Date: June 9, 2009
Place: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

MEETING AGENDA
This meeting will be electronically recorded

1. CALL TO ORDER
   5:30 p.m.
   ROLL CALL
   PLEDGE OF ALLEGIANCE
   ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA
   ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

2. CLOSED SESSION
   5:30-6 p.m.
   PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Director, EOPS/CARE
   Director of Special Grants Programs
   Director, Trio Programs
   Dean Instructional Programs, Health Sciences & Public Safety
   Dean, Instructional Programs, Humanities, Arts & Social Sciences
   Dean, Instructional Programs, STEM
   Executive Dean of Institutional Effectiveness
   Executive Dean, Student Services
   Executive Dean, Technology & Information Resources
   Vice President, Administrative Services
   Vice President, Human Resources
   Executive Vice President, Deputy Superintendent

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS
Opportunity for the public to address the Board on any of these Closed Session items is limited to three minutes per individual and a total of 15 minutes. All speakers will be timetabled electronically, and all speakers will be required to address the Board President at the lectern. Only those who have been recognized by the Board President will be allowed to speak. (Board Policy #2350)

0 SESSION

S: Dennis Henderson, Donald Nelson, Joe Range, Angela Valles, ASB Member
3. RECONVENE TO OPEN SESSION

OPEN SESSION OF REGULAR MEETING 6 p.m.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

PUBLIC COMMENTS RELATED TO AGENDA ITEMS
This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT’S REPORT
   • Faculty Senate

5. CONSENT AGENDA
   There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

   Approval of consent items. YES___ NO___

5.1 Approval of the minutes of the May 12, 2009 regular Board meeting.

5.2 Authorized Signatory – Fusako Yokotobi
   Approval of the signature of Fusako Yokotobi to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

5.3 Authorized Signatories – Robert M. Silverman, GH Javaheripour and Mary Pringle
   Approval of the signatures of Robert M. Silverman, GH Javaheripour and Mary Pringle to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

5.4 Authorized Electronic Signature Key Users – Mary Pringle and Josanna Orta
   Approval to authorize Mary Pringle and Josanna Orta as signature key users for the period of July 1, 2009 through June 30, 2010. Fiscal Impact: None

5.5 Designation of Newspaper for 2009-2010 District Budget Public Hearing
   Approval to designate the Victor Valley Daily Press as the newspaper in which to publish the proposed budget inspection dates as September 1 through 7, 2009, and public hearing date as September 8, 2009. Fiscal Impact: None

5.6 Quarterly Financial Status Report (CCFS-311Q)
   Acceptance of the Quarterly Financial Status Report (CCFS-311Q). Fiscal Impact: None

5.7 Agreement – Datatel, Inc.
   Ratification of the agreement with Datatel, Inc. to amend the annual Enterprise Service Agreement (ESSA) for a 13 month period of June 1, 2009 – June 30, 2010. Fiscal Impact: Budgeted item, $19,500.00.
5.8 Agreement Renewal – Thyssen Krupp Elevator
Ratification of the agreement with Thyssen Krupp Elevator to provide service to the elevators on campus as need for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $25,066.44.

5.9 Agreement Amendment – Parlance Corporation
Ratification of the agreement with Parlance Corporation for the ES Platform Conversion System. Fiscal Impact: Budgeted item, $24,880.00.

5.10 Agreement Renewal – North State Environmental
Ratification of the agreement with North State Environmental to provide hazardous waste management services for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $13,300.00.

5.11 Agreement Renewal – Hi Desert Alarm
Ratification of the agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $6,000.00.

5.12 Agreement Renewal – Synscort, Inc.
Ratification of the agreement with Synscort, Inc. to provide maintenance support services for the Synscort Express Software. Fiscal Impact: Budgeted item, $4,607.50.

5.13 Agreement Renewal – Safety Kleen Systems, Inc.
Ratification of the agreement with Safety Kleen Systems, Inc. to provide and service parts washers for the Maintenance and Operations vehicle repair and automotive areas. Fiscal Impact: Budgeted item, $2,000.00.

5.14 Agreement Renewal – America’s Express Rent-A-Car
Ratification of the agreement with America’s Express Rent-A-Car to provide rental vans for students and staff transportation for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $25,000.00.

5.15 Agreement – Liquidation Company
Ratification of the agreement with Liquidation Company to supply auctioneer services for the disposal of surplus equipment for the 2009-2010 fiscal year. Fiscal Impact: Revenue to the district. Auctioneer is paid a percentage of the sale price.

5.16 Agreement Renewal – Nova Facility Management Systems, Inc.
Ratification of the agreement with Nova Facility Management Systems, Inc. to provide energy management system parts and technical support for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $2,700.00.

5.17 Agreement Renewal – M&D Fire Equipment Co.
Ratification of the agreement with M&D Fire Equipment Co. to provide monthly service to campus fire extinguishers and to stock first aid kits on campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $13,000.00.

5.18 Agreement Renewal – Dewey Pest Control
Ratification of the agreements with Dewey Pest Control to provide pest control services as needed for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $5,500.00.

5.19 Agreement Renewal – American Fire Safety, Inc.
Ratification of the agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $5,000.00.
5.20 Agreement Renewal – B3 Backflow, Inc.
Ratification of the agreement with B3 Backflow, Inc. to provide annual testing and possible and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, $1,365.00.

5.21 Agreement Renewal – Prudential Overall Supply
Ratification of the agreement with Prudential Overall Supply to provide work uniforms, dry mops and shop rags for use on campus for fiscal year 2009-2010. Fiscal Impact: Budgeted item, $13,000.00.

5.22 Agreement Renewal – ANA Septic Service
Ratification of the agreement with ANA Septic Service to provide pumping services on the Student Activities Center grease ANA Septic Service interceptor for the 2009-2010 fiscal year. Fiscal Impact: budgeted item, $13,000.00.

5.23 Board of Trustees Payments Report
Approval of the Board of Trustees Payment Report. Fiscal Impact: None

5.24 Agreement Renewal – Harland Technology Services
Ratification of the agreement with Harland Technology Services to provide maintenance and licensing for the Scantron Scanner System. Fiscal Impact: Budgeted item, $845.00.

5.25 Approval of Academic Equivalency Request – Zane Sweeney - Physical Education
Approval of the equivalency for Zane Sweeney – Physical Education. Fiscal Impact: None

5.26 Approval of Academic Equivalency Request – Traci Marin - Physical Education
Approval of the equivalency for Traci Marin – Physical Education. Fiscal Impact: None

5.27 Approval of Academic Equivalency Request – Jeffrey Burke - Mathematics
Approval of the equivalency for Jeffrey Burke - Mathematics. Fiscal Impact: None

5.28 Approval of Academic Equivalency Request – Carlos Marino – Fire Technology
Approval of the equivalency for Carlos Marino – Fire Technology. Fiscal Impact: None

5.29 Agreement – Medrano’s Paving
Ratification of the agreement with Medrano’s Paving to repair the asphalt on Jacaranda Road. Fiscal Impact: Budgeted item, $10,500.00.

5.30 Contract – Pacific Floor Company
Approval of the contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009 through June 19, 2009. Fiscal Impact: Budgeted item, $8,057.00 (athletics).

5.31 Agreement – Independent Contractor - Bonstingl Leadership Development
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this contract is from June 29, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed $3,500.00 (GEAR-UP grant).
5.32 Agreements – Contract Education Services
Approval of the Contract Education Services agreements listed below for the courses offered in the Contract Education department. Fiscal Impact: $13,400.00 Income to the District.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Income to the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archangel</td>
<td>$ 2,000.00</td>
</tr>
<tr>
<td>Elaine Moran</td>
<td>$ 900.00</td>
</tr>
<tr>
<td>Kids Out Now, L.L.C.</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Southwest Gas Corporation</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$13,400.00</td>
</tr>
</tbody>
</table>

5.33 Agreements – Contract Education Services
Approval of the Contract Education Services agreements listed below for the food handlers course offered in the Contract Education department. Fiscal Impact: $1,500.00 Income to the District.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Income to the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Legion Post 229</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Country Inn Suites</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Mexico Lindo Restaurant</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Taco Mexico Restaurant</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>The Yodler</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Total</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

5.34 Agreement – Independent Contractor – Diane Hannett
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett to provide information and training on Behavior Management for the summer program staff during the 2009 Summer Academy. The period of this agreement is June 15, 2009. Fiscal Impact: None.

5.35 Agreement – Independent Contractor – Joseph Woodford
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford to provide harassment prevention training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Summer Program staff. The period of this agreement is June 16, 2009. Fiscal Impact: Budgeted item, not to exceed $400.00 (grant funds).

5.36 Agreement – Independent Contractor – Lyn M. Shirley
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $4,640.00 (grant funds).

5.37 Agreement – Independent Contractor – Mark Norris
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Mark Norris to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $4,640.00 (grant funds).
5.38 Agreement – Independent Contractor – Jessica Macy
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy to facilitate workshops for the 2009 Summer Academy. The period of this agreement is from June 22, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed $1,500.00 (Career Pathways Grant).

5.39 Agreement – Independent Contractor – Myrna Foster
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $2,600.00 (grant funds).

5.40 Agreement – Independent Contractor – Joshua Federwisch
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $4,640.00 (grant funds).

5.41 Agreement – Independent Contractor – Jonathon Federwisch
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $4,640.00 (grant funds).

5.42 Agreement – Independent Contractor – International Gourmet
Approval of the Independent Contractor Agreement between Victor Valley Community College District and International Gourmet to provide catering services (breakfast and lunch) for Upward Bound and Upward Bound Math and Science participants. The period of this agreement is from June 22, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed $24,000.00 (grant funds).

5.43 Agreement – Independent Contractor – First Student
Approval of the Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for regular Upward Bound and Upward Bound Math and Science participants during the 2009-2010 academic year and the summer academies. The period of this agreement is from July 1, 2009 through June 30, 2010. Fiscal Impact: Budgeted item, not to exceed $24,000.00 (grant funds).

5.44 Agreement – Independent Contractor – Benita Dukes
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes to facilitate workshops for the 2009 Summer Academy. The period of this agreement is from June 22, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed $450.00 (Career Pathways Grant).

5.45 Agreement – Independent Contractor – CPR 4 Life
Approval of the Independent Contractor Agreement between Victor Valley Community College District and CPR 4 Life to provide CPR and First Aid training for Upward Bound and Upward Bound Math and Science, GEAR-UP, and Career Pathways summer programs to staff. The period of this agreement is from June 17, 2009. Fiscal Impact: Budgeted item, not to exceed $1,440.00 (grant funds).
5.46 Agreement – Independent Contractor – Dr. Linda Caputi
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Linda Caputi to provide a two-day Nursing Education Workshop. The period of this agreement is from June 14, 2009 through June 17, 2009. Fiscal Impact: Budgeted item, not to exceed $6,786.00.

5.47 Agreement – Independent Contractor – Kenneth Campbell dba Kengo Marketing
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing to provide information and training as a representative of Cyber High to Upward Bound and Upward Bound Math and Science Summer Academy staff. The period of this agreement is from June 18, 2009 through July 31, 2009. Fiscal Impact: None

5.48 Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee on May 14, 2009. Fiscal Impact: None

5.49 Agreement – Alta Loma Charter, Inc.
Approval of the agreement between Victor Valley Community College District and Alta Loma Charter, Inc. to provide transportation services to GEAR-UP students, staff, and chaperones during a 4-day university tour in Northern California. The period of this agreement is from July 13, 2009 through July 16, 2008. Fiscal Impact: Budgeted item, not to exceed $17,000.00 (GEAR-UP grant).

5.50 Contract – Luce Magica Video Production
Ratification of the contract between Victor Valley Community College District and Luce Magica Video Production to replace the live orientation meeting with a video presentation for viewing on a DVD and/or web based video. This contract supersedes the Independent Contractor Agreement that was previously approved December 9, 2009. Fiscal Impact: Budgeted item, $12,630.00 ($6,315.00 – Title V Co-Op Grant, $6,315.00 – Funded by Matriculation).

5.51 Agreement – Cubit Engineering Inc.
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering Inc. to complete a survey to obtain boundary and field topography of the land for the proposed Public Safety Training Center. Fiscal Impact: $1,820.00 – Locally Bond Funded.

5.52 Agreement – Hi Desert Alarm & Fire
Ratification of the agreement between Victor Valley Community College District and Hi Desert Alarm & Fire to supply and monitor the fire alarm system for the Seismic Retrofit Auxiliary Gymnasium Replacement project. Fiscal Impact: $485.00 – Fund 71 expenditure. $35.00 per month – Maintenance and Operations budget.

5.53 Agreement – Sysix Financial
Ratification of the agreement between Victor Valley Community College District and Sysix Financial on a month to month lease beginning July 1, 2009 through June 30, 2010. This lease is for the Hewlett Packard Server equipment which runs the Datatel system. Fiscal Impact: Budgeted item, $42,360.00.

5.54 Agreement – Independent Contractor – Dr. Tom Harris
Approval of the agreements between Victor Valley Community College District and Dr. Tom Harris to conduct reference checks for the District. This agreement is from May 27, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed $1,000.00.
5.55 **Agreements – Independent Contractors**
Approval of the agreements between Victor Valley Community College District and Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009 through July 17, 2009. Fiscal Impact: Budgeted item, not to exceed $25,000.00 (GEAR UP Grant).

5.56 **Out of Country Travel – Asia**
Approval of the out of the country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B and Biology 250A during the 2009 summer session from July 7, 2009 through August 5, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser. Fiscal Impact: None

5.57 **Authorized Signatory – Christopher O’Hearn**
Approval of the signature of Christopher O’Hearn to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

**ACTION AGENDA**

6. **BOARD OF TRUSTEES**
6.1 **Separate approval of items pulled from consent agenda**

6.2 **Selection of Candidates**
Selection of the candidates to be interviewed and possibly selected to fill the Trustee vacancy. Fiscal Impact: None

8. **INSTRUCTION**
8.1 **Honorary Degree Award – Carl E. Ross**
Approval to award an Honorary Associate Degree to Mr. Carl Ross at the Spring 2009 Commencement Ceremony. Fiscal Impact: None

8.2 **Honorary Degree Award – Supervisor Brad Mitzelfelt**
Approval to award an Honorary Associate Degree Supervisor Brad Mitzelfelt at the Spring 2009 Commencement Ceremony. Fiscal Impact: None

10. **ADMINISTRATIVE SERVICES**
10.1 **2009-2010 Tentative Budget**
Approval of the tentative General Operating Budget for 2009-2010. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September.

10.2 **Approval of Five-Year Facilities Plan**
Approval of the Five-Year Facilities Plan. Fiscal Impact: None

10.3 **Change Orders – Seismic Retrofit/Auxiliary Gymnasium Replacement**
Approval of the change orders with the contractors listed for the Seismic Retrofit/Auxiliary Gymnasium Replacement project. Fiscal Impact: $84,328.28 Credit to the District.
10.4 Notice of Completion – Seismic Retrofit/Auxiliary Gymnasium Replacement
Approval of the Notice of Completion for the Seismic Retrofit/Auxiliary Gymnasium Replacement project. Fiscal Impact: None

10.5 Agreement Renewal – Trebron Company, Inc.
Approval of the renewal agreement between Victor Valley Community College District and Trebron Company, Inc. to provide the Sophos Security Appliance and Sophos Anti-Virus software licensing for 4200 users. The period of this agreement is from July 1, 2009 through June 30, 2012. Fiscal Impact: Budgeted item, $91,722.50 to be paid in three (3) yearly payments.

10.6 Foundation Donations
Acceptance of the donations as college property from the Victor Valley College District Foundation of $235,545.39 in-kind cash donations, ($1,500.00 in scholarships) for a total amount of $237,045.39. In addition the Foundation has also received property donations as listed. Donations are for the period ending April 2009. Fiscal Impact: N/A.

10.7 Agreement Renewal – Novell Inc.
Approval of the renewal agreement between Victor Valley Community College District and Novell, Inc. to provide software maintenance and site licensing through June 30, 2010. Fiscal Impact: Budgeted item, $139,790.50.

11. HUMAN RESOURCES
11.1 Renewal of Administrator Contracts
Approval of the renewal of Administrator contracts. Fiscal Impact: Budgeted.

11.2 New Short-Term Worker Category
Approval of the additional short-term worker position of summer program assistant, effective June 10, 2009. Fiscal Impact: Budgeted, (Federal Trio Grant)

11.3 Memorandum of Understanding – Between the District and AFT Part-Time Faculty United, Local 6286 – Health Benefits Program
Approval of the Memorandum of Understanding between the District and AFT Part-Time Faculty United, Local 6286. Fiscal Impact: Budgeted.

11.4 Public Hearing for the District and CTA Joint Initial Proposals for 2008-2009 Contract Reopeners
a) The Board president hereby declares the hearing open
b) The public may now comment on the initial proposal
c) The board president hereby declares the hearing closed

11.5 Management Appointment – Deputy Superintendent Executive Vice President
Approval of the appointment of Dr. Christopher O’Hearn for the management appointment of Deputy Superintendent Executive Vice President. Fiscal Impact: None
12. INFORMATION/DISCUSSION
12.1 Monthly Financial Reports
Submitted as an informational item.

13. REPORTS (3 minute limit per report)
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups
   a) CTA
   b) CSEA
   a) AFT Part-Time Faculty United

14. TRUSTEE COMMENTS
   • ASB

15. Public Comments Related to Non-Agenda Items

   PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
   At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. ADJOURNMENT
   YES___ NO___

   It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.
Date: May 12, 2009

Place: Workshop 5-6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting 6 p.m.: Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER 5 p.m.
The Board of Trustees of Victor Valley Community College District met in Open Session on May 12, 2009 in the Board Room of the Administration building. Mr. Range, Board President called the meeting to order at 5:04 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Angela Valles, Vice President; Dennis Henderson, Trustee, Don Nelson, Trustee

Absent: Christina Zambrano, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President. Dr. Christopher O'Hearn, Interim, Deputy Superintendent/Executive Vice President, Instruction Fusako Yokotobi, Vice President, Human Resources, GH Javaheripour, Vice President, Administrative Services and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE
Mayor Thurston Smith led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

WORKSHOP

Westside Center
Board Room Victor Valley Community College 5 - 6 p.m.

Dr. Silverman provided an introduction of the items that will be presented. Mr. Carl Ross, seller of the land, Mayor Smith of Hesperia, Superintendent of Hesperia Unified School District, Mark McKinney, and members of the Bond Oversight Committee were acknowledged for their attendance.

Jim Lentz, Consultant for Design Build, reported on the number of important topics that will be presented. His primary responsibility is to suggest various updates. He feels the Westside Center is making good progress on a number of issues. It is expected that the RFP will be completed soon in conjunction of the scoping documents.

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Angela Valles, ASB Member
Dr. O'Hearn, reported on behalf of the team from the campus that might be housed on the Westside. The intent is to incorporate advanced wireless technologies, a university center partnering with California State University and others, laboratories, health sciences, culinary, hospitality, polygraphics, we well as many other opportunities.

Mark McKinney, Superintendent Hesperia Unified School District announced that he was very much excited about the prospect of the partnership building connection.

Al McQuilkin (gkkworks) provided information on the parcel map and zoning and concept site plan and timeline.

Jeff Morris (Stutz, Artiano, Shinoff & Holtz) and Charlie Merrick (gkkworks) explained the due diligence documents that were completed in 2006/07. Mr. Morris reported that after reviewing he felt that there is nothing inconsistent with the documents and closing this escrow.

Charlie Merrick, (gkkworks) – stated that he concurs with Mr. Morris and feels there is no reason the district should not continue with the purchase agreement for the parcel for the Westside Center.

John Reeder (Sperry Van Ness Mimi Song Realty Group) provided the status of the escrow transaction. This is a very clean escrow with little to report. The purchase is still contingent on bond proceeds and development feasibility reasons.

Dr. Silverman provided an update on the sale of the bonds. Last Thursday the bonds were priced and sold. Phase I Series A is complete, Series B phase 1 should take place in about 1-2 weeks.

Mayor Smith (City of Hesperia) on behalf of the City of Hesperia congratulated the Board of Trustees and Dr. Silverman on the strides accomplished and the many exciting opportunities on the horizon.

Carl Ross (Real Estate Developer) reported that it has been a pleasure working with the City of Hesperia, the college and the foundation.

Christiana Zambrano, Student Trustee arrived at 6 p.m.

REGULAR MEETING AGENDA

Board Room Victor Valley Community College
This meeting will be electronically recorded

At 6:04 p.m. Board President, Mr. Range convened to regular meeting session and announced that there were no items deleted or corrected from the agenda.

Public Comments Related to Agenda Items: None

4. SUPERINTENDENT/PRESIDENT'S REPORT
Dr. Silverman asked Fusako Yokotobi to present information on the Cultural Craze event scheduled May 14th hosted by the Diversity Committee. Dr. Silverman reported that the college was doing well with enrollment high.

- Faculty Senate
Debra Blanchard reported that the Academic Senate was working on three administrative procedures, AP 4025, AP 4000, and AP 1202. A program discontinuance procedure, which was never adopted, was also begin presented with the hope that it is acceptable to the administration and the board. The next Senate meeting is scheduled for this Thursday at 3:30 p.m.
5. CONSENT AGENDA
It was MSC (Henderson/Valles, 4-0) to approve the consent items in one motion with item 5.28 pulled by Trustee Henderson for separate discussion.

5.1 Approval of the minutes of the April 14, 2009 regular Board meeting and the May 4, 2009 special Board meeting.

5.2 Agreements – CUSTOMFAQS
Ratification of the agreements between Victor Valley Community College District and CustomFAQS to provide a web-based application. The first agreement commences on April 1, 2009 through June 30, 2009 for $2,800.00 and the second agreement commences on July 1, 2009 through June 30, 2010 for $13,800.00. Fiscal Impact: $16,600.00, budgeted item.

5.3 Agreement – Young Mo Yang
Ratification of the agreement between Victor Valley Community College District and Young Mo Yang for the purchase of free production well water. Fiscal Impact: $935.00 budgeted item.

