

**VVC Academic Senate Meeting**  
**APPROVED MINUTES**  
 Thursday, October 1, 2009  
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Embreden, Nord
2		Burg, Ed			Golliher, Carol
2	X	Hollomon, Dave		<b>Executive Officers</b>	Hendrickson, Brian
3	X	Davis, Tracy (proxy R. Cerreto)	X	Blanchard, D., President	James, Pam
3	X	Heaberlin, Ed	X	Harvey, L., Vice-President	Jones, Scott
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Miller, Tom
4	X	Cerreto, Richard	X	Menser, G., Past-President	Rubayi, Khalid
4	X	Harvey, Lisa			Skuster, Marc
5		Truelove, Terry		<b>Part-time Faculty Representative</b>	Thibeault, Sally
6	X	Basha, Claudia	X	Akers, Glenn	Thomas, Shane
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Tomlin, Karen
6		Smith, Mike			Toner, Steve
7		Slade, Neville			Tonning, Paul
7		Visser, Mike			Wilson, Jim
					<b>Guests</b>
					Javaheripour, GH
					Moon, Greta
					Smith, Frank
					Turnbeau, Deanna

Called to order at 3:38pm

**Additions and Revisions to the Agenda**

**1. Action Items**

- 1.1 Approval: September 3, 2009 minutes Y
- 1.2 Approval: Resolution on Academic Freedom & Censorship Regarding IT (Heaberlin, Harvey) Y
- 1.3 1<sup>st</sup> Reading: AP 3720 - Computer Use Policy (Heaberlin, Golliher) Discussion: Per Rubayi, procedure was created over summer, is missing paragraph on Academic Freedom. Corrected version to Nov. senate meeting for 2<sup>nd</sup> reading.
- 1.4 1<sup>st</sup> Reading: VVC BOT Board Policy Chapter 4 Discussion: Policy is being reviewed by College Council; email suggested changes to Blanchard.
- 1.5 1<sup>st</sup> Reading: VVC BOT Board Policy Chapter 5 Discussion: Policy is being reviewed by College Council; email suggested changes to Blanchard. Per G. Moon, it is possible to put an age/grade level restriction on a course. Per Cerreto, Curriculum Committee must approve age limit requirement on course outline of record.
- 1.6 Approval: Curriculum Committee Actions (Allan, Heaberlin) Y

**2. President's Report and Announcements**

- 2.1 D. Turnbeau & G. Moon: WebAdvisor Authorization Codes, A&R Update  
Add slips to be replaced with online authorization codes for all courses, hope to have in place by spring. Concurrent enrollment issue: 14-yrs and older can apply & register online rather than in person by spring. Discussion re: other potential features; prerequisite coursework from other institutions added to Datatel rather than manual review; business continuity; line reduction; system stability.
- 2.2 Interdisciplinary Classes – All class updates must be made simultaneously; instructors must have master's in one and upper division coursework in the other discipline to teach interdisciplinary courses (i.e. – economic history, social psychology.)
- 2.3 WIB Grant Classes for Winter Session- “Community education” classes will be offered in winter, non-credit.
- 2.4 Equivalency Policy – Discuss Combining Work Experience and Course Work. Current policy requires 15-years work experience in lieu of degree or degree (coursework.) Discussion: do we want to consider combining work experience with coursework; different needs for academic vs.

vocational? Policy to be brought to November senate meeting for discussion, potential vote in December.

2.5 Blackboard Forum – Committee is meeting.

**3. Executive Officer's Reports**

- 3.1 Past President, Gary Menser
- 3.2 Vice President, Lisa Harvey
- 3.3 Secretary / Treasurer, Leslie Huiner - Collection for food \$107
- 3.4 Part-time Representative Report – Akers question about classes taught at off-campus high school facility. Barstow College cannot offer courses in our district boundary.

**4. Senate Representative Reports**

- 4.1 Basha: October 15, play “The Diviners” begins.

**5. Committee Reports or Special Reports**

- 5.1 Blackboard Committee –
- 5.2 Online Program Committee – Henry Young – Submitted report, online survey being used currently in some courses. Committee plans to meet.
- 5.3 Academic Senate Allocations Committee – Peter Allan
- 5.4 Foundation Report – Peter Allan -- Subcommittee working on a “faculty of the year” award.
- 5.5 Graduation Requirements Committee – Pam James – Need to bring Advance Placement to next Senate meeting.
- 5.6 Honors Program – Tim Adell- All is good.
- 5.7 SLO Coordinator Report – Lisa Harvey – Clicker demonstrations for faculty soon, will send email to faculty.
- 5.8 Basic Skills Committee – Carol Gollither – Haven’t met, not sure of funding.
- 5.9 Program Review Committee – Khalid Rubayi – Deadline is end of fall semester.
- 5.10 Curriculum Committee – Debby Blanchard – Actions approved above, trying to clear out classes from Curricunet.
- 5.11 Study Abroad Committee – Dino Bozonelos – Submitted report, planning future trips to East Timor and Costa Rica.
- 5.12 Student Learning Assessment Committee – Marc Skuster – Committee is inactive.

**6. Shared Governance Reports**

- 6.1 Finance & Budget Committee – Peter Allan -- -- Four recommendations approved at Finance & Budget committee: OPEB (fund used to pay for medical benefits for retirees under age 65) should be funded at \$500,000 for next 2 yrs rather than paid off and use the special capital reserve (GIC) to balance the budget to 5%; GIC be listed with unrestricted general fund budget; GIC does not fund projects such as the one-stop, board room and solar that should be funded by Measure JJ sold bond proceeds; and reprioritizing the projects to be funded by Bond JJ proceeds to emphasize main campus renewal, revitalization and safety projects such as parking and traffic.
- 6.2 Safety & Security Committee – Tracy Davis, Scott Jones – Grievance filed because there are two campus committees; report at College Council about minors in classes.
- 6.3 Facilities Committee – Dave Hollomon -- No report.
- 6.4 Institutional Effectiveness Committee – Jessica Gibbs – Per Harvey, Gibbs no longer chair, need replacement. Per Skuster, working on external report and internal report that can be used for program review.
- 6.5 Technology Committee – Khalid Rubayi – Computer Use Policy discussed above; committee membership has changed. Suggestion for a separate academic technology department. Suggest a resolution to recommend separate departments.
- 6.6 Sustainability Committee – David Gibbs – Per Harvey, has not met yet.
- 6.7 Diversity Committee – Martha Vila -- No report.
- 6.8 Staff Development Committee – Peter Allan – Allan not on committee.
- 6.9 College Council – Debby Blanchard – Policies being approved, reviewed by constituencies for shared government & collegial consultation.

**7. Adjournment at 5:31pm**