

Victor Valley Community College District REGULAR MEETING

OF THE BOARD OF TRUSTEES

Date: June 10, 2014

Place: Closed Session: 4-5 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Board Policy Workshop: 5-6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

OPEN SESSION REGULAR MEETING AGENDA - Board Room

*Board Room Victor Valley Community College*

*This meeting will be electronically recorded and web cast live at* [*http://www.*](http://www/) *wc.edulofficeslpresident/webcast.html*

*PUBLIC COMMENTS: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

1. CALL TO ORDER 4 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

CLOSED SESSION - West Wing Conference Room

1. CLOSED SESSION
   1. ANNOUNCEMENT OF CLOSED SESSION ITEMS:
   2. p.m.
      1. PUBLIC EMPLOYEE APPOINTMENT Government Code Section 54957 Superintendent/President
      2. CONFERENCE WITH LABOR NEGOTIATIONS - Government Code Section 54957.6

District Representative: Randy Erickson

Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

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c) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Public Employee Number: 011851314

Government Code Section 54957(b)(1)

* 1. PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

|  |  |  |  |  |  |  |  |  |  |
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|  | | | | PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS | |  | | | |
| At this time. the Board of Trustees will listen to communicat | | | | | ion from the public on Closed Session items | | | |  |
| pertaining to college business . Each speaker is limited to one presentation per meeting on non agendized | | | | | | | | | |
| matters. |  | Public comments are limited to three minutes per individual and a total of 15 minutes per topic . | | | | | | |  |
| Speakers will be ti | | | med electronically . and all speakers will be required to address the Board from the | | | | | | |
| lectern. Only those who have been recognized by the Board President will be permitted to speak . State | | | | | | | |  | |
| law prohibits the Board from addressing any issues not included on the agenda . (Board Policy #2350) | | | | | | |  | | |

* 1. ADJOURN TO CLOSED SESSION

BOARD POLICY WORKSHOP - Board Room

Board Policy Workshop - Board Room 5-6 p.m.

OPEN SESSION REGULAR MEETING AGENDA - Board Room

3. OPEN SESSION REGULAR MEETING 6 p.m.

3.1 Closed Session Report

4. SUPERINTENDENT/PRESIDENT'S REPORT

•Academic Senate

•Foundation

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specif ic item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.

5.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically . and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

|  |  |  |
| --- | --- | --- |
| 5.2 | APPROVAL OF CONSENT ITEMS | YES\_ NO\_ |
| 5.3 | Approval of the minutes of the May 13, 2014 regular Board meeting. |  |

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* 1. Approval of Academic Equivalency Request - Kevork Kazanjian - Political Science Approval of the equivalency request for Kevork Kazanjian - Political Science. Fiscal Impact: None.
  2. Memorandum of Understanding - Summer 2014 Work Week Schedule

Ratification of the Memorandum of Understanding - Summer 2014 Work Week Schedule beginning June 2, 2014 and ending August 8, 2014. Fiscal Impact: None

* 1. Agreement - Town of Apple Valley

Ratification of the agreement between Victor Valley Community College District and Town of Apple Valley for facility use. The period of this agreement is May 7-9, 2014. Fiscal Impact: $920.00, budgeted item.

* 1. Agreement - CentralCreative

Ratification of the agreement between Victor Valley Community College District and CentralCreative for the overall management of design and production process of the 2014- 2015 course catalog. The period of this agreement begins upon estimate approval. Fiscal Impact: $7,500.00, budgeted item.

* 1. Contract - Ebmeyer Charter & Tour

Ratification of the contract between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for the Agriculture and Natural Resources Department. The period of this agreement is April 29, 2014, June 26, 2014 and July 10, 2014. Fiscal Impact: $3,031.40, budgeted item, Prison Grant.

* 1. Clinical Facility Use Agreement - St. Bernardine Care Providers, Inc.

Ratification of the contract between Victor Valley Community College District and St. Bernardine Care Providers, Inc. to provide clinical learning facilities for Medical Assisting and other health sciences programs of the District. The agreement begins April 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice. Fiscal Impact: None

* 1. Memorandum of Understanding - Lewis Center for Educational Research

Ratification of the contract between Victor Valley Community College District and Lewis Center for Educational Research providing a K-16 Bridge Program (services and general program logistics coordination) to VVC and its feeder K-12 schools. The period for this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: $38,400.00.

* 1. Curriculum Changes

Approval of the curriculum changes made on May 8, 2014, May 22, 2014, and May 29, 2014 and have been recommended by the College Curriculum Committee. Fiscal Impact: None

* 1. Contract - Pacific Floor Company

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Pacific Floor Company to recoat the gymnasium floor. The work will be completed by June 30, 2014. Fiscal Impact: $5,687.00, budgeted item, Athletics.

* 1. Agreement - United Lerone II dba El Pollo Loco #3511

Ratification of the agreement between Victor Valley Community College District and United Lerone II dba El Pollo Loco #3511 to provide catering services for the Distance Education Training Academy held April 25, 2014. Fiscal Impact: $467.56, budgeted item.

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* 1. Grant Acceptance - Healthcare Workforce Initiative (HWI)

Acceptance of the Healthcare Workforce Initiative (HWI), Mini-Project Funding Contract 2013-2014. Program development and implementation will begin June 1, 2014 and end December 30, 2014. Fiscal Impact: **$9,000.00 to the District** for the Nursing Program for FY 2013-2014.

* 1. Out of State Travel - Student

Approval of out-of-state for staff member and Phi Theta Kappa officer to attend the Phi Theta Kappa Honors Institute in St. Louis, MO. The travel dates will be June 16-21, 2014. Fiscal Impact: $4,000.00 - Phi Theta Kappa Chapter

* 1. Clinical Facility Use Agreement - Department of State Hospitals - Patton

Ratification of the contract between Victor Valley Community College District and Department of State Hospitals - Patton to provide clinical learning facilities for Registered Nursing Program of the District. Fiscal Impact: None.

* 1. Agreement Renewal - Keenan & Associates Loss Control Services Agreement

Ratification of the renewal agreement between Victor Valley Community College District and Keenan & Associates Loss Control Services Agreement to provide loss control services as needed for the 2014-2015 fiscal year. Fiscal Impact: Not to exceed

$20,000.00, budgeted item.

* 1. Agreement Renewal - Keenan & Associates Property/Casualty Claims Administrati on Ratification of the renewal agreement between Victor Valley Community College District and Keenan & Associates to provide property and casualty claims administration for the 2014-2015 fiscal year. Services include all currently open claims and any new accidents, incidents, or claims that may arise. Fiscal Impact: Not to exceed $20,000.00, budgeted item.
  2. Board of Trustees Budget Transfer Request Report

Approval of the budget transfers as submitted. Fiscal Impact: None.

* 1. Authorized Electronic Signature Key Users - G.H. Javaheripour, Josanna Orta, Karen Hardy

Approval to authorize G.H. Javaheripour, Josanna Orta, Karen Hardy as authorized signature key users for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: None

* 1. Authorized Signatory - Trinda Best

Approval of the signature of Trinda Best to represent the Board in the named matters for fiscal year 2014-2015 per Education Code 72282. Fiscal Impact: N/A

* 1. Authorized Signatories - GH. Javaheripour, Josanna Orta and Karen Hardy

Approval to authorize G.H. Javaheripour, Josanna Orta, Karen Hardy to represent the Board in the named matters to conduct college business for fiscal year 2014-2015 per Education Code 72282. Fiscal Impact: None

* 1. Authorized Signatory - Karen Hardy

Approval to authorize Karen Hardy to represent the Board to execute Revolving Cash Fund for fiscal year 2014-2015 per Education Code 72282. Fiscal Impact: None

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* 1. Designation of Newspaper for 2014-2015 District Budget Public Hearing

Approval to designate the Victor Valley *Daily Press* as the newspaper in which to publish the proposed budget inspection dates as September 2 through 9, 2014, and public hearing date as September 11, 2014. Fiscal Impact: None

* 1. Agreement - Cambridge West Partnership, LLC

Ratification of the agreement between Victor Valley Community College District and Cambridge West Partnership, LLC to provide fiscal impact analysis for the proposed board policies 2515, 2520 and 2525. Fiscal Impact: Not to exceed $16,000.00.

* 1. Agreement - Xerox Educational Services

Ratification of the agreement between Victor Valley Community College District and Xerox Educational Services to fulfill the District's obligation to report student information to the Internal Revenue Service. Fiscal Impact: Not to exceed $18,000.00, budgeted item.

* 1. Board of Trustees Payments Report

Approval of the Board of Trustees Payments Reports. Fiscal Impact None

* 1. Agreement Amendment/Correction - Perceptive Software

Ratification of the amendment/correction agreement between Victor Va!!ey Community College District and Perceptive Software to correct and amend the original agreement to streamline and co-terminus the annual renewal process. The Enterprise Content Management System provides support for document imaging and workflow management across the institution. Fiscal Impact: None

* 1. Agreement - Vector Resources, I nc.

Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase material and labor needed to provide outdoor wireless in direct support of academic instruction at the Regional Public Safety Training Center. {Item #1-21, on the Campus Technology Project list). Fiscal Impact: $41,314.50, Fund 71.

* 1. Notice of Completion - Vector Resources dba Vector USA

Ratification of the Notice of Completion for the Audio Visual Pricing for eleven (11) rooms located on the Victor Valley Coiiege Main Campus. The agreement was originally Board approved on February 11, 2014. Fiscal Impact: None

* 1. Agreement Renewal - Absolute Software, I nc.

Ratification of the renewal agreement between Victor Valley Community College District and Absolute Software, Inc. for 25 Absolute Help licenses, previously known as Livetime. Term: 5/20/14-5/20/15. Fiscal Impact: $7,975.00, budgeted item.

* 1. Agreement Renewal - Parlance

Ratification of the renewal agreement between Victor Valley Community College District and Parlance for ES NameCorrector. The Telecommunication service provides an automated operator solution for call routing services using speech recognition technology. Term: 7/20/14-6/20/15. Fiscal Impact: $6,350.40, budgeted item.

* 1. Agreement Renewal - Tricade Technologies

Ratification of the renewal agreement between Victor Valley Community College District and Tricade Technologies to purchase Academic Basic support for VMware vSphere 5 Enterprise for four processors for the term indicated, pro-rated to co-term with other agreements in June 2015. This product allows us to virtualize our servers as well as maximize our hardware while saving energy. Term: 5/23/14-6/1/15. Fiscal Impact:

$1,463.68, budgeted item.

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* 1. Agreement Renewal - Cal Building Systems

Ratification of the renewal agreement between Victor Valley Community College District and Cal Building Systems to provide annual service to the Main Campus and Regional Public Safety Training Center fire sprinkler system and service to the kitchen fire suppression system in the Student Activities Center for the 2014-2015 fiscal year. Fiscal Impact: $4,928.00, budgeted item.

* 1. Agreement Renewal - Diamond Environmental Services

Ratification of the renewal agreement between Victor Valley Community College District and Diamond Environmental Services to provide portable restroom service for five (5) portables for the 2014-2015 fiscal year. Fiscal Impact: $4,810.00, budgeted item.

* 1. Agreement Renewal - Prudential Overall Supply

Ratification of the renewal agreement between Victor Valley Community College District and Prudential Overall Supply for work uniforms, dry mops and shop rages for use on campus for the Fiscal Year 2014-2015. Fiscal Impact: $13,000.00, budgeted item.

