

**VVC Academic Senate Meeting**  
**APPROVED MINUTES**  
 Thursday, Nov. 5, 2015  
 Administration Services Bldg., Room 8, 3:30 p.m.

		<b>Area Representative</b>		<b>At-Large Area Representatives</b>	<b>Members</b>
ATC	X	Adell, Tim		Gibbs, David	Burg, Ed
VOC	X	Bennett, Lee	X	Rubayi, Khalid	Campbell, Bryce
KIN	X	Blanchard, Debra			Francev, Peter
Science	X	Cerreto, Richard		<b>Executive Officers</b>	Jennings, Patti
LA	X	Ellis, Lisa		Oliver, C., President	Young, Henry
Science		Harvey, Lisa	X	Davis, T., Past-President	
PAC	X	Heaberlin, Ed		Gibbs, J., Vice-President	
AC		Hollomon, Dave	X	Huiner, L., Secretary	
ATC	X	Malone, Patrick	X	Toner, S., Treasurer	
C & L	X	McCracken, Mike			
C & L		Ochoa, Lorena		<b>Adjunct Faculty Representative</b>	<b>Guests</b>
RPSTC		Oleson, Dave	X	Akers, Glenn	English, Herb
ALDH	X	Speakman, Jeanine	X	Armstrong, Leontine	Graham, Ronald
LA	X	Tomlin, Karen (Proxy L. Huiner)	X	Elsmore, Cheryl	Ledesma, Abigail
ALDH		Truelove, Terry			Soto, Maria

Called to order at 3:30p.m.

*Welcome & Introduction of New Deans:* Ronald Graham, Dean of Health Sciences, Public Safety & Industrial Technology; Herbert English, Associate Dean, Student Equity and Success  
 Discussion regarding potential new curriculum about intelligence and cyber-terrorism, designed especially for military veterans. Discussion regarding student equity, funds available for professional development.

**Additions and Revisions to the Agenda**

**1. Action/Information Items**

- 1.1 Action: Academic Senate Minutes 06/04/2015, 10/01/2015 (Ellis, Heaberlin) Y
- 1.2 Resolution: For Profit Honors Programs – 1<sup>st</sup> Reading – Presentation by Tim Adell.  
 Motion to approve at first reading (Ellis, Blanchard) M/S/U Y
- 1.3 Information: Curriculum Committee Minutes 09/24/2015, 10/08/2015

**2. President's Report and Announcements – Steve Toner**

- 2.1 New Area Representatives and Department Chair Representative to College Council – Introduction of Jeanine Speakman, ALDH area rep.; Leontine Armstrong, Adjunct Faculty area rep; Lee Bennett, VOC area rep.; and announcement of Diane Wollan as elected Department Chair representative to College Council.
- 2.2 Update on President's Tutor Center Task Force (Surveys) – S-P Roger Wagner formed task force for tutoring, wants tutoring to be one-stop center under one roof for spring semester. Pat Wagner is chair of task force, meets every other week, student and faculty surveys have gone out, in data-gathering phase, a report will be written to help us determine future direction.
- 2.3 Updating VVC's Mission Statement – Wagner announced at College Council that he would like to get it updated, would like it to be shortened and memorized!
- 2.4 Other – Discussion on Academic Senate 10+1. Claude Oliver & Jessica Gibbs attending ASCCC Fall Plenary session, resolutions are available online at [www.asccc.org](http://www.asccc.org) – if you have feedback on resolutions send them to Oliver and Gibbs.

**3. Executive Officer's Reports**

- 3.1 Vice President, Jessica Gibbs
- 3.2 Secretary, Leslie Huiner – No report
- 3.3 Treasurer, Steve Toner – No report – Collected \$29 today. \$93.84 balance.
- 3.4 Past President, Tracy Davis – Senate Newsletter Faculty Forum coming soon.

