

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, November 1, 2012

Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representatives	Members
KIN	X	Blanchard, Debra	X	Butros, Michael	Adell, Tim
Science	X	Gibbs, David	X	Menser, Gary	Bozonelos, Dino
Science	X	Gibbs, Jessica			Burg, Ed
LA	X	Golder, Patty		Executive Officers	Cerreto, Richard
PAC	X	Heaberlin, Ed	X	Davis, T., President	Elis, Lisa
PSTC	X	Jones, Scott	X	Harvey, L, Past-President	Hollomon, Dave
ATC	X	Malone, Patrick	X	Oliver, C., Vice-President	Moon, Odell
C & L	X	Mayer, Peggy	X	Huiner, L., Secretary	Pendleton, Joe
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	Tonning, Paul
ALDH		Ramming, Alice			Guests
VOC	X	Rubayi, Khalid		Part-time Faculty Representative	Durheim, Carl
ATC	X	Ruiz, Maria	X	Akers, Glenn	Johnston, Tim
ALDH		Speakman, Jeanine	X	Elsmore, Cheryl	Murphy, Deanna
LA	X	Tomlin, Karen			O'Hearn, Chris
Ac. Com.	X	Young, Henry			Sewell, Robert

Called to order 3:32 p.m.

Additions and Revisions to the Agenda

Special Guest: Carl Durheim on Veterans' Resources and Services

Presentation on Veterans' benefits offered through the resource center at window 12, working towards a permanent location. Planning Nov. 10 event. Working with Counseling Department to discuss meeting needs. Faculty can include statement on syllabus to let students know about the center. Information is available on VVC web page.

1. Action/Information Items

- 1.1 Action: 10/04/2012 Senate Minutes - Motion to approve (Golder, Menser) **Y**
- 1.2 Action: BP 4260, AP 4260: Policy on Prerequisites, Co-Requisites, Advisories
Tim Johnston – 2nd Reading - Motion to approve (Menser, Butros) **Y**
- 1.3 Action: Regular Effective Contact Requirement – 2nd Reading – Revised – Motion to approve as corrected
(Blanchard, Menser) **Y**
- 1.4 AP 5055 Registration Priorities – Stephen Toner -- 1st Reading – Student Success Task force mandates
changing registration priorities by fall 2014.
- 1.5 Information: Curriculum Committee Minutes – 09/27/2012, 10/11/2012

2. President's Report and Announcements

- 2.1 Accreditation Update – Site visit on Nov. 7, several faculty will meet with team regarding program review, distance education, SLO and assessment.
- 2.2 Senate Plenary – Lisa Harvey, Leslie Huiner, Tracy Davis to attend conference in Irvine.
- 2.3 Basic Skills – BSI Funding report submitted to Chancellor's Office, narrative was not well-written; Basic Skills Committee will prepare an addendum to the narrative to more accurately reflect program.
- 2.4 Jack Kent Cooke Foundation Scholarship – Student scholarship based on need, GPA, and extra-curricular/community service; \$60,000 scholarship for 2 community college students throughout U.S.
- 2.5 Math Department – Success Center Grant \$25,000 – So. Cal. Edison grant through VVC Foundation, will provide computers, tutoring, motivational posters and student scholarships.
- 2.6 Other – Send your information for "Faculty Forum" to Steve Toner or Leslie Huiner. Shared Governance Sustainability Committee was put to rest at College Council meeting. Patrick Malone interested in creating a senate recycling committee, executive team will look at the proposal. Discussion on ASCCC position on elections and important BOT election, VOTE.

3. Executive Officer's Reports

- 3.1 Past President, Lisa Harvey – Send ongoing assessments to her, important for accreditation. TracDat training will be scheduled, administration not sure how faculty will submit data, may have a program point of contact, such as department chair, enter the data.