* 1. Agreement Renewal - Hi Desert Alarm

Ratification of the renewal agreement between Victor Va!!ey Community College District and Hi Desert Alarm to provide service to maintain the fire alarm system on the Main Campus and at the Regional Public Safety Training Center for the 2014-2015 fiscal year. Fiscal Impact: $7,176.00, budgeted item.

* 1. Agreement Renewal - Safety-Kleen

Ratification of the agreement between Victor Valley Community College District and Safety­ Kleen for the parts washers for the Maintenance & Operations vehicle repair and automotive areas for the 2014-2015 fiscal year. Fiscal Impact $860.00, budgeted item.

* 1. Agreement - San Bernardino & Riverside Counties Fire Equipment

Ratification of the agreement between Victor Valley Community College District and San Bernardino & Riverside Counties Fire Equipment to provide monthly service to Main Campus and the Regional Public Safety Training Center fire extinguishers for the 2014- 2015 fiscal year. Fiscal impact: $8,600.00, budgeted item.

* 1. Agreement Renewal - America's Xpress Rent-A-Car

Ratification of the renewal agreement between Victor Valley Community College District and America's Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2014-2015 fiscal year. Fiscal Impact: $34,000.00, budgeted item.

* 1. Agreement Renewal - North State Environmental

Ratification of the renewal agreement between Victor Valley Community College District and North State Environmental to provide hazardous waste management services for the 2014-2015 fiscal year. Fiscal Impact: $25,000.00, budgeted item.

* 1. Agreement Renewal - H & H Elevator Services

Ratification of the renewal agreement between Victor Valley Community College District and H & H Elevator Services to provide maintenance service to the elevators on campus as needed for the 2014-2015 fiscal year. Fiscal Impact: $21,000.00, budgeted item.

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* 1. Agreement Renewal - A & E Inspection Services

Ratification of the renewal agreement between Victor Valley Community College District and A & E Inspection Services which was originally approved by the Board of Trustees on April 12, 2011 and is being renewed at the June 2014 meeting to provide Inspector of Record services needed during the alteration of the AT&T Cell Tower. This is required by the Division of State Architects for all District projects. Fiscal Impact $1,040.00, this expense will be reimbursed to the District 100% by AT&T.

* 1. Change Order - Webb Brothers Construction

Ratification of the change orders with Webb Brothers Construction to complete the Music Modernization project. Fiscal Impact $6,082.47 .

* 1. Agreement- Frick, Frick & Jette Architects, I nc.

Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to provide construction documents to include the areas on the southwest edge of the lake adjacent to the Technology Center Building #21 , the areas between the Art Building #22 , and the Liberal Arts Building #30 . Fiscal Impact:

$21,550 .00, Fund 71.

* 1. Increase Contract Amount - California Construction Management Inc.

Ratification of the increase to the contract amount with California Construction Management, Inc. The agreement was originally ratified by the Board of Trustees at the October 9, 2012 meeting to assist in the process of certifying ten (10) projects with the Division of State Architects office (DSA). Eight (8) of these projects have been closed with certif ication; however, two (2) still require more work to obtain certification. Fiscal Impact:

$1,000.00, Fund 71.

* 1. Building Lease Agreement - Park University

Ratification of the agreement between Victor Valley Community College District and Park University for educat ional instruction in accordance with California Education Code Sections 81430 to 81432 . Fiscal Impact: $2,400 .00 monthly, $28,800.00 annually, to increase by 3% annually - Income to the District.

* 1. Agreement - Professi onal Personnel Leasing, I nc. (PPL)

Approval of the agreement between Victor Valley Community College District and Professional Personnel Leasing, Inc. (PPL) to conduct a workshop with the members of the Board of Trustees and the newly appointed Superintendent/Pres ident to provide opportunity for discuss ion and mutual agreement on selected areas and issues that will lead to successful leadership. Fiscal Impact: $4,500.00, budgeted item.

##### ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the be session portion of the meeting. Individuals who want to comment on action i being recognized by the Board President and before Board discussion of the pa

er

the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic.

Speakers will be timed electronically . and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President w ill be permitted to speak. (Board Policy #2350)

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| tems may do so aft | |  |
|  | rticular item during | |

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| 6. | BOARD OF TRUSTEES |  | |
| 6.1 | Separate approval of items pulled from consent agenda | YES | NO\_ |

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|  |  |  |
| --- | --- | --- |
| 6.2 | Trustees Excellence Program Required for Office  Approval of a resolution requiring the Board members to have substantially completed the Trustee Excellence Program before being | **YES\_ NO\_** |
|  | elected to Board office. Fiscal Impact: None |  |
| 6.3 | Resolution #14-03 - SB 850 | **YES\_ NO\_** |
|  | Approval of the Resolution #14-03 supporting SB 850. Fiscal Impact: |  |
|  | None. |  |
| **7.** | **SUPERINTENDENT/PRESIDENT** |  |
| 7.1 | Naming Recognition for Robert L. Fedderson - CIS Teaching Lab | **YES\_ NO\_** |
|  | Approval naming of AC5 as the Robert L. Feddersen CIS Teaching Lab |  |
|  | for a period of 10 years beginning July 1, 2014. Fiscal Impact: Not to |  |
|  | exceed $200 for naming signage. |  |

1. **ADMINISTRATIVE SERVICES**
   1. Award Contract Adaptive P.E. Floor Replacement - Donald M. Hoover Co. **YES\_ NO\_**

Approval of the contract with Donald M. Hoover Co.in the amount of

$18,645.00 for the Adaptive P.E. Floor Replacement project. Fiscal Impact:

$18,645.00, Fund 71.

* 1. Contract Renewal - Statewide Association of Community Colleges **YES\_ NO\_**

Approval to renew the contract between Victor Valley Community College District and Statewide Association of Community Colleges to provide liability and property coverage for Victor Valley College during fiscal year 2014-2015. Fiscal impact: $317,869.00, budgeted item.

* 1. 2014-2015 Tentative Budget **YES\_ NO\_**

Approval of the Tentative Budget for 2014-2015. Fiscal Impact: Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process inciudes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

* 1. Five-Year Facilities Construction Plan

Approval of the Five-Year Facilities Construction Plan as presented to the Chancellor's Office. Fiscal Impact None

YES NO\_

* 1. Agreement Renewal - Perceptive Software, LLC **YES\_ NO\_**

Ratification of the renewal maintenance agreement between Victor Valley Community College District and Perceptive Software, LLC that provides support for document imaging, e-forms, and workflow management across the institution. Term: 6/17/12-6/16/15. Fiscal Impact: $22,790.00, budgeted item.

* 1. Agreement Renewal - Ferrilli Information Group **YES\_ NO\_**

Ratification of the renewal agreement between Victor Valley Community College District and Ferrilli Information Group to purchase Basic Core Foundation Services to monitor and optimize the District's Ellucian student information system. Term: 7/1/14-6/30/15. Fiscal Impact: Not to exceed

$25,000.00, budgeted item.

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* 1. Agreement - Ferrilli I nformation Group

Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to provide Datatel consulting services. Term: 7/1/14-6/30/15 (Item #IN-70 on the Campus Technology Project list). Fiscal Impact: Not to exceed $60,000.00, budgeted item.

**YES\_ NO\_**

* 1. Agreement Renewal - Ferrilli I nformation Group

Ratification of the renewal agreement between Victor Valley Community College District and Ferrilli Information Group to purchase maintenance for Transport Management Interface (TMI}. This five year agreement

will be billed annually with an option to renew yearly for the term date beginning 7/1/14 through 6/30/19. Fiscal Impact: $2,100.00, budgeted item, to be paid annually.

**YES\_ NO\_**

1. **HUMAN RESOURCES**
   1. Employee Contract for Superintendent/President

Approval of the appointment with Dr. Roger Wagner as Superintendent/President, beginning July 15, 2014 through June 30, 2017. Fiscal Impact: $192,000/annually plus stipends and benefits. Budgeted item.

1. **INFORMATION/DISCUSSION**
   1. Emeritus Status - Mary Sypkens Submitted as an informational item.
   2. First Read - Board Policy #2370 - Invocations at Board of Trustees Meetings Submitted as an informational item.
   3. First Read - Board Policy 2515 - Use of and Distribution of the Guaranteed Investment Contract Fund ("GIC")

Submitted as an informational item.

* 1. First Read - Board Policy #2525 - Percentage of Budget Committed to Classroom I nstructional Employee Salary and Benefits

Submitted as an informational item.

* 1. First Read - Board Policy #6220 - Percentage of Budget Committed to Salary and Benefits

Submitted as an informational item.

1. **REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

* 1. Employee Groups
     1. CTA
     2. CSEA
     3. AFT Part-Time Faculty United
     4. Management

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1. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

At this time. the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers w ill be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

1. **BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.*

1. **ADJOURNMENT YES\_ NO\_**

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request *for* a disability-related modification *or* accommodation may be made by a person with a disability who requires a modification *or* accommodation in order to participate in the public meeting to Trinda Best, Victor Valley College, 18422 Bear Valley Road, Victorville , California 92395-5849, (760) 245-4271 , Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.





**Victor Valley Community College District REGULAR MEETING**

**OF THE BOARD OF TRUSTEES**

**Minutes**

Date: May 13, 2014

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

**5.3**

**AGENDA - Board Room**

*Board Room Victor Valley Community College*

**1. CALL TO ORDER 4:30 p.m.**

The Board of Trustees of Victor Valley Community College District met in Open Session on May 13, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 4:32 p.m.

**TRUSTEE ROLL CALL:** Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, Evelyn Blanco, Student Trustee and Peter Allan

*Lorrie Denson Trustee arrived at 4:35 p.m.*

**PLEDGE OF ALLEGIANCE**

Trinda Best led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED F ROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION PUBLIC COMMENTS RELATED TO CLOSED SESSION AGENDA ITEMS:** None

**CLOSED SESSION - West Wing Conference Room**

1. **CLOSED SESSION 4:30-6 p.m.**
   1. **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**
      1. PUBLIC EMPLOYEE APPOINTMENT Government Code Section 54957 Superintendent/President

**BOARD OF TRUSTEES:** Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

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* + 1. CONFERENCE WITH LABOR NEGOTIATIONS ­ Government Code Section 54957.6

District Representative: Randy Erickson

Employee Organization: CSEA, CTA, Part-Time Faculty United

* + 1. ED CODE SECTION 72122:

Student Discipline: Permanent Expulsion (Case No. 2013-2014-001)

* + 1. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE Public Employee Number 202051314

Government Code Section 54957 (b)( 1)

* + 1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Public Employee Number: 011851314

Government Code Section 54957 (b)(1)

* 1. **PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:**

At 4:34 p.m. Board President Henderson recessed to Closed Session

**R MEETING AGENDA**

**REGULA**

**Board Room**

1. **OPEN SESSION**
   1. Closed Session Report: Board President Henderson reconvened the meeting at 6:33 p.m. and Jeff Morris, Legal Counsel reported that on item a) an update was provided, no action was taken, item b) update to the Board and direction provided to the negotiator, c) it was MSC (Henderson/Brady, 4-1, Henderson, Yes. Brady, Yes, Denson, Yes, Pinkerton, Yes and Wood, No) to expel the student d) the employee requested that the matter be head in public and will be placed on the June 10, 2014 agenda.
2. **Superintendent/President's Report:**

At the request of Interim President Allan, it was motioned by Trustee Brady and seconded by Trustee Wood (5-0) to move agenda item the Superintendent/President's report

8.1 Contract Education - Hesperia High Schooi

It was MSC (Brady/Denson, 5-0) to ratify the contract between Victor Valley Community College District and Hesperia High School to conduct eight for-credit classes to a cohort of Hesperia High School students. Fiscal Impact: **$306,000.00, projected Income to the District**

Derek King, Principal at Excelsior High School introduced Nicole Edlauer, who presented on the WC Aviation class that she attends while simultaneously attending Excelsior High School.

