VVC Academic Senate Meeting
APPROVED MINUTES
Thursday, October 7, 2010
Administration Services Bldg., Room 8, 3:30 p.m.

<table>
<thead>
<tr>
<th>Area</th>
<th>Area Representative</th>
<th>At-Large Area Representative</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Science</td>
<td>X Cerreto, Richard</td>
<td>X Allan, Peter (Dave Hollomon, proxy)</td>
<td>Adell, Tim</td>
</tr>
<tr>
<td>ALDH</td>
<td>X Cline, Diane</td>
<td>Cole, Chris</td>
<td>Basha, Claudia</td>
</tr>
<tr>
<td>C&amp;L</td>
<td>X Contreras, Fernando</td>
<td>X Bozonelos, Dino</td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td>X Ellis, Lisa</td>
<td>Executive Officers</td>
<td>Burg, Ed</td>
</tr>
<tr>
<td>LA</td>
<td>X Golder, Patty</td>
<td>X Harvey, L, President</td>
<td>Fields, Ron</td>
</tr>
<tr>
<td>ATC</td>
<td>X Malone, Patrick</td>
<td>X Davis, T., Vice-President</td>
<td>Golliher, Carol</td>
</tr>
<tr>
<td>C&amp;L</td>
<td>X McCracken, Mike</td>
<td>X Huiner, L., Sec./Treasurer</td>
<td>Heaberlin, Ed</td>
</tr>
<tr>
<td>PAC</td>
<td>Mirce-Smith, T.</td>
<td>X Blanchard, D., Past-President</td>
<td>Jennings, Patty</td>
</tr>
<tr>
<td>ATC</td>
<td>X Ruiz, Maria</td>
<td>Part-time Faculty Representative</td>
<td>Jones, Scott</td>
</tr>
<tr>
<td>Voc.</td>
<td>Sweet, John</td>
<td></td>
<td>Miller, Thomas</td>
</tr>
<tr>
<td>LA</td>
<td>X Toner, Stephen</td>
<td>Akers, Glenn</td>
<td>Skuster, Marc</td>
</tr>
<tr>
<td>ALDH</td>
<td>Truelove, Terry</td>
<td>X Elsmore, Cheryl</td>
<td>Visser, Mike</td>
</tr>
<tr>
<td>Voc.</td>
<td>Visser, Mike</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ac. Com.</td>
<td>Young, Henry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PE</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Called to order at 3:34p.m.

Additions and Revisions to the Agenda

1. Action Items
   1.1 Approval: September 2, 2010 minutes
   1.2 Approval: Curriculum Committee Actions for 9/9/10 (Davis, Toner)
   1.3 3rd Reading: Curriculum Course Definitions (Blanchard, Davis)
   1.4 1st Reading: Amend Constitution for Voting Timeline (Elsmore, Golder)

2. President’s Report and Announcements
   2.1 Accreditation – Reported below.
   2.2 Program Discontinuance / Evaluation – Senate withdrew from process, administration agreed.
   2.3 Administrative Hires Update – Dean of Student Services: interviews have been held.
      Superintendent/President search committee: BOT has chosen search committee members without sharing criteria with Senate, not following past practice by involving all constituency groups in a transparent process.
   2.4 Spring Time Blocks - Changes were made to established time blocks, then changed back; additional information being requested from Dean’s office.

3. Executive Officer’s Reports
   3.1 Past President, Debby Blanchard – Accreditation Update – Co-chairs meeting every Monday to review draft and planning agendas.
   3.2 Vice President, Tracy Davis – Committee lists are being updated.
   3.3 Secretary / Treasurer, Leslie Huiner – New shortcut to the Academic Senate website from main VVC homepage. Collection for food money $77.
   3.4 Part-time Representative Report, Cheryl Elsmore – Would like more part-time faculty serving on committees. Concerns about faculty parking and enforcement of violations.

4. Senate Representative Reports
   4.1 L. Harvey – Looking for faculty to serve on President’s committee on sustainability.
   4.2 Stephen Toner – Petition Committee approving many late add petitions.

5. Committee Reports or Special Reports
   5.1 Program Review Committee – Khalid Rubayi – No report.
   5.2 Graduation Requirements Committee – Pam James – No report.
5.3 Basic Skills Committee – Carol Golliher – Facilitator has been appointed, but there are problems, committee is in suspension.
5.4 Honors Program – Tim Adell – “Building Bridges” conference abstracts is coming out with 5 VVC students included in the publication.
5.5 SLO Coordinator Report – Lisa Harvey
5.6 Curriculum Committee – Debby Blanchard – Working on a new curriculum handbook. Communicating with Curricunet about problems with the system.
5.7 Study Abroad Committee – Dino Bozonelos – Upcoming trips: Costa Rica in June; East Timor in winter with H. Kaiser. Exploring re-establishing the semester length classes with AIFS and financial aid/grant opportunities. Encouraging faculty to contact him for future trips. Model United Nations recruited 25 students and will represent Lebanon. MUN trip to Orange County this weekend.
5.8 Online Program Committee – Henry Young – Working on online surveys and will bring data next time.
5.9 Academic Senate Allocations Committee – Peter Allan – No report.
5.10 Foundation Report – Peter Allan – Trying to add 30 members to President’s Circle, $1,000/year may be payroll deduction.

6. **Shared Governance Reports**
6.1 Technology Committee – Khalid Rubayi – No report.
6.2 Institutional Effectiveness Committee – Marc Skuster – Thanks for participation in climate survey, there were 200 respondents, discussion on shared governance and effectiveness indicators. Results will be made available internally.
6.3 Facilities Committee – Dave Hollomon – Parking problems continue, faculty/staff want designated parking. Safety concerns. Suggestion for gated lots and re-paint “stop” lines.
6.5 Finance & Budget Committee – Peter Allan – Reviewed 2010-11 final budget, assuming 2.21% growth, projected year-end reserve of 5%, assumes we will get through year without borrowing from guaranteed investment fund.
6.6 College Council – Debby Blanchard – Has not met this month.
6.7 Diversity Committee – Sherri Pierce – No report.
6.8 Staff Development Committee – Greg Jones – No report.

7. **Adjournment**
   Meeting adjourned at 4:54 p.m.