - Professional Development - Program Review - Institutional Planning & Budget Development - Other Academic & Professional Matters

- 3.3 Secretary, Leslie Huiner – No report.
- 3.4 Treasurer, Steve Toner – Thank you for food money donations, \$96. Send him suggestions for different menu. Senate PRAISE report was submitted and requested funds for dues, conferences.
- 3.5 Part-time Representative Report – Glenn Akers – 622 adjunct faculty concerned and working toward solving accreditation issues.

4. **Senate Representative Reports**

Peggy Mayer – Senate minutes from December had action item re: counselor’s ability to clear prerequisite approval, VPI got it approved but the technological implementation not yet done by MIS, needs to be done, VPI will look into it.

5. **Committee Reports or Special Reports**

- 5.1 Program Review Committee – Jessica Gibbs – Internal assessment of program review process, will survey faculty re: annual update process completed in the fall, the report will be given to senate. Will be reviewing problematic definition of a program. Meeting jointly with SLOAC committee to design templates for program discussion of assessments to be included in annual updates and PRAISE.
- 5.2 Graduation Requirements Committee – Pam James – Has not met.
- 5.3 Basic Skills Committee – Pat Wagner – Per Karen Tomlin, appreciative of Laird Eklund’s work as chair, will be moving forward.
- 5.4 Honors Program – Tim Adell – Psych. and Astro. classes in process. 7 VVC students presenting at UCI honors conference on March 23. 4 students published in Building Bridges abstracts.
- 5.5 Student Learning Outcomes and Assessment Committee – David Gibbs – Pushing to get everyone to keep assessing, get PLOs assessed, training coming up, working with PR committee. Sending email spreadsheet with all courses taught over past 1.5 years showing which have assessments.
- 5.6 Curriculum Committee – Debby Blanchard – Per Lisa Harvey, reps have not been receiving emails from Curricunet, so if you have had courses in the system for a while, contact your area rep to move it forward. Per VPI, how to assess a course that hasn’t been offered, ACCJC understands and visiting teams shouldn’t look at that, but there should be a plan in place for assessment. Some programs have submitted a 6-year plan for assessment.
- 5.7 Teaching Abroad Committee – Dino Bozonelos – Not active in fall semester, but will be meeting this semester.
- 5.8 Distance Education Committee – Tracy Davis - Per Distance Ed Plan, the senate committee will become a shared governance committee. Training session on campus March 22, covering four different areas. Working on a clearer, simple definition of “e-lecture.” Dist ed. Requirements being changed, June 2013, regular effective contact, must be reported in midterm report in March 2014, DOE can take back Pell Grants for non-compliance. Per VPI, filed substantive change proposal for Public Safety Center, on March 18 ACCJC agenda, will know if we can offer 100% of classes at that site.
- 5.9 Foundation Report – Scott Jones – No report.
- 5.10 Perkins Oversight Committee – Claude Oliver – Applications for next year’s funds due next Friday, March 15. Committee given 1 week to apply rubric to applications, will be re-allocating money from this year. Perkins program specialist is Suzanne Penfold, located in Pat Luther’s area.
- 5.11 Senate Process Efficiency Committee – Tom Miller – No report.

6. **Shared Governance Reports**

- 6.1 Technology Committee – Ed Burg – Working on problem of upgrading memory on faculty computers. If faculty have particular problems, send them to Ed and he will present them to the committee.
- 6.2 Facilities Committee – Dave Hollomon – Tom Miller is now chair of committee. Speed bumps in the “well” parking lot in front of admin/counseling bldg.
- 6.3 Safety & Security Committee – Dave Oleson - No report.
- 6.4 Finance, Budget & Planning Committee – Pat Wagner – No report.
- 6.5 College Council – Claude Oliver – Met Wednesday, GH advised they will be looking at the Financial Crisis Management Report. \$11 million in bridge account puts us at 22% reserve, projected structural deficit still at \$3.5 million, impacts ACCJC fiscal stability recommendation 6 because fiscal is projecting structural deficit. FBPC will be working on a long-term plan to be implemented by October. Suggest inviting GH to senate meeting to discuss.
- 6.6 Diversity Committee – Sherri Pierce –No report.
- 6.7 Student Services Committee – Peggy Mayer - Discussion re: implementation of Student Success Act. “Student Success Support Program” is replacing the term matriculation, there are 3 mandated services: orientation, assessment and educational plans. We will have a Student Success Scorecard for those 3 areas that will be tied to our matriculation funding, we are implementing June 2013. BOG fee waiver waives \$46/unit fee, requires 2.0GPA and consistently completed 50% of classes. If students lose it they will lose priority registration fee

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and have higher tuition. ~~Committee Counseling~~ is notifying and intervening (through academic success contract) so that doesn't happen. Need SharePoint email contact before implementing early alert system.

6.8 Accreditation Committee – Debby Blanchard – Per VPI meeting tomorrow in ATC, everyone is invited.

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

Jessica Gibbs – Encourage faculty to attend Campus Communication Day.

David Gibbs – Comment on classes that were not filled, why was there no notification on our web page when we were advertising for other colleges.

8. **Adjournment**