Puente Club

Cabinet Meeting Agenda
Tuesday, October 18th, 2011
1:20-2:20pm

Type of Meeting: Cabinet Meeting
Location of Meeting: SAC

I. Call to order

II. Roll call
   Advisor Solis
   Advisor Johnson
   President Trinh
   Vice President Monroy
   Secretary Belk
   Treasurer Jaramillo  Late
   Peer Ambassador Esqueda
   Peer Ambassador Kimbrough
   ICC Rep. Wakefield
   Public Relation Liaison Aquino
   Outreach Liaison Guevara
   Fundraising Liaison Lopez
   Mentoring Liaison Rey
   Community Service Liaison Verduzco
   Historian Garcia
   Historian Nguyen  Late

Quorum was established:
Minutes approved by:

III. Old business
   a) Form of Communication and Announcement
   b) Transfer Made Easy Conference
   c) Establishing Fundamental Committees
   d) Club Calendars
   e) Protocol for Posting Flyers
   f) Pictures of Activities
   g) Committee Reports
   h) I-pad fundraising Report
   i) Financial Report
   j) Cabinet Contract

IV. New business
a) Random Appreciation Day  
b) Community Service Report  
c) Fundraising Committee Report  
d) Planet Green Fundraiser  
e) Peer Mentoring Committee Report  
f) Peer Ambassador Report  
g) Newsletter Committee Report  
h) Final Study Jam  
i) Upcoming Events  
   1. Cans Drive  
      • Collecting Food Cans to donate to a charitable organization  
      • Before Thanksgiving  
   2. Personal Statement Workshop  
      • Hosting a personal statement workshop for those who are applying this Fall  
      • Need available dates from Mrs. Solis  

V. Forums:  
Advisor Solis  
Advisor Johnson  
President Trinh  
Vice President Monroy  
Secretary Belk  
Treasurer Jaramillo  
Peer Ambassador Esqueda  
Peer Ambassador Kimbrough  
ICC Rep. Wakefield  
Public Relation Liaison Aquino  
Outreach Liaison Guevara  
Fundraising Liaison Lopez  
Mentoring Liaison Rey  
Community Service Liaison Verduzco  
Historian Garcia  
Historian Nguyen  

VI. Financial Report:  
Account Balance:  

VII. Next Meeting:  

VIII. Adjournment: