COLLEGE COUNCIL AGENDA
WEDNESDAY, FEBRUARY 17, 2016
SAC, ROOM 44-C
2:00 – 4:00P.M.

College Council meetings occur on the 1st & 3rd Wednesday of every month from 2-4p.m. in the *Student Activities Center, Room 44-C*.

Superintendent/President ~ Roger Wagner
Senior Staff ~ Peter Maphumulo, Trinda Best
Academic Senate ~ Claude Oliver, Jessica Gibbs, Tracy Davis
AFT ~ Cheryl Elsmore, Lynne Glickstein
ASB Representative ~ Gabrielle Galindo
Classified Managers ~ Deedee Orta, Greta Moon, Robert Sewell
CSEA ~ Justin Gatewood, Kendra Ullger, Ray Navarro, Margaret Kagy
CTA ~ David Gibbs, Lisa Ellis
Department Chair Representative ~ Diane Wollan
Educational Administrators ~ Amber Allen, Arthur Lopez, Carl Smith, Hamid Eydgahi, Herber English, Jeffrey Holmes, Rolando Regino, Ronald Graham, Trish Ellerson, Virginia Moran
Call to Order

Announcement of items added or deleted to the agenda.

1) **Approval of the Minutes**
   a) **February 3, 2016**

2) **Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**
   Action:

3) **Informational Item/Discussion, Campus Wide Moves in its Entirety Update ~ Steve Garcia**
   Action:

4) **Informational Item/Discussion, Tutoring Center Update (Facilities) ~ Steve Garcia**
   Action:

5) **Committee Updates:**
   a) **Accreditation Committee:**
   b) **Diversity Committee:** Meets on the Second Thursday of every month from 1-2pm, Allied Health Bldg. 32.
   c) **Environmental Health & Safety Committee:** Meets on the first Wednesday of every month from 9-10am, Bldg. 44 (SAC) Quiet Room.
   d) **Facilities Committee:** Meets on the second Friday of every month from 1:30 – 2:30 pm, Bldg. 10, Board Room
   e) **Finance Budget & Planning Committee:** Meets on the first & third Wednesday of every month from 12:00 – 1:15pm, Bldg. 10 Staff Lounge.

f) **Employee Professional Development Committee**: Meets on the third Monday of every month from 3-4pm, Staff Lounge, Bldg. 10.

g) **Student Success and Support Committee:** Meets on the third Thursday of every month from 1:15 – 3:30 p.m., Bldg. 44 (SAC) Quiet Room.

h) **Technology Committee:** Meets on the second and fourth Thursday of every month from 2:30 – 3:30 pm, Bldg. 44, (SAC) Room C.

6) Future Meeting Topics:

Adjourn:

February is
American
Heart Month

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Present: Roger Wagner, Hamid Eydgahi, Pearl Bandringa, Ray Navarro, Kelley Kingman, Steve Garcia, Deedee Garcia, Arthur Lopez, Greta Moon, Margaret Kagy, Lynne Glickstein, Trish Ellerson, Marie Vidana-Barda, Cheryl Elsmore, Justin Gatewood, Gabrielle Galindo, Robert Sewell.
Recorder: Victoria Martinelli
Call to Order: 2:04 p.m.

Announcement of items added or deleted to the agenda: None.

1) **Approval of the Minutes**
    a) **January 6, 2016** – approved by consensus

2) **Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**
    Roger reported that the Accreditation teams will be meeting to induct the accreditation standard teams in March; a formal induction ceremony will take place in March then the teams will be off and writing.
        Action: No action.

    First Read, Administrative Travel Procedure, Addition of non-employee travel & meal policy & travel flow chart ~ Karen Hardy/Kelley Kingman ~ Attachment
    Kelley Kingman stated that the item is coming back for a first read as a few things have been fine-tuned; most of the changes are verbiage related. Kelley reviewed the changes/additions to AP 6332. An energetic conversation took place amongst the group.
        Action: Review with constituency groups for discussion, revisions, etc. Bring the item back for a second read.

