Puente Club

Cabinet Meeting Agenda

Wednesday, March 24, 2011
11:30am

Type of Meeting: Cabinet meeting

I. Call to order

II. Roll call
   Advisor Solis
   Advisor Johnson
   President J. Parra
   Vice President Aquino
   Secretary Garcia
   Treasurer Trinh
   ICC Rep. Lopez
   Liaison E. Parra
   Liaison Chavez
   Liaison Avila

Quorum was established:

Minutes approved by:

III. Old Business
   a) General Meetings Calendar- Updated Calendar
   b) Puente Participant List- You are responsible for contacting the people on your sheet
   c) Recycling Fundraiser
      a. Ordered Materials
      b. For now we can start distributing these flyers
      c. Ask everyone for Ink Cartridges and used cell phones
      d. Contest – who ever collects the most cartridges and cell phones

IV. New Business
   a) General Meetings will be changed to Mondays from 11:30 – 12:15pm
      a. Need to post on board
      b. Cabinet needs to contact people on your sheet to let them know about the
cabinet needs to be changed ASAP.
   b) Committees
      a. Need to schedule meetings
      b. Need to set up deadlines
   c) Fundraising
      a. Fundraising event for the semester
b. Start planning fundraisers

d) Financial Workshop
   a. Subjects that will be discussed
   b. Guest Speakers
   c. Date, Time, and location

e) Pictures of Cabinet for Website
   a. Take a picture with your Puente Shirt on
   b. E-mail to Jesse j_Sanchez2009@yahoo.com
   c. E-mail by Friday, if picture not received you will not be on website.

Forums
Advisor Solis
Advisor Johnson
President Parra
Vice President Aquino
Secretary Garcia
Treasurer Trinh
ICC Rep. Lopez
Liaison Parra
Liaison Chavez
Liaison Avila

V. Financial Report

Account balance:

VI. Next Meeting:

VII. Adjournment: