



COLLEGE COUNCIL MINUTES  
WEDNESDAY, MAY 18, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.

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**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Gabrielle Galindo, Cheryl Elsmore, Lisa Ellis, Steve Garcia, Greta Moon, Virginia Moran, Arthur Lopez, Robert Sewell, Herbert English, Jeffrey Holmes, Claude Oliver, Cary Alstadt, Diane Wollan, Justin Gatewood, Pam James, Jessica Gibbs, Audrey Vaughn, Margaret Kagy, Leonard Knight, Ron Graham, Ray Navarro.

**Recorder:** Victoria Martinelli

**Call to Order:** 2:11 pm

**Announcement of items added or deleted to the agenda:** None

Roger Wagner announced that this is CSEA week and the classified employee breakfast is scheduled for tomorrow from 6:30-10am and asked that they be allowed the opportunity to participate. Roger shared additional CSEA events occurring on campus this week.

**1) Approval of the Minutes**

- a) **May 04, 2016** ~ approved by consensus

**2) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

Virginia Moran reported that Standard I is ready to be verified; Jessica Gibbs sent out an email asking for more volunteers. Jessica reported that the first meeting will be this Friday.

Virginia reported out on the status of the Lodging Team, one person per standard to provide technical support for dealing with all the evidence, one organization meeting before the term ends, work will be done as the drafts get finalized. For Standard I Audrey Vaughn, Standard II Justin Gatewood, Standard III Amy Espinoza, Standard IV Jan Espinoza. First draft deadlines discussed. Jessica reported out on the draft deadlines.

**3) First Read, AP 5055, Revision to Include Spouses of Disabled Veterans in Registration Block 2B ~ Carey Alstadt (Attachment)**

Carey Alstadt reported on AP 5055. Discussed page 2 of 4 under block 2b, and reported out on the verbiage change "Spouses of Disabled Veterans".

- a) **Action:** Bring back for a second read.

**4) First Read, AP 4050, Proposed Administrative Policy for Articulation ~ Lee Bennett (Attachment)**

Jessica Gibbs reported that the proposal has been presented to the Academic Senate as a first and second read, working with local high schools specifically CTE programs, not applied to academic programs, send comments to Lee Bennett as he is managing it, no official policy related to making the connection with high schools, only for vocational programs/CTE.

- a) **Action:** Bring back for a second read.

**5) Informational Item/Discussion, IEPI 2016 Targets ~ Virginia Moran**

Virginia Moran requested that the informational item be brought to constituency groups for further discussion and explained the purpose of the document.

**Action:** Bring back to constituency groups for further discussion. Send recommendations to Peter Maphumulo.

**6) Committee Updates:**

- a) **Accreditation Committee:** refer to agenda item #2
- b) **Diversity Committee:** Herb English reported that the committee met on May 12th, key points addressed were to update and review the charge; committee membership, Claude will send out an all call over the summer for faculty members, and make sure the committee has student representation; discussion on the committee's actual budget. Gabrielle Galindo stated that she has a student representative assigned to the Diversity Committee and will provide Herb with her contact information.
- c) **Environmental Health & Safety Committee:** Leonard Knight reported that the Committee met on May 4<sup>th</sup>. Recommendations were made regarding traffic concerns, moving the bus shed by the gym, bio hazardous material, storage and tracking, emergency bags and what to put in them as Jeri Kay Falkowski and Trinda Best were included in the discussion. Looking at updating the emergency preparedness plan that is on the website, updates need to be done every five years. Reviewed SharePoint to make sure the minutes and documents are posted.
- d) **Facilities Committee:** Steve Garcia reported that the Committee met on May 13<sup>th</sup>. Diane Wollan is on committee. Discussed the proposed Native American Student Council Dedication Statute, presentation was done on the upcoming 5 year Facilities Plan that is due to the state in June. Next meeting will be held on June 9<sup>th</sup>.
- e) **Finance Budget & Planning Committee:** No report.
- f) **Employee Professional Development Committee:** No report.
- g) **Student Success and Support Committee:** Carey Alstadt reported that the final meeting of the year will be held tomorrow and will be discussing goals for the next school year, asked the Academic Senate and others for feedback.
- h) **Technology Committee:** Justin Gatewood reported that the Committee met on May 12<sup>th</sup>. Discussed proposed structure of the Technology Master Plan, still has to be vetted, attaching it to the Districts Mission, Vision, and Goals, California mandates. Intention is to make it beneficial and functional for the campus. Next meeting may 26<sup>th</sup>.

**7) Future Meeting Topics: None**

**Adjourn: 2:48 p.m.**

COLLEGE COUNCIL MINUTES  
WEDNESDAY, JUNE 1, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.