5.4 Disposal of Surplus Property
Approval of the disposal property through the services of The Liquidation Company, Inc. Fiscal Impact: Funds received from the auction will be based on 50% of the sales price in accordance with TLC, Inc.

5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.6 Foundation Donations
Acceptance of the donations as college property from the Victor Valley College District Foundation of $11,932.09 in-kind cash donations, ($19,833.46 in scholarships) for a total amount of $31,765.55. In addition the Foundation has also received property donations as listed. Donations are for the period ending March 2009. Fiscal Impact: None.

5.7 Board of Trustees Budget Transfer Requests Report
Approval of the budget transfers as submitted. Fiscal Impact: None

5.8 Agreement – H & L Charter Co., Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: $5,000.00, budgeted item (Funded by Upward Bound Math and Science Program).

5.9 Agreement – H & L Charter Co., Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: $5,210.00, budgeted item (Funded by Upward Bound Program).

5.10 Grant Agreement – The Foundation of the National Student Nurses' Association, Inc.
Acceptance of the grant agreement between Victor Valley Community College District and The Foundation of the National Student Nurses’ Association, Inc. The grant agreement is through December 31, 2009. Fiscal Impact: $18,632.00 to the District (Funded by Promise of Nursing for Southern California School Grant).
5.11 Agreement – James J. Duke, M.D.
Approval of the agreement between Victor Valley Community College District and James J. Duke, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.12 Agreement – Sonia Panjwani, M.D., Incorporated
Approval of the agreement between Victor Valley Community College District and Sonia Panjwani, M.D., Incorporated to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.13 Agreement – Formula Medical Group, James Krider, M.D.
Approval of the agreement between Victor Valley Community College District and Formula Medical Group, James Krider, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.14 Agreement – Odyssey Healthcare
Approval of the agreement between Victor Valley Community College District and Odyssey Healthcare to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.15 Agreement – Ridgecrest Regional Hospital
Approval of the agreement between Victor Valley Community College District and Ridgecrest Regional Hospital to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.

5.16 Agreement – Hot Dog on a Stick
Ratification of the agreement between Victor Valley Community College District Hot Dog on a Stick to provide catering truck services for a Financial Aid Awareness Outreach Event. Fiscal Impact: Not to exceed $1,500.00, budgeted (Financial Aid).

5.17 Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.18 Increase Agreement – Coast Traffic School
Approval to increase the amount of the existing agreement between Victor Valley Community College District and Coast Traffic School. Fiscal Impact: $4,000.00 additional income to the District.

5.19 Agreement – Boston Reed College
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide a Pharmacy Technician course. Fiscal Impact: $1,920.00 per student enrolled in Boston Reed College's Pharmacy Technician Program and $300.00 per student to the District.

5.20 Agreement – Boston Reed College
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide an Orthopedic Technician course. Fiscal Impact: $2,070.00 per student enrolled in Boston Reed College's Orthopedic Technician Program and $300.00 per student to the District.
5.21 **Agreements – Contract Education Services**
Approval of the Contract Education Services’ agreements listed below. Fiscal Impact: $48,100.00 Income to the District.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Income to the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learn CPR 4 Life</td>
<td>$ 9,000.00</td>
</tr>
<tr>
<td>Brown Butterfly Enterprises</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Professional Medical Billing Agency, PMBA</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>High Desert Zumba</td>
<td>$ 2,750.00</td>
</tr>
<tr>
<td>Such a Voice</td>
<td>$ 350.00</td>
</tr>
<tr>
<td>Tomco Driving School</td>
<td>$ 5,500.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$48,100.00</strong></td>
</tr>
</tbody>
</table>

5.22 **Agreements – Contract Education Services**
Approval of the Contract Education Services’ agreements listed below to obtain a food handlers certification card by attending a two-hour class. Fiscal Impact: $900.00 to the District.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Income to the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red Mango Grill</td>
<td>$300.00</td>
</tr>
<tr>
<td>Wendy’s Restaurant</td>
<td>$300.00</td>
</tr>
<tr>
<td>Foremost Health Center</td>
<td>$300.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$900.00</strong></td>
</tr>
</tbody>
</table>

5.23 **Library Online Database Subscriptions**
Approval of the renewal of purchase of online database subscriptions through the Community College Library Consortium for the period of July 1, 2009 through June 30, 2010. Fiscal Impact: Not to exceed $7,372.64, budgeted (Chancellor’s Office TTIP Categorical Fund).

5.24 **Agreement – Independent Contractor – Dr. Bonavita Quinto-MacCallum**
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum to provide culturally sensitive pedagogy training to faculty and staff. Fiscal Impact: Budgeted, $2,000.00 – Title V Independent Grant.

5.25 **Agreement – Independent Contractor – Millionaire Mind Kids**
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Millionaire Mind Kids to provide workshops for the Foster Youth Program. Fiscal Impact: Budgeted, not to exceed $1,400.00 – I.L.P. Grant.

5.26 **Agreement – Independent Contractor – Apple Valley Catering**
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering to provide set-up, catering, decorations, and teardown for the Trio Student Services graduation and transfer celebration. Fiscal Impact: Budgeted, not to exceed $2,080.00. Trio Student Support Services.

5.27 **Agreement – Apple Valley Unified School District**
Approval of an agreement between Victor Valley Community College District and Apple Valley Unified School District to use Newton T. Bass stadium for the June 12, 2009 commencement ceremony. Fiscal Impact: Budgeted, not to exceed $5,400.00 (Graduation account).
5.28 PULLED FOR SEPARATE DISCUSSION Agreement – Independent Contractor – ICR Staffing Systems
Approval of an agreement between Victor Valley Community College District & ICR Staffing Systems to provide temporary management and executive transition services and may provide other services such as direct management placement services and contract management staffing for short and long term projects. Fiscal Impact: Total amount for services shall not exceed $30,000.00, budgeted item.

5.29 CHJ Incorporated
Approval to increase the original contract amount with CHJ, Incorporated by $1,150.50 as projected for testing services needed to complete the project. Fiscal Impact: $1,150.50 Fund 71 expenditure.

ACTION AGENDA

6. BOARD OF TRUSTEES
6.1 Separate approval of items pulled from consent agenda

5.28 Agreement – Independent Contractor – ICR Staffing Systems
It was MSC (Henderson/Nelson, 4-0) to approve the agreement between Victor Valley Community College District & ICR Staffing Systems to provide temporary management and executive transition services and may provide other services such as direct management placement services and contract management staffing for short and long term projects. Fiscal Impact: Total amount for services shall not exceed $30,000.00, budgeted item.

8. INSTRUCTION
8.1 Grant Agreement – State of California
It was MSC (Nelson/Henderson, 4-0) to accept the grant agreement between Victor Valley Community College District and the State of California for the California High School Exit Exam Preparation Program. The grant agreement is through July 31, 2009. Fiscal Impact: $200,000.00 to the District – funded by RFA 08-095-009 CAHSEE Grant.

10. ADMINISTRATIVE SERVICES
10.1 Resolution #09-04 Authorizing Investment of Monies in the Local Agency Investment Fund
It was MSC (Nelson/Valles, 4-0) to approve the resolution authorizing the investing of monies in the Local Agency Investment Fund. Fiscal Impact: None

10.2 Agreement – Beinschroth Family Trust
It was MSC (Nelson/Henderson, 4-0) to approve the agreement with Beinschroth Family Trust for the purchase of free production well water. Fiscal Impact: $70,800.00, budgeted item

10.3 Non-Resident Tuition Fee
It was MSC (Nelson/Range 4-0) to approve the non-resident tuition rate of $190 (statewide basis). This non-resident tuition fee will be effective for the 2009 fall semester.

10.4 Escrow Closing
It was MSC (Nelson/Henderson, 4-0) to direct the Superintendent/President to finalize the escrow contingent upon action by the Hesperia Council and the sale of the bonds. Fiscal Impact: $10,690,000.00. Locally Bond Funded.

11. HUMAN RESOURCES
11.1 Memorandum of Understanding – CSEA Summer 2009 Work Week Schedule
It was MSC (Nelson/Henderson, 4-0) to approve the Memorandum of Understanding Victor Valley College California School Employees Association Chapter 584. Fiscal Impact: None
11.2 Memorandum of Understanding – CTA Department Chair Elections
It was MSC (Nelson/Henderson, 4-0) to approve of the Memorandum of Understanding regarding a one-time department chair election process. Fiscal Impact: Budgeted

11.3 Deletion of Temporary Academic Position – Coordinator/Counselor SSPIRE Program
It was MSC (Nelson/Valles, 4-0) to approve to delete the position of SSPIRE Coordinator/Counselor for the SSPIRE Program. Fiscal Impact: None

11.4 Memorandum of Understanding – Winter Break Holiday
It was MSC (Nelson/Valles, 4-0) to approve the Memorandum of Understanding between CSEA, Chapter 584 and the District allowing a day to be selected on a floating basis to be used by June 30, 2009. Fiscal Impact: None

12. INFORMATION/DISCUSSION
12.1 Monthly Financial Reports
Submitted as an informational item.

12.2 Joint Sunshine Items with the District and CTA
Submitted as an informational item.

13. REPORTS (3 minute limit per report)
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation
Bruce Fay and Ginger Ontiveros presented Mr. Carl Ross an award for all that he has done for the College and the Foundation.

13.2 Employee Groups
a) CTA
   None

b) CSEA
   Margaret Kagy

a) AFT Part-Time Faculty United
   No report

14. TRUSTEE COMMENTS
• ASB
  Christina Zambrano reported on student activities.

16. ADJOURNMENT
It was MSC (Henderson/Nelson, 4-0) to adjourn the meeting at 6:37 p.m.
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ❌ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AUTHORIZED SIGNATORY

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: G H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

For the 2009-2010 fiscal year the Vice President of Human Resources, Fusako Yokotobi should be acknowledged as authorized representative of the Board of Trustees to execute:

Certificated and Classified Contracts
Payroll Revolving Cash Fund
Contracts and Agreements

Notices of Employment
Workers Compensation Claims

Need:

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

Fiscal Impact: N/A

Recommended Action:

It is recommended that the Board of Trustees approve the signature of Fusako Yokotobi to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

Legal Review: YES ___ NOT APPLICABLE_X___

Reference for Agenda: YES ___NO_X___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AUTHORIZED SIGNATORIES

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

For the 2009-2010 fiscal year, Robert M. Silverman, GH Javaheripour, and Mary Pringle should be acknowledged as authorized representatives of the Board of Trustees to execute:

Contracts and Agreements
Resolutions and Applications
Receipts and Disbursements
County Treasurer Reports
Notices of Employment

Batch Payments
Budget Transfers
Certify/Attest Board Action
Revolving Cash Fund
Workers Compensation Claims

Employee Expense Claims
Payroll Prelists
Purchase Orders
Payroll Revolving Cash Fund

Need:

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the signatures of Robert M. Silverman, GH Javaheripour, and Mary Pringle to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___NO___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___ BOARD INFORMATION (no action required)  ___

TOPIC:  AUTHORIZED ELECTRONIC SIGNATURE KEY USERS

SUBMITTED BY:  Mary Pringle, Fiscal Services

RECOMMENDED BY:  GH Javaheripour  

APPROVED BY:  Robert Silverman  

Description/Background:

In accordance with Education Code Section 81655, we are requesting authorization of electronic signature key use for Mary Pringle and Josanna Orta, from July 1, 2009, through June 30, 2010.

Need:

The electronic signature keys are used to release accounts payable batches.

Fiscal Impact:  None

Recommended Action:

It is recommended that the Board of Trustees approve Mary Pringle and Josanna Orta as authorized signature key users for the period of July 1, 2009, through June 30, 2010.

Legal Review:  YES ___ NOT APPLICABLE  X  

Reference for Agenda:  YES ___ NO  X  

Victor Valley Community College District - Board of Trustees
Agenda Item

Board Consent X Board Action ___ Board Information (No action required) ___

Topic: Designation of Newspaper for 2009-2010 District Budget Public Hearing

Submitted By: Mary Pringle, Fiscal Services

Recommended By: GH Javaheripour

Approved By: Robert Silverman

Description/Background:

In accordance with the Education Code, the County Superintendent is required to publish notice of public hearings on school and community college district budgets. This code section specifically mandates the notice of "...the public hearing on the proposed budget shall be published by the County Superintendent of Schools in a newspaper of general circulation in the district, or if there is no such newspaper, then in any newspaper of general circulation in the county, at least three days prior to the availability of the proposed budget for public inspection."

The 2009-2010 district budget calendar sets September 1 through 7, 2009, as the period the proposed budget will be available for public inspection, and September 8, 2009, as the Proposed Budget Public Hearing date. In 1987, the Board of Trustees established that all newspapers in the district should publish the notice of public hearing.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended the Board of Trustees designate the Victor Valley Daily Press as the newspaper in which to publish the proposed budget inspection dates as September 1 through 7, 2009, and public hearing date as September 8, 2009.

Legal Review: YES ___ NOT APPLICABLE ___X___

Reference for Agenda: YES ___ NO ___X___
BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. Districts are required to provide copies to the Chancellor's Office and county schools of the completed form (Form CCFS-311Q) and a copy of the quarterly financial report required by Education Code '72413(g) and '84043 no later than five working days following the date of the governing board meeting.

Need:

State Mandate

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees receive and enter these reports into the minutes of the meeting.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES X NO___
### Change the Period
**Fiscal Year:** 2008-2009
**Quarter Ended:** (Q3) Mar 31, 2009

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2008-09</th>
<th>Actual 2007-08</th>
<th>Actual 2006-07</th>
<th>Projected 2005-06</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1</td>
<td>Unrestricted General Fund Revenues (Object: 6100, 6500, 6800)</td>
<td>41,825,312</td>
<td>44,313,128</td>
<td>46,480,181</td>
<td>48,963,046</td>
</tr>
<tr>
<td>A.2</td>
<td>Other Financing Sources (Object: 8900)</td>
<td>26,736</td>
<td>2,500,000</td>
<td>1,800,000</td>
<td>5,000,000</td>
</tr>
<tr>
<td>A.3</td>
<td>Total Unrestricted Revenue (A.1 + A.2)</td>
<td>41,852,048</td>
<td>46,813,128</td>
<td>48,480,181</td>
<td>53,053,046</td>
</tr>
<tr>
<td>B.1</td>
<td>Unrestricted General Fund Expenditures (Object: 1000-6999)</td>
<td>43,077,056</td>
<td>44,559,718</td>
<td>45,848,186</td>
<td>45,945,949</td>
</tr>
<tr>
<td>B.2</td>
<td>Other Outgo (Object: 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>713,159</td>
<td>2,217,440</td>
<td>2,309,796</td>
<td>1,391,425</td>
</tr>
<tr>
<td>B.3</td>
<td>Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>43,790,215</td>
<td>46,777,158</td>
<td>48,157,982</td>
<td>47,337,374</td>
</tr>
<tr>
<td>C.1</td>
<td>Revenues Over(under) Expenditures (A.3 - B.3)</td>
<td>1,193,303</td>
<td>5,696</td>
<td>3,344</td>
<td>5,502,329</td>
</tr>
<tr>
<td>C.2</td>
<td>Fund Balance, Beginning</td>
<td>1,193,303</td>
<td>5,696</td>
<td>3,344</td>
<td>5,502,329</td>
</tr>
<tr>
<td>C.3</td>
<td>Adjusted Fund Balance, Beginning (D.1 + C.1)</td>
<td>2,200,099</td>
<td>2,766,452</td>
<td>2,160,650</td>
<td>12,211,875</td>
</tr>
<tr>
<td>C.4</td>
<td>Fund Balance, Ending (C.2 + D.2)</td>
<td>5.4%</td>
<td>5.9%</td>
<td>6.6%</td>
<td>27.1%</td>
</tr>
</tbody>
</table>

### II. Annualized Attendance FTEs:
G.1  | Annualized FTEs (excluding apprentice and non-resident) | 9,154 | 8,746 | 9,160 | 10,081 |

### III. Total General Fund Cash Balance (Unrestricted and Restricted):
H.1  | Cash, excluding borrowed funds | 28,838,235 | 28,311,437 | 28,311,437 | 11,429,954 |
| H.2  | Cash, borrowed funds only | 0 | 0 | 0 | 0 |
| H.3  | Total Cash (H.1 + H.2) | 28,838,235 | 28,311,437 | 28,311,437 | 11,429,954 |

### IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:
<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Annual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 1)</th>
</tr>
</thead>
<tbody>
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<td>1,391,425</td>
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<tr>
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<td>2,160,650</td>
<td>12,211,875</td>
</tr>
<tr>
<td>C.4</td>
<td>Fund Balance, Ending (C.2 + D.2)</td>
<td>5.4%</td>
<td>5.9%</td>
<td>6.6%</td>
<td>27.1%</td>
</tr>
</tbody>
</table>

https://misweb.cccco.edu/cc311Q/view.aspx
V. Has the district settled any employee contracts during this quarter? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period</th>
<th>Management</th>
<th>Merit Pay</th>
<th>Accruals</th>
<th>Temporary</th>
<th>Equalization</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Cost Increase</td>
<td>%</td>
<td>Total Cost Increase</td>
<td>%</td>
<td>Total Cost Increase</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
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<tr>
<td>Year 2:</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – DATATEL, INC.

SUBMITTED BY: Frank Smith, Technology and Information Resources

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to enter into an agreement with Datatel, Inc. to amend our annual Enterprise System Service Agreement (ESSA) to include remote managed services, i.e., patches, and system upgrades for a 13 month period of June 1, 2009 – June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is required to assure system integrity for Datatel.

Fiscal Impact: Budgeted Item - $19,500.00

Recommended Action:

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Datatel, Inc. in the amount of $19,500.00.

Legal Review: YES _X_ NOT APPLICABLE ___

Reference for Agenda: YES ___NO _X_
<table>
<thead>
<tr>
<th>BOARD CONSENT</th>
<th>BOARD ACTION</th>
<th>BOARD INFORMATION (no action required)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOPIC:</strong></td>
<td>AGREEMENT RENEWAL – THYSSEN KRUPP ELEVATOR</td>
<td></td>
</tr>
<tr>
<td><strong>SUBMITTED BY:</strong></td>
<td>Chris Hylton, Maintenance &amp; Operations</td>
<td></td>
</tr>
<tr>
<td><strong>RECOMMENDED BY:</strong></td>
<td>G.H. Javaheripour</td>
<td></td>
</tr>
<tr>
<td><strong>APPROVED BY:</strong></td>
<td>Robert Silverman</td>
<td></td>
</tr>
</tbody>
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**Description/Background:**

The district wishes to renew its agreement with Thyssen Krupp Elevator to provide service to the elevators on campus as needed for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

**Need:**

This is an annual renewal that is needed to provide elevator services to the campus.

**Fiscal Impact:** $25,066.44 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Thyssen Krupp in the amount of $25,066.44.

**Legal Review:** YES ___ NOT APPLICABLE X

**Reference for Agenda:** YES ___ NO X
AGREEMENT AMENDMENT – PARLANCE CORPORATION

Frank Smith, Technology and Information Technology

GH Javaheripour

Robert Silverman

The District wishes to amend its agreement with Parlance Corporation dated July 21, 1998 to evaluate for 30-days the ES Platform Conversion System with Parlance Corporation. If at the end of the 30-day evaluation period the District choose to it can replace the current NameConnector Service phone voice recognition system with the new ES Platform Conversion System.

A copy of the original agreement is available for review in the Superintendent/President’s office.

This upgrade would be necessary because of lack of support available for the current system due to the age of the system.

Budgeted Item - $24,880.00

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Parlance Corporation for the ES Platform Conversion System in the amount of $24,880.00.

YES ___ NOT APPLICABLE _X_

YES ___ NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___  BOARD INFORMATION  (no action required)  ___

TOPIC: AGREEMENT RENEWAL – NORTH STATE ENVIRONMENTAL

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with North State Environmental to provide hazardous waste management services for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed to provide hazardous waste management services.

Fiscal Impact:  $13,300.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with North State Environmental in the amount of $13,300.00.

Legal Review:  YES ___ NOT APPLICABLE  X  

Reference for Agenda:  YES ___ NO  X  
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – HI DESERT ALARM

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This service is needed to provide service to maintain the fire alarm systems on campus.

Fiscal Impact:  $6,000.00  – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of $6,000.00.

Legal Review: YES _X_ NOT APPLICABLE ___

Reference for Agenda: YES ___NO _X_
AGREEMENT RENEWAL – SYNCSORT, INC.

Frank Smith, Technology and Information Resources

GH Javaheripour

Robert Silverman

The District wishes to renew its agreement with Syncsort, Inc. to provide maintenance support services for the Syncsort Backup Express Software.

A copy of the original agreement is available for review in the Superintendent/President’s office.

It is necessary to renew the agreement because of the software maintenance and support for the backup systems.

Budgeted Item - $4,607.50

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Syncsort, Inc. in the amount of $4,607.50.

YES _X__ NOT APPLICABLE___

YES ___NO ___X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – SAFETY KLEEN SYSTEMS, INC.

SUBMITTED BY: Christopher Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheiripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with Safety Kleen Systems, Inc. for the 2009 – 2010 fiscal year. Safety Kleen provides and services the parts washers for the Maintenance & Operations vehicle repair and Automotive areas.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This maintenance service is needed because without the parts washers any repair activity would be more difficult and time consuming.

Fiscal Impact: $2,000.00 – Budgeted item.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Safety Kleen Systems, Inc. in the amount of $2,000.00.

Legal Review: YES _X__ NOT APPLICABLE____

Reference for Agenda: YES __NO X
TOPIC: AGREEMENT RENEWAL – AMERICA’S XPRESS RENT-A-CAR.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with American’s Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2009-2010 fiscal year.

A copy of the original pricing sheet is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed to provide vans for student and staff transportation.

Fiscal Impact: $25,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with America’s Xpress Rent-A-Car in the amount of $25,000.