Regina Weatherspoon-Bell founder of the Dreamers Visionary and Leaders project, thanked WC staff and faculty for their support and partnership that has been extended to them

Evelyn Blanco spoke on the 2014 Student Choice Awards recipients that were nominated by WC students to honor to those that have gone above and beyond in helping students. Winners were

Bob Carlson (Math Faculty) Presented by Christina Perez

Jennifer Fowlie (Adjunct Faculty. Communication Studies - Facilitator Communication Center) Presented by Timothy Tyler

Victor Valley Community College District Board of Trustees



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Patty Golder (English Faculty) Charity Lindsey

Lorena Ochoa (Transfer Counselor & ESL Instructor) Presented by Ha-Rry Kim Michael Butros (Faculty, Physics & Mathematics) Presented by Steve Sedgwick

Donna Derryberry (Nursing Administrative Secretary) Presented by Cassandra Walters

Academic Senate: Tracy Davis spoke on the passing of Christine Cole, counselor at WC since 1998. Christine died last week after a long illness. Christine first came to WC as a counselor for the TRIO program, and became a general counselor several years ago. The Senate commended Evelyn Blanco was for her fantastic representation of the WC ASB as well as Student Representative on the Board of Trustees this year and wished her well in her educational journey! The Academic Senate completed its election process for executive officers and area representatives for the 2014-2016 academic years on Friday, May 9, 2014. 96 faculty cast ballots in this election, which is the highest number in memory! 52 Adjunct faculty also voted for area representatives, which is also the highest number: current Academic Senate Adjunct Representatives Cheryl Elsmore and Glenn Akers wi!I be serving for another two years. The ASET will be, for 2014-2016:

Tracy Davis, past president Claude Oliver, president Jessica Gibbs, vice president Leslie Huiner, secretary Stephen Toner, treasurer

This summer, the ASET will continue the revision process on new governing document. The governing documents will have a second reading in September, and will incorporate suggestions from all faculty as much as possible. The Academic Senate wishes to acknowledge the support of the Board of Trustees n recognizing Shared Governance in the case of the proposed BPs 2515, 2520 and 2525.

Foundation: Don Brown spoke on the upcoming groundbreaking event for the new Dr. Prem Reddy Health and Sciences building.

Ginger Ontiveros acknowledged members of Foundation present at the meeting and spoke on the accomplishments and the need of the approval the MOU on the agenda.

3.2 **PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:** Ed Berg 5.33, Paul Tonning 5.37, Ed Burg 5.27,

1. **CONSENT AGENDA**

It was MSC (Brady/Pinkerton, 5-0) to approve the consent items in one action with agenda item 5.33 pulled by Trustee Wood and agenda item 3.37 pulled by Trustee Denson for separate discussion.

* 1. Approval of the minutes of the April 8, 2014 regular Board meeting.
  2. Memorandum of Understanding - Grid Alternatives

Ratification of the Memorandum of Understanding between Victor Valiey Community College District and Grid Alternatives to hands-on training of photovoltaic (PV) installations to WC's staff, students job trainees in the field of solar installations. The period of this agreement March 1, 2014 through May 31, 2014. Fiscal Impact: $3,000.00

Victor Valley Community College District Board of Trustees Regular Meeting

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* 1. Agreement - University Enterprises Corporation at CSUSB

Ratification of the agreement between Victor Valley Community College District and University Enterprises Corporation at CSUSB to offer not-for-credit GED and computer skills classes for parolees as part of the re-entry initiative under contract to a cohort of students. The period of this agreement is January 1, 2014 through June 30, 2014. **Fiscal Impact: $25,000 Income to the District.**

* 1. Agreement - Clubcorp Spring Valley Lake Country Club

Ratification of the agreement between Victor Valley Community College District and Clubcorp Spring Valley Lake Country for facility use. The period of this agreement is April 16, 2014. Fiscal Impact $997.92, budgeted item.

* 1. Independent Contractor Agreement - Jose Teresa Gonazlez (Tati's Diamond Tours) Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jose Tereso Gonazlez (Tati's Diamond Tours) to provide transportation for Puente Program students for travel to UC Davis, UC Berkeley, and UC Santa Cruz. The period of this agreement is April 6-9, 2014. Fiscal Impact: Not to exceed $2,000 grant funded, budgeted item.
  2. Agreement - CAE Healthcare, Inc.

Ratification of the agreement between Victor Valley Community College District and CAE Healthcare, Inc. for premier plus maintenance support of the MetiMan simulation mannequin. This period of this agreement is May 1, 2014 through April 30, 2015. Fiscal Impact: $4,752.00, budgeted item.

* 1. Contract Education United States Forest Service

Ratification of the contract between Valley Community College District and United States Forest Service for on-site recertification for USFS personnel under contract at the Danny Rhynes Regional Safety Center in San Bernardino, CA. The period of this agreement is from 2014 through April 9, 2014. Fiscal Impact: **$1,500.00, Income to the District**

* 1. Contract Education Mitsubishi Cement

Ratification of the contract between Victor Valley Community College District and Mitsubishi Cement for delivery of Fire Technology training for Mitsubishi Cement personnel under contract at the WCCD Regional Public Safety Center. The period of this agreement is April 7, 2014 through April 11, 2014. Fiscal Impact: $5,247.00, **Income to the District.**

* 1. Updated and Revised Child Development Lab Classroom Family Handbook

Approval of the Child Development Lab Classroom Family Handbook revised in April 2014. Fiscal Impact: None

* 1. Independent Contractor Agreement - Allan Barbish

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Allan Barbish to provide complete sound system (includes all mies and tech services) for 30, 2014 commencement ceremony being held in the gymnasium. Fiscal Impact: Not to exceed $2,200.00, budgeted item.

Victor Valley Community College District Board of Trustees Regular Meeting

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5, 11 Independent Contractor Agreement - Ebmeyer Charter

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Ebmeyer Charter to provide transportation for Upward Bound participants during the 2014/2015 academic year. The period of this agreement is July 1, 2014 through June 2015. Fiscal Impact: Not to exceed

$16,000.00, grant funded. budgeted item.

* 1. Independent Contractor Agreement - Learn CPR 4 Life

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Learn CPR 4 Life to provide CPR and First Aid training to eight Upward Bound Summer Academy staff to meet grant objectives as required by the U.S. Department of Education. The service period is June 9, 2014 through June 13, 2014. Fiscal Impact: $472.00, grant funded.

* 1. Agreement - Laerdal Medical

Ratification of the agreement between Victor Valley Community College District and Laerdal Medical for support with the Nursing Program's low-fidelity simulation mannequin's electronic simulation pad. The term of this agreement is for two years from acceptance date of March 28, 2014. Fiscal Impact: $865.00, budgeted item.

* 1. Contract CRPM-1109 Facilities Renovation and Repair, Contractor Certification Clauses (CCC-307) and Resolution Approval

Approval of the COE CRPM-1109 Facilities Renovation and Repair Contract, 2013- 2014. Contractor Certification Clause and adopt the resolution certifying the approval of the Governing Board to in this transaction with the California Department of Education. Fiscal Impact: $18,903.00, Fund 72, **Income to the District.**

* 1. Agreement - Hi Desert Communications

Ratification of the agreement between Victor Valley Community College District and Hi Desert Communications to service and maintain the radio repeater for the WCCD Police Department. Terms: April 1, 2014 through June 30, 2014 fiscal Impact:

$750.00 budgeted.

* 1. Agreement - Hi Desert Communications

Ratification of the agreement between Victor Valley Community College District and Hi Desert Communications to service and maintain the radio repeater for the WCCD Police Department. Terms: July 1, 2014 through June 30, 2015 fiscal Impact:

$3,000.00 budgeted.

* 1. Agreement - David B. Hart

Ratification of the agreement between Valley Community College District and David B. Hart for arbitration services on February 4-5, 2014. Fiscal Impact:

$4.046.00, budgeted item.

* 1. Amended Agreement - Vavrinek Trine, Day & Co., LLP.

Ratification of the agreement between Victor Valley Community College District and Vavrinek, Trine, Day & Co., LLP. The original contract was approved by the Board of Trustees at the June 14, 2011 meeting to provide audit services for up to five fiscal years. It has been determined that an additional $10,000 is needed to develop a comprehensive indirect cost plan. Fiscal Impact: Not to exceed $10,000.00, budgeted item.

Victor Valley Community College District Board of Trustees Regular Meeting

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* 1. Board of Trustees Payments Reports

Approval of the Board of Trustees Payments Reports as submitted. Fiscal Impact: None

* 1. Agreement - Galaxy Moving Company, LLC

Ratification of the agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to provide equipment and labor to move furnishings and equipment from the Humanities Center Complex back into the Music Building. Fiscal Impact: $3,700.00, Local Bond Funded

* 1. Agreement - Southern California Edison Company

Ratification of the agreement between Victor Valley Community College District and Southern California Edison Company to provide and install a Net Generation Output Meter to measure net energy output of the College's Solar Generating Facility. This is a one-time fee required by Southern California Edison. Fiscal Impact: $14,500.00, Local Bond Funded.

* 1. Agreement Renewal - A&E Inspection Services

Ratification of the agreement between Victor Valley Community College District and A&E Inspection Services to provide Inspector of Record services as required by the Division of State Architects for District projects as they arise. The benefit of a three year agreement is to lock in the hourly rates for required inspection services with no escalation fees. This company was selected by the District through the Request for Proposal (RFP) and interview process. Fiscal Impact: Will be determined and brought to the Board on a project basis as determined by the fee schedule.

* 1. Agreement - Bell Mountain Enterprise. Inc. dba Hi Desert Alarm

Ratification of the agreement between Victor Valley Community College District and Bell Mountain Enterprise, Inc. dba Hi Desert Alarm to furnish and install a new alarm system in the Music Building #20. Funding for this work is part of the overall budgeted project cost approved for the Music project. Fiscal Impact: $4,628.82, Local Bond Funded.

* 1. Agreement - Shipley Construction & Plumbina

Ratification of the agreement between Victor Valley Community College District and Shipley Construction & Plumbing to instail a hopper at the Regional Public Safety Training Center. Fiscal Impact: $11.400 00. 71.

* 1. Agreement - Golden State Labor Compliance, LLC

Ratification of the agreement between Victor Valley Community College District and Golden State Labor Compliance, LLC to provide labor compliance services during the construction of the Dr. Prem Reddy Health Science Building, a local bond funded project. Fiscal Impact: $37,889.00, bond funded.

* 1. Agreement Renewal - Package Products & Services, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Package Products & Services. Inc. for Opra Software which is the work order system used by Maintenance and Operations for fiscal year 2014-2015. Fiscal Impact: $5,384.92, budgeted item.

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* 1. Agreement Renewal - B3 Backflow, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and B3 Backflow, Inc. to provide annual testing of approximately 24 backflow preventers located throughout the main campus and at the Regional Public Safety Training Center for the 2014-2015 fiscal year. Fiscal Impact: $1,800.00, budgeted item.

* 1. Agreement Renewal - Dewey Pest Control

Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services as needed to the main campus for the 2014-2015 fiscal year. Fiscal Impact: $6,000.00, budgeted item.

