

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Victor Valley Community College District (District)**.

Officials and employees holding positions listed in this code must file their statements of economic interests electronically with the Fair Political Practices Commission. All statements must be made available for public inspection and reproduction under Government Code Section 81008.

APPENDIX A
DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Assigned Disclosure Category</u>
Dean (All)	3
Director (All except those Directors specifically listed below)	3
Director, Budget and Planning	2
Director, Fiscal Services	2
Director, Special Grants Programs	2
Director, TRIO	2
Executive Dean (All)	2
General Counsel	1, 2
Police Chief	2
Vice President, Human Resources	2
Vice President, Instruction	3
Vice President, Student Services	2
Consultants/New Positions	*

*Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Superintendent/President may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Officials Who Manage Public Investments: It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. Such positions are listed for informational purposes only:

Board of Trustee Members
Superintendent/President
Vice President, Administrative Services

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

APPENDIX B

DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to the following corresponding disclosure category (ies) to which their position has been assigned.

Category 1:

- Interests in real property within the boundaries of the District that are used by the District or are of the type that could be acquired by the District as well as real property within two miles of the property used or the proposed site.
- Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources of the type that engage in the acquisition or disposal of real property or are engaged in building construction or design for school districts.

Category 2: Investments and business positions in business entities and sources of income (including gifts, loans, and travel payments) from entities that manufacture or sell supplies, books, vehicles, machinery, publishing and educational materials, insurance, equipment or services of the type utilized by the District, or are of the type to receive grants or other monies from or through the District

Category 3: Investments and business positions in business entities and sources of income (including gifts, loans, and travel payments) from entities that manufacture or sell supplies, books, vehicles, machinery, publishing and educational materials, insurance, equipment or services of the type purchased or leased by the designated position's department.