Legal Review: YES ___ NOT APPLICABLE_X_

Reference for Agenda: YES ___ NO_X
Meeting Date: June 9, 2009

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT—THE LIQUIDATION COMPANY

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to enter into an agreement with The Liquidation Company to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This service is needed to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450.

Fiscal Impact: Revenue to the district. Auctioneer is paid a percentage of the sale price.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with The Liquidation Company.

Legal Review: YES _X_ NOT APPLICABLE ___

Reference for Agenda: YES ___NO _X_
BOARD CONSENT  X  BOARD ACTION  ___  BOARD INFORMATION  (no action required) ___

TOPIC:  AGREEMENT RENEWAL – NOVA FACILITY MANAGEMENT SYSTEMS, INC.

SUBMITTED BY:  Chris Hylton, Maintenance & Operations

RECOMMENDED BY:  G.H. Javaheripour

APPROVED BY:  Robert Silverman

Description/Background:

The district wishes to renew its agreement with Nova Facility Management Systems, Inc to provide energy management system parts and technical support for the 2009-2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed for our Energy Management System.

Fiscal Impact:  $2,700.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Nova Facility Management Systems, Inc in the amount of $2,700.00.

Legal Review:  YES ___ NOT APPLICABLE _X_

Reference for Agenda:  YES ___ NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – M&D FIRE EQUIPMENT CO.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with M&D Fire Equipment Company to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus for the 2009-2010 fiscal year

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus.

Fiscal Impact: $13,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with M&D Fire Equipment Company in the amount of $13,000.00.

Legal Review: YES ___ NOT APPLICABLE _X_

Reference for Agenda: YES ___ NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – DEWEY PEST CONTROL

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheipour

APPROVED BY: Robert Silverman

Description/Background:
The district wishes to renew its agreement with Dewey Pest Control to provide pest control services as needed for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:
This is an annual renewal that is needed to provide pest control services as needed to the campus.

Fiscal Impact: $5,500.00 – Budgeted Item

Recommended Action:
This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Dewey Pest Control in the amount of $5,500.00.

Legal Review: YES ___ NOT APPLICABLE_X_

Reference for Agenda: YES ___ NO X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – AMERICAN FIRE SAFETY, INC.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to renew its agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2009-2010 fiscal year

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed to provide service to campus fire sprinklers.

Fiscal Impact: $ 5,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with American Fire Safety, Inc. in the amount of $5,000.00.

Legal Review: YES ___ NOT APPLICABLE _X_

Reference for Agenda: YES ___NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – B3 BACKFLOW, INC.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheiripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This service is needed to provide annual testing and possible repairs of backflow preventers on campus.

Fiscal Impact: $1365.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi B3 Backflow, Inc. in the amount of $1365.00.

Legal Review: YES ____ NOT APPLICABLE _X_

Reference for Agenda: YES ___NO _X_
BOARD CONSENT  X  BOARD ACTION  ___ BOARD INFORMATION  (no action required) ___

TOPIC: AGREEMENT RENEWAL – PRUDENTIAL OVERALL SUPPLY

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with Prudential Overall Supply for work uniforms, dry mops and shop rags for use on campus for Fiscal Year 2009-2010.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is an annual renewal that is needed to provide supplies for campus usage.

Fiscal Impact: $13,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Prudential Overall Supply in the amount of $13,000.00.

Legal Review: YES ___ NOT APPLICABLE X__

Reference for Agenda: YES ___ NO X__
BOARD CONSENT  X  BOARD ACTION  ____ BOARD INFORMATION  (no action required) ____

TOPIC: AGREEMENT RENEWAL – ANA SEPTIC SERVICE

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its agreement with ANA Septic Service for pumping services on the Student Activities Center grease interceptor for the 2009-2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide pumping services on grease interceptor.

Fiscal Impact: $13,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ana Septic Service in the amount of $13,000.

Legal Review: YES ___ NOT APPLICABLE_X_

Reference for Agenda: YES ___NO X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___  BOARD INFORMATION  (no action required)  ___

TOPIC:  BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY:  Renee Garcia, Fiscal Services

RECOMMENDED BY:  G.H. Javaheripour

APPROVED BY:  Robert Silverman

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

Need:  N/A

Fiscal Impact:  None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review:  YES  ___  NOT APPLICABLE  X  ___

Reference for Agenda:  YES  X  NO  ___
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## BOARD PAYMENT REPORT
### BOARD OF TRUSTEES MEETING, JUNE 6, 2009

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**Total** | $ 759,459.97 | $3,350.30 | $ 608,212.89 | $ 10,598.54 | $0.00 | $ - |
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – HARLAND TECHNOLOGY SERVICES

SUBMITTED BY: Virginia Moran, Institutional Effectiveness

RECOMMENDED BY: Virginia Moran

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to renew its E-Listen software license and support agreement with Harland Technology Services for the period of May 1, 2009 – April 30, 2010. Harland Technology Services provides maintenance and licensing for the Scantron Scanner System. This system is used by the Research Office to process district wide evaluations and surveys.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This agreement is needed to maintain the Scantron Scanner System.

Fiscal Impact: $845.00 – Budgeted Item

Recommended Action:

This item have been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Harland Technology Services in the amount of $845.00

Legal Review: YES ___ NOT APPLICABLE_X_

Reference for Agenda: YES ___NO_X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY: Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:

The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Zane Sweeny
Physical Education

EQUIVALENCY
Meets requirements under work experience, Victor Valley equivalency policy. A minimum of fifteen (15) years of work experience in the field is required.

Need:
To establish that the minimum standards for equivalency have been met.

Fiscal Impact:
None

Recommended Action:
It is recommended that the Board approve the equivalency as listed.

Legal Review: YES ___ NOT APPLICABLE_X___

Reference for Agenda: YES ___NO_X___
TOPIC: APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY: Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:
The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Traci Marin
Physical Education

EQUIVALENCY
Meets requirements under course work, Victor Valley equivalency policy. A master’s degree in a discipline which is not specifically named on the Board of Governor’s minimum qualification list for the particular discipline in question, but includes course work which clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

Need:
To establish that the minimum standards for equivalency have been met.

Fiscal Impact:
None

Recommended Action:
It is recommended that the Board approve the equivalency as listed.

Legal Review: YES ___ NOT APPLICABLE ___ X ___

Reference for Agenda: YES ___ NO ___ X ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY: Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:
The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Burke, Jeffrey
Mathematics

EQUIVALENCY
Meets requirements under course work, Victor Valley equivalency policy. A master’s degree in a discipline which is not specifically named on the Board of Governor’s minimum qualification list for the particular discipline in question, but includes course work which clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

Need:
To establish that the minimum standards for equivalency have been met.

Fiscal Impact:
None

Recommended Action:
It is recommended that the Board approve the equivalency as listed.

Legal Review: YES ___ NOT APPLICABLE_ X_

Reference for Agenda: YES ___NO_ X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT-BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC:  APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY:  Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY:  Fusako Yokotobi

APPROVED BY:  Robert Silverman

Description/Background:
The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Carlos Marino
Fire Technology

EQUIVALENCY
Meets requirements under work experience, Victor Valley equivalency policy. A minimum of fifteen (15) years of work experience in the field is required.

Need:
To establish that the minimum standards for equivalency have been met.

Fiscal Impact:
None

Recommended Action:
It is recommended that the Board approve the equivalency as listed.

Legal Review:  YES ___ NOT APPLICABLE ___ X ___

Reference for Agenda:  YES ___ NO ___ X ___
AGREEMENT – MEDRANO’S PAVING

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The District wishes to enter into an agreement with Merano’s Paving to repair the asphalt on Jacaranda Road. The asphalt material on Jacaranda Road, from the bus stop to Fish Hatchery Road, has significant areas of failure. Many of the potholes are deep enough to cause damage to vehicles when they run over them, or to people if they trip over them. Without immediate repair the damage will spread into areas of the asphalt that are still in good condition and increase the costs of repair.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Repair to the asphalt is needed to prevent further damage to persons, vehicles, and the roadbed.

Fiscal Impact: $10,500.00 - Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Medrano’s Paving in the amount of $10,500.00 for asphalt repairs.

Legal Review: YES __ NOT APPLICABLE_X__

Reference for Agenda: YES ___ NO X___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  _  BOARD INFORMATION  (no action required) ___

TOPIC: CONTRACT – PACIFIC FLOOR COMPANY

SUBMITTED BY: Jaye Tashima, Athletics

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve a contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009, through June 19, 2009.

A copy of the original contract is available for review in the Superintendent/President’s office.

Need:

Gymnasium Floor Recoat - Wet scrub, abrade, apply (3) coats of urethane finish and tape cover plates.

Fiscal Impact: Budgeted - $8,057.00 – Athletics

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve a contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009, through June 19, 2009.

Legal Review: YES   X  NOT APPLICABLE

Reference for Agenda: YES  ___ NO  X
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

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<th>BOARD INFORMATION  (no action required)</th>
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**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Victoria Hindes, Student Services

**RECOMMENDED BY:** Christopher O’Hearn

**APPROVED BY:** Robert Silverman

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this agreement is from June 29, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

**Need:**

To provide leadership and team building activities with GEAR-UP students.

**Fiscal Impact:** Budgeted – Not to exceed $3,500.00 – GEAR-UP Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this agreement is from June 29, 2009, through June 30, 2009.

**Legal Review:** YES___ NOT APPLICABLE_X__

**Reference for Agenda:** YES___ NO_X__
BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENTS - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O'Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President's office.

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Need:

To provide various workshops through Contract Education Services.

Fiscal Impact: $13,400.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services' agreements listed above for the courses offered in the Contract Education department.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___  BOARD INFORMATION  (no action required)  ___

TOPIC: AGREEMENTS - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve the Contract Education Services’ agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President’s office.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Income to the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Legion Post 229</td>
<td>$300.00</td>
</tr>
<tr>
<td>Country Inn Suites</td>
<td>$300.00</td>
</tr>
<tr>
<td>Mexico Lindo Restaurant</td>
<td>$300.00</td>
</tr>
<tr>
<td>Taco Mexico Restaurant</td>
<td>$300.00</td>
</tr>
<tr>
<td>The Yodler</td>
<td>$300.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$1,500.00</strong></td>
</tr>
</tbody>
</table>

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact: $1,500.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services’ agreements listed above for the courses offered in the Contract Education department.

Legal Review: YES  ___  NOT APPLICABLE  X___

Reference for Agenda: YES  ___  NO  X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___  BOARD INFORMATION  (no action required)  ___

TOPIC:  AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY:  Janet Long, Trio-Programs

RECOMMENDED BY:  Christopher O’Hearn

APPROVED BY:  Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett. The period of this agreement is June 15, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide information and training on Behavior Management for the Summer Program staff during the 2009 Summer Academy for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Programs.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett. The period of this agreement is June 15, 2009.

Legal Review:  YES___ NOT APPLICABLE_X__

Reference for Agenda:  YES___ NO_X
AGREEMENT – INDEPENDENT CONTRACTOR

Janet Long, Trio-Programs

Christopher O’Hearn

Robert Silverman

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford. The period of this agreement is June 16, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

To provide Harassment Prevention training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Summer Program staff.

Fiscal Impact: Budgeted – Not to exceed $400.00 – Grant Funds

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford. The period of this agreement is June 16, 2009.

Legal Review: YES__ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO_X
AGREEMENT – INDEPENDENT CONTRACTOR

Janet Long, Trio-Programs

Christopher O’Hearn

Robert Silverman

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Teacher to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

Fiscal Impact: Budgeted – Not to exceed $4,640.00 – Grant Funds

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley. The period of this agreement is from June 15, 2009, through July 31, 2009.

Legal Review: YES__ NOT APPLICABLE_X__

Reference for Agenda: YES__ NO_X__
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Mark Norris. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Teacher to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

Fiscal Impact: Budgeted – Not to exceed $4,640.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Mark Norris. The period of this agreement is from June 15, 2009, through July 31, 2009.

Legal Review: YES___ NOT APPLICABLE _X_

Reference for Agenda: YES___ NO _X_
Victor Valley Community College District - Board of Trustees
Agenda Item

Board Consent ___ Board Action ___ Board Information (no action required) ___

Topic: Agreement – Independent Contractor

Submitted By: Victoria Hindes, Student Services

Recommended By: Christopher O’Hearn

Approved By: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy. The period of this agreement is from June 22, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

The Contractor will facilitate workshops for the 2009 Summer Academy.

Fiscal Impact: Budgeted – Not to exceed $1,500.00 – Career Pathways Grant

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy. The period of this agreement is from June 22, 2009, through June 30, 2009.

Legal Review: Yes ___ Not Applicable ___

Reference for Agenda: Yes ___ No ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X BOARD ACTION ___ BOARD INFORMATION  (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O'Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

Fiscal Impact: Budgeted – Not to exceed $2,600.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster. The period of this agreement is from June 15, 2009, through July 31, 2009.

Legal Review: YES___ NOT APPLICABLE_X___

Reference for Agenda: YES___ NO_x___
BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Joshua Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academics.

Fiscal Impact: Budgeted – Not to exceed $4,640.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Joshua Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

Legal Review: YES___ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO_X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Jonathon Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

Fiscal Impact: Budgeted – Not to exceed $4,640.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Jonathon Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

Legal Review: YES___ NOT APPLICABLE _X__

Reference for Agenda: YES___ NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs [Signature]

RECOMMENDED BY: Christopher O’Hearn [Signature]

APPROVED BY: Robert Silverman [Signature]

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and International Gourmet. The period of the agreement is from June 22, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Catering service to provide breakfast and lunch for Upward Bound and Upward Bound Math and Science participants daily during the 2009 Upward Bound and Upward Bound Math and Science Summer Academics.

Fiscal Impact: Budgeted – Not to exceed $24,000.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and International Gourmet. The period of the agreement is from June 22, 2009, through July 31, 2009.

Legal Review: YES ___ NOT APPLICABLE _X_

Reference for Agenda: YES ___ NO _X_
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  __  BOARD INFORMATION (no action required)  __

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and First Student. The period of this agreement is from July 01, 2009, through June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide transportation for regular Upward Bound Program and the Upward Bound Math and Science Program participants during the 2009-2010 academic year and the summer academies, including field trips and daily pick ups to and from the target school sites and Victor Valley Community College.

Fiscal Impact: Budgeted – Not to exceed $37,000.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and First Student. The period of this agreement is from July 01, 2009, through June 30, 2010.

Legal Review:  YES___ NOT APPLICABLE_X__

Reference for Agenda:  YES___ NO_X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Victoria Hindes, Student Services

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes. The period of this agreement is from June 22, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

The Contractor will facilitate workshops for the 2009 Summer Academy.

Fiscal Impact: Budgeted – Not to exceed $450.00 – Career Pathways Grant

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes. The period of this agreement is from June 22, 2009, through June 30, 2009.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___
The District desires to approve an Independent Contractor Agreement between Victor Valley Community District and CPR 4 Life. The period of this agreement is June 17, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide CPR and First Aid training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways’ Summer Programs to staff on June 17, 2009.

Fiscal Impact: Budgeted – Not to Exceed $1,440.00 – Grant Funds

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community District and CPR 4 Life. The period of this agreement is June 17, 2009.
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Pat Luther, Health Sciences & Public Safety

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community District and Dr. Linda Caputi. The period of this agreement is from June 14, 2009, through June 17, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide a two-day Nursing Education Workshop.

Fiscal Impact: Budgeted – Not to Exceed $6,786.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community District and Dr. Linda Caputi. The period of this agreement is from June 14, 2009, through June 17, 2009.

Legal Review: YES___ NOT APPLICABLE_X___

Reference for Agenda: YES___ NO_X___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Janet Long, Trio-Programs

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing. The period of this agreement is from June 18, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide information and training as a representative of Cyber High to Upward Bound and Upward Bound Math and Science Summer Academy staff.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing. The period of this agreement is from June 18, 2009, through July 31, 2009.

Legal Review: YES__ NOT APPLICABLE_X__

Reference for Agenda: YES__ NO_X__
BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC:  CURRICULUM CHANGES

SUBMITTED BY:  Rebecca Drew, Instruction

RECOMMENDED BY:  Christopher O’Hearn

APPROVED BY:  Robert Silverman

Description/Background:

The College Curriculum Committee is meeting on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on May 14, 2009 are listed on the attached sheet.

A copy of the College Curriculum changes is available for review in the Superintendent/President’s office.

Fiscal Impact:  None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve the curriculum changes that have been recommended by the College Curriculum Committee.

Legal Review:  YES  ___ NOT APPLICABLE  X  ___

Reference for Agenda:  YES  ___ NO  X  ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – ALTA LOMA CHARTER, INCORPORATED

SUBMITTED BY: Patricia Bejarano-Vera, Student Services

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve an agreement between Victor Valley Community College District and Alta Loma Charter, Incorporated. The period of this agreement is from July 13, 2009, through July 16, 2009.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

To provide transportation services to GEAR-UP students, staff, and chaperones during a 4-day university tour in Northern California.

Fiscal Impact: Budgeted – Not to exceed $17,000.00 – GEAR-UP Grant

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an agreement between Victor Valley Community College District and Alta Loma Charter, Incorporated. The period of this agreement is from July 13, 2009, through July 16, 2009.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT __ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT – LUCE MAGICA VIDEO PRODUCTION

SUBMITTED BY: Patricia Bejarano-Vera, Student Services

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to ratify a contract between Victor Valley Community District and Luce Magica Video Production. The period of this contract is from June 10, 2009, through June 30, 2009.

An Independent Contractor Agreement for Luce Magica Video Production was previously approved by Victor Valley Community College District on December 09, 2008. However, the original contract from Luce Magica Video Production was not signed and not included in the document back-up. This contract will supersede the Independent Contractor Agreement previously approved by the Victor Valley Community College District on December 09, 2008.

A copy of the original contract is available for review in the Superintendent/President’s office.

Need:

To replace the live orientation meeting with a video presentation for viewing on a DVD and/or web based video.

Fiscal Impact: Budgeted - $12,630.00
$6,315.00 – Title V COOP Grant (2805)
$6,315.00 – Funded by Matriculation

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify a contract between Victor Valley Community District and Luce Magica Video Production. The period of this contract is from June 10, 2009, through June 30, 2009.

Legal Review: YES X__ NOT APPLICABLE ___

Reference for Agenda: YES___ NO X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – CUBIT ENGINEERING INCORPORATED

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheiripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to enter into an agreement with Cubit Engineering Incorporated to complete a survey to obtain boundary and field topography of the land for the proposed Public Safety Training Center (Eastside Center), a voter approved local bond project.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

The above services are necessary to establish identifiable surveyed boundaries, including easements and utilities of the property, as part of the bridging documents for use by the design build companies.

Recommended Action/Fiscal Impact: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cubit Engineering Incorporated for services described above in the amount of $1,820.00 – Locally Bond Funded.

Legal Review: YES ___ NOT APPLICABLE___

Reference for Agenda: YES ____NO ____
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION  ___ BOARD INFORMATION  (no action required) ___

TOPIC: AGREEMENT – HI DESERT ALARM & FIRE SPRINKLERS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to enter into an agreement with Hi Desert Alarm & Fire Sprinklers to supply and monitor the fire alarm system for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted PE Center).

Initial installation and equipment: $485.00
Monthly Monitoring Fees: $35.00

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Required by fire code.

Fiscal Impact: $485.00 – Fund 71 expenditure. $35.00 per month – Maintenance and Operations budget.

Recommended Action: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm & Fire Sprinklers in the amount of $485.00 + $35.00 per month.

Legal Review: YES  X  NOT APPLICABLE ___

Reference for Agenda: YES ___ NO  X
AGREEMENT – SYSIX FINANCIAL

Frank Smith, Technology and Information Technology

GH Javaheripour

Robert Silverman

The District wishes to extend its current renewal with Sysix Financial on a month to month lease starting July 1, 2009 through June 30, 2010. This lease is for the Hewlett Packard Server equipment which runs the Datatel system.

A copy of the original agreement is available for review in the Superintendent/President’s office/

It is necessary to renew the lease to support the colleague student information system.

Budgeted Item - $42,360.00

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the Sysix Financial renewal agreement in the amount of $42,360.00.

YES ___ NOT APPLICABLE ___X___

YES ___NO___

Reference for Agenda: YES ___NO___

Recommended Action:
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:
The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Dr. Tom Harris. Contractor to conduct reference checks for the District. The agreement is for the period from May 27, 2009 through June 30, 2009.

A copy of this agreement is available for review in the Superintendent/President’s office.

Need:
This agreement is necessary to provide professional reference checks for the District.

Fiscal Impact:
Contract will not exceed $1,000.00 – Budgeted Item.

Recommended Action:
It is recommended that the Board of Trustees approve this agreement.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  X  BOARD ACTION ___ BOARD INFORMATION  (no action required) ___

TOPIC:  AGREEMENTS – INDEPENDENT CONTRACTORS

SUBMITTED BY:  Patricia Bejarano-Vera, Student Services

RECOMMENDED BY:  Christopher O’Hearn

APPROVED BY:  Robert Silverman

Description/Background:

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and the following individuals: Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009, through July 17, 2009.

Copies of the agreements are available for review in the Superintendent/President’s office.

Need:

The agreements are necessary to provide academic services to students during the 2009 GEAR UP Summer Program consistent with the GEAR UP Program Grant objectives.

Fiscal Impact:  Budgeted – Not to exceed $25,000.00 – GEAR UP Grant

Recommended Action:  It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and the following individuals: Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009, through July 17, 2009.

Legal Review:  YES ___ NOT APPLICABLE  X  ___

Reference for Agenda:  YES ___ NO  X ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X_ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: OUT OF COUNTRY TRAVEL - ASIA

SUBMITTED BY: Lori Kildal, STEM

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The District desires to approve out of country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B, “International Natural History” and Biology 250A, “Tropical Field Biology and Natural History” during the 2009 summer session from July 07, 2009, through August 05, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser.

