

Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES

Date: January 25, 2008

Place: Hilton Garden Inn
12603 Mariposa Rd. Mojave Room
Victorville, CA 92395

AGENDA

This meeting will be electronically recorded

CALL TO ORDER – January 25, 2008

1 p.m.

ROLL CALL

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

1. PUBLIC COMMENTS RELATED TO AGENDA ITEMS

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

2. OPEN SESSION (Business Meeting)

3. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES___ NO___

3.1 Amended Agreement- Computer Comforts, Inc.

Approval amendment to the existing board item with Computer Comforts, Inc in the amount of \$12,000 for additional computer desks to furnish the Advanced Technology Center. Fiscal Impact: \$12,000 (This project is State funded and will be 100% reimbursable to the District through fund 71.)

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

3.2 Revised Lease Agreement – Xerox Corporation

Approval of the revised lease agreement with Xerox Corporation. Fiscal Impact: Projected \$20,202.79 a month for the first six months with a projected savings of \$4,602.00 a month. Projected \$24,352.20 a month for the remaining 7 – 60 months with a projected savings of \$452.00 a month. Total projected savings - \$52,020.00

3.3 In-State Student Travel – February 11-16, 2008

Approval for the students to travel to the Kennedy Center American College Regional Theatre Festival in Los Angeles, CA from February 11, 2008 through February 16, 2008. All persons participating in the field trip are registered students at Victor Valley Community College. Fiscal Impact: \$5,510.00 – Theatre Arts department travel fund and \$2,450.00 Foundation drama fund.

3.4 Termination of Agreement for Legal Services – Lynberg & Watkins

Approval to terminate the agreement for legal services with Lynberg & Watkins that was recommended by the District's General Counsel and originally approved November 14, 2006. Fiscal Impact: None

4. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

5. **ADJOURNMENT OF THE BUSINESS MEETING**

YES ___ NO ___

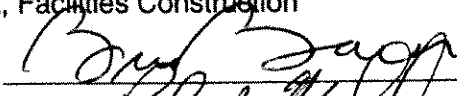
It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AMEND AGREEMENT – COMPUTER COMFORTS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The District wishes to enter into a revised lease agreement with Xerox Corporation which permits the trade-in of forty-two older model copier machines for new, upgraded models, at a reduced cost to the college. The new copiers will include Xerox standard accounting software and allow for the addition of network accounting software and secure accounting with magnetic stripe card readers.

A copy of the original lease agreement is available in the Superintendent/President's office.

Need:

These new machines are needed to add the Xerox standard accounting software for print/copy accountability, provide network accounting and magnetic card swipe to provide for access authorization. The new machines will also be used to address the need for copy machines in the new Advanced Technology Building and the Speech/Drama Addition.

Fiscal Impact:

1. Projected \$20,202.79 a month for the first six months with a projected savings of \$4,602.00 a month
2. Projected \$24,352.20 a month for the remaining 7 – 60 months with a projected savings of \$452.00 a month.

Total projected savings - \$52,020.00

Recommended Action:

It is recommended that the Board of Trustees approve the revised lease agreement with Xerox Corporation.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

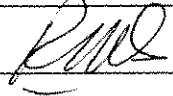
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: REVISED LEASE AGREEMENT – XEROX CORPORATION

SUBMITTED BY: Robert Sewell, Auxiliary Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

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These new machines are needed to add the Xerox standard accounting software for print/copy accountability, provide network accounting and magnetic card swipe to provide for access authorization. The new machines will also be used to address the need for copy machines in the new Advanced Technology Building and the Speech/Drama Addition.

Fiscal Impact:

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Total projected savings - \$52,020.00

Recommended Action:

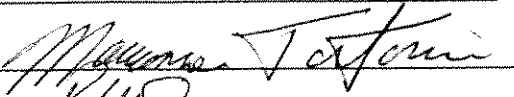

It is recommended that the Board of Trustees approve the revised lease agreement with Xerox Corporation.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: IN-STATE STUDENT TRAVEL
SUBMITTED BY: Ed Heaberlin, Theatre Arts
RECOMMENDED BY: Marianne Tortorici 
APPROVED BY: Robert Silverman 

Description/Background:

The district is requesting approval for students to travel to the Kennedy Center American College Regional Theatre Festival in Los Angeles, California from February 11, 2008 through February 16, 2008. All persons participating in the field trip are registered students at Victor Valley Community College.

- | | |
|------------------|------------------|
| Brigette Chavez | Angela Calderon |
| Amanda Grieve | Amber Latner |
| Christa Tunon | Denice Wolf |
| Mark Dufrenne | Johnathan Renfro |
| John Paul Vargas | Nicolas Dye |
| Kory Fonvergne | Terrance Daly |
| Palbo Mora | Eddie Miro |

Need:

This request is to support student educational goals, audition for scholarships, and to perform in Evening of Invitational Scenes.

Fiscal Impact: \$5,510.00 - Theatre Arts Department Travel Fund
\$2,450.00 – Foundation Drama Fund

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve students to travel to the Kennedy Center American College Regional Theatre Festival in Los Angeles, California from February 11, 2008 through February 16, 2008. All persons participating in the field trip are registered students at Victor Valley Community College.

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: TERMINATION OF AGREEMENT FOR LEGAL SERVICES -
LYNBERG & WATKINS

SUBMITTED BY: Donald Nelson, President, Board of Trustees

RECOMMENDED BY: Robert Silverman 

APPROVED BY: Robert Silverman 

Description/Background:

The District wishes to terminate the agreement for legal services with Lynberg & Watkins that was recommended by the District's General Counsel and originally approved November 14, 2006.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees terminate the agreement for legal services with Lynberg & Watkins that was recommended by the District's General Counsel and originally approved November 14, 2006.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO