

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, April 7, 2011

Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science		Cerreto, Richard	X	Allan, Peter	Adell, Tim
ALDH		Cline, Diane	X	Cole, Chris	Azul, Amy
C&L		Contreras, Fernando			Basha, Claudia
Science		Ellis, Lisa		Executive Officers	Butros, Michael
LA	X	Golder, Patty	X	Harvey, L., President	Cole, Deedee
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Fowlie, Jennifer
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	Golliher, Carol
PAC	X	Heaberlin, Ed	X	Blanchard, D., Past-President	Hollomon, Dave
ATC		Ruiz, Maria			James, Pam
Voc.		Rubayi, Khalid		Part-time Faculty Representative	Mayer, Peggy
LA	X	Toner, Stephen	X	Akers, Glenn	Pierce, Sherri
ALDH		Truelove, Terry	X	Elsmore, Cheryl	Skuster, Marc
Voc.		Visser, Mike			Tomlin, Karen
Ac. Com.		Young, Henry			Guests
PE					Zacovic, Mark

Called to order at 3:36p.m.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Approval: March 3, 2011 minutes (Heaberlin, Butros) Y
- 1.2 Approval: Curriculum Committee Actions - Feb. 24 & Mar. 10, 2011 (Blanchard, Davis) Y

2. President's Report and Announcements

- 2.1 Special Guest: Jennifer Fowlie, Communication Center Facilitator - Center available for student development of oral communication skills and exposure to presentation technology & visual aids, testing make-up services, help with Blackboard, media viewing, interviewing skills, new broadcasting club and breakout rooms. Communication Center students can come to your class for short presentations.
- 2.2 Program Review – This year program review will be used for: finance & budget committee, a sub-committee will review for budget requests; senate executive team using for new hires; new program review committee will look at rolling it out at the beginning of the academic year.
- 2.3 Summer 2011 - Class Cancellation Rubric – Concern that there was not much faculty input, administration advised that it was not faculty purview. May look into forming an enrollment management committee.
- 2.4 Transfer Model Curriculum – New Degrees – Articulation officer Pam James has sent emails regarding vetting process, encourages faculty to be involved. Web site is <http://www.c-id.net>
- 2.5 Accreditation Update – Visit was completed in March, wrap up concerns were relevant, written report to be received in June. Discussion on SLOs and assessment and plan to put all SLOs on senate web site.
- 2.6 Presidential Search Committee Update – First level committee interviews were held in March, four candidates were sent forward for second level interviews. Public forums will be held on campus on April 20.

3. Executive Officer's Reports

- 3.1 Past President, Debby Blanchard – No report.
- 3.2 Vice President, Tracy Davis – Thanks to everyone who volunteered for program review and student learning outcome & assessment committees. Committee list will be posted on the senate web site.
- 3.3 Secretary / Treasurer, Leslie Huiner – No report. Did not collect for food money.
- 3.4 Part-time Representative Report – Cheryl Elsmore – SLOs are supposed to be on syllabi, part time faculty may access them in Curricunet and/or the dean's office. Part-time faculty should receive the course outline of record with the SLOS. Nighttime parking concern due to lack of

faculty parking. Glenn Akers – Concern re: part time faculty serving on committees. Concern about tree removal, grass removal; discussion regarding water availability and cost.

4. Senate Representative Reports

OTHER - Mark Zacovic, VPI - Hiring freeze except for new dean of student services position as a result of budget crisis.

5. Committee Reports or Special Reports

- 5.1 Program Review Committee – New committee is now being formed.
- 5.2 Graduation Requirements Committee – Pam James – Discussion about catalog language for continuous enrollment and timelines for applying for degrees, concern about integrity of degree and consistency.
- 5.3 Basic Skills Committee – Amy Azul – Committee met last week, discussed new action plan, BSI budget allocation & expenditures, and approval path for expenditures. Looking at new lab software/hardware, tutoring support and guidance/counseling for basic skills.
- 5.4 Honors Program – Tim Adell – Attended undergraduate research conference at UCI, 10 students presented. Mini-conference held on campus this week with 8 presenters. “Building Bridges” abstracts featuring 10 VVC students will come out soon.
- 5.5 SLO Coordinator Report – Lisa Harvey – Reviving committee now.
- 5.6 Curriculum Committee – Debby Blanchard – Passed new transfer model curriculum associate degrees for psychology and communication studies; next mtg. will review sociology and math. Approved some exceptions to repeatability based on Title 5 regulations, course content must change each time it is taught or software changes. Some committee members are attending Curricunet training in Riverside tomorrow. Email addresses need to be updated in Curricunet after migration to Outlook.
- 5.7 Study Abroad Committee – Dino Bozonelos – No report.
- 5.8 Online Program Committee – Henry Young – No report.
- 5.9 Academic Senate Allocations Committee – Peter Allan – No report.
- 5.10 Foundation Report – Peter Allan – No report.

6. Shared Governance Reports

- 6.1 Technology Committee – Khalid Rubayi -- No report.
- 6.2 Institutional Effectiveness Committee – Marc Skuster -- Looking at program review division summaries which identify areas for more investigation or deficiencies in institutional outcome indicators. Developing actions to address poor indicators on ARCC to give to new college wide student services committee.
- 6.3 Facilities Committee – Dave Hollomon – Encourage submissions for plans for Academic Commons space utilization. Senate submitted a plan. Request for pedestrian traffic light in front of ATC. Air conditioning project in gym completed. Asphalt road repair for pot holes going to BOT for approval.
- 6.4 Safety & Security Committee – Dave Oleson – No report.
- 6.5 Finance & Budget Committee – Peter Allan – Cuts projected for next FY range from 6-20% (\$2.5 up to \$6.9m) and could result in cuts of up to 600 sections of course offerings. BOT needs to decide to cut courses or use reserves. Committee looking at proposals to increase revenues and cut expenditures. Committee will compile 2-3 scenarios and present at campus forums.
- 6.6 College Council – Debby Blanchard – Reviewed April BOT agenda. Students drafted board policy to have greater voice at BOT meetings and were advised of proper process for board policies.
- 6.7 Diversity Committee – Sherri Pierce – Need new members for committee. Culture Craze event being scaled back this year. May 16 showing ASL movie in SAC, flyers will be posted soon. Proceeds from snack concession will go to High Desert Association for Deaf.
- 6.8 Staff Development Committee – Greg Jones – Pam James -- Next year staff development funds will increase to \$500 / person. Stipends for faculty and classified staff to provide on-campus workshops.

7. Adjournment

Meeting adjourned at 5:12 pm.