ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

MAY 30, 2013 2:30 p.m.

1. CALL TO ORDER
The meeting was called to order at 2:37 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Leslie Huiner, Pamela James, Scott Jones, Mike McCracken

MEMBERS ABSENT: Alice Ramming

GUESTS: Eileen Alsina, Lynne Glickstein, John Sweet, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA: None
   It was MSC (Huiner/Jones, 8-0) to add items to the following items to the agenda.
   2.1 Add: Letter of Memo in support of the Chair
   2.2 Add: Eileen Alsina as Super Admin to CurricUNET
   2.3 Add: Summer meeting
   2.4 Add: POLS to PAL (Paralegal Program)

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES
   It was MSC (McCracken/Harvey, 8-0) to approve the minutes of May 23, 2013 as corrected.

5. CONSENT AGENDA:
   It was MSC (Golder/James, 8-0) to approve the consent item.

   5.1 TA 109 Rehearsal & Performance Studio
       SLO revision.

6. ACTION ITEMS
   COURSES

   6.1 AJ 30 PC 832 Firearms
       It was MSC (Fields/Jones, 8-0) to approve the course update for AJ 30 PC 832 Firearms.

   6.2 AJ 30 PC 832 Firearms
       It was MSC (DeLong/Golder, 8-0) to approve the prerequisite DOJ Criminal Records Letter per State Law for AJ 30.

   6.3 AJ 58 PC 832 Laws of Arrest
       It was MSC (Fields/DeLong, 8-0) to approve the course update for AJ 58 PC 832 Laws of Arrest.

   6.4 APE 160A Introduction to Adapted Physical Exercise (Formerly APE 160)
       It was MSC (DeLong/Golder, 8-0) to approve the course update for APE 160A changing the number/title from APE 160.

   6.5 APE 160A Introduction to Adapted Physical Exercise (Formerly APE 160)
       It was MSC (Jones/Huiner, 8-0) to approve the prerequisite Physical condition limiting participation in regular physical education courses, Medical release applicable, for APE 160A.
6.6 CHDV 139 Introduction to Early Intervention
   It was MSC (James/Harvey, 8-0) to approve CHDV 139 as a new course.

6.7 CHDV 139 Introduction to Early Intervention
   It was MSC (McCracken/Jones, 8-0) to approve the prerequisites: CHDV 100, CHDV 106, CHDV 110, CHDV 150, minimum grade “C” for CHDV 139.

6.8 CHDV 139 Introduction to Early Intervention
   It was MSC (DeLong/Golder, 8-0) to approve distance education as a method of instruction for CHDV 139.

   It was MSC (Jones/Fields, 8-0) to bundle agenda items 6.9 through 6.15.

6.9/ 6.15
   It was MSC (Harvey/McCracken, 8-0) to approve Title 5 course updates for CT 103 Construction Management; CT 106 Materials of Construction; CT 108 Advanced Technical Math; CT 109 Construction Financing; CT 110 Building Codes and Zoning; approve title change for CT 111A from Uniform International Building Code I to International Building Code I; title change for CT 111B from Uniform International Building Code II to International Building Code II.

6.16 KIN 164 Aerobic Weight Training (Formerly PE 164)
   It was MSC (James/Huiner, 8-0) to approve the course update for KIN 164 Aerobic Weight Training, changing the course number from PE 164.

6.17 KIN 166 Beginning Volleyball (Formerly PE 166 Volleyball)
   It was MSC (DeLong/Fields, 8-0) to approve the course update for KIN 166 Beginning Volleyball, changing the course number and title from PE 166 Volleyball.

6.18 KIN 166B Beginning/Intermediate Volleyball
   It was MSC (Jones/James, 8-0) to approve KIN 166B Beginning/Intermediate Volleyball as a new course.

6.19 KIN 166B Beginning/Intermediate Volleyball
   It was MSC (DeLong/Fields, 8-0) to approve KIN 166 as recommended preparation for KIN 166B.

6.20 KIN 166C Intermediate/Advanced Volleyball
   It was MSC (Golder/James, 8-0) to approve KIN 166C Intermediate/Advanced Volleyball as a new course.

6.21 KIN 166C Intermediate/Advanced Volleyball
   It was MSC (Fields/Harvey, 8-0) to approve KIN 166B as recommended preparation for KIN 166C Intermediate/Advanced Volleyball.

