



**AP 5120      Transfer Center**

The District promotes Associate Degrees for Transfer and is committed to providing access and support for successful completion of transfer into four-year institutions.

VVC's Transfer Plan identifies appropriate target student populations and is designed to increase the transfer applications of underrepresented students among transfer students. The Transfer Center Coordinator submits an annual report to the California Community College Chancellor's Office (CCCCO) describing the status of the college's Transfer Plan targets, achievement of Transfer Center goals, and documented expenditures supporting Transfer Center operations.

Plan components include, but are not limited to:

- Services to be provided to students
- Facilities
- Staffing
- Advisory Committee
- Evaluation and reporting
- Transfer path requirements for each articulated baccalaureate major

The Chief Student Services Officer or designee and the Transfer Center Coordinator shall implement procedures that focus on strengthening programs and services which support the transfer process, and strengthening outcomes which demonstrate access and success of under-represented student populations in the transfer pipeline.

**References:**

Education Code Sections 66720-66744;  
Title 5 Section 51027