Academic Senate 10 + 1: Curriculum - Degree/Certificate Requirements - Grade Policies - Educational Program Development - Standards for Student Preparation & Success - Governance Structures for Faculty - Accreditation - Professional Development - Program Review - Institutional Planning & Budget Development - Other Academic & Professional Matters
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- 3.2 Vice President, Claude Oliver – College Council discussion on upcoming accreditation schedule and historical aspects of past accreditation. VPI wants to bring back Institutional Effectiveness Committee. Facilities Committee approved solar parking structure. Downtown campus on 7th Street in Victorville has been closed. Currently working on matriculation and priority registration plans. Will discuss how departments are notified of budget approvals requested through PRAISE. Sent email requesting faculty to serve on hiring committees for administrative and classified positions.
- 3.3 Secretary, Leslie Huiner – No report.
- 3.4 Treasurer, Steve Toner – Collection for food money \$60, distributed expenditure report. Senate Budget Task Force created a budget worksheet to accompany senate PRAISE report.
- 3.5 Part-time Representative Report – No report.

4. Senate Representative Reports

- 4.1 Jessica Gibbs - Various committee members have discussed need for a “campus communication day,” first one is scheduled for Friday, Nov. 16, 10am-12noon, in SAC, as an opportunity for employees to get together with panel to discuss issues and processes on campus, followed by a moderated Q&A session. Planned monthly at different days and times to accommodate schedules. Strongly encourage everyone to come.
- 4.2 Ed Heaberlin – Discussion on key issues. “Winnie the Pooh” play opens this weekend.

5. Committee Reports or Special Reports

- 5.1 Program Review Committee – Jessica Gibbs – Thanks to departments that have submitted draft annual update, very rough drafts may be submitted (without budget worksheet and PREs,) shows programs are engaging in the process. Due date is Dec. 1. Will meet jointly with Finance, Budget & Planning Committee. Submit changes to the program list, including requesting separate or combined reports and new budget codes.
- 5.2 Graduation Requirements Committee – Pam James -- No report.
- 5.3 Basic Skills Committee – Laird Eklund – Per Tracy Davis, committee meeting tomorrow.
- 5.4 Honors Program – Tim Adell – Doing program review. Four VVC students to appear in “Building Bridges” abstracts, HTTC conference on March 23, 2013, would like more faculty to attend.
- 5.5 Student Learning Outcomes and Assessment Committee – David Gibbs – Committee has written committee charge and is planning training sessions, will keep publishing “SLO Express.”
- 5.6 Curriculum Committee – Debby Blanchard – Problems with Curricunet have been reported to Governet.
- 5.7 Teaching Abroad Committee – Dino Bozonelos – Citrus College consortium opportunity, only given certain amount for faculty compensation, VVC not willing to fund the difference in compensation. Working with Nursing Director Joseph Morris regarding nursing faculty teaching abroad, very expensive. Many students applying to consortium for study abroad in Spain, Citrus can provide financial aid.
- 5.8 Distance Education Committee – Tracy Davis – Per Lisa Ellis, accreditation team requesting access to randomly review online classes.
- 5.9 Foundation Report – Scott Jones -- Grant period is closed, will be selecting winners soon.
- 5.10 Perkins Oversight Committee – Claude Oliver -- First meeting Nov. 14.
- 5.11 Senate Process Efficiency Committee – Tom Miller – No report.

6. Shared Governance Reports

- 6.1 Technology Committee – Ed Burg – Some members questioning why we have “academic use” of computers in the technology plan. Discussion re: need for instructional technical support.
- 6.2 Facilities Committee – Dave Hollomon – Working on Facilities Master Plan revision, reviewed over 80 PRAISE reports for facilities needs.
- 6.3 Safety & Security Committee – Dave Oleson – No report.
- 6.4 Finance, Budget & Planning Committee – Pat Wagner – No report.
- 6.5 College Council – Claude Oliver – Chief Knight thought the Great Shakeout went well, campus was clear in 19 minutes, and he wants to do an active shooter scenario.
- 6.6 Diversity Committee – Sherri Pierce – No report.
- 6.7 Student Services Committee – Peggy Mayer – Recent Student Services Task Force act requires students to be matriculated and have orientation, assessment and education plan; 2.0 GPA, complete at least 50% of courses to be in good standing. Working on Early Alert program, faculty to be notified next month.
- 6.8 Accreditation Committee – Debby Blanchard – Still meeting.

7. Adjournment

Meeting adjourned at 5:11 p.m.

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