

Victor Valley College

Meeting of the Institutional Effectiveness Committee- Minutes

Date/Time: 04/03/2009, 2:30pm **Place:** ATC Building, Teacher Learning Center, Room 171, Victor Valley College

Attendance:

Members – (P = Present; A = Absent)			
A	Mark Clair (Classified)	P	Jennifer Larriva (Classified)
P	Donna Derryberry (Classified)	P	Marc Skuster (Faculty)
P	Jessica Gibbs (Committee Chair/Faculty)	P	Quynh Tran (Classified)
A	Shirley Gonzalez (Management)	A	Virginia Moran (Administrative Advocate)
A	Lisa Harvey (Faculty/Management)		
A	Paul Williams (Dean)		
A	Sheri Schmoll (Student)		
Guests – None			

Call to Order: Members of the committee met in ATC Building, Teacher Learning Center, Room 171, Victor Valley College.

1. Adoption of the 03/06/2009 minutes: The minutes were adopted by the IEC committee members and will be posted to the Novell IEC Workspace.

2. Discussion Items:

- a. Review IEC Report revisions/ work session updates.
 - a. A cover and template has been created for Institutional Effectiveness Outcomes #1 and #2.
 - b. Data has been gathered for Institutional Effectiveness Outcomes #1 and #2
 - c. Formats for tables, charts and graphs for reporting were discussed and agreed upon by the committee members.
- b. Review and discuss Senate revisions to AP 4000.
 - a. Language referring to Student Learning Outcomes was removed or revised form items #7 and #8 by the Senate.
 - b. IEC will review after next Senate reading.
- c. IEC recommends adding the Institutional Effectiveness Outcomes to AP 1202

3. Action Items:

- a. **Jennifer Larriva will post the ARCC Self Assessment report to the IEC Novell Workspace.**

- b. Virginia Moran will post the latest IEC work session minutes to the IEC Novell Workspace.**