Biology 98 A/B Students:
Margaret Andrews
Eric Haug
Anne Suzio-Granett

Biology 250A Students:
Jester Ceballos
Paul Freed
Scott Heacox
Barbara Lester
Caitlin Sanchez

Need:

Compliance with Board Policy 4300

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve out of the country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B, “International Natural History” and Biology 250A, “Tropical Field Biology and Natural History” during the 2009 summer session from July 07, 2009, through August 05, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser.

Legal Review: YES___ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO_X__
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AUTHORIZED SIGNATORY

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: GH Javaheiripour

APPROVED BY: Robert Silverman

Description/Background:

For the 2009-2010 fiscal year, Christopher O’Hearn, Deputy Superintendent/Executive Vice President should be acknowledged as an authorized representative of the Board of Trustees to execute:

- Contracts and Agreements
- Resolutions and Applications
- Receipts and Disbursements
- County Treasurer Reports
- Notices of Employment
- Batch Payments
- Budget Transfers
- Certify/Attest Board Action
- Revolving Cash Fund
- Workers Compensation Claims
- Employee Expense Claims
- Payroll Prelists
- Purchase Orders
- Payroll Revolving Cash Fund

Need:

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the signature of Christopher O’Hearn to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION __X__ BOARD INFORMATION (no action required) ___

TOPIC: Selection of Candidates

SUBMITTED BY: Joe Range, Board President

RECOMMENDED BY: Robert Silverman, Superintendent/President

APPROVED BY: Robert Silverman

Description/Background:

A vacancy on the VVCCD Board of Trustees was created due to the death of Dr. Bettye Underhill.

Need:
The Board must have five members and according to state law, Government Code, and Board Policy, the vacancy must be filled within 60 days.

Fiscal Impact: None

Recommended Action:
The VVCCD Board of Trustees determined that the identified candidates to be interviewed and possibly selected to fill the vacancy.

Legal Review: YES __X__ NOT APPLICABLE___

Reference for Agenda: YES __X__ NO___
Board Applicants

Berta Barocio-Sullivan
Kevin Byrne
Lionel Dew
Dr. Judith Holton
Richard Mills
Chris Mollenkamp
Gloria Peak
Tony Penna
Nick Ricci
Carol Scissel
Carl Tate
BOARD CONSENT ___ BOARD ACTION  X  BOARD INFORMATION  (no action required) ___

TOPIC: HONORARY DEGREE AWARD - CARL E. ROSS

SUBMITTED BY: Debra Blanchard, President, Academic Senate

RECOMMENDED BY: Christopher O'Hearn

APPROVED BY: Robert Silverman

Description/Background:

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District's Mission and Goals (AP 4110).

Need:

The need for this action is to honor this person who has demonstrated outstanding support for the college and especially the students.

Fiscal Impact: None

Recommended Action:

In light of Mr. Carl Ross' extraordinary support of the District to further its programs, activities and capital construction, the Academic Senate, in agreement with the administration, recommend that the Board of Trustees of Victor Valley Community College award an Honorary Associate Degree to Mr. Carl Ross at the Spring 2009 Commencement Ceremony.

Legal Review: YES ___ NOT APPLICABLE  X  

Reference for Agenda: YES  X  NO:  

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District’s Missions and Goals. (California Ed. Code, Sections 70902 and 72122).

1. Criteria for awarding the honorary degree include the following:
   a. Extraordinary support of the district to further its programs, activities or capital construction.
   b. Extraordinary service to the community served by the district or its colleges.
   c. Extraordinary achievement in the individual's chosen field of endeavor.
   d. Other extraordinary reasons deemed worthy of recognition, as determined by the Board of Trustees.

2. Procedures for nominations and selection:
   a. Nominations for recipients of honorary degrees must be submitted in writing to the Academic Senate. The written statement must adhere to the criteria for awarding honorary degrees. The committee may request further documentation as deemed necessary.
   b. Final selection of candidate(s) must be mutually agreed upon by the Academic Senate and the Superintendent/President.
   c. The Superintendent/President will forward to the Board of Trustees the name(s) of successful candidate(s) for their decision.
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

ACADEMIC AFFAIRS

Honorary Degrees

Chapter 4

BP 4110

Honorary degrees may be awarded at commencement or some other equally appropriate time. The names of persons receiving honorary degrees must be approved by the Board.

The Superintendent/President shall establish procedures and criteria for the award of honorary degrees.

Reference:

Education Code Section 72122
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: HONORARY DEGREE AWARD - SUPERVISOR BRAD MITZELFELT

SUBMITTED BY: Debra Blanchard, President, Academic Senate

RECOMMENDED BY: Christopher O’Hearn

APPROVED BY: Robert Silverman

Description/Background:

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District’s Mission and Goals (AP 4110).

Need:

The need for this action is to honor this person who has demonstrated outstanding support for the college and especially the students.

Fiscal Impact: None

Recommended Action:

In light of Supervisor Brad Mitzelfelt’s extraordinary service to the community served by the district and support of VVCC’s Nursing Program, the Academic Senate, in agreement with the administration, recommend that the Board of Trustees of Victor Valley Community College award an Honorary Associate Degree to Supervisor Brad Mitzelfelt at the Spring 2009 Commencement Ceremony.

Legal Review: YES ___ NOT APPLICABLE _X_

Reference for Agenda: YES ___ NO _X_
2009 - 2010 TENTATIVE BUDGET

Mary Pringle, Fiscal Services

G.H. Javaheipour

Robert Silverman

Based upon the Governor’s Budget and the May Revise, a Tentative General Operating Budget has been prepared which includes estimated revenues and expenditures for 2009-2010.

Need: N/A

Fiscal Impact:

Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

Recommended Action:

The District recommends that the Board of Trustees approve the Tentative General Operating Budget for 2009-2010.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___NO___
Victor Valley Community College District  
Tentative Budget  
Unrestricted General Fund 2009/10  
Board Meeting June 9, 2009

<table>
<thead>
<tr>
<th>Category</th>
<th>Current Budget Year 2008-2009</th>
<th>Budget Year +1 2009-2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time Equivalent Students (Funded)</td>
<td>9,510</td>
<td>10,070</td>
</tr>
<tr>
<td>BEGINNING FUND BALANCE</td>
<td>$6,162,937</td>
<td>$2,757,129</td>
</tr>
</tbody>
</table>

**ESTIMATED REVENUES**

- State (Apportionment Only) $36,291,170 $38,487,087
- State (All Other) $730,769 $807,364
- Local $9,848,116 $9,848,116
- Transfers In: Investment Fund $4,500,000 $0
- Transfers In: Interest Income $0 $500,000
- Transfers In: Other $500,000 $3,200,000
- Reimbursement from Bond Proceeds $1,442,000 $0
- State Reduction of Funding ($421,000) ($3,757,507) *
- Prior Year Adjustments ($1,107,666)  
**TOTAL REVENUES** $51,783,389 $49,085,060

**ESTIMATED EXPENDITURES**

- Academic Salaries $21,369,066 $21,885,222
- Classified Salaries $10,578,308 $11,700,896
- Employee Benefits $7,260,000 $8,212,459
- GASB 45 Retiree Benefits Trust $0 $300,000
- Supplies $811,297 $591,127
- Services and Operations $4,938,000 $5,373,000
- Capital Outlay $989,325 $890,393
- Transfer to Categorical Fund $34,537  
**TOTAL ESTIMATED EXPENDITURES** $55,189,196 $49,204,297

**FUND BALANCE** $2,757,129 5.0% $2,637,892 5.4%

* 2009-10 State Reduction represents cuts to Property Tax, Growth, and PE/Rec Revenue

**NOTE:**
1) All calculations are based on current information which has been changing daily.
2) Based upon Governor’s Proposed Budget only valid when legislature acts.
3) Must satisfy law for a Balanced Tentative Budget due 6/9/09.
Budget Assumptions
For Fiscal-Year 2009-2010

The first step in building a college budget is refinement and adoption of assumptions for the next fiscal year. These assumptions are predicated on the five-year plan approved by the VVCCD governing board at its September 2008 meeting, and updated pursuant to the governor's budget proposals for the State of California as of January 10, 2009. The adjustments made in response to the governor's proposals will provide the basis upon which the 2009-2010 District budget will be developed for governing board's final approval in September 2009. These budget assumptions reflect accreditation standards and System Office guidelines, and will guide the work of the Cabinet, Finance/Budget & Planning Committee and the College Council as they plan and support our progress on college-wide goals adopted as Board Policy 1200.

The following assumptions are proposed by the college administration to the VVCCD Board of Trustees for their consideration and comment.

General Assumptions:
1. To maintain services to students, the college will strive to avoid layoffs of full-time employees. In addition, The District will strive to hire staff as prioritized and planned. NO
2. The District will maintain legal compliance of the 50% law. TRUE
3. The District will contribute to the irrevocable trust for post-retirement benefits to meet GASB 45 (Government Accounting Standards Board) requirements. TRUE
4. Targeted enrollment growth is 3%. Growth beyond 3% will be rolled into fiscal year 2010-2011. REDUCED TO 0%
5. The District will develop a balanced budget and strive for a minimum 6% ending fund balance (reserve). NO – 5.4%
6. The District will strive to upgrade non-instructional equipment and technology needs in areas as prioritized and planned. IN PROGRESS
7. The program review, planning, and budget development process will guide the allocation of resources by enabling improved operational efficiencies, as well as new program developments balanced in part by program reductions. NO

Revenue Assumptions:
8. The District will receive approximately $1.5 million less in unrestricted general apportionment than originally expected, due to the governor’s proposed cut WORSE
9. Beginning fiscal year 2008-2009 thru 2010-2011. State apportionment will be reduced by approximately $333,000 to reimburse the Chancellor’s Office due to an overpayment error by their office in calculating the District's 2007-2008 apportionment. PAYOFF IN 2008-09
10. The base allocation will increase by approximately $1 million for large college status (10,001 FTES). TRUE
11. The District will transfer $500,000 from Interest income to balance the operating budget. TRUE
12. The District will strive to identify new revenue sources in order to reduce our reliance on state apportionment funding. YES

Expense Assumptions:
13. The college will maintain all contractual commitments including the 1% portion of the agreed upon salary increases. TRUE
14. District expenditures will be reduced to meet the anticipated shortfall. TRUE
15. Reliance upon the reserve to balance the operating budget will be reduced from the original five-year plan. The District will plan a balanced budget by fiscal year 2013-14 by reducing the expense budget in the amount of $3 million. The District will reduce the expense budget at a minimum amount of $250,000 during the fiscal year 2009-10 and plan for larger budget reductions in the subsequent fiscal years. NO
16. The District will strive to hire contract faculty and staff as prioritized and planned. It is anticipated that the District will budget for 5 faculty, 6 classified, and 3 management positions in the unrestricted general fund. NO
17. To meet the terms of the Title V Independent Grant, the salary and benefit costs will be absorbed by the General Fund. TRUE
18. Institutionalize Security/Police salary and benefits in an amount up to $300,000. Parking fees will cover parking related expenses. WORSE - $500,000

Victor Valley Community College District
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X ___ BOARD INFORMATION (no action required) ___

TOPIC: APPROVAL OF FIVE-YEAR FACILITIES PLAN

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

Every year the district must submit a Five-Year Facilities Plan to the California Community College Chancellor's Office. The proposed VVC Five-Year Plan reflects fiscal years 2011 – 2015 and includes three Initial Project Proposals (IPPs); Student Services & Administration Building, Westside Center Phase II, and Liberal Arts Modernization and one Final Project Proposal (FPP) for a Science Addition.

A copy of the Five-Year Facilities Plan and the IPP and FPPs is available for review in the Superintendent/President's office.

Need: This is an integral part of the process to secure state funding for needed facilities.

Fiscal Impact: No fiscal impact.

Recommended Action: It is recommended that the Board of Trustees approve the Five-Year Facilities Plan as submitted.

Legal Review: YES X NOT APPLICABLE X

Reference for Agenda: YES X NO
<table>
<thead>
<tr>
<th>No.</th>
<th>Project Description</th>
<th>Project Location</th>
<th>ASF</th>
<th>Total Cost</th>
<th>Source</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
<th>Schedule of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Science Building Addition, 15,949</td>
<td>Victor Valley Community College</td>
<td>2014/2015</td>
<td>(P)(W)</td>
<td>(C)</td>
<td>(E)</td>
<td>(P)(W)</td>
<td>(C)</td>
<td>(E)</td>
<td>(P)(W)</td>
<td>(C)</td>
<td>(E)</td>
<td>(P)(W)</td>
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<tr>
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<td>-----------</td>
<td>-----------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Old Art and Music Modernization</td>
<td>Victor Valley Community College</td>
<td>2017/2018</td>
<td>$11,258,900 State</td>
<td>(P)(W)</td>
<td>$1,072,900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Vocational Technology Building</td>
<td>Victor Valley Community College</td>
<td>2017/2018</td>
<td>$16,252,000 State</td>
<td>(P)(W)</td>
<td>$1,089,000</td>
<td>$15,163,000</td>
<td>$545,000</td>
<td>$7,582,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X ___ BOARD INFORMATION (no action required) ___

TOPIC: CHANGE ORDERS – SEISMIC RETROFIT / AUXILIARY GYMNASIUM REPLACEMENT (AKA: ADAPTED P.E. CENTER)

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to submit for approval the following end of project adjustments for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted P.E. Center). During the course of construction various modifications may be made due to architectural and/or construction modifications and these can both increase or decrease the cost of the project. The list referenced below in the Recommended Action is a compilation of the adjustments made and represents both direct and indirect costs of the contractors in performing or providing the work covered. This project was completed on time and under budget.

Copies of the original end of project adjustments are available for review in the Superintendent/President's office.

Need:

This additional work and/or value engineering is necessary to complete the Adapted P.E. Center.

Fiscal Impact: $(84,328.27) – Credit to the District

Recommended Action: It is recommended that the Board of Trustees approve the change orders with the contractors listed for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted P.E. Center) in the amount of $(84,328.27), a credit to the district.

<table>
<thead>
<tr>
<th>Adjustment</th>
<th>Contractor</th>
<th>Bid Package</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-01</td>
<td>ASR Constructors, Inc.</td>
<td>General Construction</td>
<td>$12,240.22</td>
</tr>
<tr>
<td>03-01</td>
<td>ASR Constructors, Inc.</td>
<td>Structural Steel</td>
<td>$41,169.00</td>
</tr>
<tr>
<td>04-01</td>
<td>Inland Bldg. Construction Co., Inc.</td>
<td>Doors</td>
<td>$(9,031.19)</td>
</tr>
<tr>
<td>05-01</td>
<td>Saunders &amp; McMillin, Inc.</td>
<td>Painting</td>
<td>$1,593.00</td>
</tr>
<tr>
<td>06-01</td>
<td>Inland Bldg. Construction Co., Inc.</td>
<td>Specialties</td>
<td>$(947.00)</td>
</tr>
<tr>
<td>07-01</td>
<td>West-Tech Mechanical, Inc.</td>
<td>HVAC</td>
<td>$(2,160.00)</td>
</tr>
<tr>
<td>08-01</td>
<td>Dan Worley Plumbing, Inc.</td>
<td>Plumbing</td>
<td>$4,054.00</td>
</tr>
<tr>
<td>10-01</td>
<td>E &amp; R Glass Contractors, Inc.</td>
<td>Glazing</td>
<td>$(6,930.00)</td>
</tr>
<tr>
<td>11-01</td>
<td>Donald M. Hoover Co.</td>
<td>Flooring</td>
<td>$20,376.00</td>
</tr>
<tr>
<td>12-01</td>
<td>Risher Sutherland, Inc. dba United Contractors</td>
<td>Sheet Metal</td>
<td>$(124,079.00)</td>
</tr>
<tr>
<td>13-01</td>
<td>Caston Plastering &amp; Drywall, Inc.</td>
<td>Plaster &amp; Gypsum</td>
<td>$(3,819.67)</td>
</tr>
<tr>
<td>15-01</td>
<td>Bell Roof Company, Inc.</td>
<td>Roofing</td>
<td>$2,690.00</td>
</tr>
<tr>
<td>16-01</td>
<td>Southcoast Acoustical Interiors, Inc.</td>
<td>Acoustical Ceilings</td>
<td>$(3,826.99)</td>
</tr>
<tr>
<td>17-01</td>
<td>K&amp;Z Cabinet Co., Inc.</td>
<td>Casework</td>
<td>$(1,300.00)</td>
</tr>
<tr>
<td>19-01</td>
<td>Hanes &amp; Associates, Inc.</td>
<td>Rough Carpenter</td>
<td>$(12,356.64)</td>
</tr>
</tbody>
</table>

TOTAL: $(84,328.27)

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X, NO ___
CHANGE ORDER  
Spencer/Hoskins Associates  
956 Overland Court, Suite 100  
San Dimas, CA 91773

PROJECT:  Seismic Replacement Gymnasium  
DSA 04-108403

18422 Bear Valley Road  
Victorville, CA 92395

Date:  4/6/2009  
To Contractor:  ASR Constructors, Inc.  
5230 Wilson Street  
Riverside, CA 92509

Architect's Project No:  11002/2007-SH24-00  
Contract Date:  3/11/2008  
Contract Number:  Bid Package 001

The Contract is hereby revised by the following items:

Change Order 01-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 024</td>
<td>Install (12) 20&quot; pieces with 7/8&quot; all thread and epoxy. T&amp;M authorized on 11/4/08.</td>
<td>$1,648.37</td>
</tr>
<tr>
<td>CCD 033</td>
<td>Chip and cleanup the concrete for the drinking fountains on a Time &amp; Material basis.</td>
<td>$1,760.50</td>
</tr>
<tr>
<td>CCD 041</td>
<td>Six (6) additional standard accessible parking spaces</td>
<td>$6,376.64</td>
</tr>
<tr>
<td>CCD 044</td>
<td>Install additional truncated domes, curb, striping and curb ramps per ADA-A0 05 and FCD 007</td>
<td>$2,454.71</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was .......................................................... $1,092,000.00
Sum of changes by prior Prime Contract Change Orders .......................................................... $0.00
The Contract Value prior to this Prime Contract Change Order was ........................................... $1,092,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of .................. $12,240.22
The new Contract Value including this Prime Contract Change Order will be .................................. $1,104,240.22
The Contract duration will be changed by ........................................................... 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is .....................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates  
ASR Constructors, Inc.  
Victor Valley College District

ARCHITECT  
956 Overland Court, Suite 100  
San Dimas, CA 91773  
Address

By  
SIGNATURE

DATE

CONTRACTOR  
5230 Wilson Street  
Riverside, CA 92509  
Address

By  
SIGNATURE

DATE

OWNER  
18422 Bear Valley Road  
Victorville, CA 92395  
Address

By  
SIGNATURE

DATE

Seismic Replacement Gymnasium  
Change Order 01-01
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium  DSA 04-108403
18422 Bear Valley Road
Victorville, CA 92395

Date: 4/6/2009
To Contractor: ASR Constructors, Inc.
5230 Wilson Street
Riverside, CA 92509

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 003

The Contract is hereby revised by the following items:

Change Order 03-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 010</td>
<td>Add Misc steel angles and bolts to the exterior canopies on all (4) sides of the Bldg. for addition of Built-up roof and stucco Soffit at all exterior canopies located above the building entrances in lieu of Alucobond material.</td>
<td>$41,169.00</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement.

The original Contract Value was ...............................................................
$133,000.00
Sum of changes by prior Prime Contract Change Orders .................................................
$0.00
The Contract Value prior to this Prime Contract Change Order was .............................
$133,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of..............
$41,169.00
The new Contract Value including this Prime Contract Change Order will be ..........................
$174,169.00
The Contract duration will be changed by .................................................................
0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is ...................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

ASR Constructors, Inc.
5230 Wilson Street
Riverside, CA 92509

Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773

CONTRACTOR
5230 Wilson Street
Riverside, CA 92509

OWNER
18422 Bear Valley Road
Victorville, CA 92395

Address
By

Address
By

SIGNATURE

SIGNATURE

DATE

DATE
# CHANGE ORDER

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

**PROJECT:** Seismic Replacement Gymnasium  
**DSA 04-108403**

18422 Bear Valley Road  
Victorville, CA 92395

| Date: 5/1/2009 | Architect’s Project No: 11002/2007-SH24-00 |  
To Contractor: Inland Building Construction Companies, Inc. | Contract Date: 3/12/2008 |
|----------------|---------------------------------------------|  
323 S. Sierra Way | Contract Number: Bid Package 004 |
San Bernardino, CA 92408

The Contract is hereby revised by the following items:

## Change Order 04-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 003</td>
<td>Value Engineering for Section 08110, Doors and Frames.</td>
<td>$(5,750.00)</td>
</tr>
<tr>
<td>CCD 008R</td>
<td>Omit door #103 and add new double doors (type B2 with hardware group HW1) based on attached partial plans. Provide (2) 16” x 16” door louver, high &amp; low, at one leaf similar to door type “E” on A2.5 and per M2.1 f for makeup air requirements.</td>
<td>$3,757.62</td>
</tr>
<tr>
<td>CCD 009</td>
<td>Omit door, frame and door hardware at the fire riser Room 127</td>
<td>$(1,554.31)</td>
</tr>
<tr>
<td>CCD 018</td>
<td>Add the hybrid strike Model #RF5210-1 to misc doors.</td>
<td>$(8,129.60)</td>
</tr>
<tr>
<td>CCD 021</td>
<td>Change double doors #123B into a single door. Revise door hardware group in accordance with this change.</td>
<td>$684.50</td>
</tr>
<tr>
<td>CCD 052</td>
<td>Cost to add (4) Besam Wireless Press Plates</td>
<td>$1,960.60</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was .......................................................... $159,900.00  
Sum of changes by prior Prime Contract Change Orders ................................ $0.00  
The Contract Value prior to this Prime Contract Change Order was ....................... $159,900.00  
The Contract Value will be changed by this Prime Contract Change Order in the amount of .......................................................... $(9,031.19)  
The new Contract Value including this Prime Contract Change Order will be ............. $150,868.81  
The Contract duration will be changed by .......................................................... 0 Days  
The revised Substantial Completion date as of this Prime Contract Change Order is ..................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

---

**ARCHITECT**  
955 Overland Court, Suite 100  
San Dimas, CA 91773  
Address  
By  
**SIGNATURE**  
**DATE**

---

**CONTRACTOR**  
323 S. Sierra Way  
San Bernardino, CA 92408  
Address  
By  
**SIGNATURE**  
**DATE**

---

**OWNER**  
18422 Bear Valley Road  
Victorville, CA 92395  
Address  
By  
**SIGNATURE**  
**DATE**

---

Seismic Replacement Gymnasium  
Change Order 04-01
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium
18422 Bear Valley Road
Victorville, CA 92395

Date: 4/6/2009
To Contractor: Saunders & McMillin, Inc.
6390 Columbus Ave.
Riverside, CA 92504

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 005

The Contract is hereby revised by the following items:

Change Order 05-01

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<thead>
<tr>
<th>Item</th>
<th>Description</th>
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<tr>
<td>CCD 019</td>
<td>Omit Alucabond &quot;skin&quot;, waterproofing, plywood sheathing and wood framing on exterior canopies.</td>
<td>$1,593.00</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was: $43,500.00
Sum of changes by prior Prime Contract Change Orders: $0.00
The Contract Value prior to this Prime Contract Change Order was: $43,500.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of: $1,593.00
The new Contract Value including this Prime Contract Change Order will be: $45,093.00
The Contract duration will be changed by: 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is:

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
Saunders & McMillin, Inc.
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773

By ____________________________________

SIGNATURE

DATE

CONTRACTOR
6390 Columbus Ave.
Riverside, CA 92504

By ____________________________________

SIGNATURE

DATE

OWNER
18422 Bear Valley Road
Victorville, CA 92395

By ____________________________________

SIGNATURE

DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium

DSA 04-1008403

Date: 4/6/2009
To Contractor: Inland Building Construction Companies, Inc.
323 S. Sierra Way
San Bernardino, CA 92408

Architect’s Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 006

Victorville CA 92395

The Contract is hereby revised by the following items:

Change Order 06-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 046</td>
<td>Delete all TV mounts to be installed per Scope of Work Item 6 and Specification Section 10950 Miscellaneous Specialty Items</td>
<td>$(947.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was ................................................................. $118,900.00
Sum of changes by prior Prime Contract Change Orders ........................................ $.00
The Contract Value prior to this Prime Contract Change Order was .......................... $118,900.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of .......................... $(947.00)
The new Contract Value including this Prime Contract Change Order will be ..................... $117,953.00
The Contract duration will be changed by .......................................................... 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is ..................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address
By
SIGNATURE
DATE

Inland Building Construction Companies, Inc.

