DEPARTMENT FACULTY/STAFF INPUT

An important part of the Program Review process is the consultation and input of all members of the department. Please have each member of the department both full-time and part-time sign below to acknowledge that they were consulted with during the process and were able to provide input.

**NOTE:** This signature does not indicate necessary approval of the data or the analysis or evaluation of the information contained inside this document. It is an indication that you had an opportunity to provide input in the process.

<table>
<thead>
<tr>
<th>Name of Faculty or Staff Member</th>
<th>Signature</th>
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<td>Traci Marin</td>
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PART I. ABSTRACT (EXECUTIVE SUMMARY).
In one page or less, summarize the major findings of the Program Review Report. List the key measurements of quality for your department and the results of the data. Provide a brief analysis/explanation of the data and the major future goals supported by the data.

The Respiratory Therapy Program has undergone significant administrative and curriculum changes the last 4 years. The program has overcome many issues such as high attrition rates, low pass rates for NBRC exams, and lack of adequate instructor/community support. Within the last 2 years attrition rates have decreased by more than 50%, NBRC exam pass rate is greater than the national average, and we have gain the support of 10 clinical sites (as opposed to 4 in 2002).

It is the goal of the department to achieve high standards and excellence with current respiratory therapy program and to add specialty programs to the department such as polysomnography, cardiopulmonary rehabilitation, and pulmonary function specialist.

PART II. KEY MEASUREMENTS OF QUALITY (KQMs)
Key quality measurements (KQMs) are a combination of college-wide data elements (provided to you in a separate report) plus elements that are of particular importance to each department. Please describe below department specific data you consider in preparing this report.

NBRC credential exam pass rates, attrition rates, and student employment, employer and clinical surveys were additional data used for my report.

PART III: ANALYSIS OF KEY QUALITY MEASUREMENTS (KQMs)
Referring to the report of key quality measurements provided by the Office of Institutional Research, please provide your analysis of each indicator included in the report.

KQM 1 – Enrollment trend for the past 5 years: Enrollment has increased by 50%.

KQM 2 – Enrollment projection for the next 3 years: Enrollment projection is relative to obtaining additional clinical sites and integrating specialty programs. This is pertinent to growth. The current number of students is max capacity for current resources.

KQM 3 – Retention rate: The retention rate measurement does not appear to match my observation. For example, the graduating class of 2004 began with 15 students but only graduated 4. However, the last 3 years have presented an average of 95% retentions
KQM 4 – Persistence rate: NOT INCLUDED THIS YEAR

KQM 5 – Success rate: Same as KQM 3

KQM 6 – Job Market: NOT INCLUDED THIS YEAR

KQM 7 – Course Transferability: The RSPT course are specialty courses and are only transferred to programs of a similar disciplines.

All students who graduate and pass their NBRC exam received jobs.

KQM 8 – WSCH/FTEF: NOT INCLUDED THIS YEAR

KQM 9 – Cost Effectiveness: NOT INCLUDED FOR 2007-2008

KQM 10 – Availability of resources: This was NOT provided in a separate report by the Office of Institutional Research. Please provide your own report of the adequacy of resources for department to meet its goals.

In order to meet program goals, there needs to be a budget or increased budget for the following areas:

1. Professional Expert: this will be important for meeting the needs of the certificate or specialty programs in development and for specialty instructional modalities in the classroom. Expected need: 3 professional experts 24 hrs per week x 12 weeks per regular semester and 4 weeks per short semester

2. Working equipment/instructional budget needs to be increased:
   a. Polysomnography equipment estimated at $15,000
   b. Disposable equipment: increase budget by $ 3,000. We were short this year.
   c. Accreditation maintenance: It is now required by CoARC that the program administer a self-assessment exam provided by the NBRC at $120/students. = 25 students x 120 = $3000 per year
   d. PFT specialty equipment: $6000
   e. Faculty development: $2000

3. Russell McCord needs an office!

Other KQM – List other key quality measures not already listed that pertain to your area.
PART IV: CONCLUSIONS
1. The program has grown in numbers, reputation, and success
2. Students are obtaining positions in the RT job market
3. In order to grow above what the program has within the last few years will require the availability of more resources

PART V: EXPLANATIONS
1. This has been made possible due to the extreme motivation and long hours of
   However, it should be noted that there was a lot of work done by faculty on their
   own time, such as clinical site recruitment, accreditation documentation, etc. It is
   hoped that resources can be provided to continue the growth and minimize
   faculty stress.
2. Despite the high demand for RTs, the VVC program has developed and excellent reputation within the Inland Empire Community evident by employer surveys.
3. See KM10

PART VI: GOALS
For each department goal requiring additional resources, please respond to all the questions below. (Cut and paste questions as needed for each additional priority).

Priority 1

What is your goal for 2007-2008? To complete the development of specialty programs ready to be implemented Summer and Winter of 2008.

To which College-wide strategic goals (see last page of this document) is this related? Goals 2, 3 and 5

How will you know if the goal was successful (measurement)? Successful completion of the certificate/speciality programs by allied health students and current allied health professionals with a goal of 30 successful students per year for 3 consecutive years

How will the goal be accomplished (key activities)? Curriculum development, approval, implementation, and recruitment.

What additional resources are you requesting? See KQM10
Department: Respiratory Therapy

General Description – Faculty and equipment
Projected Cost – $60,560
One-time or base increase? – potential increase
Additional Comments – See KQM 10

Priority 2

What is your goal for 2007-2008? Meet accreditation requirements

To which College-wide strategic goals (see last page of this document) is this related? Goals 2 and 5

How will you know if the goal was successful (measurement)? Acceptable pass rate on NBRC self-assessment credentialing exams

How will the goal be accomplished (key activities)? Implementation of test administration

What additional resources are you requesting?

  General Description – NBRC self-testing exams
  Projected Cost – 3000
  One-time or base increase? – yearly
  Additional Comments –

Priority 3

What is your goal for 2007-2008?

To which College-wide strategic goals (see last page of this document) is this related?

How will you know if the goal was successful (measurement)?

How will the goal be accomplished (key activities)?

What additional resources are you requesting?

  General Description –
  Projected Cost –
  One-time or base increase? –
  Additional Comments –
College-Wide Strategic Goals

The following revised set of strategic goals for the College were adopted by the Board of Trustees in 2005. These goals will provide the general direction for development of strategies the College will adopt and implement in the coming years:

1. **Organizational Excellence** - The College's governance roles and processes are structured to maximize institutional effectiveness.

2. **Institutional Commitment to Student Learning and Student Success through Educational Excellence** - Student learning will be the central focus in the development, implementation, evaluation, and improvement for all courses, programs, and services.

3. **Economic and Community Development** - The College will effectively meet changing community needs for education leading to employment, cultural enrichment, civic, political and social responsibilities.

4. **Diverse Populations** - The College will increase access opportunities by improving programs and services to better serve an increasingly diverse campus population.

5. **Effective Technology Integration** - The College will integrate and utilize technology and provide quality technological training for the creation and delivery of instruction, support of programs and services, and the improvement of institutional effectiveness to enhance student learning.

6. **Learning Centered Resource Management** - Through utilization of prudent fiscal policies and the proactive entrepreneurial pursuit of increased revenue, the College will work diligently to secure solid financial resources to meet current and future enrollment growth, community learning needs and learning outcomes.