

## VVC Academic Senate Meeting

### APPROVED MINUTES

Thursday, Dec. 3, 2015

Administration Services Bldg., Room 8, 3:30 p.m.

		Area Representative		At-Large Area Representatives	Members
ATC	X	Adell, Tim	X	Gibbs, David	Alstadt, Carey
VOC		Bennett, Lee	X	Rubayi, Khalid	Burg, Ed
KIN	X	Blanchard, Debra (Proxy Huiner)			Butros, Michael
Science	X	Cerreto, Richard		<b>Executive Officers</b>	Ruiz, Maria
LA	X	Ellis, Lisa	X	Oliver, C., President	Tonning, Paul
Science		Harvey, Lisa	X	Davis, T., Past-President	
PAC	X	Heaberlin, Ed	X	Gibbs, J., Vice-President	
AC	X	Hollomon, Dave	X	Huiner, L., Secretary	
ATC		Malone, Patrick	X	Toner, S., Treasurer	
C & L	X	McCracken, Mike			
C & L		Ochoa, Lorena		<b>Adjunct Faculty Representative</b>	<b>Guests</b>
RPSTC		Oleson, Dave	X	Akers, Glenn	
ALDH	X	Speakman, Jeanine	X	Armstrong, Leontine	
LA	X	Tomlin, Karen	X	Elsmore, Cheryl	
ALDH		Truelove, Terry			

Called to order 3:36p.m.

### Additions and Revisions to the Agenda

#### 1. Action/Information Items

- 1.1 Action: Academic Senate Minutes 11/05/2015 (Butros, Gibbs, J.) Y
- 1.2 Information: Curriculum Committee Minutes 10/22/2015

#### 2. President's Report and Announcements

- 2.1 Update on Faculty hires – Hiring of 10 positions from faculty retirees last spring is in process; Geography position is not being filled. Some committees agreed to do hiring process in the spring semester to hire for fall 2016. Additional general counselor position in process. Additional 6 growth positions not yet identified. Per Michael Butros, colleges throughout state are hiring counselors as non-tenure track, we want to make sure they are tenure track and not on soft money. FON (faculty obligation number) is going up next year. 119 FON this June. 126 FON in June 2017.
- 2.2 Update on President's Tutor Center Task Force (Surveys) – Students and faculty completed surveys, task force is working very hard. Roger Wagner wanted a center in place by winter session. Oliver talked to Chaffey College about their successful programs.
- 2.3 Update on Accreditation due January 2017 – Kick-off event went well, Jeopardy and Bingo were fun. A lot of work to do, meeting next Friday. Encourage everyone to sign up for standards writing teams. Different roles available for everybody within those teams. Discussion on future role of ACCJC in community college accreditation, they will be replaced, but it could take 5-6 years before they are replaced.
- 2.4 Update on AP1201- This is a shared governance document that will be coming back to senate for approval because it has been significantly revised since we approved it last March. College Council has basically ignored it since we approved it last March, it was on agenda yesterday, but not discussed. Revised document takes the “shared” out of shared governance; for example, struck out the AS president as the co-chair of College Council. We need to review it very closely. We are not following the current AP 1201 either.
- 2.5 BOT Meeting this month (Dec. 8<sup>th</sup>) – Next Tuesday, will be reading the Honors Resolution. John Pinkerton is rotating in as board president, he has been extremely supportive of our students, our programs and our faculty, encourage everyone to attend and support his swearing in as president.

- 2.6 Other – Request from Glenn Akers to encourage us to wear our IDs on a lanyard for improved identification as staff member and safety reasons. If it's a requirement, the district has to pay for it (i.e. –lanyard.) Some oppose, some support the idea.