CONTRACTOR
323 S. Sierra Way
San Bernardino, CA 92408
Address
By
SIGNATURE
DATE

Victor Valley College District

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address
By
SIGNATURE
DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium
18422 Bear Valley Road
Victorville, CA 92395

Date: 5/7/2009
To Contractor: West-Tech Mechanical, Inc.
5589 Brooks Street
Montclair, CA 91763

Architect’s Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 007

The Contract is hereby revised by the following items:

Change Order 07-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 039</td>
<td>Credit for &quot;Rawal Devices&quot; APR Capacity Control Valves on &quot;Carrier&quot; Air Conditioning Units shown on M1.1 and package electrical unit schedule.</td>
<td>($2,160.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was: $380,000.00
Sum of changes by prior Prime Contract Change Orders: $0.00
The Contract Value prior to this Prime Contract Change Order was: $380,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of: ($2,160.00)
The new Contract Value including this Prime Contract Change Order will be: $377,840.00
The Contract duration will be changed by: 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is:.................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
West-Tech Mechanical, Inc.
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address
By ____________________________
SIGNATURE
DATE _________________________

CONTRACTOR
5589 Brooks Street
Montclair, CA 91763
Address
By ____________________________
SIGNATURE
DATE _________________________

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address
By ____________________________
SIGNATURE
DATE _________________________
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium

18422 Bear Valley Road
Victorville, CA 92395

DSA 04-108403

Date: 6/4/2009
To Contractor: Dan Worley Plumbing, Inc.
12160 Pawnee Road
Apple Valley, CA 92308

Architect’s Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 008

The Contract is hereby revised by the following items:

Change Order 08-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 001</td>
<td>Relocate fire stand pipe outlined in Sk-4.</td>
<td>$(2,457.00)</td>
</tr>
<tr>
<td>CCD 007</td>
<td>Modify on and off site water system in accordance with the grading and utility plan Sheet EXH.</td>
<td>$5,803.00</td>
</tr>
<tr>
<td>CCD 016</td>
<td>Omit manhole and relocate catch basin.</td>
<td>$(4,402.00)</td>
</tr>
<tr>
<td>CCD 020</td>
<td>Relocate the fire stand pipe outlined on SK-4A. Provide credit to omit enclosure and underground piping.</td>
<td>$2,202.00</td>
</tr>
<tr>
<td>CCD 027</td>
<td>Lower and sleeve the main sewer line.</td>
<td>$2,248.00</td>
</tr>
<tr>
<td>CCD 032</td>
<td>Omit all gas piping from meter to the point of connection in the street as noted in Section 01010.</td>
<td>$2,611.00</td>
</tr>
<tr>
<td>CCD 045</td>
<td>Provide new backflow for the Domestic Water Line and to repair the DDC.</td>
<td>$842.00</td>
</tr>
<tr>
<td>CCD 049</td>
<td>Cost for T&amp;M Work to dig up and expose the existing electrical line.</td>
<td>$2,429.00</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement.

The original Contract Value was: $410,000.00
Sum of changes by prior Prime Contract Change Orders: $0.00
The Contract Value prior to this Prime Contract Change Order was: $410,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of: $4,054.00
The new Contract Value including this Prime Contract Change Order will be: $414,054.00
The Contract duration will be changed by: 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is: 

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
Dan Worley Plumbing, Inc.
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address
By
SIGNATURE
DATE

CONTRACTOR
12160 Pawnee Road
Apple Valley, CA 92308
Address
By
SIGNATURE
DATE

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address
By
SIGNATURE
DATE

Seismic Replacement Gymnasium Change Order 08-01
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium

18422 Bear Valley Road
Victorville, CA 92395

Date: 4/6/2009
To Contractor:
E & R Glass Contractors, Inc.
5369 Brooks Street
Montclair, CA 91763

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 010

The Contract is hereby revised by the following items:

Change Order 10-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 038</td>
<td>Delete Door #124 automatic bi-parting sliding door at main entry.</td>
<td>$(6,658.00)</td>
</tr>
<tr>
<td>CCD 048</td>
<td>Delete wall mirrors at north wall in Room 101. (12) 5-0 X 6-8&quot; mirror s.</td>
<td>$(2,272.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was............................................................... $147,024.00
Sum of changes by prior Prime Contract Change Orders........................................ $0.00
The Contract Value prior to this Prime Contract Change Order was........................................ $147,024.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of................ $(-6,930.00)
The new Contract Value including this Prime Contract Change Order will be.............................. $138,094.00
The Contract duration will be changed by.......................................................... 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is............................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773

Address
By ___________________________

SIGNATURE
________________________________________
DATE

E & R Glass Contractors, Inc.

CONTRACTOR
5369 Brooks Street
Montclair, CA 91763

Address
By ___________________________

SIGNATURE
________________________________________
DATE

Victor Valley College District

OWNER
18422 Bear Valley Road
Victorville, CA 92395

Address
By ___________________________

SIGNATURE
________________________________________
DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium

Date: 5/1/2009

To Contractor: Donald M. Hoover Co.
10130 Redwood Ave
Fontana, CA 92335

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 011

The Contract is hereby revised by the following items:

Change Order 11-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 029</td>
<td>Omit flooring in janitors Rm 103 and Electrical Equipment Room 107.</td>
<td>($1,201.00)</td>
</tr>
<tr>
<td>CCD 051</td>
<td>Provide and install additional Protect-All resilient floor covering at Room 121 and Outdoor Court.</td>
<td>$21,577.00</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was:........................................................................................................ $163,845.00
Sum of changes by prior Prime Contract Change Orders:...................................................................... $0.00
The Contract Value prior to this Prime Contract Change Order was:...................................................... $163,845.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of:.................. $20,376.00
The new Contract Value including this Prime Contract Change Order will be:........................................ $184,221.00
The Contract duration will be changed by:............................................................................................. 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is:.........................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

Donald M. Hoover Co.
10130 Redwood Ave
Fontana, CA 92335

Victor Valley College District

CONTRACTOR

ARCHITECT

By

SIGNATURE

DATE

OWNER

By

SIGNATURE

DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT:  Seismic Replacement Gymnasium
18422 Bear Valley Road
Victorville, CA 92395

Date: 4/6/2009
To Contractor: Risher Sutherland, Inc. dba United Contractors
334 West Oak Street
San Bernardino, CA 92401

Architect’s Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 012

The Contract is hereby revised by the following items:

Change Order 12-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 011</td>
<td>Add fascia board to 121A, 121B and 124. Omit Alucabond Skin on all exterior canopies.</td>
<td>$2,906.00</td>
</tr>
<tr>
<td>CCD 015</td>
<td>Omit all Alucabond &quot;skin&quot; and waterproofing on all sun screens.</td>
<td>$(126,985.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement.

The original Contract Value was................................................................. $197,274.00
Sum of changes by prior Prime Contract Change Orders........................................ $0.00
The Contract Value prior to this Prime Contract Change Order was............................ $197,274.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of........... $(124,079.00)
The new Contract Value including this Prime Contract Change Order will be.......................... $73,195.00
The Contract duration will be changed by.............................................................. 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is..................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
Risher Sutherland, Inc. dba United Contractors
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address

By
SIGNATURE
DATE

CONTRACTOR
334 West Oak Street
San Bernardino, CA 92401
Address

By
SIGNATURE
DATE

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address

By
SIGNATURE
DATE
**CHANGE ORDER**

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

**PROJECT:** Seismic Replacement Gymnasium  
**Owner**  
**Architect**  
**CM**  
**Project Inspector**  
**Contractor**  
**DSA 04-108403**

---

**18422 Bear Valley Road**  
Victorville, CA 92395

---

**Date:** 4/6/2009  
**To Contractor:**  
Caston Plastering & Drywall, Inc.  
354 S. Allen Street  
San Bernardino, CA 92408-1508

**Architect’s Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 013

---

The Contract is hereby revised by the following items:

**Change Order 13-01**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 004</td>
<td>Omit drywall associated with the relocation the fire riser.</td>
<td>$(474.27)</td>
</tr>
<tr>
<td>CCD 012</td>
<td>Add stucco at three overhangs above Doorways 121B, 121A, and 124 for the addition of built-up roof at all exterior canopies located above the building entrances in lieu of Alucabond material.</td>
<td>$3,218.59</td>
</tr>
<tr>
<td>CCD 034</td>
<td>Omit wing walls at east and west corners of the building and finish to match color and texture of adjacent surfaces typical.</td>
<td>$(949.60)</td>
</tr>
<tr>
<td>CCD 040</td>
<td>Omit drywall in framed ceiling in Room 106.</td>
<td>$(331.50)</td>
</tr>
<tr>
<td>CCD 047</td>
<td>Omit 1/2&quot; gypsum board at all exterior walls and use self furnished lath with originally specified plaster finish.</td>
<td>$(5,282.89)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect.  
Signature of the Contractor indicates his agreement hereon, including any adjustment in the Contract/Agreement.

---

The original Contract Value was: $349,985.00  
Sum of changes by prior Prime Contract Change Orders: $0.00  
The Contract Value prior to this Prime Contract Change Order was: $349,985.00  
The Contract Value will be changed by this Prime Contract Change Order in the amount of: $(3,819.67)  
The new Contract Value including this Prime Contract Change Order will be: $346,165.33  
The Contract duration will be changed by: 0 Days  
The revised Substantial Completion date as of this Prime Contract Change Order is: .......

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

---

**ARCHITECT**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

**CONTRACTOR**  
354 S. Allen Street  
San Bernardino, CA 92408-1508

**OWNER**  
18422 Bear Valley Road  
Victorville, CA 92395

---

**Seismic Replacement Gymnasium**  
**Change Order 13-01**
# CHANGE ORDER

## Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

### PROJECT:
Seismic Replacement Gymnasium

### DSA 04-108403

### 18422 Bear Valley Road
Victorville, CA 92395

## Date: 6/4/2009

### To Contractor:
Bell Roof Company, Inc.
636 S. "I" Street
San Bernardino, CA 92410

### Architect’s Project No: 11002/2007-SH24-00

### Contract Date: 3/12/2008

### Contract Number: Bid Package 015

## The Contract is hereby revised by the following items:

## Change Order 15-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 014</td>
<td>Add built up roof and flashing at 124A, 121B and 124 for the addition of stucco soffit at all exterior canopies located above the building entrances in lieu of Alucobond material.</td>
<td>$3,125.00</td>
</tr>
<tr>
<td>CCD 042</td>
<td>Omit the roof hatch, ladder &amp; ceiling shaft in rooms #103 &amp; #106 and install steel ladder on low roof in accordance with attached drawing.</td>
<td>$(435.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

---

The original Contract Value was: $50,869.00
Sum of changes by prior Prime Contract Change Orders: $0.00
The Contract Value prior to this Prime Contract Change Order was: $50,869.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of: $2,690.00
The new Contract Value including this Prime Contract Change Order will be: $53,559.00
The Contract duration will be changed by: 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is: ...

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

---

**Spencer/Hoskins Associates**

**Bell Roof Company, Inc.**

**Victor Valley College District**

**ARCHITECT**

955 Overland Court, Suite 100
San Dimas, CA 91773

**CONTRACTOR**

636 S. "I" Street
San Bernardino, CA 92410

**OWNER**

18422 Bear Valley Road
Victorville, CA 92395
# CHANGE ORDER

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

---

<table>
<thead>
<tr>
<th>PROJECT: Seismic Replacement Gymnasium</th>
<th>DSA 04-108403</th>
</tr>
</thead>
</table>

**Date:** 4/6/2009  
**To Contractor:** Southcoast Acoustical Interiors, Inc.  
9155 Archibald Ave, Suite 902  
Rancho Cucamonga, CA 91730  
**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 016

The Contract is hereby revised by the following items:

## Change Order 16-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 035</td>
<td>Omit all insulation in the J1 type exterior walls roof access room 123,</td>
<td>($4,738.00)</td>
</tr>
<tr>
<td>CCD 037</td>
<td>Replace with T-bar ceiling for roof access hatch in Room 106.</td>
<td>$911.01</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The original Contract Value was..................................................................</td>
<td>$54,540.00</td>
</tr>
<tr>
<td>Sum of changes by prior Prime Contract Change Orders..................................</td>
<td>$0.00</td>
</tr>
<tr>
<td>The Contract Value prior to this Prime Contract Change Order was................</td>
<td>$54,540.00</td>
</tr>
<tr>
<td>The Contract Value will be changed by this Prime Contract Change Order in the amount of</td>
<td>($3,826.99)</td>
</tr>
<tr>
<td>The new Contract Value including this Prime Contract Change Order will be.........</td>
<td>$50,713.01</td>
</tr>
<tr>
<td>The Contract duration will be changed by..................................................</td>
<td>0 Days</td>
</tr>
</tbody>
</table>

The revised Substantial Completion date as of this Prime Contract Change Order is............................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

---

**ARCHITECT**  
955 Overland Court, Suite 100  
San Dimas, CA 91773  
Address

By  
SIGNATURE  
DATE

**CONTRACTOR**  
9155 Archibald Ave, Suite 902  
Rancho Cucamonga, CA 91730  
Address

By  
SIGNATURE  
DATE

**OWNER**  
18422 Bear Valley Road  
Victorville, CA 92395  
Address

By  
SIGNATURE  
DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium

18422 Bear Valley Road
Victorville, CA 92395

DSA 04-108403

Date: 4/6/2009
To Contractor: K&Z Cabinet Co., Inc
1450 S. Grove Ave
Ontario, CA 91761

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 017

The Contract is hereby revised by the following items:

Change Order 17-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 017</td>
<td>Omit all locks in all drawers of cabinets and provide credit.</td>
<td>$(1,300.00)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement.

The original Contract Value was ................................................................. $39,477.00
Sum of changes by prior Prime Contract Change Orders ........................................ $0.00
The Contract Value prior to this Prime Contract Change Order was ................................ $39,477.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of .......... $(1,300.00)
The new Contract Value including this Prime Contract Change Order will be ................................ $38,177.00
The Contract duration will be changed by ......................................................... 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is .................

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
K&Z Cabinet Co., Inc
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address
By 
SIGNATURE
DATE

CONTRACTOR
1450 S. Grove Ave
Ontario, CA 91761
Address
By 
SIGNATURE
DATE

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address
By 
SIGNATURE
DATE
CHANGE ORDER

Spencer/Hoskins Associates
955 Overland Court, Suite 100
San Dimas, CA 91773

PROJECT: Seismic Replacement Gymnasium
18422 Bear Valley Road
Victorville, CA 92395

Date: 5/7/2009
To Contractor: Hanes & Associates, Inc.
43903 N Division Street
Lancaster, CA 93534

Architect's Project No: 11002/2007-SH24-00
Contract Date: 3/12/2008
Contract Number: Bid Package 019

The Contract is hereby revised by the following items:

Change Order 19-01

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCD 022</td>
<td>Disassemble framed wall, remove ledger and re framed using PSL studs, blocking and posts and new shear panel on T&amp;M basis per RFI 19-20 response.</td>
<td>$4,151.06</td>
</tr>
<tr>
<td>CCD 036</td>
<td>Omit framed ceiling from Room 106.</td>
<td>$(443.55)</td>
</tr>
<tr>
<td>CCD 043</td>
<td>Omit 15/16&quot; plywood at all exterior walls as indicated in addendum # two RFA 6.13 response and use self-furring lath with originally specified plaster finish.</td>
<td>$(3,080.53)</td>
</tr>
<tr>
<td>CCD 050</td>
<td>Omit Alucabond &quot;skin&quot;, waterproofing, plywood sheathing and wood framing on exterior canopies.</td>
<td>$(12,983.62)</td>
</tr>
</tbody>
</table>

Not valid until signed by the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was $540,000.00
Sum of changes by prior Prime Contract Change Orders $0.00
The Contract Value prior to this Prime Contract Change Order was $540,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of $(12,356.64)
The new Contract Value including this Prime Contract Change Order will be $527,643.36
The Contract duration will be changed by 0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates
Hanes & Associates, Inc.
Victor Valley College District

ARCHITECT
955 Overland Court, Suite 100
San Dimas, CA 91773
Address
By
SIGNATURE
DATE

CONTRACTOR
43903 N. Division Street
Lancaster, CA 93534
Address
By
SIGNATURE
DATE

OWNER
18422 Bear Valley Road
Victorville, CA 92395
Address
By
SIGNATURE
DATE

Seismic Replacement Gymnasium
Change Order 19-01
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X ___ BOARD INFORMATION (no action required) ___

TOPIC: NOTICE OF COMPLETION – SEISMIC RETROFIT / AUXILIARY GYMNASIUM REPLACEMENT (AKA: ADAPTED PE CENTER)

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The district wishes to submit for approval Notices of Completion for the following contractors for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted PE Center).

<table>
<thead>
<tr>
<th>Bid Package</th>
<th>Contractor</th>
<th>Final Contract Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 – General Construction</td>
<td>ASR Constructors, Inc.</td>
<td>$1,104,240.22</td>
</tr>
<tr>
<td>02 – Landscaping</td>
<td>Sierra Landscape</td>
<td>$99,900.00</td>
</tr>
<tr>
<td>03 – Structural Steel</td>
<td>ASR Constructors, Inc.</td>
<td>$174,169.00</td>
</tr>
<tr>
<td>04 – Doors, Frames &amp; Door Hardware</td>
<td>Inland Bldg. Companies, Inc.</td>
<td>$150,868.81</td>
</tr>
<tr>
<td>05 – Painting</td>
<td>Saunders &amp; McMillin, Inc.</td>
<td>$45,093.00</td>
</tr>
<tr>
<td>06 – Specialties</td>
<td>Inland Bldg. Companies, Inc.</td>
<td>$117,953.00</td>
</tr>
<tr>
<td>07 – HVAC</td>
<td>West-Tech Mechanical, Inc.</td>
<td>$377,840.00</td>
</tr>
<tr>
<td>08 – Plumbing</td>
<td>Dan Worley Plumbing, Inc.</td>
<td>$414,054.00</td>
</tr>
<tr>
<td>09 – Electrical</td>
<td>Nekota Power, Inc.</td>
<td>$525,000.00</td>
</tr>
<tr>
<td>10 – Glazing</td>
<td>E&amp;R Glass Contractors</td>
<td>$138,094.00</td>
</tr>
<tr>
<td>11 – Flooring</td>
<td>D.M. Hoover Co.</td>
<td>$184,221.00</td>
</tr>
<tr>
<td>12 – Sheet Metal</td>
<td>Risher Sutherland, Inc. dba United Contractors</td>
<td>$73,195.00</td>
</tr>
<tr>
<td>13 – Plaster &amp; Gypsum Board Systems</td>
<td>Caston Plastering &amp; Drywall</td>
<td>$346,165.33</td>
</tr>
<tr>
<td>14 – Ceramic Tile</td>
<td>Inland Pacific Tile</td>
<td>$114,500.00</td>
</tr>
<tr>
<td>15 – Roofing</td>
<td>Bell Roof Co.</td>
<td>$53,559.00</td>
</tr>
<tr>
<td>16 – Acoustical Ceiling &amp; Insulation</td>
<td>Southcoast Acoustical Interiors</td>
<td>$50,713.01</td>
</tr>
<tr>
<td>17 – Casework</td>
<td>K &amp; Z Cabinet Co., Inc.</td>
<td>$38,177.00</td>
</tr>
<tr>
<td>18 – Fire Sprinklers</td>
<td>United Automatic Sprinklers</td>
<td>$49,500.00</td>
</tr>
<tr>
<td>19 – Rough Carpentry</td>
<td>Hanes &amp; Associates, Inc.</td>
<td>$527,643.36</td>
</tr>
<tr>
<td>21 – Signal System Wiring</td>
<td>Apple Valley Communications, Inc.</td>
<td>$73,299.00</td>
</tr>
</tbody>
</table>

Copies of the Notices of Completion are available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action: It is recommended that the Board of Trustees approve the Notices of Completion as submitted.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850

4. The nature of the interest or estate of the owner is: In Fee.

**in fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct.

8. The names of the contractor, if any, for such work of improvement was ASR Constructors, Inc.

5230 Wilson Street, Riverside, CA 92509 March 11, 2006

9. The property on which said work of improvement was completed is in the City of Victorville County of San Bernardino State of CA, and is described as follows: APN: 482 022 06

10. The street address of said property is 18422 Bear Valley Road

Dated

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, Declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on at Victorville, California.

