

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: ATHLETIC EQUIPMENT TECHNICIAN

FLSA STATUS: NONEXEMPT

BASIC FUNCTION:

Under the direction of the Athletics and Trainer Director, assist in the organization, maintenance and repair of the athletic sports equipment used for Victor Valley College team and individual competitive sporting events.

DISTINGUISHED CHARACTERISTICS:

Incumbent Athletic Equipment Technician will provide the administrative and technical support required to maintain the competitive sporting event equipment utilized by Victor Valley College athletes for both on campus events and at live sporting events, on and off campus.

REPRESENTATIVE DUTIES:

Maintain athletic and physical education equipment, supplies and uniforms in good repair and in a sanitary condition; arrange for equipment to be cleaned and reconditioned. *E*

Issue uniforms, equipment and supplies for practice and competitive use; properly fit uniforms and equipment to assure adequate protection for athletes. *E*

Receive, clean, repair, mend and store clothing for subsequent use; sort and process clothing for cleaning; launder washable items, which may include handling items soiled with bodily fluids; inspect clothing and equipment for damage and note lost or missing items. *E*

Prepare clothing equipment, and supplies for competitive games; pack and load equipment for trips and control equipment use at athletic events; travel and drive to athletic events as required. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic record keeping techniques.

Materials and equipment used in team and individual sports.

Methods of maintaining physical education facilities in a clean and sanitary condition.

Proper methods of fitting various athletic uniforms and equipment to provide adequate protection.

Policies and objectives of assigned program and activities.

Interpersonal skills using tact, patience and courtesy.

Proper lifting techniques.
Oral and written communication skills.

ABILITY TO:

Issue and maintain athletic and physical education equipment.
Maintain inventory and record related to assigned duties.
Mend and repair athletic clothing and repair equipment used in sports activities.
Operate a variety of tools and equipment related to an athletic and locker room environment.
Research and inventory equipment and supplies according to established procedures.
Establish and maintain cooperative and effective working relationships with others.
Assure safe and proper operation of all athletic equipment.
Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.
Communicate effectively both orally and in writing.
Read, interpret, apply and explain rules, regulations, policies and procedures.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school or one year of experience handling athletic equipment in a physical education or athletic environment.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS:

Disclosure:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Normal Office Environment:

While performing the duties of this job, the employee is regularly required to lift, carry, push or pull objects weighing 50 pounds or more. Position requires dexterity of hands and fingers to operate a variety of hand tools, and equipment, climbing stairs and ladders, stooping, crawling, twisting/turning, reaching overhead, above the shoulders and horizontally, standing for extended periods of time, speaking to communicate with students, novices and professionals, and seeing to observe the proper performance and the placement of equipment. While performing the duties of this job, the noise level in the work environment may be moderate to loud. Must be able to maintain irregular and/or extended working hours.

Athletic Performance environment; subject to large unruly audiences.