#### **4. Senate Representative Reports**

4.1 Adjunct Faculty Representative Reports – Glenn Akers, Cheryl Elmore, Leontine Armstrong –

4.2 Area Representatives

Mike McCracken – handout rough draft of potential senate resolution titled “Fortify MIS/IT Personnel and Technical Systems that are Essential to VVC’s SSSP and Student Equity Obligations”. Please send him feedback, would like to bring it back as a senate resolution. Discussion of safety and technology issues. Also impacts working conditions, could result in a grievance on the same concerns. ASB is also concerned about safety issues.

#### **5. Committee Reports or Special Reports**

5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Per Ed Burg, completed peer technical review of some HSPSIT comprehensive program reviews.

5.2 Honors Program – Tim Adell

5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Per Toner, some committee members planning to visit other colleges, SharePoint 13 supposed to be installed in December, it’s required for using updated version of TracDat.

5.4 Curriculum Committee – Debby Blanchard – Serving on catalog committee to make sure the two committees are working together to make sure they are consistent. Probably producing 2 addendums every year because Rolando Regino doesn’t want to offer anything that is not in the catalog, citing ACCJC standards. ADT/C-ID may require prerequisites, so initiated the change to addendums. Deadline is December for the June publication of the catalog, so any classes approved in spring will not be in catalog for 1.5 years. Catalog committee is supportive of printing addendums for curriculum updates. Chancellor’s Office getting courses approved in 2-3 weeks, courses are moving through more quickly, local approvals should be approved at next BOT meeting due to agenda item placeholder. Technically could have a course approved in 60-days. Discussion on 2-year calendar template for HASS Division to aid counselors with ed plans. Governet working on revising the approval path for certificates.

5.5 Basic Skills Committee – Pat Wagner

5.6 Other

#### **6. Shared Governance Reports**

6.1 Facilities Committee – Tom Miller

6.2 Finance, Budget & Planning Committee – Henry Young – In need of faculty representation on committee, Young is the only faculty member. Meet on 2<sup>nd</sup> and 4<sup>th</sup> Wednesday, 12-1:15pm. Prop 30 ending and reduction of funds in 2018 will result in revenue shortfall.

6.3 Student Success and Support Committee – Carey Alstadt – Per Lisa Ellis, Early Alert pilot program had to go through MOU process with VVCFA. Program will be Spring 2016-Fall 2016. MOU deals with how instructors are chosen and compensation.

6.4 Distance Education Advisory Committee – Tracy Davis – Thanks to everyone for attending DE Academy last Friday, already planning for spring. Thinking about doing an in-house DE Academy, more info in new DE newsletter. Encourage attendees to fill out survey. OEI was part of DE Academy, some info included in first newsletter. Essentially a course exchange, VVC students can get into course exchange to take course elsewhere. OEI is in discussion on who gets FTES or credit. We are participating in tutoring pilot program. Marc Skuster will be offering a PHIL 101 course in Canvas in spring for our students. In Fall 2016 and future there may be more classes in SOC, CHDV, and HIST in course exchange. OEI uses Canvas by Instructure, they are offering it free for 3 years, and then participating colleges pay 33% approx. of total cost, but not sure what total cost would be. Pilot classes can offer now for free, but in 18-months our campus would have to use Canvas or our students can’t participate in course exchange. Encourage everyone to look at the website for Canvas to explore more. Concern about lack of commitment from administration and potential loss of students who leave VVC for exchange. Discussion on assessment tool for online readiness for students.

6.5 College Council – Per Toner, Diane Wollan is new chair rep. Per Ellis, at last meeting reviewed BOT agenda, discussed funds for MIS/IT training.

6.6 Technology Committee – Tracy Davis, Steve Toner – Looked at PlanNet report and made suggestions, such as MIS needs more professional development to solve issues, need funds for training materials. Discussion on submitting workorders for web sites that are blocked on campus by WebSense, these sites are needed for instructional purposes.

6.7 Other –

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

“Young Frankenstein” play at the PAC this weekend.

8. **Adjournment**

Meeting adjourned at 5:04p.m.