* 1. Agreement Renewal - Dewey Pest Control

Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services as needed for the Regional Public Safety Training Center for the 2014-2015 fiscal year. Fiscal Impact:

$2100.00, budgeted item.

* 1. Agreement Renewal - The Liquidation Center

Ratification of the renewal agreement between Victor Valley Community College District and The Liquidation Center to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2014-2015 fiscal year. Fiscal Impact: **Revenue to the District**

* 1. Agreement Renewal - Porter Boiler Services

Ratification of the renewal agreement between Victor Valley Community College District and Porter Boiler Services to provide inspection and maintenance service on three (3) Raypak boilers and (2) Bryan for 2014-2015 fiscal year. Fiscal Impact: $6,630.00, budgeted item.

* 1. Agreement Renewal - ANA Septic

Ratification of the renewal agreement between Victor Valley Community College District and ANA Septic for pumping services and a once annual jetting of plumbing lines connected to the grease interceptor at the Student Activities Center for the 2014-2015 fiscal year. Fiscal Impact: $2,030.00, budgeted item.

* 1. PULLED FOR SEPARATE DISCUSSION (see Agenda 6.1) Agreement Renewal - Tricade

It was MSC (Brady/Pinkerton, 5-0) to ratify the renewal agreement between Victor Valley Community College District and Tricade to purchase VMware Horizon View 5 Bundle with one year support. This desktop virtualization solution delivers a wide array of features to end users while reducing IT cost and giving greater policy control. Term: 3/25/14-3/24/15 (Item #IN-68, on the Campus Technology Project list) Fiscal Impact: $13,282.50, Fund 71

* 1. Agreement Renewal - Digicert

Ratification of the renewal agreement between Victor Valley Community College District and Digicert to purchase a three WildCard Plus Certificate service, to encrypt communications on Victor Valley College District servers as needed. Term: 3/25/14-3/24/17 (Item #IN-67, on the Campus Technology Project list) Fiscal Impact:

$1,282.00, budgeted item.

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* 1. Agreement Renewal - Comodo

Ratification of the renewal agreement between Victor Valley Community College District and Comodo to purchase one year SSL (Secure Socket Layer) domain certificates to maintain the security of Victor Valley College systems internally and externally. Term: 6/14/14-6/13/15. Fiscal Impact: $843.00, budgeted item.

* 1. Agreement Renewal - Dell, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Dell, Inc. for KACE 1000 and 2000 Series. The KACE 1000 provides remote support, inventory control, and support. The KACE 2000 includes disk imaging; Windows Network OS install and pre-post deployment automation. Term: 5/7/14-5/7/15. Fiscal Impact: $15,000.00, budgeted item.

* 1. PULLED FOR SEPARATE DISCUSSION (see Agenda 6.1) Agreement - Quickstart

It was MSC (Brady/Denson, 5.0) to ratify of the agreement between Victor Valley Community College District and Quickstart to purchase a pre-pay training program for 12 months of technical training. Term: 6/1/14-5/31/15. (Item #IN-66, on the Campus Technology Project list) Fiscal Impact: $30,000.00, budgeted item.

* 1. Agreement Renewal - Visual Click Software, Inc.

Ratification of the agreement between Victor Valley Community College District and Visual Click Software, Inc. for licensing, maintenance and support for the 1900 enabled user objects, which will allow to monitor servers at Victor Valley College. Term: 6/2/14-6/1/15. Fiscal Impact $11, 185.88, budgeted item.

* 1. Curriculum Changes

Approval of the curriculum changes made on March 13, 2014, March 27, 2014, and April 24, 2014 and have been recommended by the College Curriculum Committee. Fiscal Impact: None

* 1. Amendment #1 to Sub-recipient Contract Agreement - Victor Valley Union High School District

Approval of Amendment #1 to Sub-recipient Contract Agreement - Victor Valley Union High School District, originally approved at the June 11, 2013 Board of Trustees meeting, increasing the original allocation by $50,000.00. The term of this agreement goes through July 14, 2014. Fiscal Impact: An increase of $50,000.00, GEAR UP federally funded grant

* 1. Contract - Coast Lights and Sirens Inc.

Ratification of the agreement between Victor Valley Community College District and West Coast Lights and Sirens Inc. to install lights and siren in the Chevrolet Impala. The agreement covers both the labor to the equipment and the equipment. Fiscal Impact $3,595.00, budgeted item

* 1. Agreement Amendment - Ferrilli Information Group

Ratification of the amended agreement between Victor Valley Community College District and Ferrilli Information Group to purchase a 4-month prorated maintenance extension for Transport Management Interface (TMI). Term: 2/13/14-6/30/14. (Item

#IN-69, on the Campus Technology Project list). Fiscal Impact: $700.00, budgeted item.

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* 1. Independent Contractor Agreement - Barbish Audio Systems

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Barbish Audio Systems to supply professional audio/sound for the Dr. Prem Reddy Health Sciences Building Ground Breaking Ceremony May 16, 2014. Fiscal Impact: 

* 1. Independent Contractor Agreement - Reflections Catering

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Reflections Catering to supply catering services for the Dr. Prem Reddy Health and Sciences Building Ground Breaking Ceremony May 16. 2014. Fiscal Impact: $1,252.00.

* 1. Contract - Bear Valley Party Rentals

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Bear Valley Party Rentals to supply professional party equipment and set-up of such items for the Dr. Prem Reddy Health and Sciences Building Ground Breaking Ceremony May 16, 2014. Fiscal Impact: $2,435.95.

**ACTION AGENDA**

1. **BOARD OF TRUSTEES**
   1. Separate approval of items pulled from consent agenda

5.33 PULLED FOR SEPARATE DISCUSSION (see Agenda 6.1) Agreement Renewal - Tricade

It was MSC (Brady/Pinkerton, 5-0) to ratify the renewal agreement between Victor Valley Community College District and Tricade to purchase VMware Horizon View 5 Bundle with one year support. This desktop virtualization solution delivers a wide array of features to end users while reducing IT cost and giving greater policy control. Term: 3/25/14-3/24/15 (Item #IN-68, on the Campus Technology Project list) Fiscal Impact: $13,282.50, Fund 71.

5.37 PULLED FOR SEPARATE DISCUSSION (see Agenda 6.1) Agreement - Quickstart

It was MSC (Brady/Denson, 5.0) to ratify of the agreement between Victor Valley Community Coilege District and Quickstart to purchase a pre-pay training program for ·12 months of technical training. Term: 6/1/14-5/31/15. (Item #IN-66, on the Campus Technology Project list) Fiscal Impact: $30,000.00, budgeted

8. INSTRUCTION

It was MSC (Brady/Wood, 5-0) to move agenda item 8.1 to 4.0 (Superintendent/President's Report)

8.1 Contract Education - Hesperia High School

It was MSC (Brady/Denson, 5-0) to ratify the contract between Victor Valley Community College District and Hesperia High School to conduct eight for-credit classes to a cohort of Hesperia High School students. Fiscal Impact: **$306,000.00, projected Income to the District**



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1. **ADMINISTRATIVE** SERVICES
   1. Renewal of MOU with Victor Valley College Foundation

Public Comments: Norm Hurst, 10.1, Tim Isbell, 10.1, Paul Tanning, 10.1

It was MSC (Brady/Wood, 5-0, as amended, with the end date corrected to read June 30, 2018) to approve the renewal of the Memorandum of Understanding with the Victor Valley College Foundation to continue resource development activities for the benefit of the District. This MOU shall be for a period of 42 months from January 1, 2015-June 30, 2017 after which it may be renewed for successive 3-year terms. The District retains the right to cancel the MOU with 60 days written notice. Fiscal Impact: None (any funds required to support this renewal will be offset by new revenue).

* 1. Purchase - Dell Inc.

It was MSC (Brady/Denson, 5-0) to approve to purchase computer equipment from Dell, Inc. The computers will replace aging equipment at various locations across campus. (Item #1- 20 on the Campus Technology Project list). Fiscal Impact: $79,478.48, Fund 71.

1. **REPORTS** (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

* 1. Employee Groups
     1. CTA - Lisa Ellis
     2. CSEA - Justin Gatewood
     3. AFT Part-Time Faculty United Lynne Glickstein
     4. Management - Kelley Johnson

*Trustee Pinkerton left at 8: 15*

*8.15 p.m. Reconvene: 8: 17*

Victor Valley Community College District Board of Trustees Regular Meeting

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1. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Larry Hoover, Marshall Kagan, Claude Oliver, DeAnn Hudgens, Ed Burg, Donald Katona
2. **BOARD COMMUNICATION**

Trustee Brady: spoke on the CCLC conference he recently attended. He pointed out that some Boards are requiring the completion of certification. Unless you are certified as an effective trustee you cannot serve as a trustee

Trustee Denson: spoke on the upcoming graduations and would like to see Board representation at every graduation. Would like bot representation at every graduation. Attended the fire academy graduation with many more coming up. She recently attended the CCLC conference and attended various informative workshops.

Trustee Pinkerton: spoke on the excellence produced at WC with students and staff.

Trustee Wood: spoke on CCLC conference he recently attended and discovered that Senate Bill 850 encourages the opportunity of a Bachelor's degree program on campus. He pointed out that it was important to him that he becomes certified as an effective Trustee which will demonstrate his commitment as a Trustee.

Student Trustee Blanco: Reported on previous events and congratulated the nursing students on their achievements. ASB elections were held Amanda Monroy will be the incoming ASB President and Student Trustee. She thanked for the education she received at WC and the time spent with the Board of Trustees and is happy to announce that she will be attending UC Berkeley.

1. **ADJOURNMENT**

It was MSC (Brady/Denson. 5-0) to adjourn meeting at 9: 15 p.m.

John Pinkerton. Clerk Date Approved

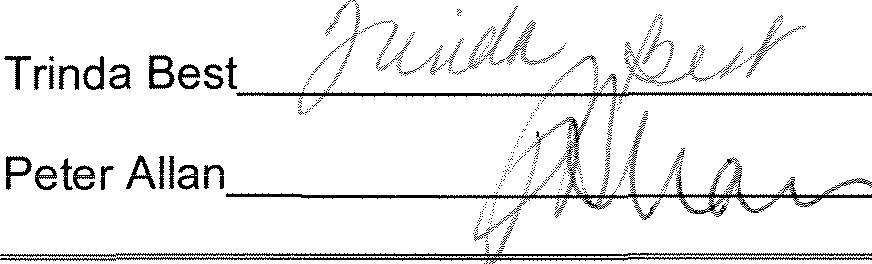


Meeting Date: June 10, 2014 item 

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

**SUBMITTED BY:** Equivalency Committee-Debra Blanchard, Chairperson



**RECOMMENDED BY: APPROVED BY:**

**Description/Background:**

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated.

Kevork Kazanjian Political Science

EQUIVALENCY

Meets the requirements under course work, Victor Valley equivalency policy. Coursework that clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

**Need:**

To establish that the minimum standards for equivalency have been met.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended that the Board of Trustees approve the equivalency as listed.