### 3. Executive Officer's Reports

- 3.1 Vice President, Jessica Gibbs – Attended senate plenary at beginning of November. Will submit more detailed review in *Faculty Forum*. Brief overview of sessions attended: dual enrollment; hot topics in online education; accreditation standards; UC transfer pathways and AD-T requirements, state requirement is if you have a TOP code you have to have an ADT; proprietary publisher online packages; Institutional Effectiveness Partnership Initiative (IEPI). Travelling to Orange Coast College tomorrow with others to look at TracDat implementation for assessment and program review. Malia Carpenter, Instruction Office, has list of approved ADTs.
- 3.2 Secretary, Leslie Huiner – No report.
- 3.3 Treasurer, Steve Toner -- \$47 collected for food donations, \$108.61 balance. Toner and Maria Ruiz are going to Common Assessment Initiative workshop in Irvine tomorrow for information on assessment placement testing mandated for fall.
- 3.4 Past President, Tracy Davis – *Faculty Forum* coming out before end of semester.

### 4. Senate Representative Reports

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Cheryl Elsmore, Leontine Armstrong – Akers will be attending VVC's Christmas party with Great Gatsby theme and needs advice on costumes.
- 4.2 Area Representatives –  
Ed Heaberlin – issue with student on meth and PCP, Campus Police responded.  
Dave Hollomon – Discussion on active shooter exercise on Monday, last minute announcement, impacted classes in library and library access, lack of communication and problematic timing. Per Oliver, discussed at College Council, support active shooter exercise but request to schedule it with consideration of student learning and provide advance notification. Per Wagner and Leonard Knight, there is no good time to have it, they wanted it to be as realistic as possible.  
Mike McCracken – Thanks to Butros and others for looking out for counselors. Feedback on proposed resolution from last AS meeting was taken back and they are working on it, tied many issues to PlanNet, will be coming back soon.  
Heaberlin – Dance program this weekend and “Once Upon a Wolf” interactive show next week.

### 5. Committee Reports or Special Reports

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Just completed program review cycle, 11 out of 14 HSPSIT departments participated in technical review. Trying to get program review integrated into TracDat, it would generate the institutional dialogue reports needed for accreditation and for best practices.
- 5.2 Honors Program – Tim Adell - Discussed approved resolution, AHI is making a stronger push at other colleges. Statewide resolution passed at fall plenary. Gearing up for spring conference at UCI. Hinrich Kaiser's Biology students will be presenting.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder
- 5.4 Curriculum Committee – Debby Blanchard
- 5.5 Basic Skills Committee – Pat Wagner – Per Karen Tomlin, last meeting is tomorrow. Committee provides support for most basic level of students. Working with ESL to develop tutoring program and buy books. BSKL is working on captioning videos. English and ESL are buying supplies for students, started book buying project that has been taken over by Herb English and SSSP. Working with Carey Alstadt to get counselors to visit basic skills level classes to remind students of process to register classes for spring.
- 5.6 Other

**6. Shared Governance Reports**

- 6.1 Facilities Committee – Tom Miller
- 6.2 Finance, Budget & Planning Committee – Henry Young
- 6.3 Student Success and Support Committee – Carey Alstadt – Major focus group study received 600 responses, or 8% of student body. CIPHERING through data, some early, interesting things: students feel like an island, not feeling sense of connectedness on campus; web site problems; bathroom issues; want better food options; positives include faculty, lake.
- 6.4 Distance Education Advisory Committee – Tracy Davis – Looked at survey results from DE Academy, faculty want more hands-on workshops, faculty-led workshops, BB tools. Next academy will be April 29, 2016. Committee had robust discussion on OEI and Canvas, will be putting some of it in the DE newsletter. Canvas just removed their social networking link. Online certification planned to be offered at VVC in second 8-weeks of spring.
- 6.5 College Council – Claude Oliver
- 6.6 Technology Committee – Tracy Davis, Steve Toner – Did not meet last month.
- 6.7 Other – Discussion on upcoming best practices report from the Syllabus Task force, may be reported out at March meeting. Discussion on adding Employee Professional Development to standing reports from shared governance committees on senate agenda. They are planning a voluntary staff development date with workshops in February; problematic because faculty who are here will be teaching and some faculty will not be on campus during winter session. Appreciate their work and efforts on this, but when there is minimal participation it makes faculty look bad. It's also being negotiated by faculty union as a formal event. Discussion on Crisis Intervention Team and mental health workshop.

**7. Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

**8. Adjournment**

Meeting adjourned at 5:00 p.m.