Robert M. Silverman, Superintendent/President

Before you use this form, fill in all blanks, and make whatever changes are appropriate and necessary to your particular transaction. Consult a lawyer if you doubt the form's fitness for your purpose and use. Wolcotts makes no representation or warranty, express or implied, with respect to the merchantability or fitness of this form for an intended use or purpose.
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is Victor Valley Community College District

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850

4. The nature of the interest or estate of the owner is in fee

*in fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
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<tbody>
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6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

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<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)

8. The names of the contractor, if any, for such work of improvement was Sierra Landscape Co., Inc.

   73771 Dinah Shore Dr., Ste. 200, Palm Desert, CA 92211

   March 11, 2009

   (Date of Contract)

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road

   (If no street address has been officially assigned, insert "none")

Dated

(Signature of Owner or corporate officer of Owner named in paragraph 1, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President or declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on __________, 2009 at Victorville, California.

(Signature of the individual who is verifying the contents of the Notice of Completion are true)

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Name: Victor Valley Community College District

Street: 18422 Bear Valley Road

City: Victorville

State: California

Zip: 92395-5850

**in fee**

If other than fee, insert "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee.

The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Names: NONE

Addresses: NONE

The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

Names: NONE

Addresses: NONE

A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE CT

5230 Wilson Street, Riverside, CA 92509

March 11, 2000

The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06

The street address of said property is 18422 Bear Valley Road.

Verified that the foregoing Notice of Completion is true and correct.

Dated:

Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent:

Robert M. Silverman, Superintendent/President

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on at Victorville, California.

Signature of individual who is verifying that the contents of the Notice of Completion are true:

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The legal name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: In fee.

   **IN FEE**

   (If other than fee, write "in fee" and insert, for example, "purchaser under contract for purchase," or "Lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES
   NONE
   ADDRESSES
   NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES
   NONE
   ADDRESSES
   NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

   New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE-C T

   Inland Building Construction Co., In
   323 S. Sierra Way, San Bernardino, CA 92408
   March 11, 200

   (if no contractor for work of improvement as a whole, insert "none")

   (Date of Completion)

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482 022 06

10. The street address of said property is 18422 Bear Valley Road

Dated

Signature of Owner or corporate officer of Owner named in paragraph 1, or his agent:

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on at Victorville, California.

Personal signature of the individual who is swearing that the contents of the Notice of Completion are true:

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3083, must be filed within 10 days after completion. (See reverse side for complete requirements.)

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: In fee.

5. In feet:

   (If other than fee, write "in feet" and insert, for example, "purchaser under consent of purchase," or "Lessee")

6. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES: NONE
   ADDRESSES: NONE

7. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES: NONE
   ADDRESSES: NONE

8. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE-C1)

9. The names of the contractor, if any, for such work of improvement was Saunders & McMillin, Inc.

   6390 Columbus Avenue, Riverside, CA 92504

   March 11, 2009

10. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06

   18422 Bear Valley Road

(Date of Completion)

Dated

[Signature of Owner or corporate officer of Owner named in paragraph 1, or his agent]

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

[President of, Manager of, Partner of, Owner of, etc.]

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on __________ at __________, California.

Signature of individual who is verifying that the contents of the Notice of Completion are true

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:
1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

   VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

2. The full name of the owner is

   VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

3. The full address of the owner is

   18422 Bear Valley Road, Victorville, CA 92395-5850

4. The nature of the interest or estate of the owner is: in fee.

   **in fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES: NONE

   ADDRESSES: NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES: NONE

   ADDRESSES: NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

   New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C

8. The names of the contractor, if any, for such work of improvement was Inland Building Construction Cos. In

   323 S. Sierra Way, San Bernardino, CA 92408

   March 11, 20

9. The property on which said work of improvement was completed is in the City of Victorville

   County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road

    (If no street address has been officially assigned, insert "none").

Dated ________________

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

(Repeat if Manager or, Partner or, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ________________ at Victorville, California

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.
4. The nature of the interest or estate of the owner is: In fee.

**In fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>NONE</td>
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</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Center).

8. The names of the contractor, if any, for such work of improvement was West-Tech Mechanical, Inc.

5589 Brooks Street, Montclair, CA 91763

March 11, 2010

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06.

10. The street address of said property is 18422 Bear Valley Road.

Dated ____________________________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on __________________________ at Victorville, California.

Signature of individual who is swearing that the contents of the Notice of Completion are true

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3083, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850

4. The nature of the interest or estate of the owner is: In fee

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES          ADDRESSES
   NONE           NONE

   NAMES          ADDRESSES
   NONE           NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C 12160 Pawnee Road, Apple Valley, CA 92308 March 11, 2000

8. The names of the contractor, if any, for such work of improvement was Dan Worley Plumbing, Inc.

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road

Dated ______________________________________________________________________
Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ___________________________________________________________________ at Victorville, California

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.
4. The nature of the interest of the owner is fee.

NAMES: NONE

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES: NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES: NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

8. The names of the contractor, if any, for such work of improvement was Nekota Power, Inc. 519 E. Stuart Avenue, Redlands, CA 92374. March 11, 200

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road.

Dated

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ________________ at Victorville, California.

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: In Fee.

**In Fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES  
   NONE 

   ADDRESSES  
   NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES  
   NONE

   ADDRESSES  
   NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Cts.

8. The names of the contractor, if any, for such work of improvement was E & R Class Contractors, Inc.

   5369 Brooks Street, Montclair, CA 91763

   (no contractor for work of improvement as a whole, insert "none") (Date of Covering)

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: ADN: 482 022 06

10. The street address of said property is 18422 Bear Valley Road.

   (If no street address has been officially assigned, insert "none").

Dated __________________________

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion; and I have read said Notice of Completion and know the contents thereof; and the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ______________________ at Victorville __________. California.

(Signature of individual who is attesting that the contents of the Notice of Completion are true)

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3083, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:
1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
4. The nature of the interest or estate of the owner is In fee.

**in fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
   NAMES        ADDRESSES
   NONE         NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
   NAMES        ADDRESSES
   NONE         NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct
8. The names of the contractor, if any, for such work of improvement was Donald M. Hoover Co.
   10130 Redwood Avenue, Fontana, CA 92335
   March 11, 200

9. The property on which said work of improvement was completed is in the City of Victorville,
   County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road

Dated ____________________________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ____________________________ at Victorville, California.

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: in fee.

*NAMES*  
**ADDRESSES**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES:  
   ADDRESSES:  

   NONE  
   NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES:  
   ADDRESSES:  

   NONE  
   NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE CT 23651)

8. The names of the contractor, if any, for such work of improvement was Risner Sutherland, Inc. dba United Contractors - 956 S. Stoddard Ave. Ste. 1, San Bernardino, CA March 11, 200

9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482,022.06.

10. The street address of said property is 18422 Bear Valley Road.

   (Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

   Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion; President, Manager, Partner, Officer, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ___________ at Victorville, California.

Signature of individual who is swearing that the contents of Notice of Completion are true.

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3083, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is **VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**
3. The full address of the owner is **18422 Bear Valley Road, Victorville, CA 92395-5850**
4. The nature of the interest or estate of the owner is: in fee.

**in fee**

(If other than fee, write "in fee" and begin, for example, "purveyor under contract of purchase," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   **NAMES**
   NONE

   **ADRESSES**
   NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   **NAMES**
   NONE

   **ADRESSES**
   NONE

7. A work of improvement on the property hereinafter described was completed on **June 9, 2009**. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE CT 354 S. Allen St, San Bernardino, CA 92408-1508)

8. The names of the contractor, if any, for such work of improvement was: Caston Plastering & Drywall, Inc. (354 S. Allen St, San Bernardino, CA 92408-1508) March 11, 2000

9. The property on which said work of improvement was completed is in the City of **Victorville**, County of **San Bernardino**, State of **CA**, and is described as follows: APN: 482.022.06

10. The street address of said property is **18422 Bear Valley Road**.

Dated ____________________________

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President of the aforementioned entity and have signed below as the declarant of the foregoing Notice of Completion:

Exeeced on ___________________ at Victorville, California.

(Signature of individual who is asserting that the contents of the Notice of Completion are true)

Robert M. Silverman, Superintendent/President

Before you use this form, fill in all blanks, and make whatever changes are appropriate and necessary to your particular transaction. Consult a lawyer if you doubt the form's fitness for your purpose and use. Wolcotts makes no representation or warranty, express or implied, with respect to the merchantability or fitness of this form for an intended use or purpose.
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notification is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850

4. The nature of the interest or estate of the owner is: In fee.

5. **In fee**

   *(If other than fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

6. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   **NAMES**
   NONE

   **ADDRESSES**
   NONE

7. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   **NAMES**
   NONE

   **ADDRESSES**
   NONE

8. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted P.E. CT 1808 Commercenter West, Suite B. San Bernardino, CA 92408 March 11, 2008)

9. The names of the contractor, if any, for such work of improvement was Inland Pacific Tile, Inc.

10. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482 022 06

Dated __________________________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, decedent of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ______________________, at Victorville, California

Robert M. Silverman, Superintendent/President

WOLCOTT FORM 1114: Price code 38
WOLCOTT FORMS, INC.
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is in fee.

5. In fee**

6. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES                                      ADDRESSES
   NONE                                      NONE

7. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES                                      ADDRESSES
   NONE                                      NONE

8. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

   New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE-C)

   The names of the contractor, if any, for such work of improvement was Bell Roof Company, Inc.

   636 S. "I" Street, San Bernardino, CA 92410

   March 11, 2000

   (If no contractor for work of improvement at a whole, insert "None")

   (Date of Contract)

9. The property on which work of improvement was completed is in the City of Victorville,

   County of San Bernardino

   State of CA

   and is described as follows: 

   ADN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road.

    (If no street address has been officially assigned, insert "None")

Dated ________________________________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ____________________________ at Victorville, California.

(Signature of Owner or corporate officer of Owner named in paragraph I. or his agent)

Robert M. Silverman, Superintendent/President

*WOLCOTTS FORM 1114. (Price: 1.48)*
**NOTICE OF COMPLETION Rev A: 7/98
*1998 WOLCOTTS FORMS, INC.*

Before you use this form, fill in all blanks, and make whatever changes are appropriate and necessary to your particular transaction. Consult a lawyer if you doubt the form's fitness for your purpose and use. WOLCOTTS makes no representation or warranty, express or implied, with respect to the merchantability or fitness of this form for an intended use or purpose.
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is Victor Valley Community College District.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is in fee.

5. **In Fee**

   (If other than Fee, write "in Fee" and insert, for example, "pursuant to certain deed of purchase," or "Lessee")

6. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES
   NONE

   ADDRESSES
   NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

   New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted Plan) on
   9155 Archibald Ave., Suit 902, Rancho Cucamonga, CA 91730.
   March 11, 2009

8. The names of the contractor, if any, for such work of improvement was Southcoast Acoustical Interiors, Inc.

9. The property on which said work of improvement was completed is located in the City of Victorville, County of San Bernardino, State of CA., and is described as follows: APN: 482-022-06.

10. The street address of said property is 18422 Bear Valley Road.

    (If no street address has been officially assigned, insert "None")

Dated

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President of the declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ______________, at Victorville, California.

Personal signature of the individual who is innovating that the contents of the Notice of Completion are true:

Robert M. Silverman, Superintendent/President
RECORDING REQUESTED BY
Victor Valley Community College District
AND WHEN RECORDED MAIL TO

NAME
Victor Valley College
STREET
18422 Bear Valley Road
CITY
Victorville
STATE
California
ZIP
92395-5850

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notary hereby given that:
1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
4. The nature of the interest or estate of the owner is in fee.

**IN FEE**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct
8. The names of the contractor, if any, for such work of improvement was K & Z Cabinet Company, Inc. 1450 S. Grove Avenue, Ontario, CA 91761
9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino, State of CA, and is described as follows: APN: 482-022-06
10. The street address of said property is 18422 Bear Valley Road

Dated

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge, I declare under penalty of perjury that the foregoing is true and correct.

Executed on ________________ at Victorville, California.

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: In fee.

5. **in fee**

   (if other than fee, write “in fee” and insert, for example, “purveyor under contract of purchase,” or “lessor”)

6. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   NAMES: NONE

   ADDRESSES: NONE

7. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES: NONE

   ADDRESSES: NONE

8. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

   New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

   14161 Elsworth Street, Unit H, Moreno Valley, CA 92553-9007 March 11, 200

   United Automatic Sprinklers, Inc.

   (if no contractor for work of improvement as a whole, insert “None”)

9. The property on which said work of improvement was completed is in the City of Victorville

   County of San Bernardino, State of CA, and is described as follows: APN: 482.022.06

10. The street address of said property is 18422 Bear Valley Road

    (if no street address has been officially assigned, insert “None”)

Dated ______________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion;

(Purpose of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ______________, at Victorville, California.

Robert M. Silverman, Superintendent/President

WOLCOTTS FORM 1114. (Price class 38)
NOTICE OF COMPLETION. Rev. 1/99
*1999 WOLCOTTS FORMS, INC.
RECORDING REQUESTED BY
Victor Valley Community College District
AND WHEN RECORDED MAIL TO

NAME
Victor Valley College
STREET 18422 Bear Valley Road
ADDRESS
CITY Victorville
STATE California
ZIP 92395-5850

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
4. The nature of the interest or estate of the owner is: In fee.

**in fee**

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

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<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE-C)

8. The names of the contractor, if any, for such work of improvement was Hanes & Associates, Inc.
43903 N. Division Street, Lancaster, CA 93534 March 11, 2000

9. The property on which said work of improvement was completed is in the City of Victorville
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

10. The street address of said property is 18422 Bear Valley Road

Dated

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President, declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ________________________, at Victorville, California.

Signature of Owner or corporate officer of Owner named in section 1, or his agent

Robert M. Silverman, Superintendent/President
NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.

3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.

4. The nature of the interest or estate of the owner is: In fee.

**In fee**

(if other than fee, write "In fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<table>
<thead>
<tr>
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<tbody>
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<td>NONE</td>
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</table>

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

<table>
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</thead>
<tbody>
<tr>
<td>NONE</td>
<td>NONE</td>
</tr>
</tbody>
</table>

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Cent.

8. The names of the contractor, if any, for such work of improvement was Apple Valley Communications, Inc.

21805 Hwy 18, Apple Valley, CA 92307

(Date of Contract) June 10, 2008

9. The property on which said work of improvement was completed is in the City of Victorville.

County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

10. The street address of said property is 18422 Bear Valley Road.

Dated ______________________________

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President declant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on ______________________ at Victorville, California.

Signature of individual who is declaring that the contents of the Notice of Completion are true

Robert M. Silverman, Superintendent/President
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL - TREBRON COMPANY, INC.

SUBMITTED BY: Frank Smith, Technology and Information Resources

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

The District wishes to renew its three (3) year agreement with Trebron Company, Inc. to provide the Sophos Security Appliance and Sophos Anti-Virus software licensing for 4200 users starting July 1, 2009 through September 30, 2012.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

It is necessary to renew the agreement for workstations and servers throughout campus and one copy each for employees home use. Plus provides email security for staff and faculty email accounts.

Fiscal Impact: Budgeted Item - $91,722.50 to be paid in three (3) yearly payments as follows:

First Payment - $30,574.17 due on July 1, 2009
Second Payment - $30,574.17 due on July 1, 2010
Third Payment - $30,574.17 due on July 1, 2011

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Trebron Company, Inc. in the amount of $91,722.50.

Legal Review: YES _X__ NOT APPLICABLE____

Reference for Agenda: YES ___NO__
Date: April 24, 2009

Purchaser: Victor Valley College

Trebron Account Executive: Doug Peterson
Trebron Company, Inc.
5506 35th Ave. N.E.
Seattle, WA 98105

Telephone: 417-473-9199 Direct
206-527-3477 Corporate
E-Mail: doug@trebron.com

Mailing Address: 18422 Bear Valley Road
Victorville, CA 92395-4271

Purchase Order # __________

Purchase Agreement

The Parties hereto, Purchaser, Victor Valley College ("Victor Valley College") and Seller, Trebron Company, Inc. ("Trebron") hereby agree as follows:

1. Victor Valley College agrees to purchase from Trebron, Sophos Email Security and Control, Endpoint Security and Control and (1) ES5000 Email Appliance with 3 year warranty ("Product") for US $91,722.50 (Ninety One Thousand Seven Hundred Twenty Two United States Dollars and 50/100), plus applicable sales tax, if any is due.

2. Trebron will sell to Victor Valley College a quantity of the Product sufficient for 1,200 Email and 3,000 Endpoint users. The Sophos license as set forth in the End User License Agreement limits Victor Valley College’s use of the Product to the quantity stated therein.

3. The license to use the product expires on 9-30-2012. (3 years and 3 months)

4. Payment is to be made to Trebron in three annual installments of $30,574.17 each. The first payment is due on or before July 1, 2009. The second payment is due on or before July 1, 2010. The third and final payment is due on or before July 1, 2011.

5. Victor Valley College's Purchase Order shall not alter the material terms of this Purchase Agreement. Victor Valley College’s use of a Purchase Order is for its internal use only and by this reference the Purchase Order is not a part of this Purchase Agreement.

6. Victor Valley College understands that this Purchase Agreement may not be cancelled for any reason. By the signature of the authorized representative below Victor Valley College contracts to purchase the Product and to make payment in full, regardless of changes in circumstance or the performance, fitness or suitability of the Product for its intended use by Victor Valley College.

7. Victor Valley College will use the Product for an academic or business purpose.

8. Trebron is a reseller only of the Product. Victor Valley College has independently investigated the Product and determined the suitability of the Product for Victor Valley College’s particular purposes. Trebron has made no representations or affirmations to Victor Valley College about the Product and played no part in Victor Valley College’s selection of the Product.

9. Trebron makes no warranties, express or implied, on the Product.

10. Victor Valley College is limited to the warranties of Sophos for the Product. If Victor Valley College is dissatisfied with the Product for any reason, Victor Valley College’s sole recourse is with the Product manufacturer, Sophos.

11. Sophos has provided to Victor Valley College a copy of the Sophos End User License Agreement ("EULA"), and Victor Valley College acknowledges prior receipt of the EULA and that it has had an opportunity to read the EULA and obtain independent legal advice regarding the meaning and effect of the EULA before entering into this Purchase Agreement.

12. Each installment payment is net 20.

13. Late installment payments shall accrue interest from the payment date of 18% (eighteen percent) per annum, or interest per annum at the maximum rate allowed by law, until paid. Trebron’s acceptance of a late or partial installment payment or forbearance by Trebron in demanding or collecting any late fee shall not constitute a waiver of its rights under this Purchase Agreement. In the event that any payment or
amount owed is 90 days past due in addition to any late charges or legal fees to collect these monies all future payments which are still owed on this Purchase Agreement become payable and due in full.

14. In the event legal action is commenced to enforce this Purchase Agreement the prevailing party shall be entitled, in additional to damages, the statutory costs of bringing such action, including a reasonable attorney fee.

15. Any action by either party for enforcement of the Purchase Agreement shall be exclusively commenced in Superior Court for the State of Washington, and venue for such action shall be in King County. Any action for enforcement of the Purchase Agreement shall be governed by Washington State law and civil procedure.

16. This Purchase Agreement may be executed by fax and in counterparts, and a fax is as binding as an original. As soon as is practicable after sending a fax the faxing party shall deliver by first class U.S. mail the Original document to the other party.

17. Trebron’s fax number is 206-527-4288. Trebron’s mailing address is 5506 35th Ave. N.E. Seattle WA. 98105

18. Trebron shall deliver the Product to Victor Valley College at the address above, unless another delivery address is indicated to Trebron in writing. Victor Valley College shall select the manner of shipment of the Product and pay shipping costs.

19. Victor Valley College’s installment payments to Trebron shall be made by check, Payable to “Trebron Company Inc.” at 5506 35th Ave. N.E. Seattle WA. 98105.

20. The Purchase Agreement must be executed on or before 6-30-09 or it becomes void.

21. In the event one or more sections of this Purchase Agreement is or becomes invalid, the remaining portions of the Purchase Agreement shall remain valid and enforceable as far as possible.

22. The rights, obligations, duties and benefits of this Purchase Agreement may not be transferred or assigned to a third party without written permission.

23. To the extent Seller’s employees have made any statements regarding the Product, they were opinions, and not affirmations or promises. Such statements if any were not the basis of the bargain, they do not constitute warranties, and they have not been relied upon by Purchaser, and are not a part of this Purchase Agreement.

24. This Purchase Agreement shall be fully executed when dated and signed below by Purchaser’s authorized representative, and received by Trebron on or before the date set forth in Section 20 herein above. The undersigned warrants that Victor Valley College has authorized him or her to enter into the purchase agreement on behalf of Victor Valley College.

Date: __________

Trebron Company, Inc.