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for Agenda:** YES \_NO\_X\_

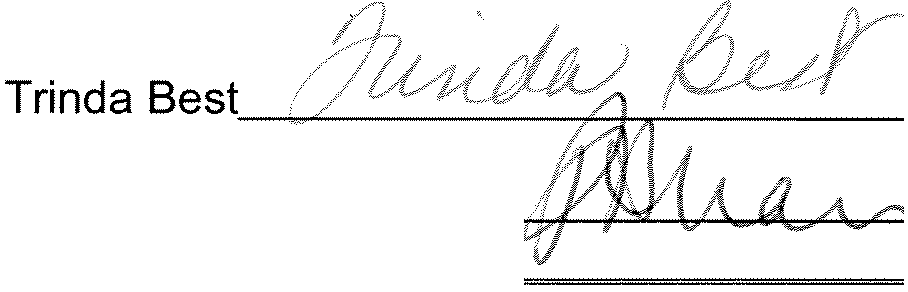


Meeting Date: June 10, 2014 Number: 5.5

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** .K\_ BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** MEMORANDUM OF UNDERSTANDING

SUMMER 2014 WORK WEEK SCHEDULE



**SUBMITTED BY:**

Trinda Best

**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan, -,.-;

**Description/Background:**

Pursuant to Article 5.11 of the CSEA Agreement dated July 1, 2010, through June 30, 2013, the District **has determined that the College \AJill not be open on Fridays for the summer 2014 term starting on June** 2, 2014, and ending August 8, 2014.

The summer work week will be Monday through Thursday, nine hours and twenty-two minutes per day for full-time employees.

Also in accordance with the CSEA Agreement, the following departments, or portions of these departments, may continue to operate under the normal five-day work week:

Child Development Center Maintenance & Operations Biological Sciences

PAC

IT, MIS, IMS, Telecom Campus Police

Bookstore Employees, the week of 6/16/14 only Aviation

**Need:** Board approval is needed to incorporate the new summer work schedule.

**Fiscal Impact:** None

**Recommended Action:** The district requests that the Board of Trustees ratify this Memorandum of Understanding as presented.

**Legal Review:** YES NOT APPLICABLE

**Reference for Agenda:** YES \_

\_ NO

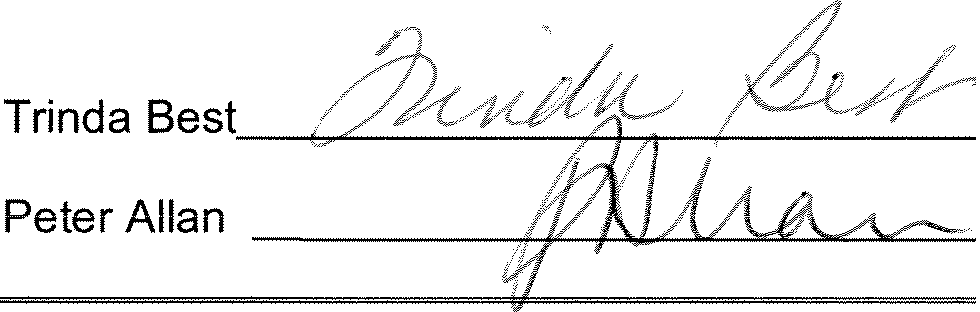


Meeting Date: June 10, 2014 Item 5.6



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_L BOARD ACTION BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT- Town of Apple Valley



**SUBMITTED BY:**

Trinda Best

**RECOMMENDED BY:**

**APPROVED BY:**

**Description/Background:**

The District desires to ratify an agreement between Victor Valley Community College District and the Town of Apple Valley for facility use. The period of this agreement is May 7-9, 2014

A copy of the original agreement is available for review in the office of the superintendent/president.

**Need:**

Facility for Superintendent/President interviews.

**Fiscal Impact:**

$920.00 - Budgeted item

**Recommended Action:**

It is recommended that the Board of Trustees ratify the agreement with Town of Apple Valley for facility use. The period of this agreement is May 7 - 9, 2014.

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for Agenda:** YES \_NO\_x



Meeting Date: June 10, 2014 Item 5.7

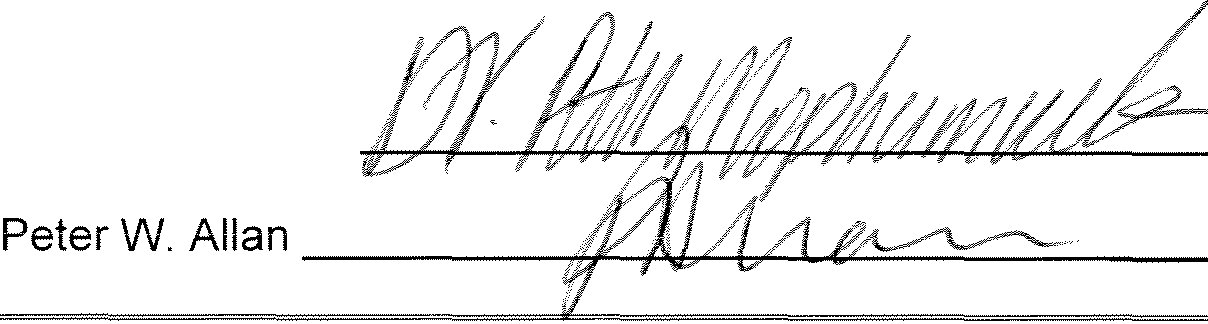


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!** BOARD ACTION **BOARD INFORMATION (no action required) TOPIC:** AGREEMENT -CENTRALCREATIVE

**SUBMITTED BY:** Peter Maphumulo, Executive Vice President, Instruction & Student

Services **RECOMMENDED BY:** Peter Maphumulo **APPROVED BY:**



**Description/Background:**

The district wishes to ratify an agreement between Victor Valley Community College District and CentralCreative for the overall management of design and production process of the 2014-15 course catalog. The period of this agreement begins upon estimate approval.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The course catalog will be provided to students electronically with updated information about transfer degrees and SB 1456, the Student Success Act. An electronic catalog can be updated as changes occur.

**Fiscal Impact:**

$7,500 - Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify an agreement between Victor Valley Community College District and CentralCreative for the overall management of design and production process of the 2014-15 course catalog. The period of this agreement begins upon estimate approval.

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for Agenda:** YES \_NO



Meeting Date: June 10, 2014 Item 5.8

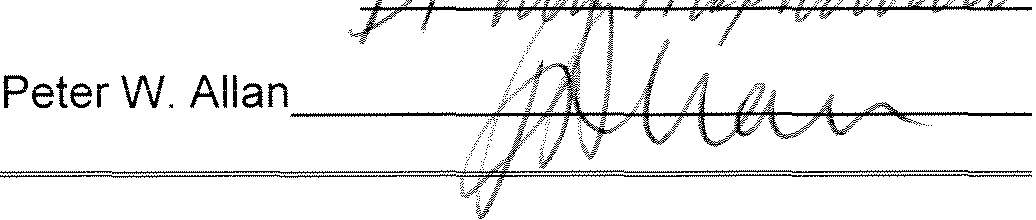


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT :.!\_BOARD** ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** Contract - Ebmeyer Charter & Tour

**SUBMITTED BY:**

Pat Luther, Dean, Health S ·ences, Publafety & st:ial Technology



**RECOMMENDED BY:**

Peter Maphumulo

.

**APPROVED BY:**

**Description/Background:**

The District desires to ratify a contract between Victor Valley College District and Ebmeyer Charter and Tour to provide charter bus transportation for the Agriculture and Natural Resources Department. The period of this agreement is »pril 29, 2014, June 26, 2014 and July 10, 2014.

A copy of the original contracts are available for review in the Superintendent/President's Office.

**Need:**

To provide chartered bus transportation for Agriculture & Natural Resources class(s) field trips.

**Fiscal Impact:**

Budgeted. $3031.40 - Prison grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify a contract between Victor Valley College and Ebmeyer Charter and Tour to provide charter bus transportation for the Agriculture and Natural Resources Department. The period of this agreement is April 29, 2014, June 26, 2014 and July 10, 2014.

**Legal Review:** YES NOT APPLICABLE\_JS\_

**Reference for Agenda:** YES \_NO\_!\_



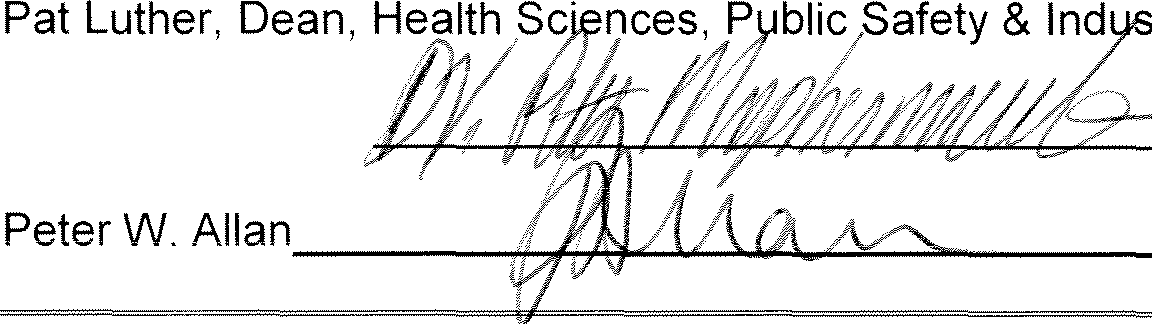
Meeting Date: June 10, 2014 Item Number: **5.9**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

I **BOARD CONSENT** *L* BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** CLINICAL FACILITY USE AGREEMENT - ST. BERNARDINE CARE

PROVIDERS INC.

**SUBMITTED BY: RECOMMENDED BY:**



Peter Maphumulo

trial Technology

**APPROVED BY:**

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley Community College District and St. Bernardine Care Providers Inc The agreement begins April 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

**Need:**

To provide clinical learning facilities for Medical Assisting and other health sciences programs of the district.

