



College Council Minutes September 20, 2007

Present: Bob Silverman, Gary Menser, Jim Wilson, Robert Sewell, Jeffrey Holmes, Cindy Wilson, Mike Smith, Heena Mehra, Marion Boenheim, Bill Greulich, Ginnie Moran and Don Peavy, Ron Fields, Marianne Tortorici, Sharon Wright (substituting for Arlene Greene) and Suzie Selby (recorder).

Absent: Bruce Baron

1) Minutes

The minutes for September 13, 2007 were approved as submitted.

2) Accreditation Report

Bob Silverman

Dr. Silverman gave an update of the conference call with Barbara Beno of the Accrediting Commission.

The drafts of the Shared Governance paper and Institutional Effectiveness paper have been forwarded to Barbara Beno for review. Barbara indicated that we are making good progress. She also reported that she was pleased with the progress of our mission statement and recommended an emphasis on student learning.

Dr. Silverman emphasized the work and demonstration that is needed in order for us to succeed in being removed from the "watch list".

3) Review Mission & Goals

The Mission, Vision, Values & Goals Statement will go to the Board for 2nd reading to accept any changes.

4) Shared Governance Paper

Bob Silverman

A second draft of the Shared Governance paper was distributed and will be presented for a first reading to the Board on October 9, 2007.

During the phone conference with Barbara Beno, she suggested we be very clear about how the committees interact and relate with one another.

The committee brain stormed and created a diagram to show the information flow to the Board of Trustees (BOT) regarding policy development (see attachment).

We will need to look next at the definitions and structure of the committees.

5) Institutional Effectiveness Paper

A first draft of the Institutional Effectiveness paper was distributed and will be presented for a first reading to the Board on October 9, 2007.

Included with this paper is the "Rubric for Evaluating Institutional Effectiveness – Part I, Part II and Part III" provided by the Accrediting Commission. These documents are used to provide guidance on whether the standards are being met in the following three areas: Program Review, Planning and Student Learning Outcomes.

6) Other

The meeting was adjourned at 3:20 p.m. The next College Council meeting was scheduled for Thursday, September 27, 2007 at 2:00 p.m.