

ACCOUNTS RECEIVABLE

Pearl Bandringa – extension 2680

Accounting Technician II

- Accounts Receivable Invoicing
- Backup for Chapter 33 VA Checks
- Categorical Grants Calendar
- Categorical/Restricted Programs Account Maintenance
- Federal & State Restricted Funds Reporting
- Financial Aid Reconciliation
- Journal Entries & Budget Transfers
- Miscellaneous Receipting
- Student Billing and Deferments
- Veteran's Online Billing (WAWF, Go Army, AI Portal)

Lorie Henning – extension 2715

Accounting Technician II

- 1098 –T Forms
- Accounts Receivable Invoicing
- COTOP
- Financial Aid Disbursements
- Journal Entries

Tonya McCoy – extension 2782

Accounting Technician I

- 1098-T Forms
- Accounts Payable Batch Review
- Chapter 33 VA Checks and Invoicing
- Monthly Bank Statement Reconciliations
- Overpayment Monitoring/Tracking
- Student Billings

Marie Vidana-Barda – extension 2286

Senior Accounting Technician

- Accounts Receivable
- Categorical/Restricted Programs Account Maintenance
- Contract Education, Community Education, Local, Nursing, and Child Development Funds Reporting
- Datatel/Ellucian Student System Billing Setup and Troubleshooting
- Financial 2000 and Snowwhite Training
- Financial 2000 User Setup
- Fiscal Website Updating
- Journal Entries & Budget Transfers