Signature

Norbert van Dam
Printed Name

President
Title

Victor Valley College

Signature

Printed Name

Title

Must be signed by officer or appropriate person
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: FOUNDATION DONATIONS

SUBMITTED BY: Victor Valley College Foundation

RECOMMENDED BY: G.H. Javaheripour [Signature]

APPROVED BY: Robert Silverman [Signature]

Description/Background:

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College $235,545.39 in-kind cash donations, $1,500.00 in scholarships) for a total amount of $237,045.39. In addition the Foundation has also received property donations as listed. These donations are for the period ending April 2009.

Need: N/A

Fiscal Impact: N/A

Recommended Action:

It is recommended the Board of Trustees accept the donations as college property.

Legal Review: YES ___ NOT APPLICABLE ___ X__

Reference for Agenda: YES __ NO ___
## VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
April, 2009

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Post date</th>
<th>Trans. Amount</th>
<th>Account Description</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics-General</td>
<td>4/21/09</td>
<td>$240.74</td>
<td>Equipment / Supplies</td>
<td>Baseball Equipment</td>
</tr>
<tr>
<td>Athletics-General</td>
<td>4/7/09</td>
<td>$30.00</td>
<td>Equipment / Supplies</td>
<td>Credit Card Charges</td>
</tr>
<tr>
<td>Baseball Fund</td>
<td>4/21/09</td>
<td>$240.00</td>
<td>Admission / Entry Fees</td>
<td>Mavs vs VVC Rams - 4/8/09</td>
</tr>
<tr>
<td>Baseball Fund</td>
<td>4/21/09</td>
<td>$137.92</td>
<td>Printing</td>
<td>Baseball Flyers</td>
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<tr>
<td>Women's Basketball</td>
<td>4/21/09</td>
<td>$75.00</td>
<td>Refund</td>
<td>Refund Entry Fee for Cancelled Tournament</td>
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<td><strong>Athletics Total:</strong></td>
<td></td>
<td><strong>$773.66</strong></td>
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<tr>
<td>Fire Technology Program</td>
<td>4/21/09</td>
<td>$133.16</td>
<td>Equipment / Supplies</td>
<td>Reimbursement for Chains for Fire Tech</td>
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<tr>
<td>Fire Technology Program</td>
<td>4/21/09</td>
<td>$59.56</td>
<td>Hospitality</td>
<td>Fire Service for Fire Tech</td>
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<td><strong>Fire Technology Total:</strong></td>
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<td><strong>$192.72</strong></td>
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<td>Friends of Botanical Gardens</td>
<td>4/21/09</td>
<td>$272.61</td>
<td>Equipment / Supplies</td>
<td>Plants for Campus Projects</td>
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<td><strong>Friends of Botanical Gardens Total:</strong></td>
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<td><strong>$272.61</strong></td>
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<tr>
<td>General Scholarship Clearing Fund</td>
<td>4/7/09</td>
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<td>Scholarships</td>
<td>Erin Cliff Scholarship</td>
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<td><strong>Scholarships Total:</strong></td>
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<td><strong>$1,500.00</strong></td>
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<tr>
<td>Spring · Odd Nursing Class</td>
<td>4/21/09</td>
<td>$447.47</td>
<td>Awards &amp; Recognition</td>
<td>Reimbursement for Faculty Luncheon</td>
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<tr>
<td>Spring · Odd Nursing Class</td>
<td>4/21/09</td>
<td>$392.02</td>
<td>Equipment / Supplies</td>
<td>Reimbursement for Blood Drive Expenses</td>
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<tr>
<td>Spring · Odd Nursing Class</td>
<td>4/21/09</td>
<td>$3,175.50</td>
<td>Awards &amp; Recognition</td>
<td>Nursing Graduation Pins</td>
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<td>Spring · Odd Nursing Class</td>
<td>4/7/09</td>
<td>$781.32</td>
<td>Professional Services</td>
<td>Nursing Graduation Pictures</td>
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<td>Spring · Odd Nursing Class</td>
<td>4/7/09</td>
<td>$504.08</td>
<td>Equipment / Supplies</td>
<td>Nursing Caps for Pinning Ceremony</td>
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<tr>
<td>Spring · Odd Nursing Class</td>
<td>4/7/09</td>
<td>$51.84</td>
<td>Hospitality</td>
<td>Reimbursement for Nursing Job Fair</td>
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<td><strong>Nursing Total:</strong></td>
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<td><strong>$5,352.53</strong></td>
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<td>Dr. Prem Reddy Fund</td>
<td>4/21/09</td>
<td>$2,347.50</td>
<td>Travel</td>
<td>Prem Reddy Grant Expenses</td>
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<tr>
<td>PTK Club</td>
<td>4/7/09</td>
<td>$1,629.12</td>
<td>Grants Awarded</td>
<td>Transfer funds to PTK</td>
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<tr>
<td>VVC Nursing Weekend College</td>
<td>4/17/09</td>
<td>$220,352.40</td>
<td>Grants Awarded</td>
<td>Evening/Weekend Nursing Qtrly Installment 01/09</td>
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<tr>
<td><strong>Grants Total:</strong></td>
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<td><strong>$224,329.02</strong></td>
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<td></td>
</tr>
<tr>
<td>The California Wellness Foundation</td>
<td>4/7/09</td>
<td>$326.40</td>
<td>Travel</td>
<td>Credit Card Charges</td>
</tr>
<tr>
<td>The California Wellness Foundation</td>
<td>4/14/09</td>
<td>$4,298.45</td>
<td>Grants Awarded</td>
<td>Grant Admin 3/4/09-4/2/09</td>
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<td><strong>TCWF Total:</strong></td>
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<td><strong>$4,624.85</strong></td>
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<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td></td>
<td><strong>$237,045.39</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Constituent</td>
<td>Fund</td>
<td>Gift Value</td>
<td>Reference</td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------</td>
<td>--------------</td>
<td>------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>3/23/2009</td>
<td>Christine M. Guimette</td>
<td>FR-Library</td>
<td>$180.00</td>
<td>Books</td>
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<tr>
<td>3/31/2009</td>
<td>Carol Golither</td>
<td>FR-Library</td>
<td>$200.00</td>
<td>2 boxes of paper back books</td>
</tr>
<tr>
<td>4/16/2009</td>
<td>Diana R. Sochor</td>
<td>FR-Library</td>
<td>$1,000.00</td>
<td>Books (hardcover and paperbacks)</td>
</tr>
</tbody>
</table>

**Grand Total:** $1,380.00

3 Gift(s) listed
Victor Valley Community College District - Board of Trustees
Agenda Item

Board Consent ___ Board Action X Board Information (no action required) ___

Topic: Agreement Renewal – Novell, Inc.

Submitted By: Frank Smith, Technology and Information Resources

Recommended By: G.H. Javaheripour

Approved By: Robert Silverman

Description/Background:

Renewal of the Academic License Agreement (ALA) for Software maintenance and site licensing through June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

It is necessary to renew the agreement to run Novell critical systems including email systems, management, files and print services.

Fiscal Impact: Budgeted Item - $139,790.50

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Novell, Inc. In the amount of $139,790.50 for the software maintenance and site licensing.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___
**Academic License Agreement Annual Fee Worksheet**

(Attach a copy of this page to purchase order for each ALA Annual License Fee)

**PRIMARY INFORMATION**

| Name: Victor Valley Community College | Contact Name: Brian Hatchell |
| Street Address: 18422 Bear Valley Road | Phone Number: 760.245.4271 x 2108 |
| City: Victorville, CA | Fax Number: |
| Postal Code: 92395 | E-mail Address: hatchellb@vvc.edu |
| Country: USA | Contract Number: S1024469 |

**PRODUCT SELECTION & BUNDLE CALCULATION INSTRUCTIONS:**

A. Using the worksheet on the adjoining page, place a check mark in the column to the left of the product(s) you wish to purchase OR select the Value Bundle if the Value Bundle is not selected, at least four (4) products must be selected.

B. Calculate the Total Price (TCP) by adding the appropriate prices of the products selected and the appropriate pricing model.

C. Total annual fee and Price will be used to calculate the Annual Fee below.

D. The discount table below is also used to calculate the Annual Fee based on Workstation or Workstation.

E. Please sign and return BOTH pages to the address shown on the cover page.

**CUSTOMER CERTIFICATION & ANNUAL FEE CALCULATION**

<table>
<thead>
<tr>
<th>Annual Fee Calculation by Workstation of Dept. Workstation</th>
<th>Annual Fee Calculation by FTE Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Total Workstation Count</td>
<td>A. Total Enrollments (FTE)</td>
</tr>
<tr>
<td>B. Applicable Price per Station (see Product Selection and Bundle Calculation above) x $</td>
<td>B. Total Employees (FTE)</td>
</tr>
<tr>
<td>C. Calculate Discount (40%) using Discount Schedule below (multiply discount by line B)</td>
<td>C. Total Population (40)</td>
</tr>
<tr>
<td>D. Discounted Bundle Price (subtracted C from B if applicable)</td>
<td>D. Applicable Price Per Person (see Product Selection and Bundle Calculation above) x $</td>
</tr>
<tr>
<td>E. Annual Fee (multiply A with D)</td>
<td>E. Calculate Discount if applicable using Discount Schedule below (multiply discount by line B)</td>
</tr>
<tr>
<td></td>
<td>F. Discounted Bundle Price (subtracted C from B if applicable)</td>
</tr>
<tr>
<td></td>
<td>G. Annual Fee (multiply A with D)</td>
</tr>
<tr>
<td>Amount applied toward Perpetual Licenses</td>
<td>Amount applied toward Perpetual Licenses</td>
</tr>
<tr>
<td>F. Annual Fee (Line C or D as applicable) x 0.30</td>
<td>H. Annual Fee (Line E or G as applicable) x 0.30</td>
</tr>
<tr>
<td>I. License Factor (50%)</td>
<td>J. Annual Fee applied toward Perpetual Licenses (multiply Line I by Line J)</td>
</tr>
<tr>
<td>K. Amount applied toward perpetual license (multiply line K by line J)</td>
<td></td>
</tr>
</tbody>
</table>

**TIERED DISCOUNT SCHEDULE**

<table>
<thead>
<tr>
<th>Total Workstations</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 2,999</td>
<td>0%</td>
</tr>
<tr>
<td>3,000 - 6,999</td>
<td>11%</td>
</tr>
<tr>
<td>7,000 - 13,999</td>
<td>14%</td>
</tr>
<tr>
<td>14,000+</td>
<td>25%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total FTE Population</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 10,000</td>
<td>0%</td>
</tr>
<tr>
<td>11,000 - 19,999</td>
<td>25%</td>
</tr>
<tr>
<td>20,000 - 49,999</td>
<td>36%</td>
</tr>
<tr>
<td>50,000 - 99,999</td>
<td>42%</td>
</tr>
<tr>
<td>100,000+</td>
<td>66%</td>
</tr>
</tbody>
</table>

*Minimum Annual Fee of $5,000*

**RESELLER INFORMATION**

Partners in North America must qualify for Academic rebates through the Demand Agent Program. Simply listing a partner on the Annual Fee Worksheet will NOT guarantee a rebate.

| Reseller Name: Novacoast, Inc | Contact Name: Heather Anderson |
| Street Address: 1505 Chapala | Phone Number: 800 949 9933 x 1 |
| City: Santa Barbara, CA | Fax Number: 801 303 7363 |
| Postal Code: 93101 | Email Address: handerson@novacoast.com |
| Country: USA | Authorization Number (if known): |

**CUSTOMER SIGNATURE**

By signing below, Customer certifies that as of the date below, the information contained herein (or attached) is complete and accurate to the best of its knowledge, and Customer agrees that use of ALA licenses will be governed by the Academic License Agreement provisions. In the case that a Novelli Authorized Reseller has been named above by Customer, the named Reseller has provided sales and/or service on Novelli products in connection with this Academic License Agreement.

| Signature: | Title: |
| Printed Name: | Date: |
### Academic License Agreement Annual Fee Worksheet

**April 2009**

**TO PREVENT DELAYS IN PROCESSING YOUR RENEWAL ORDER, PLEASE SUBMIT BOTH YOUR PURCHASE ORDER AND COMPLETED WORKSHEET TOGETHER**

**Product Selection & Bundle Calculation Instructions:**

A. Place a check mark in the column to the left of the product(s) you wish to purchase OR select a Value Bundle. If a Value Bundle is not selected, at least four (4) products must be selected.

B. Calculate the Total Bundled Price by adding up the appropriate prices of the products selected and the appropriate pricing model.

C. The Total Bundled Price will be used to calculate the Annual Fee on the next page.

D. The discount table below is also used to calculate the Annual Fee on the next page based on Workstation or FTE Population.

E. You may not use the FTE Model in calculating your Annual Fee unless your FTE population exceeds your Workstation count.

**NOTE:** Any hospital approved by Novell to purchase under the AUA must purchase under the Workstation pricing schedule. Any school not purchasing as an entire unit must purchase using the Department Workstation Pricing schedule.

Please indicate the model you will be using, select only one: FTE Model, Workstation Model, Dept. Workstation Model.

<table>
<thead>
<tr>
<th>Product Description</th>
<th>FTE Model</th>
<th>Workstation Model</th>
<th>Dept. Workstation Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>USD</td>
<td>Part Number</td>
<td>USD</td>
<td>Part Number</td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
<td>---</td>
<td>-------------</td>
</tr>
<tr>
<td>Novell Access Manager</td>
<td>$2.20</td>
<td>876-000429</td>
<td>$8.80</td>
</tr>
<tr>
<td>Novell BorderManager</td>
<td>$1.20</td>
<td>876-000436</td>
<td>$5.70</td>
</tr>
<tr>
<td>Novell Compliance Management Platform</td>
<td>$1.00</td>
<td>876-000619</td>
<td>$4.00</td>
</tr>
<tr>
<td>Novell Cluster Services</td>
<td>$1.20</td>
<td>876-000595</td>
<td>$5.70</td>
</tr>
</tbody>
</table>

The Esoterica products listed below are available in the U.S. and Canada only:

- Esoterica SIFWorks Enterprise 2/3 Academic License: $3.75 876-000056 $54.00 876-000194 $98.50 876-000196
- Esoterica SIFAgent for SAS/or Academic License: $1.60 876-000456 $14.00 876-000457 $16.75 876-000458
- Novell GroupWise: $1.40 876-000569 $6.06 876-000570 $7.70 876-000571
- Novell Identity Audit: $1.50 876-000594 $5.00 876-000595 $9.00 876-000596
- Novell Identity Manager - Includes connectors for Active Directory, LDAP, AD, Groupwise, Exchange, and Notes: $2.20 976-000239 $8.00 976-000290 $11.00 976-000291
- Novell Identity Manager Role Based Provisioning Module: $2.00 876-000540 $1.10 876-000541 $1.40 876-000542
- Novell Identity Manager Integration Module for Database: $1.35 976-000294 $6.10 976-000295 $7.60 976-000296
- Novell Identity Manager Integration Module for Tools (Distributed Text and SOAP): $1.30 976-000353 $6.10 976-000354 $7.60 976-000351
- Novell Identity Manager Integration Module for Enterprise (PeculiarSof and SAP): $1.30 976-000304 $6.10 976-000305 $7.60 976-000306
- Novell Identity Manager Integration Module for Enterprise - Custom Edition (provides connectivity to JD Edwards, SLAM, Lawson, Siebel, and Oracle): $0.70 876-000236 $3.00 876-002367 $3.60 876-002368
- Novell Identity Manager Integration Module for Mainframe MV5 (RAF, Top Secret, ACR): $0.70 976-000399 $3.00 976-000400 $3.60 976-000401
- Novell Identity Manager Integration Module for Help Desk (Remedy): $1.30 876-000309 $6.10 876-000310 $7.60 876-000311
- Novell Identity Manager Integration Module for Education (SIF): $1.30 876-000399 $6.10 876-000390 $7.60 876-000391
- Novell Identity Manager Integration Module for Linux and Unix User Settings: $2.20 976-000379 $9.90 976-000380 $11.00 976-000381
- Novell Identity Manager Integration Module for Linux and Unix User Settings: $2.20 976-000394 $9.90 976-000395 $11.00 976-000396
- Novell Identity Manager Integration Module for Message System: $0.70 876-000349 $3.00 876-000350 $3.60 876-000351
- Novell Identity Manager Integration Module for Mainframe: $0.70 876-000348 $3.00 876-000349 $3.60 876-000350
- Novell Identity Manager Integration Module for Mainframe: $0.70 876-000389 $3.00 876-000390 $3.60 876-000391
- Novell Identity Manager Integration Module 3.3 for Grouping: $2.20 876-000478 $9.90 876-000479 $11.00 876-000480
- Novell Folder: $1.50 876-000441 $6.60 876-000442 $8.10 876-000443
- Novell Open Enterprise Server: $3.65 876-000153 $19.55 876-002350 $21.00 876-002351
- Novell Open Workgroup Suite (includes Novell Open Enterprise Server, Novell GroupWise, ZENworks Suite, SUNS Linux Desktop Environment, OpenOffice.org) (counts as four product menu choices): $6.75 876-000417 $33.00 876-000475 $40.00 876-000476
- Novell Open Workgroup Suite with Training: $8.10 876-000584 $40.00 876-000585 $48.00 876-000586
- Novell Secure.Sign: $1.60 876-000561 $20.00 876-000562 $26.00 876-000563
- Novell Storage Manager: $1.10 876-000459 $5.00 876-000460 $6.50 876-000461
- SUNS Linux Desktop Environment: $1.25 876-000436 $5.50 876-000437 $7.00 876-000438
- SUNS UNIX Enterprise Server (All platforms except mainframe): $2.25 876-000411 $9.75 876-000412 $12.00 876-000413
- SUNS UNIX Enterprise Server + NLS Bundle: $3.50 876-000258 $17.75 876-000259 $20.00 876-000260
- SUNS UNIX Enterprise Server/ZENworks Linux Management/Novell Linux Desktop Bundle (counts as three product menu choices): $5.00 876-000396 $21.75 876-000397 $27.00 876-000398
- Novell Training: $1.20 876-000547 $15.00 876-000548 N/A N/A

X Novell Training
<table>
<thead>
<tr>
<th>Product Description</th>
<th>FTE Model</th>
<th>Workstation Model</th>
<th>Dept Workstation Model</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>USD</td>
<td>Part Number</td>
<td>USD</td>
</tr>
<tr>
<td>Novell Training - Configuration</td>
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<td>$6.50</td>
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<tr>
<td>Novell ZENworks Asset Management</td>
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<td>$7.50</td>
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<tr>
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</tr>
<tr>
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<td>Novell ZENworks Endpoint Security Management</td>
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<tr>
<td>Novell ZENworks Linux Management</td>
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<td>876-000160</td>
<td>$6.00</td>
</tr>
</tbody>
</table>

When ordering ZENworks Patch Management listed below please mark the number of subscriptions if applicable. Due to one key per server, if using the product on multiple servers, you will need to request additional subscriptions. Example: if you have 10,000 nodes across 3 servers, you will need 3 subscriptions and then allocate the number of nodes per server.

Novell ZENworks Patch Management Subscription for Windows

Number of subscriptions needed more than one ________
Quantity of nodes per server(s) ________

$1.50 | 876-000044 | $6.00 | 876-000214 | $8.00 | 876-000216 |

Novell ZENworks Server Management

$1.50 | 876-000155 | $7.00 | 876-000156 | $9.00 | 876-000157 |

Novell ZENworks Suite (Includes ZENworks Desktop Management, ZENworks Server Management, ZENworks Handheld Management, ZENworks LINUX Management, and a limited subscription to ZENworks Patch Management)

$6.60 | 876-000130 | $20.60 | 876-000133 | $35.75 | 876-000134 |

Windows Value Bundle (Includes Novell ZENworks Configuration Management Advanced Edition, Novell Storage Manager, as two product menu choices)

$6.60 | 876-000330 | $25.00 | 876-000331 | $31.00 | 876-000332 |

$6.75 | 976-000330 | $33.00 | 976-000331 | $40.00 | 976-000331 |

Value Bundle IP* | (counts as four product menu choices) | $6.75 | 976-000331 | $33.00 | 976-000331 | $40.00 | 976-000331 |

Value Bundle IP* | (counts as four product menu choices) | $6.75 | 976-000331 | $33.00 | 976-000331 | $40.00 | 976-000331 |

*Value Bundle I: Contains Novell Open Enterprise Server, Novell ZENworks Desktop Management, Novell ZENworks Server Management, Novell Identity Management, Novell GroupWise, and SUSE LINUX Enterprise Server (all platforms except mainframe).

*Value Bundle II: Includes Novell Open Enterprise Server, Novell ZENworks Suite, Novell Identity Manager, GroupWise, SUSE LINUX Enterprise Server (all platforms except mainframe).

Add-on products may be purchased for an additional price.

Total Bundled Price: $16.70

Include any Perpetual Licenses and/or Technical Support below that are not part of the ALA Annual Fee.

### Perpetual Licenses

<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Price</th>
<th>Qty</th>
<th>Extended Price</th>
</tr>
</thead>
</table>

Total: $0.00
# Academic Technical Support Options

Novell customers receive support according to Novell's published Product Support Lifecycle, which defines the duration and type of support customers can expect to receive on specific products as they move through their life cycle. To view a current list of products supported by Novell, please refer to Novell's Support Life Cycle page at [http://support.novell.com/lifecycle](http://support.novell.com/lifecycle).

The services described herein will be governed by the terms and conditions of the Master Services Agreement ('MSA') which can be found at [http://www.novell.com/services/premium/](http://www.novell.com/services/premium/).

