Financial Aid Checklist

Student Name: _____________________________             Academic Year: ____________

**Please use this checklist to make sure that your application packet is complete before going to the Financial Aid Department.

☐ All Financial Aid Forms (printed from the financial aid website) to include: Institutional Application, Disbursement Statement, Verification Worksheet

☐ Current Photo Identification, (Drivers License, State I.D., Passport, Military I.D.)

☐ Current Education Plan from a Counselor (major must be declared, not undecided)

☐ Copies that we can keep of your 1040 Tax Return for 2005 (if you filed)

☐ Copies that we can keep of your W-2’s and/or 1099’s (if any)

☐ Income Certification (if no tax return was filed and no W-2’s or 1099’s were received)

☐ Agency Certification for untaxed income (if you receive SSI, Social Security, TANF or other untaxed income)

☐ 2005 Parent Income Certification form (if you are a dependent student and your parent(s) had little or no income in calendar year 2005) Parent must provide a statement regarding resource of support on little to no income.

☐ 2005 Student/Spouse Income Certification form (if you are an independent student and you had little or no income in calendar year 2005)

☐ Petition/Appeal Form (only if you are on academic or progress dismissal or need an extension)

☐ Proof of Selective Service (if requested by the Financial Aid Office)

☐ Proof of US Citizenship (if requested by the Financial Aid Office)

☐ Other ________________________________

****NOTE: The Financial Aid Office does not make copies for you. You must provide copies to the Financial Aid Office that we can keep.

You can make copies of documents at the Library at .07 cents each with a copy card provided by the library and .10 cents each without a copy card.

Staff Use Only:

File complete and verified by: ______________________ Date: ________________