

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

**ACADEMIC DEFERRED NET PAY SALARY RESERVE
AUTHORIZATION FORM**

I hereby authorize my annual net salary to be paid on a 12- month basis. I understand that this authorization is not revocable during the school year, and that, on the basis of this authorization, deferred net pay deductions will be made in subsequent years unless written notice is received in the Payroll Department by August 1st of each subsequent year.

I understand that 1/6th (16.67%) of my net check each month will be deferred (deducted) and paid out to me on the 7/1 and 8/1 payrolls (work 10, paid 12).

PRINT NAME

SIGNATURE

SOCIAL SECURITY NUMBER

DATE

This form must be received no later than the 10th of the month for which you earn your first normal pay of the academic year; thus the deadline would be August 10 for academic 10-month employees who receive their first normal paycheck on September 1. This deadline applies as well for written notice to cancel deferred net pay deductions for a subsequent academic year.