College Council Minutes
Thursday, October 18, 2007

Present: Bob Silverman, Gary Menser, Debra Blanchard, Jim Wilson, Arlene Greene, Margaret Kagy, Sharon Wright, Robert Sewell, Jeffrey Holmes, Don Peavy, Mike Smith, Ron Fields, Heena Mehra, Bruce Baron, Ginnie Moran, Linda Cera (substituting for Marion Boenheim), Marianne Tortorici, and Suzie Selby (recorder).

Absent: Bill Greulich, Cindy Wilson

1) Minutes
The minutes for October 4, 2007 were approved as submitted.

2) Board Policy 1201, Shared Governance
Recommended changes need to be made before it is presented for a second reading to the Board. It was reported that we are making good progress of our shared governance.

3) Board Policy 1202, Institutional Effectiveness
Recommended changes need to be made before it is presented for a second reading to the Board.

4) Board Policy 3250, Revised Institutional Planning
Recommended changes need to be made before it is presented for a second reading to the Board.

5) Reorganization
Sally Helgesen, author of *The Web of Inclusion*, has been contacted by Bruce Baron to request if she can be our guest to present the strategies at VVCC. Mike Smith is working with individuals at Pepperdine University to help assist with the *Communities of Practice* (COP) concept. A suggestion was made to obtain services from Sherri Wilkens, who works with Dr. Herb Fischer and others, to request if she would volunteer to facilitate our group.

It was suggested that each subcommittee purchase copies of *The Web of Inclusion* to use with their group to look for ideas and suggestions on our overall organization structure.

6) Response to Accreditation
The final report was submitted to the Accrediting Commission on October 15, 2007. Changes can still be made before the November visit. The report will be available on our website. In March 2008, another progress report will be submitted addressing their seven recommendations.

The Board of Trustees may need to be available to discuss any issues with the accrediting team when they visit in November.
7) Committees
Discussion was held regarding the importance to communicate information through the various committees and provide feedback back to College Council.

One suggestion was to create a blog as a pilot program to open up two-way communication and public awareness. Another suggestion for awareness was publications in the Daily Press.

The following was discussed regarding committee members:
- How to get new people to volunteer for the various subcommittees.
- Members of each subcommittee will determine the Chairperson.
- Need for senior administrative personnel in each of the subcommittees to be the advocate.
- Need to obtain names of the volunteers for all the subcommittees.
- If a faculty member is needed to be a representative for a subcommittee, the request should be sent to Debra Blanchard.
- Report the progress of the subcommittees.

Senior administrative personnel were assigned to each subcommittee as follows:
- Diversity – Dr. Boenheim
- Staff Development – Dr. Boenheim
- Facilities – Bruce Baron
- Finance/Budget & Planning – Bruce Baron
- Student Services – Dr. Hindes
- Technology – Khalid Rubayi
- Institutional Effectiveness – Ginnie Moran
- Sustainability – Dr. Silverman & Robert Sewell (members suggested were-Starla Underwood, Neville Slade and two students)
- Environmental Health & Safety – Lael Willingham

8) Student Grade Appeal Form
As a result of our audit it was noted that there was not a designated process of how students can challenge their grade, nor was there a student form they could file.

In response to this note, a draft of the Student Grade Appeal Form has been created and was presented and discussed. The draft should be forwarded to all groups and any changes or concerns should be brought back to College Council.

9) Other
It was suggested that we review Board Policy 4305 and Board Policy 1201 for consistency.

Meeting was adjourned at 3:00 p.m. The next College Council meeting is scheduled for Thursday, November 1, 2007. Future meetings will be held every other week.