**Fiscal Impact:**

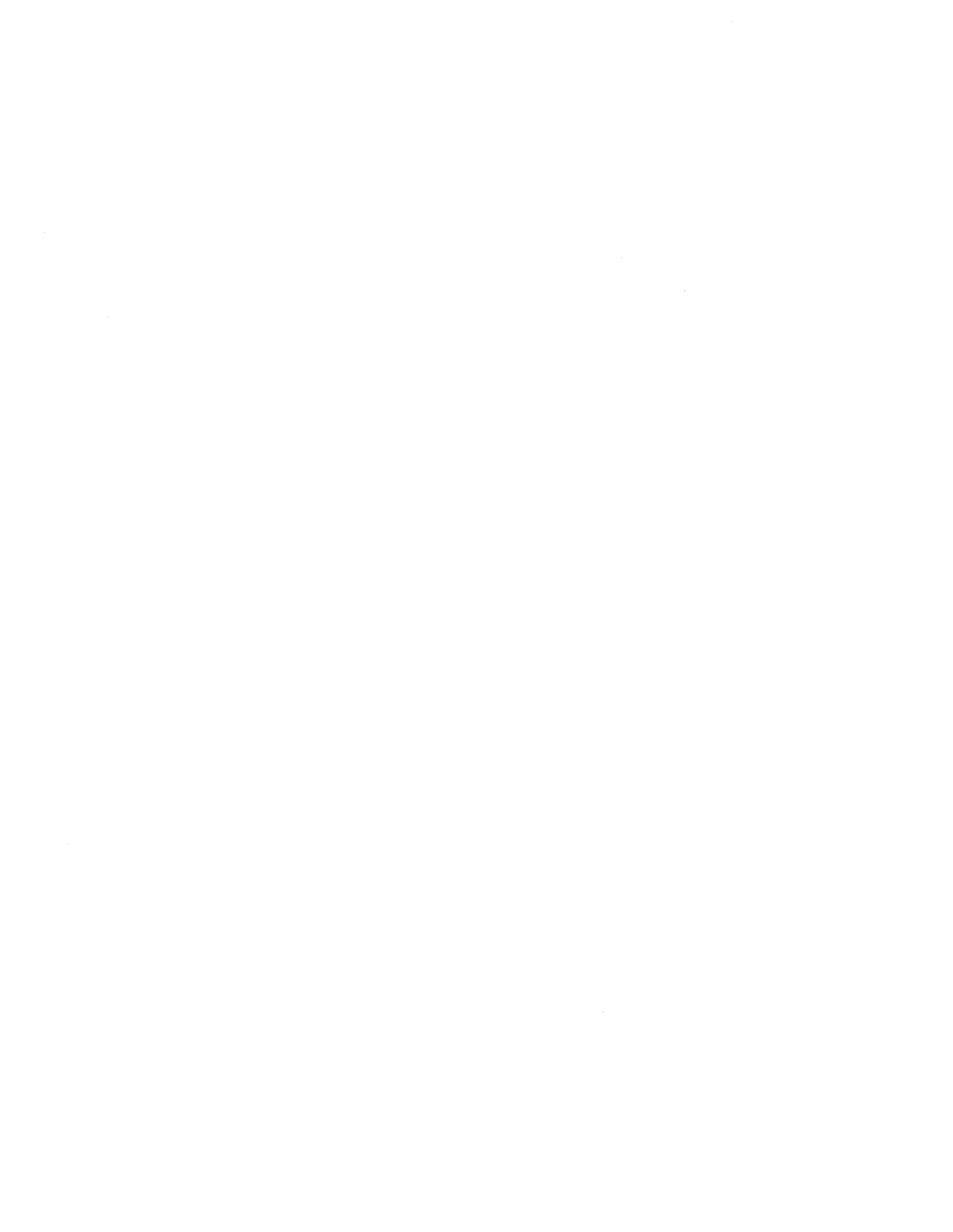
None

**Recommended Action:**

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and St. Bernardine Care Providers. The agreement begins April 1, 2014 and will continue until either party chooses to terminate the agreement with a 30- day written notice no earlier than the end of the District term that is in session at that time.

**Legal Review:** YES NOT APPLICABLE

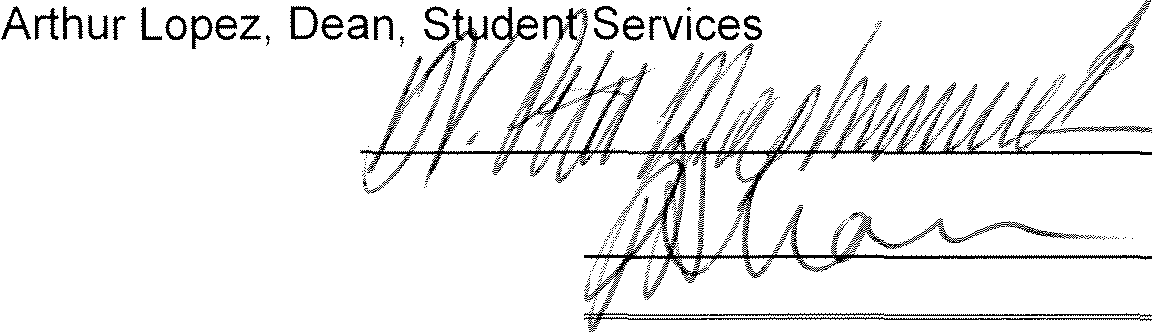
**Reference for Agenda:** YES \_NO*1*



Meeting Date: June 10, 2014 Item Number **5.10**

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT X** BOARD ACTION **BOARD INFORMATION (no action required) \_ TOPIC:** MEMORANDUM OF UNDERSTANDING - K-16 Bridge Program



**SUBMITTED BY:**

**RECOMMENDED BY:**

Peter Maphumulo

**APPROVED BY:**

Peter W. Allan \_

**Description/Background:**

The District wishes to approve an MOU between Victor Valley Community College District and the Lewis Center for Educational Research providing a K-16 Bridge Program (services and general program logistics coordination) to WC and its feeder K-12 schools The period for this agreement is July 1, 2014 through June 30, 2015.

A copy of the MOU is available for review in the Superintendent/President's Office.

**Need:**

To continue to strengthen our relationship with our local high school districts.

Fiscal Impact: Budgeted - $38,400.00

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the Memorandum of Understanding between Victor Valley Community College District and the Lewis Center for Educational Research providing a K-16 Bridge Program (services and general program logistics coordination) to WC and its feeder K-12 schools. The period for this agreement is July 1, 2014 through June 30, 2015.

**Legal Review:** YES\_X\_ NOT APPLICABLE\_

**Reference for Agenda:** YES\_ NO



Meeting Date: June 10, 2014 Item **5.11**



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT** BOARD ACTION **BOARD INFORMATION (no action required) \_ TOPIC:** CURRICULUM CHANGES

**SUBMITTED BY:** Peter Maphumulo, Executive Vice-President of Instruction & Student

Services **RECOMMENDED BY:** Peter Maphumulo **APPROVED BY:**



**Description/Background:**

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on May 8, 2014, May 22, 2014, and May 29, 2014, and are listed on the attached sheet

A copy of the college curriculum changes is available in the President's Office for review.

**Fiscal Impact:**

None.

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes made on May 8, 2014, May 22, 2014, and May 29, 2014 and have been recommended by the College Curriculum Committee.

**Legal Review:** YES\_ NOT APPLICABLE X

**Reference for Agenda:** YES\_NO

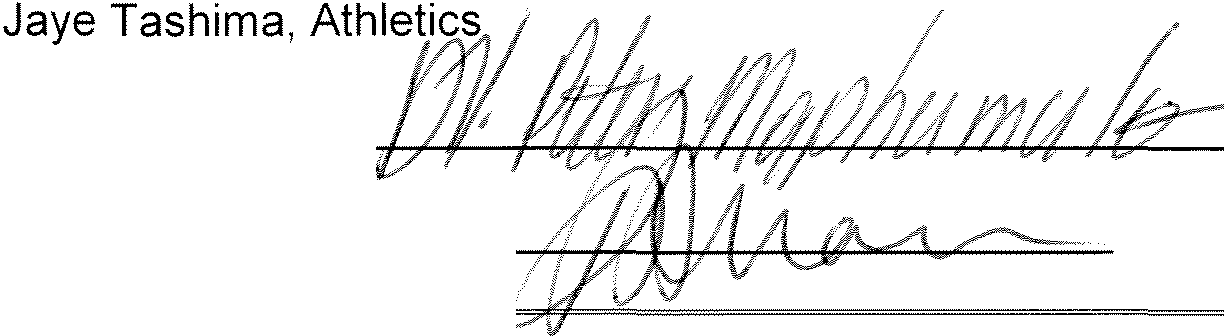


Meeting Date: June 10, 2014 Item 5.12



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION BOARD INFORMATION (no action required) \_ TOPIC: CONTRACT - PACIFIC FLOOR COMPANY



SUBMITTED BY:

RECOMMENDED BY:

Peter Maphumulo

APPROVED BY:

Peter W. Allan \_,..\_

Description/Background:

The District desires to ratify a contract between Victor Valley Community College District and Pacific Floor Company. The work will be completed by June 30, 2014.

A copy of the contract is available for review in the Superintendent/President's office.

Need:

Gymnasium Floor Recoat - Wet scrub, dry screen and apply (2) coats of "Hillyard contender finish" to the entire gym floor.

Fiscal Impact:

Budgeted - $5,687.00 Athletics

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify a contract between Victor Valley Community College District and Pacific Floor Company to recoat the gymnasium floor. The work will be completed by June 30, 2014.

Legal Review: YES\_ NOT APPLICABLE\_JS\_

Reference for Agenda: YES\_ NOL

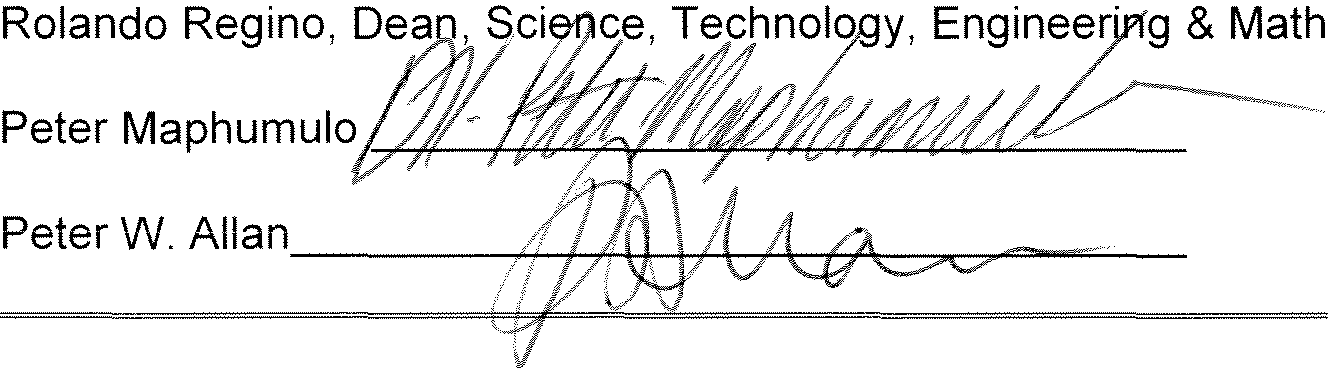


Meeting Date: June 10, 2014 Item **5.13**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT BOARD** ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT - UNITED LERONE II OBA EL POLLO LOCO #3511



**SUBMITTED BY:**

**RECOMMENDED BY: APPROVED BY:**

**Description/Background:**

The District desires to ratify an agreement between Victor Valley Community College District and United Lerone 11, dba El Pollo Loco #3511 for providing catering services for the Distance Education Training Academy held April 25, 2014.

A copy of this agreement is available for review in the Superintendent/President's Office.

**Need:**

In compliance with AP 6330

**Fiscal Impact:**

Budgeted item - $467.56

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and United Lerone 11, dba El Pollo Loco #3511 for providing catering services for the Distance Education Training Academy held April 25, 2014.

**Legal Review:** YES \_X\_ NOT APPLICABLE\_

**Reference for Agenda:** YES \_NOL



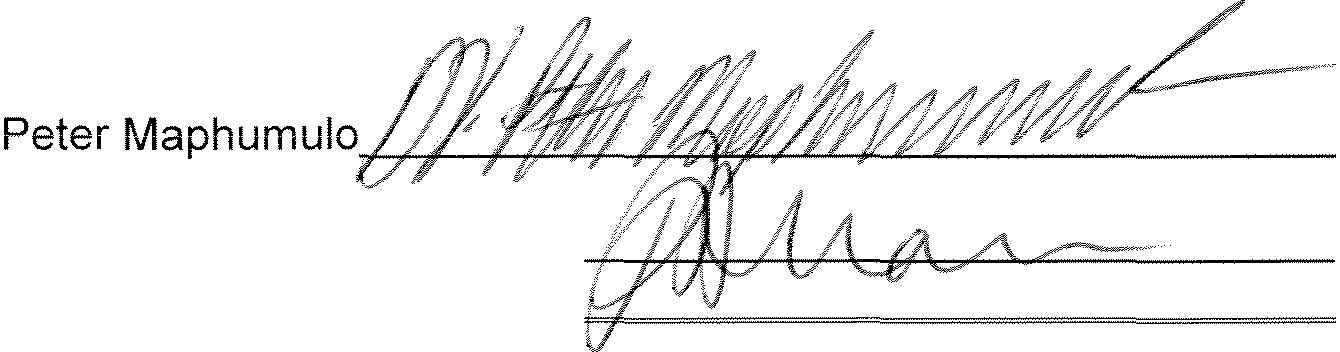
Meeting Date: June 10, 2014 Item Number 5.14

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT .JL BOARD ACTION \_BOARD INFORMATION (no action required) \_

TOPIC: GRANT ACCEPTANCE: HEALTHCARE WORKFORCE INITIATIVE (HWI) - MINI-PROJECT FUNDING CONTRACT 2013-2014 - TRANSITION TO PRACTICE PILOT PROJECT

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety and Industrial



Technology

RECOMMENDED BY:

APPROVED BY:

Description/Background:

Peter W. Allan +-

The district is seeking grant acceptance of the Healthcare Workforce Initiative (HWI), Mini-Project Funding Contract 2013-2014 - Transition to Practice Pilot Project - Improving Industry Engagement, Faculty/Teacher Collaboration & Employment Outcomes for nursing program graduates. Program development and implementation will begin June 1, 2014 and end December 30, 2014.