3) **Informational Item/Discussion, February 9, 2016 Board of Trustees Agenda Review ~ Roger Wagner**
    Roger expanded on the Board of Trustees agenda with the group for review and discussion. Robust conversation took place amongst the group regarding an agenda item.
        Action: No action.

4) **Informational Item/Discussion, Possible Menu Additions for WebAdvisor ~ Roger Wagner**
    Gabrielle Galindo presented the item to College Council on January 6, 2016. Under Action, Dr Wagner requested that this item be brought back to the next meeting as he will have a venue that will address the issues. We can facilitate a regular business process without creating a standing committee or taskforce.
        Action: Roger requested that the diagram that Gabrielle presented be provided to student services and counseling to see if it was acceptable, then pass it on to Justin to see if it was doable. Justin stated that it would be a work order and passed around till it was done.

5) Committee Updates:

a) **Accreditation Committee:** Refer to item #2 on the agenda.

b) **Diversity Committee:** Meets on the Second Thursday of every month from 1-2pm, Allied Health Bldg. 32. – No report.

c) **Environmental Health & Safety Committee:** Meets on the first Wednesday of every month from 9-10am, Bldg. 44 (SAC) Quiet Room. No report.

d) **Facilities Committee:** Meets on the second Friday of every month from 1:30 – 2:30 pm, Bldg. 10, Board Room: Steve Garcia reported that during the last meeting they went through the process of the committee makeup making sure that they fill all the vacancies; redefined what a quorum would be in an effort to do business; in the process of re-electing a chair as Dr. Miller will be leaving us and co-chair; essentially just cleaning up on how we are going to go about doing business and will clarify during their next meeting.

e) **Finance Budget & Planning Committee:** Meets on the first & third Wednesday of every month from 12:00 – 1:15pm, Bldg. 10 Staff Lounge: Deedee Garcia reported that the committee met today and went over changing the rubric for scoring budget augmentations; provided an update on the Governor's budget proposal for 16-17; went over praise report due dates.

f) **Employee Professional Development Committee**: Meets on the third Monday of every month from 3-4pm, Staff Lounge, Bldg. 10: Rolando Regino reported that he received a newsletter that was forwarded to everyone's email regarding tips about teaching.

g) **Student Success and Support Committee:** Meets on the third Thursday of every month from 1:15 – 3:30 p.m., Bldg. 44 (SAC) Quiet Room: Greta Moon reported that the committee has not met however they will be meeting this month.

h) **Technology Committee:** Meets on the second and fourth Thursday of every month from 2:30 – 3:30 pm, Bldg. 44, (SAC) Room C: Justin Gatewood reported that the committee met on the 28th, no quorum as the committee consists of 14 members and only 8 were present; Tracy Davis brought recommendations regarding the Distance Ed Plan; discussed the help desk; reviewing the Technology Master Plan Draft that was put together in 2012; meeting on the second Thursday of the month.

6) Future Meeting Topics:
None

Adjourn: 3:10 pm

COLLEGE COUNCIL
Request for Agenda Item

Agenda item: Accreditation Update

Submitted by: Roger Wagner/Peter Maphumulo

Meeting Date: Indefinite

Approximate Time Needed:

[X] Informational Item/Discussion   [ ] Quick Update

[ ] First Reading   [ ] Second Reading

Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.

Brief Description: _____

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Please send this request for College Council agenda items with any backup material to Victoria Churgin prior to the College Council meeting. Please refer to calendared deadlines.

COLLEGE COUNCIL
Request for Agenda Item

Agenda item: Update: Campus Wide Moves in its Entirety

Submitted by: Steve Garcia

Meeting Date: February 17, 2016

Approximate Time Needed: 10 minutes

[X]   Informational Item/Discussion   [ ]   Quick Approve

[ ]   First Reading   [ ]   Second Reading

[ ]   Attachment(s)

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COLLEGE COUNCIL
Request for Agenda Item

Agenda item: Tutoring Center Update (Facilities)

Submitted by: Steve Garcia

Meeting Date: February 17, 2016

Approximate Time Needed: 10 minutes

[X]   Informational Item/Discussion   [   ]   Quick Approve

[   ]   First Reading   [   ]   Second Reading

[   ]   Attachment(s)

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