**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Herbert English, Leonard Knight, Ray Navarro, Lynne Glickstein, Diane Wollan, April Adams, Cheryl Elsmore, Robert Sewell, Carey Alstadt, Gabrielle Galindo, Deedee Garcia, Jessica Gibbs, Hamid Eydgahi, Jeffrey Holmes, Justin Gatewood, Claude Oliver, Steve Garcia.

**Recorder:** Victoria Martinelli

**Call to Order:** 2:04pm

**Announcement of items added or deleted to the agenda:** None

**1) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

No update.

**Action:** None.

**2) Second Read, AP 5055, Revision to Include Spouses of Disabled Veterans in Registration Block 2B ~ Carey Alstadt (Attachment)**

**First read approved during the May 18, 2016 College Council meeting. The SSSP Committee approved unanimously to provide a priority registration for spouses of disabled veterans. The second read of the description of terms and procedures were submitted and passed at College Council on April 6, 2016. The priority block is for 2B, effective with the fall 2016 registration period.**

Carey Alstadt elaborated on the change to the language; everything has been approved by the SSSP Committee and College Council.

**Action:** Second read approved by College Council.

**3) Informational Item/Discussion, June 14, 2016 Board of Trustees Agenda Review ~ Roger Wagner (Attachment)**

Roger Wagner expanded on the Board of Trustee's agenda with the group for review and discussion and announced the additional items that will be placed on the agenda. Expressed that he will be presenting to the board for approval a request to have VVC funds placed in a Trust with Desert Community Bank. The Irrevocable Trust will be restricted to PERS and STERS as that is the only thing it can be used for. Roger expressed the need for the trust and answered questions from the group.

**Action:** No action.

**4) Informational Item/Discussion, Gender Neutral Bathrooms ~ Steve Garcia**

Steve Garcia brought the item forward for open discussion as this is a requirement on campus. Constructive conversations took place regarding the pros and cons. Steve would like to present ideas to constituency groups. Claude Oliver will take it to the Senate for discussion and feedback.

**Action:** No action.

**5) Informational Item/Discussion, Five-Year Capital Construction Plan for June Board Agenda Review ~ Steve Garcia (Attachment)**

Steve Garcia elaborated and answered questions on the Five Year Capital Construction Plan that will be presented to the board during the regular Board of Trustees meeting in June. The plan needs to be filed with the State no later than June 30<sup>th</sup>.

**Action:** None

**6) Second Read, AP 4050, Proposed Administrative Policy for Articulation ~ Lee Bennett (Attachment)**

**First read was presented to College Council on May 18, 2016.**

Lee Bennett presented the item for further discussion and approval.

**Action:** Second read approved by College Council.

**7) Second Read, Service Animal Administrative Procedure in compliance with the Department of Justice (DOJ) ~ Jeffrey Holmes (Attachment)**

Jeffrey Holmes presented the item for further discussion and approval.

**Action:** Second read approved by College Council.

**8) Committee Updates:**

- a) **Accreditation Committee:** Roger Wagner updated the group on the status of the Standards and submission; making good progress; encouraging volunteering as the committee needs more help.
- b) **Diversity Committee:** No report.
- c) **Environmental Health & Safety Committee:** Leonard Knight reported that the committee met today, made several different recommendations for the campus; moving forward on the emergency bags and will be presenting the recommendations to the President next Tuesday. Reviewing chapter one of the Emergency Preparedness Plan. Next meeting will be held on September 7<sup>th</sup>. Updating SharePoint as needed.
- d) **Facilities Committee:** Steve Garcia reported that the committee met may 11<sup>th</sup>. Listened to the Native American Student Council regarding the monument on campus, the students want the statue placed at the end of building 50, the committee will take a better look at the monument to get a better idea of the placement location. Diane Wollan is new on the committee. Next meeting will be held on June 9<sup>th</sup> at 1:30, will be having a celebration for Dr. Miller.
- e) **Finance Budget & Planning Committee:** Deedee Garcia reported out that the committee talked about the indicators and Rogers vision.
- f) **Employee Professional Development Committee:** No report.
- g) **Student Success and Support Committee:** Carey Alstadt reported that the final meeting was held last week. Determined 6 goals for the next year. Foundational goal is to make a general template and recommendation to re-establish the student handbook which will be job number 1.
- h) **Technology Committee:** Justin Gatewood reported that the committee met and the minutes can be found on SharePoint. Further discussion regarding the Technology Master Plan and discussion to make it a more useful document. Not meeting again until sept 8<sup>th</sup> but made a recommendation over the course of the summer that committee members continue to provide recommendations. Conversation took place amongst the group regarding student email accounts, the process, status, implementation, emergency notification system and publicity.

**9) Future Meeting Topics: None**

**Adjourn: 4:06 pm**