



COLLEGE COUNCIL MINUTES  
WEDNESDAY, APRIL 6, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.

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**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Hamid Eydgahi, Tony Bonato, Neville Slade, Kelley Kingman, Karen Hardy, Marie Vidana-Barda, Deedee Garcia, Stephen Garcia, Cheryl Elsmore, Claude Oliver, Justin Gatewood, Jeffrey Holmes, Kevin Leahy, Arthur Lopez, Herb English, Carey Alstadt, Peter Maphumulo, Virginia Moran, Ron Graham, Gabrielle Galindo, Robert Sewell, Margaret Kagy, Trish Ellerson, Lynne Glickstein, Jessica Gibbs, Leonard Knight, Trinda Best.

**Recorder:** Victoria Martinelli

**Call to Order:** 2:07

**Announcement of items added or deleted to the agenda:** None

**1) Approval of the Minutes**

a) **March 16, 2016** ~ approved by consensus.

**2) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

Peter reported that the Accreditation visit dates have been received, March 6-9, 2017.

Roger reported that the writing teams are meeting. Peter reported that we received 50% substantive change for the Regional Public Safety Training Center which means more course offerings. Peter will announce the dates when the ACCJC team will be visiting the RPSTC.

**Action:** None

Roger introduced Kevin Leahy.

**3) Informational Item/Discussion, April 12, 2016 Board of Trustees Agenda Review ~ Roger Wagner (Attachment)**

Roger expanded on the Board of Trustees agenda with the group for review and discussion.

**Action:** None.

**4) Adoption, IEPI Goals Framework for Year 2 ~ Virginia Moran (Attachment)**

**Pursuant to statute, adopt year 2 Institutional Effectiveness Partnership Initiative (IEPI) framework of indicators adopted by the BOG on November 16, 2015 and college goals for student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines.**

Virginia reported out on Standard 1A.2. On April 6, 2016, pursuant to statute the College Council adopted the 2016 IEPI framework of indicators. The topic was opened up for discussion and recommendations.

**Action:** It was determined that the Executive Vice President will work with the Deans Council and Academic Senate to develop recommended targets and a status update on the College's institutional effectiveness. Recommendations and status updates will be presented to the College Council at a subsequent meeting for discussion and action [IA-14].

- 5) **First Read, Service Animal Administrative Procedure in compliance with the Department of Justice (DOJ) ~ Jeffrey Holmes (Attachment)**  
 Jeffrey reported on the need for the AP. Individuals are bringing animals on campus that are not DOJ approved and it is impacting the District. A robust conversation took place amongst the group.  
**Action:** It is recommended that the AP be brought to Constituency Groups and Cabinet for feedback. Send feedback and recommendations to Jeffrey. Bring back for further discussion.
- 6) **Second Read, Priority Registration – (New Group) Spouses of Disabled Veterans ~ Carey Alstadt (Attachment)**  
**First read approved by College Council on March 16, 2016. AP 5055 Student Services, Registration Priorities, Block 2B would require amendment to include "Spouses of Disabled Veterans".**  
 Carey reported out, elaborated on the topic and answered questions.  
**Action:** Second read approved by consensus after a healthy conversation.
- 7) **Second Read, Administrative Travel Procedure ~ Karen Hardy/Kelley Kingman (Attachment)**  
**Additions of non-employee travel & meal policy & travel flow chart.**  
**First read approved by College Council on February 3, 2016.**  
 Karen and Kelley expanded on the procedure and answered questions regarding reimbursement timelines, reimbursement processes, GSA amount, and per diem.  
**Action:** It was recommended by Roger that the procedure be presented to Constituency Groups for discussion and recommendations. Bring back to this body after the Academic Senate has presented it to their group for a second read.
- 8) **Informational Item/Discussion, Recommendations for Campus-Wide Actions to Improve Student Success ~ Carey Alstadt (Attachment)**  
**SSSP Committee analysis and recommendations from their October 2016 campus-wide research-survey undertaking to determine student –perceived strengths and weakness in attending VVC.**  
**Carey elaborated on the SSSP Committee’s analysis and recommendations. A robust conversation took place amongst the group regarding faculty assessment, and SLO’s.**  
**Action:** It was recommended by Roger that the item be brought to the Academic Senate for more recommendations.
- 9) **Informational Item/Discussion, VVC - High School Academic Partnership~ Neville Slade (Attachment)**  
**To pilot the accessibility of VVC programs to High School students in the following ways.**  
 Neville explained the pilot project, partnership needs, Pathways and certificates. A healthy conversation took place; recommendations, suggestions, and the willingness to help.  
**Action:** None.
- 10) **Informational Item/Discussion, Consolidated Reports Taskforce Recommendations ~**  
 Roger reported that the consolidated reports taskforce recommendations was the topic of discussion during Friday’s Management meeting.  
**Action:** None.

**11) Informational Item/Discussion, Facilities Update for Spring Break ~ Steve Garcia**

Steve reported out on the various work taking place on campus over spring break.

**Action:** None.

**12) Committee Updates:** No reports as not all committee representatives were present.

- a) **Accreditation Committee:**
- b) **Diversity Committee:** Meets on the Second Thursday of every month from 1-2pm, Allied Health Bldg. 32.
- c) **Environmental Health & Safety Committee:** Meets on the first Wednesday of every month from 9-10am, Bldg. 44 (SAC) Quiet Room.
- d) **Facilities Committee:** Meets on the second Friday of every month from 1:30 – 2:30 pm, Bldg. 10, Board Room
- e) **Finance Budget & Planning Committee:** Meets on the first & third Wednesday of every month from 12:00 – 1:15pm, Bldg. 10, Board Room.
- f) **Employee Professional Development Committee:** Meets on the third Monday of every month from 3-4pm, Staff Lounge, Bldg. 10.
- g) **Student Success and Support Committee:** Meets on the third Thursday of every month from 1:15 – 3:30 p.m., Bldg. 44 (SAC) Quiet Room.
- h) **Technology Committee:** Meets on the second and fourth Thursday of every month from 2:30 – 3:30 pm, Bldg. 44, (SAC) Room C.

**13) Future Meeting Topics:** None.

**Adjourn:** 4:35pm