Need:

The purpose of the RN Transition Program is to improve the employability of unemployed newly licensed RN graduates by providing a clinical experience through Victor Valley College. The target population will be those VVC graduates who have been out of school for 12 months or less. Desert Valley Medical Center has agreed to participate in the RN Transition Program by providing qualified preceptors for the clinical experience, resources, and/or tools to support the training and advancement of new registered nurses.

Fiscal Impact:

$9,000 to the district for the Nursing Program for FY 2013-2014 Recommended Action:

It is recommended by the SuperintendenUPresident that the Board of Trustees accept the Healthcare Workforce Initiative (HWI), Mini-Project Funding Contract 2013-2014. Program development and implementation will begin June 1, 2014 and end December 30, 2014.

Legal Review: YES NOT APPLICABLE\_X\_

Reference for Agenda: YES NOJL



Meeting Date: June 10, 2014 5.15

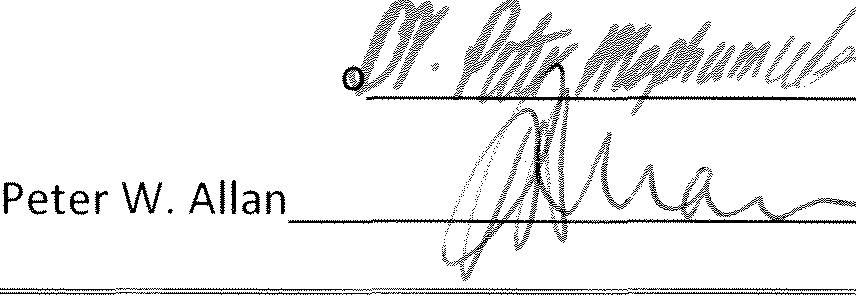


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

I BOARD CONSENT JC BOARD ACTION \_ **BOARD INFORMATION (no action required) \_**

**TOPIC:** OUT OF STATE TRAVEL - STUDENT

**SUBMITTED BY:** Robert Sewell, Associate Student Body



**RECOMMENDED BY:**

Peter Maphumul

**APPROVED BY:**

**Description/Background:**

Approval is requested for the following staff member and Phi Theta Kappa officer to attend the Phi Theta Kappa Honors Institute in St. Louis, Missouri. The travel dates will be June 16 - 21, 2014:

Patricia Wagner, PTK Academic Advisor Jazmin Gailey, PTK Honors Topic Coordinator

**Need:**

The conference is designed to broaden the participants understanding of the Honors Study Topic and helps build a network of resources and relationships. The information will then be disseminated to the PTK membership.

**Fiscal Impact:**

Budgeted $4,000 - Phi Theta Kappa Chapter

**Recommended Action:**

It is recommended that the Board of Trustees approve out of state travel for the staff/student listed above to attend the Phi Theta Kappa Honors Institute in St. Louis, Missouri. The travel dates will be June 16 - 21, 2014:

**legal Review:** YES \_ NOT APPLICABLE

**Reference for Agenda:** YES \_NO\_K



Meeting Date: June 10, 2014 5.16

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_** l

**TOPIC:** CLINICAL FACILITY USE AGREEMENT - DEPARTMENT OF STATE HOSPITALS- PATTON

**SUBMITTED BY:** Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology



**RECOMMENDED BY:**

Peter Maphum

**APPROVED BY:**

Peter W. Allan \_.,..

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley Community College District and Department of State Hospitals-Patton The term of this agreement is September 1, 2014 through August 31, 2017.

A copy of this agreement is available for review in the Superintendent/President's office.

**Need:**

To provide clinical learning facilities for the Registered Nursing Program of the district.

Fiscal Impact:

None

**Recommended Action:**

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and Department of State Hospitals-Patton. The term of this agreement is September 1, 2014 through August 31, 2017.

**Legal Review:** YES --6\_ NOT APPLICABLE

**Reference for Agenda:** YES \_No.!\_



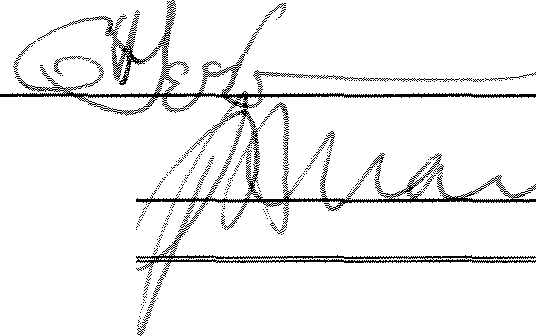
Meeting Date: June 10, 2014 7

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT X** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - KEENAN & ASSOCIATES

LOSS CONTROL SERVICES AGREEMENT

**SUBMITTED BY:** Deedee Orta, Administrative Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan .,....,

**Description/Background:**

The District wishes to renew its agreement with Keenan & Associates to provide loss control services as needed for the 2014-2015 fiscal year. These services are intended to promote safety awareness, assist in the identification of conditions which may pose a risk of bodily injury and/or property damage, and offer recommendations to help mitigate the District's risk of loss.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide loss control services for the District. There will only be a cost to the District if training services are provided.

**Fiscal Impact:** Not to exceed $20,000.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Keenan and Associates for Victor Valley College during fiscal year 2014-15.

**Legal Review:** YES NOT APPLICABLE\_&\_

**Reference for Agenda:** YES \_NO



Meeting Date: June 10, 2014 5.18

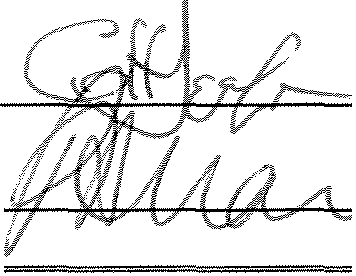


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT BOARD ACTION \_ BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - KEENAN & ASSOCIATES

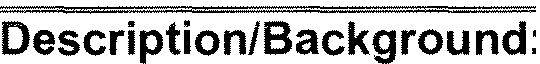
PROPERTY/CASUAL TY CLAIMS ADMINISTRATION

**SUBMITTED BY:** Deedee Orta, Administrative Services



**RECOMMENDED BY:** G.H. Javaheripour

**APPROVED BY:** Peter Allan \_



The District wishes to renew its agreement with Keenan & Associates to provide property and casualty claims administration for the 2014-2015 fiscai year. Services include aii currently open claims and any new accidents, incidents, or claims that may arise.

The agreement may be renewed for two (2) additional one-year terms.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide property and casualty claims administration for the district.

**Fiscal Impact:** Not to exceed $20,000 - Budgeted Item

**Recommended Action:**

It is recommended that the Board of Trustees approve to renew the agreement with Keenan and Associates for Property and Casualty Claims Administration Services for Victor Valley College during fiscal year 2014-15.

**Legal Review:** YES NOT APPLICABLE X

**Reference for Agenda:** YES \_NO\_x\_



Meeting Date: June 10, 2014 5.19

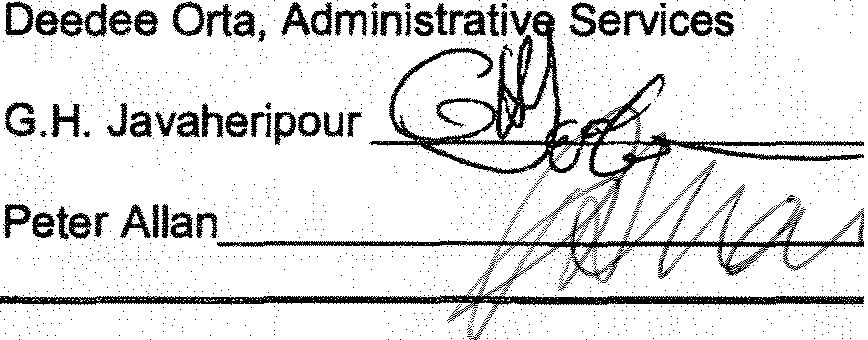


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT·BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT BOARD ACTION \_ BOARD INFORMATION (no action required)

TOPIC:

BOARD OF TRUSTEES BUDGET TRANSFER REQUEST REPORT



SUBMITTED BY:

RECOMMENDED BY: APPROVED BY:

Description/Background:

The adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, the college operations require that funds be transferred between expenditure types (i.e., full-time to hourly or supplies to equipment) to carry out the needs of the District. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01).

A copy of the original budget transfer report is available for review in the Superintendent/President's

office.

Need: *NIA*

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the budget transfers as submitted.

legal Review: NOT APPUCABLE\_x\_ Reference



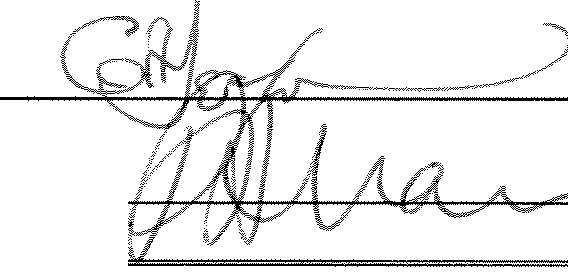
Meeting Date: June 10, 2014 5.20



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) TOPIC:** AUTHORIZED ELECTRONIC SIGNATURE KEY USERS

**SUBMITTED BY:** G.H. Javaheripour, Administrative Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan ,

**Description/Background:**

In accordance with Education Code Section 81655, we are requesting authorization of electronic signature key use for G.H. Javaheripour, Josanna Orta and Karen Hardy, from July 1, 2014, through June 30, 2015.

**Need:**

The electronic signature keys are used to release accounts payable batches.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve G.H. Javaheripour, Josanna Orta and Karen Hardy as authorized signature key users for the period of July 1, 2014 through June 30, 2015.

**Legal Review:** YES NOT APPLICABLE \_lL

**Reference for Agenda:** YES \_NO\_X\_



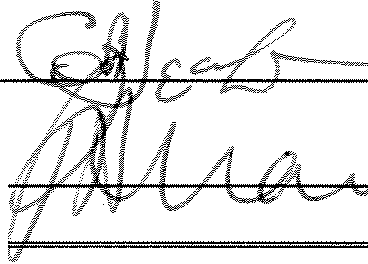
Meeting Date: June 10, 2014 **5.21**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION **BOARD INFORMATION (no action required) \_ TOPIC:** AUTHORIZED SIGNATORY

**SUBMITTED BY:** G.H. Javaheripour, Administrative Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

For the 2014-2015 fiscal year Trinda Best should be acknowledged as authorized representative of the Board of Trustees to execute:

|  |  |  |
| --- | --- | --- |
| Certificated and Classified Contracts | Contracts and Agreements | Notices of Employment |
| Workers Compensation | Claims |  |

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the District to sign various documents.

