Present: Bob Silverman, Ginnie Moran, Jeffrey Holmes, Bruce Baron, Bill Greulich, Mike Smith, Don Peavy, Marion Boenheim, Robert Sewell, Heena Mehra, Arlene Greene, Cindy Wilson, Marianne Tortorici & Suzie Selby (recorder).

Absent: Carol Golliner

- Welcome

  - Bob gave an update on the Accreditation situation here at VVC. Accrediting Commission was frustrated with our college because currently there is no clear documentation that exists of what constitutes shared governance and the process for shared governance must be clearly defined. The college must demonstrate that the process works.
  - VVC has been placed on a “warning notice.” Steps after warning notice are probation, “show cause” and then withdrawing of accreditation status.
  - Problem is who would want to attend our college if we might lose our accreditation. We can’t attract students, faculty, and staff members to our institution.

Three top priorities we need to accomplish to get us off notice are:

1) Shared governance - empowers people, staff, and students. Everyone has the opportunity to voice in the decisions that affect the college. (How do we get people involved?)

2) Strategic Planning - Measurable goals, directions. Action oriented. (How to get there?)

3) Student Learning Outcomes (SLO) and assessment – important one for accreditation. Have a quality institution. We have to prove that students attend our college and receive value added results. Set a tone that students want to attend our college. (How do you know?)

- Overview (Relationship of Shared Governance & Planning)

  - First step to Shared Governance model. Representatives from each group communicate to their group that their input is valuable and important and changes will be made by group consensus.
  - Bring ideas and suggestions in writing to the Shared Governance Committee Meeting.
  - Set tone that things are bad but not terrible. We can face the issue. Not out of control. Need for speed, need to do it in short amount of time.
Accreditation standards and VVC Challenges  Ginnie Moran

- We need to show the accrediting commission what we have accomplished. Show progress, steps, goals and documentation and make a case that we will deliver what they are requesting from us to get off of their warning notice.
- November, the Accrediting Commission will be here. They will be back in April and possibly every 6 months to check our progress. We have to change the way they think of ourselves.

New Mission/Vision/Values  Bob Silverman

- Unified theme, “Sustainability”.
- Needs to be manageable and straight forward. Doable and measurable. Vision has to be clear and concise.
- Core values and mission, not more than 6 elements.
- Board has not decided on anything. At the Board Retreat, they did an excellent job by getting together and working hard.
- We can take the past documents (Shared Governance, 3 major board policies and Draft of the Integrating Planning) and update, add or delete policies and present to the Board for approval. Draft of Integrated Planning Process document we can produce and bring one statement to take to the board. Mission, Value, Vision, Different units.
- The group will be soliciting feedback and return to the Shared Governance Representatives to put the final touches on it. Then we will present the final document to the Board for approval.
- Requiring goals, college needs to know what direction they are going. We have to refresh our programs and target new market. Need to project where the job growth, what programs will generate FTES.

Operating Rules

- Subcommittees, operating rules. If a member of the committee can’t make it, then we need in writing for a record for the accrediting commission. If you can’t personally come then have a designee who can communicate back to your committee.
- Thought process, need to know ideas, suggestions, communication etc… is important.
- Committee, we will define the committees and the charges, critical to focus and streamline and expect great expectation.
Open Discussion – How to do Shared Governance?

Directions of what needs to be done?

- Our warning is a wakeup call, we should always act as though we were on notice.
- Positively, it was noted 1) this gives the opportunity for the college to do what we should, which is serving the students; 2) it’s a wonderful opportunity to effect positive change; 3) seems people are serious about making permanent change.
- How should we handle people stuck in the past? We shouldn’t focus on the negative but on working towards a new beginning. We need to communicate and work as a team.

Schedule of Meetings

- Copy of the schedule for future dates of the meeting were passed out. Discussed we will meet Thursdays of each month before the board meeting.

Following handouts were passed out:

- Governance document: not starting from zero we have something to work with. Use the copy from Feb. 21, 2006 as our foundation. Recognize what has been done in the past and where we should be.
- Historical basis and current basis of what this college is thinking about Shared Governance.
- 3 major board policies:
  BP 2510 (Participation in Local Decision Making)
  BP 3520 (Institutional Planning)
  BP4035 (Academic Collegial Consultation)
  We can use it, rewrite it and take it back to the Board.