

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2011/2012 PAY WARRANT/EFT RELEASE DATES
REGULAR CLASSIFIED/FACULTY/MANAGEMENT PAYROLLS

Your normal pay warrant will include any supplemental pay, including but not limited to, overtime, additional teaching, or other assignments. Pay dates for additional assignments are determined based on service dates and timely receipt of fully executed contracts/paperwork.

Service period for all extra pay is the 16th through the 15th of each month, with BLUE faculty timesheets, **SIGNED contracts, overtime forms, blue specials timesheets, Payroll Requests for Payment of Special Assignments, W-4s and other changes due in the payroll office on or about the 15th for inclusion in that month's warrant. Deadline may be earlier, watch for due date email reminders.**

Specific earn types displayed on your pay warrant		
NML-normal regular pay	COU1-additional counseling	ADU1-non-credit additional teaching
LEC1-additional fall/spring	LECW, LECS-winter/summer	OT-2 or OVER-PERS overtime

Pick up non-EFT pay warrants (paper warrants) at Fiscal Services window, Admin Annex Bldg 10A 8:30-5pm.
 EFT pay stubs are distributed to your district mailbox and are available online through BESTNET
http://www.vvc.edu/offices/human_resources/payroll-benefits/bestnet.shtml

Service Month	Electronic Deposit Date/Paper Warrant Release Date
ACADEMIC Salary Warrant - EC 87821; 85260	
July 2011	August 1, 2011 (includes 2 nd half of summer load pay and/or ½ DNP savings)
August 2011	September 1, 2011 (1st of 10-pay for faculty)
September 2011	October 3, 2011
October 2011	November 1, 2011
November 2011	December 1, 2011
December 2011	January 3, 2012
January 2012	February 1, 2012
February 2012	March 1, 2012
March 2012	April 2, 2012
April 2012	May 1, 2012
May 2012	June 1, 2012 (10th of 10-pay for faculty)
June 2012	July 2, 2012 (includes 1 st half of summer load pay and/or ½ DNP savings)

CLASSIFIED Salary Warrant - EC 88165; 85260	
July 2011	July 29, 2011 <u>if non-EFT, paper warrants are available next workday afternoon, August 1</u>
August 2011	August 31, 2011
September 2011	September 30, 2011
October 2011	October 31, 2011
November 2011	November 30, 2011
December 2011	December 29, 2011 <u>if non-EFT, paper warrants are available next workday afternoon, Jan 3</u>
January 2012	January 31, 2012
February 2012	February 29, 2012
March 2012	March 30, 2012
April 2012	April 30, 2012
May 2012	May 31, 2012
June 2012	June 29, 2012 <u>if non-EFT, paper warrants are available next workday afternoon, July 2</u>