

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, May 7, 2015
 Administration Services Bldg., Room 8, 3:30 p.m.

		Area Representative		At-Large Area Representatives	Members
ATC		Adell, Tim	X	Gibbs, David	Alstadt, Carey
KIN	X	Blanchard, Debra (proxy P. Golder)		Rubayi, Khalid	Burg, Ed
Science	X	Cerreto, Richard			Butros, Michael
LA	X	Ellis, Lisa		Executive Officers	Pendleton, Joe
Science		Harvey, Lisa	X	Oliver, C., President	Penton, Yolanda
PAC		Heaberlin, Ed	X	Davis, T., Past-President	Ruiz, Maria
AC		Hollomon, Dave	X	Gibbs, J., Vice-President	
ATC	X	Malone, Patrick	X	Huiner, L., Secretary	
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	
VOC	X	Menser, Gary			
C & L		Ochoa, Lorena		Part-time Faculty Representative	Guests
RPSTC		Oleson, Dave	X	Akers, Glenn	Hardy, Karen
ALDH		Ramming, Alice	X	Elsmore, Cheryl	Kingman, Kelley
LA	X	Tomlin, Karen			Mendez, Martha
ALDH		Truelove, Terry			Pendleton, Isabella

Called to order at 3:34p.m.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Action: Academic Senate Minutes 04/02/2015 (Toner, McCracken)
Approved as corrected. M/S/U Y
- 1.2 AP 6332 Travel – 1st Reading - Karen Hardy – Reviewed and discussed.
- 1.3 Resolution: Faculty Role in Committee Service -1st Reading – Motion to approve at first reading
(Menser, Butros) M/S/U Y
Motion to approve the Resolution (Menser, Ellis) M/S/U Y
- 1.4 Information: Graduation Requirements Committee: Global Citizenship Courses – Increases the
number of courses that meet the requirement.
- 1.5 Information: Curriculum Committee Minutes 03/26/2015, 04/09/2015

2. President's Report and Announcements

- 2.1 Classroom Caps vs. Furniture – Problem solved yesterday by VVCFA grievance, violated new
contract language, class caps were increased because new furniture was added to classrooms during
spring break. Some deans used the increased seating in classrooms to request faculty voluntarily
raise caps to meet seats. Summer and fall schedules in WebAdvisor were changed to reflect new
caps (42-59 seats/room.) Now back to caps based on course outline of record. Other issues include:
no chair, desk or workstation for faculty teaching the class, size of student desk is too small.
- 2.2 Hiring Prioritization 2015-2016 – Deans have done prioritization for new faculty members,
executive team in midst of finalizing recommendations; out of 46 program reviews turned in there
were requests for 40 full time faculty. 11 full time faculty members have submitted paperwork to
retire this year. Per College Council, total of 21 employees retiring in June. Per Chancellor's Office
web site our FON (faculty obligation number) this fall was 113, we reported 115. District hosting
retirement luncheon on 5/28.
- 2.3 Early Alert Preliminary Analysis Spring 2015 – Discussed key points. Send feedback to Carey
Alstadt, SSSP Counselor. Discussion on using a program like Blackboard to send the messages to
students.
- 2.4 Board of Trustees Meeting – Lengthy presentations, requests for funds that go outside of the
program review process, unprofessional back-and-forth between BOT members.
- 2.5 Spring Plenary – Four faculty attended, topics included student equity, more information to be
included in *Faculty Forum*.

- 2.6 Save the Date: Graduation Ceremony on Friday, June 12 – Please attend, need faculty volunteers to help students get ready.
- 2.7 Other – Will hold election in fall for third adjunct senate area representative, openings for two area reps who are retiring, and department chair rep to College Council. Will hold a special election in the fall rather than wait until spring per the bylaws, with first call at 1st senate meeting, then close the call at 2nd senate meeting, and election shortly after that. College Council Report: Per Roger Wagner, UC system planning to offer Associate Degrees for Transfer (ADT.) CSU system ADTs were mandated by Chancellor’s Office, not sure if they will also mandate the UC ADTs; C-ID will probably be unique for the UCs. Wagner wants to hire technology consultant firm to assess our network and other technology. Wagner wants to begin discussion with BOT members to start spending down the GIC. Wagner hoping to double augmentation funds from last year to this year. Frank Smith has asked senate, classified and management to repopulate the Technology Committee.

3. Executive Officer’s Reports

- 3.1 Vice President, Jessica Gibbs – No report.
- 3.2 Secretary, Leslie Huiner – Report on Academic Senate Spring plenary.
- 3.3 Treasurer, Steve Toner - \$32 collected for food, \$19 in the hole. Please pay attention to Netmail Quarantine list for emails that get put in there (outgoing and incoming.)
- 3.4 Past President, Tracy Davis – Syllabus Task Force met yesterday with a charge to create a list of essential elements for syllabi and recommended ideas. Talked to the dean about arctic conditions in classrooms, no access to thermostats in the classrooms, it’s a working condition and impacting student learning.

4. Senate Representative Reports

- 4.1 Adjunct Faculty Representative Reports – Cheryl Elsmore – Brought up at College Council that AFT should be able to put a member on each shared governance committee and not go through the senate. Glenn Akers – Great rapport amongst the adjunct, 5 adjunct attended his daughter’s wedding in Ventura.
- 4.2 Area Representatives

5. Committee Reports or Special Reports

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs -
- 5.2 Honors Program – Tim Adell
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – SLOAC Handbook is almost finalized, it was presented at the SLO coordinator meeting, also got input from deans and VPI. Finalized the SLOAC yearly report.
- 5.4 Curriculum Committee – Debby Blanchard – Welcome new members Christa White and Jackie Stahlke to committee. “Curriculum 101” training on Friday. Working with HSPSIT and CTE faculty on program updates. Committee meeting next week.
- 5.5 Basic Skills Committee – Pat Wagner
- 5.6 Other

6. Shared Governance Reports

- 6.1 Facilities Committee – Tom Miller – Per Oliver, looking at putting speed bumps in parking lots.
- 6.2 Finance, Budget & Planning Committee – Joe Pendleton – Discussing following policies better, tier 2 funding for augmentation came in late, making sure policies and procedures are in place and being followed.
- 6.3 Student Success and Support Committee – Carey Alstadt – Trying to add 2 more faculty to the committee. A year from now there will be added restrictions and any student below 2.0 GPA loses BOGG; committee being formed to review. Students will be notified in June.
- 6.4 Distance Education Shared Governance Committee – Lisa Ellis – DE Academy will be held on May 29, workshop on using basic Blackboard features for face-to-face classes. Link was sent out for registration and program.
- 6.5 College Council – Claude Oliver – Reviewing AP 4300 regarding field trips and excursions; need a task force to work with Jeffrey Holmes reviewing language for accommodations for DSPS students.
- 6.6 Other

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject
Question: is winter session on? Do not know. Deans adding sections to summer session.

8. **Adjournment**

Adjourned at 5:12 p.m.