**Primary Contact**

<table>
<thead>
<tr>
<th>Name</th>
<th>Brian Hatchell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
</tr>
<tr>
<td>Division</td>
<td>Technology</td>
</tr>
<tr>
<td>Address</td>
<td>18422 Bear Valley Road</td>
</tr>
<tr>
<td>City</td>
<td>Victorville</td>
</tr>
<tr>
<td>Province</td>
<td>CA</td>
</tr>
<tr>
<td>Postal Code</td>
<td>92395</td>
</tr>
<tr>
<td>Phone Number</td>
<td>760.245.4271 x 2108</td>
</tr>
<tr>
<td>Fax Number</td>
<td></td>
</tr>
<tr>
<td>E-mail Address</td>
<td><a href="mailto:thornhill@avcc.edu">thornhill@avcc.edu</a></td>
</tr>
</tbody>
</table>

**Contact #2**

<table>
<thead>
<tr>
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<th></th>
</tr>
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<td>Phone Number</td>
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<td>Fax Number</td>
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</tr>
<tr>
<td>E-mail Address</td>
<td></td>
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</table>

The Tiered Discount Schedule mentioned on page 1 does not apply to these Technical Support Options.

<table>
<thead>
<tr>
<th>Service Option</th>
<th>Part Number</th>
<th>Price</th>
<th>Qty</th>
<th>Extended Price</th>
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<tbody>
<tr>
<td>Academic 5 Service Request Pack - NA</td>
<td>051-003770</td>
<td>$2,600.00</td>
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<td>Academic 10 Service Request Pack - NA</td>
<td>051-003771</td>
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<td>Academic 20 Service Request Pack - NA</td>
<td>051-003772</td>
<td>$9,500.00</td>
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<tr>
<td>Advantage Service 20 Service Request Pack - NA</td>
<td>051-002110</td>
<td>$24,000.00</td>
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<td>Advantage 20 Service Request Pack - NA</td>
<td>051-002916</td>
<td>$19,500.00</td>
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<tr>
<td>Assigned Support Engineer - US</td>
<td>051-002114</td>
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<tr>
<td>Primary Support Engineer - US</td>
<td>051-002115</td>
<td>$118,000.00</td>
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<td>Dedicated Support Engineer - US</td>
<td>051-002116</td>
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<td>Service Account Manager - NA</td>
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<td>Onsite Support, 1 day (8 hours) (plus Travel Expenses) - US</td>
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<td>Scheduled Standby (4 Hours) - US</td>
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<td>Extended Support &amp; Service Request Pack</td>
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<tr>
<td>Activation Kit Novell Tech Select Service - Renewal</td>
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<td>Novell Tech Select Service - Standard</td>
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<td>$2,960.00</td>
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<td>Activation Kit Professional Resource Suite - Standard</td>
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<tr>
<td>Activation Kit Novell Professional Resource Suite - Portal Advantage Promotion</td>
<td>873-209083</td>
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<td>Activation Kit Professional Resource Suite - Electronic</td>
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<td>$995.00</td>
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<tr>
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<tr>
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Total: $ 7,690.00
TOPIC: RENEWAL OF ADMINISTRATOR CONTRACTS

SUBMITTED BY: Robert Silverman

RECOMMENDED BY: Robert Silverman

APPROVED BY: Robert Silverman

Description/Background:
The Board will consider renewing the following administrative contracts:

Director, EOPS/CARE
Director of Special Grants Programs
Director, Trio Programs
Dean Instructional Programs, Health Sciences & Public Safety
Dean, Instructional Programs, Humanities, Arts & Social Sciences
Dean, Instructional Programs, STEM
Executive Dean of Institutional Effectiveness
Executive Dean, Student Services
Executive Dean, Technology & Information Resources
Vice President, Administrative Services
Vice President, Human Resources

Need:
Board approval is needed to renew administrator contracts

Fiscal Impact:
Budgeted

Recommended Action:
It is recommended the Board of Trustees approve the contracts

Legal Review: YES X NOT APPLICABLE

Reference for Agenda: YES NO X
**NEW SHORT-TERM WORKER CATEGORY**

**SUBMITTED BY:** Victoria Hindes

**RECOMMENDED BY:** Fusako Yokolobi

**APPROVED BY:** Robert Silverman

**Description/Background:**
In an effort to support summer activities of grant funded programs, such as Upward Bound and Gear Up, the district is proposing the new short-term category of summer program assistant at $9.00/hour. The summer program assistant will assist with program activities including, but not limited to, field trips and tours. All standard procedures regarding the appointment of short-term workers will apply.

**Need:**
The short-term category of summer program assistant is needed to assist with grant funded summer program activities.

**Fiscal Impact:**
Budgeted, categorically funded by federal grants.

**Recommended Action:**
It is recommended that the Board of Trustees approve the additional short-term worker position of summer program assistant, effective June 10, 2009.

**Legal Review:** **YES ___ NOT APPLICABLE X**

**Reference for Agenda:** **YES ___NO X**
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X ___ BOARD INFORMATION (no action required) ___

TOPIC: MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND AFT PART-TIME FACULTY UNITED, LOCAL 6286 CFT/AFT, AFL-CIO - HEALTH BENEFITS PROGRAM

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:
Pursuant to Education Code sections 87860-68, the District and the Union would like to participate in the Part-Time Faculty Health Benefits Program available through the Chancellor’s Office. This program funded in the Budget Act of 2008 for one million dollars ($1,000,000.00) is limited to reimbursement of no more than 50 percent (50%) of the claim.

The District and the Union wish to submit a claim form to the Chancellor’s Office for fiscal year 2008-2009. Both the District and the Union agree that fifty percent (50%) of the funds received from the state will be distributed to the Union towards their healthcare benefits and fifty percent (50%) of the funds will go to the District. The amount received from the State and distributed to the Union will be in addition to the amount specified in Article 10: Benefits.

Fiscal Impact:
Budgeted

Recommended Action:
It is requested that the Board approve the Memorandum of Understanding between AFT PART-TIME FACULTY UNITED, Local 6286 CFT/AFT and the District.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES ___ NO X
TOPIC: PUBLIC HEARING FOR THE DISTRICT AND CTA JOINT INITIAL PROPOSALS FOR 2008-2009 CONTRACT REOPENERS

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi

APPROVED BY: Robert Silverman

Description/Background:
The District and the Victor Valley College Faculty Association, California Teachers Association (CTA) Chapter 1169, CCA-NEA jointly sunshined reopeners at the May 12, 2009 Board Meeting. It is now requested that the Board of Trustees conduct a public hearing to provide the opportunity for comments on their initial proposals, Article 38: Meet and Negotiate and Article 40: Term of the Agreement. It is in the interest of the District and CTA to rollover the current contract through 2013, and to limit negotiations to only salary and one agreed upon issue per party.

1. The Board President hereby declares the hearing open
2. The public may now comment on the initial proposal
3. The Board President hereby declares the hearing closed

Fiscal Impact:
None

Recommended Action:
It is recommended the Board of Trustees open and close a public hearing to accept comments regarding the joint proposal.

Legal Review: YES ___ NOT APPLICABLE_X___

Reference for Agenda: YES ___NO_X___
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT  __  BOARD ACTION  ___  BOARD INFORMATION  (no action required)  ___

TOPIC: MANAGEMENT APPOINTMENT – DEPUTY SUPERINTENDENT/EXECUTIVE VICE PRESIDENT

SUBMITTED BY: Fusako Yokotobi
RECOMMENDED BY: Fusako Yokotobi
APPROVED BY: Robert Silverman

Description/Background:
Recruitment for the position of Deputy Superintendent/Executive Vice President has been completed and it is recommended that Christopher O’Hearn be given a contract, beginning on or after July 1, 2009.

Fiscal Impact:
$15,780 per month, plus benefits.

Recommended Action:
It is recommended that the Board of Trustees approve the appointment.

Legal Review: YES  ___  NOT APPLICABLE  ___

Reference for Agenda: YES  ___  NO  ___
TOPIC: MONTHLY FINANCIAL REPORTS

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour

APPROVED BY: Robert Silverman

Description/Background:

Financial reports are being presented for the period ending April 30, 2009, for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal Grant Funds.

A copy of the original monthly financial reports is available in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

This is an information only item.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___
### VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
#### 2008-2009 Financial Statements
##### GENERAL FUND - FUND 01
##### As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance 7/1/08</td>
<td>$ 6,918,094</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal</td>
<td>$ 5,369,274</td>
<td>$ 3,905,216</td>
<td>$ 1,464,058</td>
<td>27.27%</td>
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<tr>
<td>State</td>
<td>41,301,067</td>
<td>32,495,016</td>
<td>8,806,051</td>
<td>21.32%</td>
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<tr>
<td>Local</td>
<td>17,102,628</td>
<td>11,189,049</td>
<td>5,913,579</td>
<td>34.58%</td>
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<tr>
<td>Transfers In</td>
<td>5,000,000</td>
<td>2,312,310</td>
<td>2,687,690</td>
<td>53.75%</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$ 68,772,969</td>
<td>$ 49,901,591</td>
<td>$ 18,871,378</td>
<td>27.44%</td>
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<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Academic Salaries</td>
<td>$ 26,342,276</td>
<td>$ 18,444,814</td>
<td>$ 7,897,462</td>
<td>29.98%</td>
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<tr>
<td>Classified Salaries</td>
<td>15,443,387</td>
<td>11,546,459</td>
<td>3,896,928</td>
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<tr>
<td>Benefits</td>
<td>9,870,098</td>
<td>6,963,374</td>
<td>2,906,724</td>
<td>29.45%</td>
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<tr>
<td>Supplies</td>
<td>1,972,361</td>
<td>1,025,046</td>
<td>947,315</td>
<td>48.03%</td>
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<tr>
<td>Operating Expenses</td>
<td>9,806,794</td>
<td>6,025,324</td>
<td>3,781,470</td>
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<tr>
<td>Capital Outlay</td>
<td>1,659,806</td>
<td>1,246,800</td>
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<tr>
<td>Transfers, Grants</td>
<td>706,123</td>
<td>501,498</td>
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<td>Contingency</td>
<td>679,567</td>
<td>0</td>
<td>679,567</td>
<td>100.00%</td>
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<tr>
<td>Debt Service Retirement/Interest</td>
<td>3,050,000</td>
<td>1,419,852</td>
<td>1,630,148</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 69,530,412</td>
<td>$ 47,173,167</td>
<td>$ 22,357,245</td>
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<td>Excess Revenues/(Expenditures)</td>
<td>$(757,443)</td>
<td>$ 2,728,424</td>
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<td>Month Ending Fund Balance 4/30/09</td>
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<td>$ 9,646,518</td>
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<td>$ 6,160,651</td>
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Prepared 5 22 2009
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
2008-2009 Financial Statements  
DEBT SERVICE PAYMENT - FUND 29  
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
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<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
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<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Revenues</td>
<td>$1,017,040</td>
<td>$1,735,827</td>
<td>$ (718,787)</td>
<td>-70.67%</td>
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<tr>
<td>Transfers In</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$1,017,040</td>
<td>$1,735,827</td>
<td>$ (718,787)</td>
<td>-70.67%</td>
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<tr>
<td><strong>Expenditures</strong></td>
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<tr>
<td>Debt Service Payments</td>
<td>$9,200,000</td>
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<td><strong>Total Expenditures</strong></td>
<td>$9,200,000</td>
<td>$4,000,000</td>
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<td><strong>Net Change in Fund Balance</strong></td>
<td>$(8,182,960)</td>
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<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
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<td>$29,988,232</td>
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<td><strong>Projected Ending Fund Balance</strong></td>
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<td>$24,069,445</td>
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## VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
### 2008-2009 Financial Statements
#### CAPITAL OUTLAY PROJECTS - FUND 71
##### As of 4/30/09

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<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
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<tr>
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<td>$1,705,078</td>
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<td><strong>Revenues</strong></td>
<td>$8,926,718</td>
<td>$1,553,425</td>
<td>$7,373,293</td>
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<td>State</td>
<td>25,000</td>
<td>84,503</td>
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<td>Interest Income</td>
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<td>Redevelopment</td>
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<td>Miscellaneous Income</td>
<td>4,700,000</td>
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<td>4,865,796</td>
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<td>Buildings-New &amp; Remodel</td>
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<tr>
<td>Transfers/Grants/Contingency</td>
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<td><strong>Total Expenditures</strong></td>
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<td>$4,899,888</td>
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<td><strong>Net Change in Fund Balance</strong></td>
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<tr>
<td><strong>Projected Ending Funding Balance</strong></td>
<td>$1,705,078</td>
<td></td>
<td></td>
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</tbody>
</table>
### Victor Valley Community College District
#### 2008-2009 Financial Statements
##### Child Development Center - Fund 72
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
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</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>583,555</td>
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</tr>
</tbody>
</table>

**Revenues**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td>(75,302)</td>
<td>75,302</td>
<td>129.72%</td>
</tr>
<tr>
<td>State</td>
<td>241,262</td>
<td>-71,696</td>
<td>312,958</td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td>0</td>
<td>175,124</td>
<td>-175,124</td>
<td></td>
</tr>
<tr>
<td>Transfers In</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>241,262</td>
<td>28,126</td>
<td>213,136</td>
<td>88.34%</td>
</tr>
</tbody>
</table>

**Expenditures**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>224,849</td>
<td>139,057</td>
<td>85,792</td>
<td>38.16%</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>95,301</td>
<td>81,035</td>
<td>14,266</td>
<td>14.97%</td>
</tr>
<tr>
<td>Benefits</td>
<td>105,537</td>
<td>69,136</td>
<td>36,401</td>
<td>34.49%</td>
</tr>
<tr>
<td>Instructional Supplies</td>
<td>71,340</td>
<td>2,647</td>
<td>68,693</td>
<td>96.29%</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>4,400</td>
<td>1,822</td>
<td>2,578</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Reserve/Contingencies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>501,427</td>
<td>293,697</td>
<td>207,730</td>
<td></td>
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</table>

**Net Change in Fund Balance**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(260,165)</td>
<td>(265,571)</td>
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</tbody>
</table>

**Month Ending Fund Balance 4/30/09**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>317,984</td>
<td></td>
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</table>

Prepared: 5/22/2009
## Victor Valley Community College District
### 2008-2009 Financial Statements
#### Student Center Fee - Fund 73
##### As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$8,170</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$93,000</td>
<td>$86,944</td>
<td>$6,056</td>
<td>6.51%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers Out</td>
<td>$93,000</td>
<td>$45,661</td>
<td>$47,339</td>
<td>50.90%</td>
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<tr>
<td><strong>Net Change in Fund Balance</strong></td>
<td>$-</td>
<td></td>
<td>$41,283</td>
<td></td>
</tr>
<tr>
<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
<td></td>
<td>$49,453</td>
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</table>
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
2008-2009 Financial Statements  
HEALTH TRUST FUND - FUND 75  
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$ 62,819</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>$ 200</td>
<td>$ 1,505</td>
<td>$(1,305)</td>
<td>-652.50%</td>
</tr>
<tr>
<td>Transfers In</td>
<td>15,800</td>
<td>0</td>
<td>15,800</td>
<td>0.00%</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$ 16,000</td>
<td>$ 1,505</td>
<td>$ 14,495</td>
<td>90.59%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve For Contingencies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outgoing Transfers</td>
<td>$ 70,410</td>
<td>$ 62,310</td>
<td>$ 8,100</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 70,410</td>
<td>$ 62,310</td>
<td>$ 8,100</td>
<td></td>
</tr>
<tr>
<td><strong>Net Change in Fund Balance</strong></td>
<td>$(54,410)</td>
<td>$(60,805)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
<td></td>
<td>$ 2,014</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Projected Ending Fund Balance</strong></td>
<td></td>
<td>$ 8,409</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Prepared 5/22/2009
<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$146,872</td>
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<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>$12,900</td>
<td>$3,109</td>
<td>$9,791</td>
<td>75.90%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Transfers In</td>
<td>41,100</td>
<td></td>
<td>41,100</td>
<td>17.79%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$54,000</td>
<td>$3,109</td>
<td>$50,891</td>
<td>17.79%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td>$1,500</td>
<td>$</td>
<td>$1,500</td>
<td>100.00%</td>
</tr>
<tr>
<td>Contracted Services</td>
<td>47,353</td>
<td>38,929</td>
<td>8,424</td>
<td>17.79%</td>
</tr>
<tr>
<td>New Equipment</td>
<td>4,547</td>
<td>3,716</td>
<td>831</td>
<td>0.00%</td>
</tr>
<tr>
<td>Reserve for Contingencies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$53,400</td>
<td>$42,645</td>
<td>$10,755</td>
<td>20.14%</td>
</tr>
<tr>
<td><strong>Net Change in Fund Balance</strong></td>
<td>$600</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
<td></td>
<td>$107,336</td>
<td></td>
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</tr>
<tr>
<td><strong>Projected Ending Fund Balance</strong></td>
<td></td>
<td>$147,472</td>
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## Victor Valley Community College District
### 2008-2009 Financial Statements
#### Rams Bookstore
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$1,947,271</td>
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<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less: Cost of Goods Sold</td>
<td>$4,683,000</td>
<td>$3,958,879</td>
<td>$724,121</td>
<td>15.46%</td>
</tr>
<tr>
<td>Gross Margin from Local Revenues</td>
<td>$3,550,000</td>
<td>$3,531,274</td>
<td>$18,726</td>
<td></td>
</tr>
<tr>
<td>Total Other Income</td>
<td>$1,133,000</td>
<td>$427,605</td>
<td>$705,395</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$1,133,000</td>
<td>$455,233</td>
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<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated labor to be invoiced</td>
<td>$1,442,500</td>
<td>$956,491</td>
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</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$1,442,500</td>
<td>$1,007,991</td>
<td>$434,509</td>
<td>30.12%</td>
</tr>
<tr>
<td>Revenues/(Expenditures)</td>
<td>-$309,500</td>
<td>$ (552,758)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
<td></td>
<td>$1,394,513</td>
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</tr>
<tr>
<td><strong>Projected Ending Fund Balance</strong></td>
<td></td>
<td>$1,637,771</td>
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</tbody>
</table>

Prepared 5/22/2009
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
2008-2009 Financial Statements  
AUXILIARY SERVICES  
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$ 239,902</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **Revenues**  
Estimated "Due From" District | $ 443,000 | $ 298,312 | $ 101,581 | 22.93% |
| **Total Revenues** |          |        | 43,107          |                      |
|                                | $ 341,419 |        |                  |                      |
| **Expenditures**  
District | $ 443,000 | $ 330,726 | $ 28,274 | 6.38% |
| **Total Expenditures** |          |        | 84,000          |                      |
|                                | $ 414,726 |        |                  |                      |
| Revenues/(Expenditures) | $ - | $ (73,307) |              |                      |
| **Month Ending Fund Balance 4/30/09** |          |        |                  |                      |
| **Projected Ending Fund Balance** | $ 239,902 |        |                  |                      |
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
2008-2009 Financial Statements  
ASB FUND  
As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$139,336</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td>$150,000</td>
<td>$140,812</td>
<td>$9,188</td>
<td>6.13%</td>
</tr>
<tr>
<td>Estimated amount &quot;Due From&quot; District</td>
<td>7,797</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$148,609</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>$150,000</td>
<td>$98,563</td>
<td>$51,437</td>
<td>34.29%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues/(Expenditures)</td>
<td>$</td>
<td>-</td>
<td>$50,046</td>
<td></td>
</tr>
<tr>
<td><strong>Month Ending Fund Balance 4/30/09</strong></td>
<td></td>
<td>$189,382</td>
<td></td>
<td></td>
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<tr>
<td><strong>Projected Ending Fund Balance</strong></td>
<td>$</td>
<td>$139,336</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Victor Valley Community College District
#### 2008-2009 Financial Statements
#### Federal/State Grant Funds
#### As of 4/30/09

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Budget Remaining</th>
<th>Percentage Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance 7/1/08</strong></td>
<td>$ 65,911</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PELL</td>
<td>$ 10,035,212</td>
<td>$ 7,796,867</td>
<td>$ 2,238,345</td>
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</tr>
<tr>
<td>SEOG</td>
<td>310,138</td>
<td>224,500</td>
<td>85,638</td>
<td></td>
</tr>
<tr>
<td>Direct Loan</td>
<td>423,417</td>
<td>6,120,255</td>
<td>-5,696,838</td>
<td></td>
</tr>
<tr>
<td>Cal Grant</td>
<td>742,062</td>
<td>916,020</td>
<td>-173,958</td>
<td></td>
</tr>
<tr>
<td>CARE</td>
<td>103,595</td>
<td>160,000</td>
<td>-56,405</td>
<td></td>
</tr>
<tr>
<td>TRIO</td>
<td>30,000</td>
<td>30,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>EOPS</td>
<td>8,800</td>
<td>0</td>
<td>8,800</td>
<td></td>
</tr>
<tr>
<td>ACG</td>
<td>0</td>
<td>16,600</td>
<td>-16,600</td>
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</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$ 11,653,224</td>
<td>$ 15,264,242</td>
<td>$ (3,611,018)</td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PELL</td>
<td>$ 10,035,212</td>
<td>$ 7,934,050</td>
<td>$ 2,101,162</td>
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</tr>
<tr>
<td>SEOG</td>
<td>310,138</td>
<td>223,400</td>
<td>86,738</td>
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<tr>
<td>Direct Loan</td>
<td>423,417</td>
<td>5,844,231</td>
<td>-5,420,814</td>
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<tr>
<td>Cal Grant</td>
<td>742,062</td>
<td>457,875</td>
<td>284,187</td>
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</tr>
<tr>
<td>CARE</td>
<td>103,595</td>
<td>102,460</td>
<td>1,135</td>
<td></td>
</tr>
<tr>
<td>TRIO</td>
<td>30,000</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
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<tr>
<td>EOPS</td>
<td>8,800</td>
<td>0</td>
<td>8,800</td>
<td></td>
</tr>
<tr>
<td>ACG</td>
<td>0</td>
<td>16,600</td>
<td>-16,600</td>
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</tr>
<tr>
<td>Bank Charges</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
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<tr>
<td>Origination Fee</td>
<td>0</td>
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<td>0</td>
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</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 11,653,224</td>
<td>$ 14,593,616</td>
<td>$ (2,940,392)</td>
<td></td>
</tr>
</tbody>
</table>

- **Net Change in Fund Balance**: $ - $ 670,626
- **Month Ending Fund Balance 4/30/09**: $ 736,537
- **Projected Ending Fund Balance**: $ 65,911