Puente Club

Cabinet Meeting Minutes

Thursday, November 10th, 2011
1:20-2:20pm

Type of Meeting: General Meeting
Location of Meeting: Building 21, Room 170

I. Call to order: 2:54pm

II. Roll call
   Advisor Solis
   Advisor Johnson
   President Trinh
   Vice President Monroy
   Secretary-N/A
   Treasurer- N/A
   Peer Ambassador Esqueda
   Peer Ambassador Kimbrough
   ICC Rep. Wakefield
   Public Relation Liaison Aquino
   Outreach Liaison Guevara
   Fundraising Liaison Lopez
   Mentoring Liaison Rey
   Community Service Liaison Verduzco
   Historian Garcia
   Historian Nguyen

   The Following members were absent:
   Advisor Solis
   Advisor Johnson
   Peer Ambassador Esqueda
   Peer Ambassador Kimbrough
   Outreach Liaison Guevara
   Fundraising Liaison Lopez
   Historian Garcia
   Historian Nguyen

   Quorum was established: No
   Minutes approved by: President Trinh, and Public Relation Liaison Aquino

III. Old business
   a) Random Appreciation Day Evaluation Form and Distribution
1. Historian Garcia and Nguyen are in-charge of creating the forms
2. Distribution of the nomination sheet will be at the next General Meeting

b) “Make a Difference Day” feedback
1. Most members enjoy the community services sites
   1. We should not do Apple Valley again because it seem more like a social event there

c) Fundraising Committee Report
   1. Currently debating on doing the prom or not
   2. Vice-president Monroy will be taking over since Treasurer Jaramillo withdrew

d) Peer Mentoring committee Report
   1. In Progress of establishing a statement about the Mentoring duties
   2. Working on finding a place to sponsor for all year long
   3. Working on creating a pink T-shirt for the mentor

e) Peer Ambassador Report
   1. Going to Silverado High School on November 16th for a presentation
   2. Going to SHS on December 7th for another presentation for the Bridge Program
   3. Going to Hesperia High School on December 2nd for a presentation

f) Community Service Committee Report
   1. We will be going to Forever Wild Exotic Animal Sanctuary for our next community service event
   2. It will be on November 12th, 2011

g) Newsletter Committee Report
   1. Currently revising articles for the Newsletter
   2. Coming up with topics for the He Said..She Said
   3. Brainstorming ideas for other pages within the Newsletter

h) November 8th Board Meeting
   1. Need student to attend the board meeting to speak about counselor experience

i) Probation Protocol
   1. Cabinet who are on probationary period need to sign the probation contract
   2. In addition, if the contract is not being fulfilled, the cabinet member risk the chance of being asked to resign

j) Resignation Protocol
   1. Cabinet who wish to resign from office need to notice the advisors as well as the president prior
   2. Also to submit a resignation letter explaining why you decide to resign

k) VVC Campus Clean Up Week
   1. VVC is doing a cleanup week on campus
   2. Students are welcome to join and help out

l) Birthday Celebrating for the month of November
   1. We will do another birthday celebration for the month of November on the next General Meeting

IV. New business

m) Evaluation of Cabinet Application
   1. The cabinet admitted two new cabinet members
   2. Veronica Gutierrez as Secretary
3. Brittany Brennan as Treasurer

V. Forums:
   Advisor Solis
   Advisor Johnson
   President Trinh
   Vice President Monroy
   Secretary - N/A
   Treasurer - N/A
   Peer Ambassador Esqueda
   Peer Ambassador Kimbrough
   ICC Rep. Wakefield
   Public Relation Liaison Aquino
   Outreach Liaison Guevara
   Fundraising Liaison Lopez
   Mentoring Liaison Rey
   Community Service Liaison Verduzco
   Historian Garcia
   Historian Nguyen

VI. Financial Report: No financial report provided.

   Account Balance:

VII. Next Meeting:

VIII. Adjournment: 3:30 pm