



## SYNERGY GROUP

Thursday, December 20, 2007

2:00 p.m. – 3:00 p.m.

PCR

**Present:** Bruce Baron; Ron Fields; Bob Silverman; Sheri Nolan Foster; Kathy Mata; Bill Greulich; Ginnie Moran; Marianne Tortorici; Terry Truelove; Lael Willingham; Nord Embroden; Scott Jones; Robert Sewell; Jennifer Larriva (for Mark Clair)

**Absent:** Ken Blaney; Marion Boenheim; Mark Clair; Cheryl Ellsmore; Victoria Hindes; Jeffrey Holmes; Lori Kildal; Jim Murray; Don Peavy; Mike Smith

### Summary of Discussion:

- Report from President – Concerns related (directly and indirectly) to technology prompted a proposal to create a new functional unit, “Technology and Learning Resources.” Sample job descriptions for a dean-level position to supervise unit were distributed to the group for consideration. This new functional unit and other suggestions were offered by the President for discussion (see Discussion Items 1 & 2).
- Instructional/Student Services Division Re-design – Dr. Tortorici will convene the team to discuss instructional/student services division re-design. In addition to Dr. Tortorici and all the Deans/Executive Dean, members include Dave Hollomon, Scott Jones, Terry Truelove, Mike Smith, Cheryl Ellsmore, and Gary Menser, as well student services personnel (Jeffrey Holmes, Greta Moon, and a counselor to be determined). Dr. Silverman will also be included.
- Gather Knowledge – Although unavailable for this meeting, Jim Murray provided group with comprehensive notes from his research of Saddleback College. Kathy Mata also discussed her work on Grossmont College.
- Remaining Meeting Schedule – Reviewed and approved. Announcements will be sent to all.

### Action Items:

- Moran will update web pages to include Synergy documents, and will explore possibility of group using new teaming software.