

MEMORANDUM OF UNDERSTANDING
General Atomics: Mileage Reimbursement

Effective: September 23, 2019

This Memorandum of Understanding is entered into by and between the Victor Valley Community College District (hereinafter "District") and the VVC Part Time Faculty United, American Federation of Teachers (AFL-CIO) Local 6286 (hereinafter "AFT").

WHEREAS, the bargaining representatives of the District and the AFT have met and negotiated in good faith to discuss mileage reimbursement for Part-Time Faculty teaching Contract Education classes under grant # 18-191-009.


Included in this MOU is an explanation of the special circumstances surrounding this set of classes, the considerations being made as an exception to District policy regarding mileage reimbursement, and the term and amount of compensation for any and all mileage reimbursement surrounding the General Atomics teaching contract on El Mirage Rd.

NOW THEREFORE, the District and the AFT have reached the following agreement:

1. It is understood that the District has written policy that disallows mileage reimbursement from home to place of work.
2. It is also understood that as of the time of the teaching assignment, the instructors accepted the assignments at the Southern California Logistics Airport, 18374 Phantom W, Victorville, CA 92394.
3. After the instructors accepted the teaching assignment, it was discovered that the original location cited for the classes (Southern California Logistics Airport), would not be completed in time for instruction to occur there, and instead the instruction site had to be relocated to General Atomics, 73 El Mirage Rd., El Mirage, CA 92301.
4. The District recognizes that this location change places an undue fiscal burden on the instructors that accepted the assignments at the Southern California Logistics Airport, and that it significantly changes their working conditions post assignment acceptance.
5. The District agrees to provide any instructors assigned to teach the General Atomics Contract Ed classes, mileage reimbursement from Southern California Logistics Airport, 18374 Phantom W, Victorville, CA 92394 to General Atomics, 73 El Mirage Rd., El Mirage, CA 92301, and back again for a total of 33.8 miles per day of instruction for the 16 days of the class duration at the standard reimbursement rate currently used by VVC Fiscal offices. The funds for this reimbursement will be paid from Strong Workforce Program IEDRC P12 R4 LAUNCH Inland Empire Apprenticeship and Work-Based Learning Network. Instructors must submit a reimbursement form as needed.
6. It is understood that this reimbursement is allowed due to the special circumstances of this particular class assignment and in no way represents a general departure from District Policy and Procedure, nor an intent to make allowances for travel reimbursement from home to

work locations in the future. This allowance is not generally applicable and will not in any way constitute a standard practice.

The effective date of this agreement begins on September 23, 2019 and expires on December 31, 2020, or until the Southern California Logistics Airport is used for instruction under this grant. This MOU will be used for any and all contract education General Atomics teaching assignments that take place at the El Mirage location between the listed dates.



Date: 10/14/19
Dr. Daniel Walden
Superintendent/President, Victor Valley College



Date: 10/15/19
April Allen
President, AFT Local 6286