



Victor Valley Community College District
COLLEGE COUNCIL MINUTES
WEDNESDAY, MAY 3, 2017
SAC, ROOM 44-C
2:00 – 4:00P.M.

College Council meetings occur on the 1st & 3rd Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.

Present: Roger Wagner, Leonard Knight, Diane Wollan, Amy Espinoza, Lynne Glickstein, Tracey Richardson, Kevin Leahy, Steve Garcia, Deedee Garcia, Ray Quan, Lisa Ellis, Claude Oliver, Malia Carpenter, Herb English, Greta Moon, Robert Sewell, Jessica Gibbs, Margaret Kagy, Trish Ellerson, Deanna Sanabria, Carey Alstadt.

Recorder: Victoria Martinelli

Roger Wagner called the meeting to order at 2:03 pm.

Announcement of items added or deleted to the agenda: None

1) Pulled Approval of the Minutes

a) **April 19, 2017** - bring back to a future meeting for approval as a correction is needed on the Diversity Committee report out (EEOC needs to be changed to EEO)

2) Informational/Discussion, May 09, 2017 Regular Board of Trustees Meeting, Agenda Review ~ Roger Wagner (Attachment)

Roger reviewed the May Board of Trustees agenda with the group for review and discussion.

3) Second Read, Priority Registration, New Group ~ Carey Alstadt (Attachment)

First read was approved by College Council during the April 5, 2017 meeting. SSSP Committee recommendation to approve priority registration for a first year experience cohort of students established through the efforts of the College's Student Equity Department/Program.

Carey Alstadt presented the item and provided a brief overview of the priority registration, new group. Carey, Malia and Dianne answered questions.

Action: It was MSC (Lynne Glickstein/Claude Oliver) to approve the second read, Priority Registration, New Group. Accepted as written, no one opposed.

**4) Informational/Discussion: Managed Print Services Pilot ~ Deanna Sanabria
Brief overview of Managed Print Services Pilot Program.**

Deanna provided a PowerPoint presentation of the Managed Print Services pilot and provided an overview. Deanna answered questions from the group. Small pilot group will be observing the usage beginning May 15th. The entire campus observation will occur in July.

Action: No action

5) Informational/Discussion: Budget Information ~ Roger Wagner

Roger provided a brief budget update and answered questions from the group.

Action: No action

- 6) Informational/Discussion: SSSP Committee Recommendation Regarding a Revised Student Handbook ~ Carey Alstadt (Attachment)**
As part of the Accreditation process it is imperative to update our existing handbook in anticipation that this would be a concern to ACCJC. The SSSP Committee began September 2016 to formulate an overarching approach to the next update.
Carey presented the item and elaborated on the need for a revised student handbook. He answered questions from the group.
Action: No action
- 7) Informational/Discussion: SSSP Committee Recommendation for a VVC Health Care One-Stop ~ Carey Alstadt (Attachment)**
As the campus begins soon its opening ground on a student service one-stop, the SSSP Committee began in September 2016 to develop and flesh out equally a plan and proposal for a campus-wide Health Care One-Stop.
Carey presented the item and elaborated on the SSSP Committee recommendations for a VVC Health Care One-Stop. He answered questions from the group.
Action: No action
- 8) Informational/Discussion: SSSP Committee Recommendations Regarding Assessment Tool for Online Platform Classes ~ Carey Alstadt (Attachment)**
The Committee presents its recommendation for an assessment tool to evaluate probable student success in managing online/web-enhanced courses.
Carey presented the item and elaborated on the SSSP Committee recommendations. He answered questions from the group.
Action: No action
- 9) Committee Updates:**
- a) **Accreditation Committee:** No report.
 - b) **Diversity Committee:** Roger reported out stating that a couple of events are coming up. The committee is doing a student survey today in the SAC.
 - c) **Environmental Health & Safety Committee:** Leonard reported that the committee met today, they are discussing their priorities, goals and objectives, discussed calling a meeting with the BEC's to make sure they are assessing their buildings for safety and health concerns, still need 2 faculty members for the committee. Jessica put out an all call. Lisa said they will have 2 from the Senate and the union as well.
 - d) **Facilities Committee:** Steve reported that the committee met last Friday, no quorum again, voted to lower the new quorum to 5, poor representation, discussed new times, the time best suites faculty members, most of them don't show. Dianne Wollan replaced Tom Miller, all representation is not attending and is an issue with all committees, voted in new co-chairs Lynn Guardado and Steve, discussed dates and their charge. Next meeting will be in the SAC at 1pm as a temporary location and time.
 - e) **Finance Budget & Planning Committee:** Deedee reported that the committee has not met since the last time she reported out. Tracey stated that they are also having issues with representation to meet a quorum on a regular basis. Lisa said the time effects the faculty because of classes as the meetings are held right in the middle of class time blocks. Tracey said it has not been faculty that has been an issue, it's the other constituency groups.

- f) **Employee Professional Development Committee:** Ray reported that he did not attend the last meeting therefore he cannot report out.
- g) **Student Success and Support Committee:** No report.
- h) **Technology Committee:** Kevin reported that the committee met, had a quorum, elected a new chair, sent out an email regarding fall projects and input.

10) Future Meeting Topics:

Margaret said Debbie Peterson wanted to remind everyone of the humanity project fundraiser buffet dinner this Saturday May 13th from 5-6:30pm in the SAC food court. Donations are being accepted if you cannot attend.

Roger reminded everyone that this Saturday is Cinco de Mayo and the Aviation Graduation.

Jessica Gibbs requested to add on the next agenda as an informational/discuss item the "Formation of a Student Handbook Task-Force"

Adjourn:

Roger adjourned the meeting at 3:49p.m.