6.22 KIN 180B Tennis Doubles
   It was MSC (Fields/Golder, 8-0) to approve KIN 180B Tennis Doubles as a new course.

6.23 KIND 167A Introduction to Intermediate Ballet IIA
   It was MSC (DeLong/James, 8-0) to approve the course update for KIND 176A Introduction to Intermediate Ballet IIA, changing the course number/title from PE 167 Ballet II.

6.24 KIND 167B Intermediate Ballet Dance IIB
   It was MSC (Huiner/James, 8-0) to approve KIND 167B Intermediate Ballet Dance IIB as a new course.

6.25 KIND 181 Intro to Contemporary Musical Theatre Dance
   It was MSC (Harvey/Huiner, 8-0) to approve KIND 181 Intro to Contemporary Musical Theatre Dance as a new course.

6.26 PAL 102 Beginning Legal Research for Paralegals (Formerly POLS 137)
   It was MSC (Fields/DeLong, 8-0) to approve the course update for PAL 102 Beginning Legal Research for Paralegals, changing the course number from POLS 137.

6.27 PAL 102 Beginning Legal Research for Paralegals (Formerly POLS 137)
   It was MSC (James/Fields, 8-0) to approve POLS 130, minimum grade “C” as a prerequisite for PAL 102.
6.28  PAL 102 Beginning Legal Research for Paralegals (Formerly POLS 137)
      It was MSC (James/Huiner, 8-0) to approve distance education as a method of instruction for PAL 102.

6.29  PAL 104 Legal Ethics for Paralegals (Formerly POLS 133)
      It was MSC (Harvey, McCracken, 8-0) to approve the course update for PAL 104 Beginning Legal Research
            for Paralegals, changing the course number from POLS 133.

6.30  PAL 104 Legal Ethics for Paralegals (Formerly POLS 133)
      It was MSC (Jones/Fields, 8-0) to approve POLS 130, minimum grade "C" as a prerequisite for PAL 104.

6.31  PAL 104 Legal Ethics for Paralegals (Formerly POLS 133)
      It was MSC (James/Golder, 8-0) to approve distance education as a method of instruction for PAL 104.

6.32  POLS 138 Cooperative Education Political Science
      It was MSC (Fields/DeLong, 8-0) to approve the course update for POLS 138 Cooperative Education
            Political Science.

6.33  SPAN 125 Conversational Spanish I
      It was MSC (Golder/McCracken, 8-0) to approve the course update for SPAN 125 Conversational Spanish I.

TEXTBOOK REVISIONS
      It was MSC (Huiner/James, 8-0) to bundle 6.34 through 6.41.

6.34/6.41  It was MSC (DeLong/Huiner, 8-0) to approve the text book revisions for BRE 110 Legal Aspects of Real
         Estate I; BRE 120 Real Estate Appraisal; BRE 121 Advanced Real Estate Appraisal: Income Property; BRE
         125 Taxes and Real Estate Investment; BRE 126 Real Estate Finance; BRE 127 Real Estate Office
         Administration; BRE 140 Real Estate Property Management; and BRE 142 Real Estate Marketing.

COURSE DEACTIVATION
      It was MSC (Huiner/James, 8-0) to bundle 6.42 through 6.46.

6.42/6.46  It was MSC (Golder/Jones, 8-0) to approve course deactivation for ART 106H Honors Art Concepts; AUTO
        98 Special topics Auto; AUTO 99 Car Care Clinic; BIOL 104 General Botany; and NURS 49 Knowledge
        Review for Pre-Nursing Students.

PROGRAMS/CERTIFICATES:  NONE

7. INFORMATION/DISCUSSION

7.1  It was MSC (Huiner/Harvey) to approve the Letter in support of Curriculum Chair.

7.2  It was MSC (Golder/James, 8-0) to approve Eileen Alsina as a CurricUNET Super Admin user.

7.3  It was MSC (DeLong/Jones) to approve a summer meeting on Thursday, June 20th at 12:00

7.4  It was MSC (McCracken/Huiner) to approve the PAL name change.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
      John Sweet – How much time is spent preparing for the curriculum meetings.
      Chair spends approx. 20 hours; committee members spend approx. 5 to 7 hours per week.

9. ADJOURNMENT
      The meeting was adjourned at 3:50 p.m.

Respectfully submitted,
Debra Blanchard
Chairperson