**Fiscal Impact:** N/A

**Recommended Action:**

It is recommended that the Board of Trustees approve the signature of Trinda Best to represent the board in the above-named matters for fiscal year 2014-2015 per Education Code 72282.

**Legal Review:** YES NOT APPLICABLE\_lL

**Reference for Agenda:** YES \_NO\_x\_



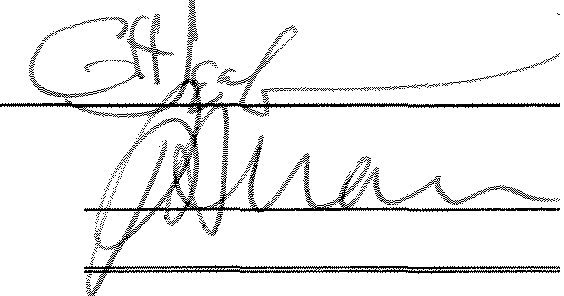
5.22

Meeting Date: June 10, 2014 item

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT** BOARD ACTION **BOARD INFORMATION (no action required) \_ TOPIC:** AUTHORIZED SIGNATORIES

**SUBMITTED BY:** G.H. Javaheripour, Administrative Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -----+-

**Description/Background:**

For the 2014-2015 fiscal year, G.H. Javaheripour, Josanna Orta and Karen Hardy should be acknowledged as authorized representatives of the Board of Trustees to execute:

Contracts and Agreements Resolutions and Applications Receipts and Disbursements County Treasurer Reports Notices of Employment

Inter-Fund Transfers

Batch Payments Budget Transfers

Certify/Attest Board Action Revolving Cash Fund

Workers Compensation Claims

Employee Expense Claims Payroll Prelists

Purchase Orders

Payroll Revolving Cash Fund Journal Entries

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the District to sign various documents.

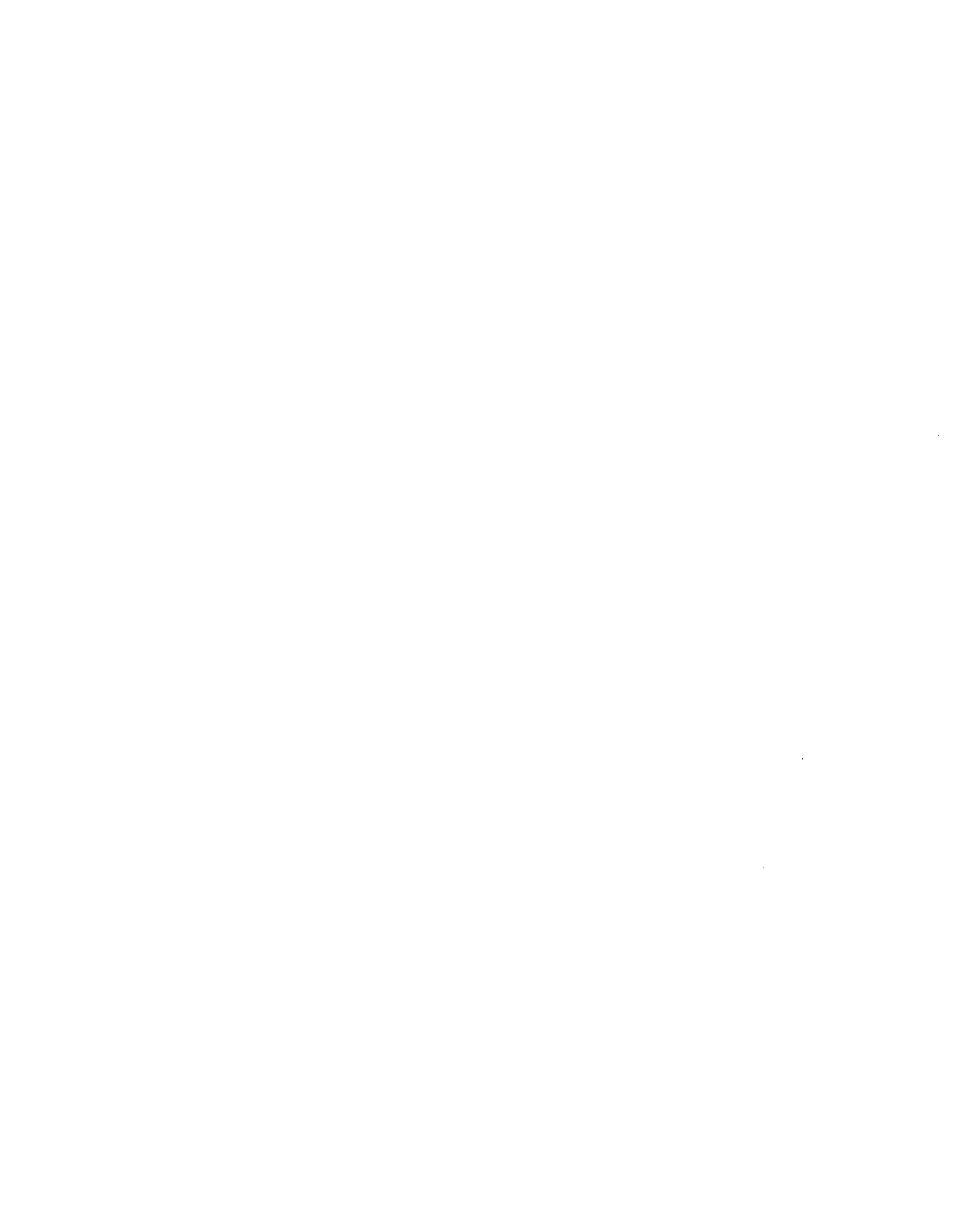
**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the signatures of G.H. Javaheripour, Josanna Orta and Karen Hardy to represent the board in the above-named matters for fiscal year 2014-2015 per Education Code 72282.

**Legal Review:** YES NOT APPLICABLE \_lL

**Reference for Agenda:** YES \_NO\_lL\_



Meeting Date: June 10, 2014 Item 5.23



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT .!** BOARD ACTION **BOARD INFORMATION (no action required) \_ TOPIC:** AUTHORIZED SIGNATORIES

**SUBMITTED BY:** G.H. Javaheripour, Administrative Services



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan \_

**Description/Background:**

For the 2014-2015 fiscal year, Karen Hardy should be acknowledged as an authorized representative of the Board of Trustees to execute:

Revolving Cash Fund

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the District to sign various documents.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the signature of Karen Hardy to represent the board in the above-named matters for fiscal year 2014-2015 per Education Code 72282.

**Legal Review:** YES NOT APPLICABLE \_x\_

**Reference for Agenda:** YES \_NO



Meeting Date: June 10, 2014 5.24

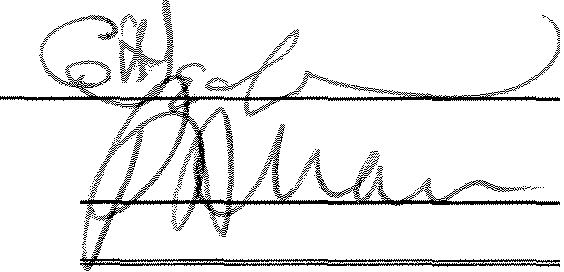


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

**BOARD CONSENT !.\_** BOARD ACTION \_ **BOARD INFORMATION (no action required)** \_

**TOPIC:** DESIGNATION OF NEWSPAPER FOR 2014-2015 DISTRICT BUDGET PUBLIC HEARING

**SUBMITTED BY:** Karen Hardy, Fiscal Services



**RECOMMENDED BY:**

G.**H.** Javaheripour

**APPROVED BY:**

Peter Allan-

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**Description/Background:**

In accordance with the Education Code, the County Superintendent is required to publish notice of public hearings on school and community college District budgets. This code section specifically mandates the notice of "...the public hearing on the proposed budget shall be published by the County Superintendent of Schools in a newspaper of general circulation in the District, or if there is no such newspaper, then in any newspaper of general circulation in the county, at least three days prior to the availability of the proposed budget for public inspection."

The 2014-2015 District budget calendar sets September 2 through 9, 2014, as the period the proposed budget will be available for public inspection, and September 9, 2014, as the Proposed Budget Public Hearing date.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

It is recommended the Board of Trustees designate the Victor Valley Daily Press as the newspaper in

\Nhich to publish the proposed budget inspection dates as September 2 through 9, 2014, and public hearing date as September 11, 2014.

**Legal Review:** YES NOT APPLICABLE \_2L

**Reference for Agenda:** YES \_NO



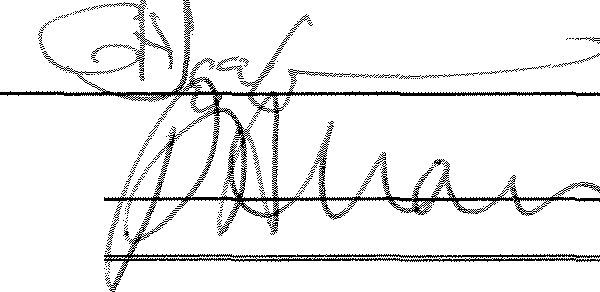
Meeting Date: June 10, 2014 5.25



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT - CAMBRIDGE WEST PARTNERSHIP, LLC

**SUBMITTED BY:** G.H. Javaheripour, Administrative Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with Cambridge West Partnership, LLC to provide fiscal impact analysis for the proposed board policies, 2515, 2520 and 2525, based on the Board President's direction to the Interim Superintendent/President. The scope of work includes: interviews with the shared governance and constituency groups and related district employees; analysis of the proposed policies; providing information regarding the fiscal impacts of the policies in a Board Workshop, and responding questions from the Campus Community.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Other analysis provides data for the Board of Trustees, College employees, and constituency groups in order to legislate policies that best serve the District and its employees.

Fiscal Impact:

Not to exceed $16,000.00.

**Recommended Action:**

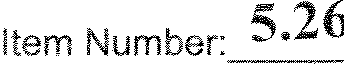
This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cambridge West partnership, LLC in the amount of

$16,000.00.

**Legal Review:** YES NOT APPLICABLE 1\_

**Reference for Agenda:** YES \_NO

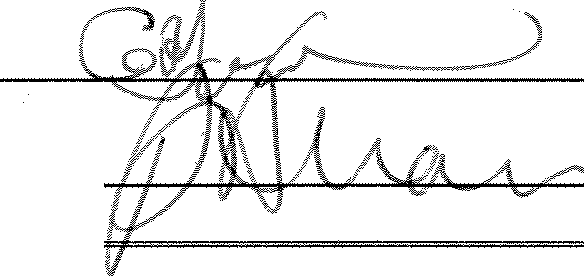


Meeting Date: June 10, 2014

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT ..!.\_** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT -XEROX EDUCATIONAL SERVICES

**SUBMITTED BY:** Karen Hardy, Fiscal Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with Xerox Educational Services (formally known as ACS) to fulfill the District's obligation to report student information to the Internal Revenue Service. Reporting includes:

* Payments received for qualified tuition and related expenses OR amounts billed for qualified tuition and related expenses;
* Amounts of any scholarships or grants received by a student during the calendar year;
* Prior year adjustments to amounts reported for scholarships or grants;
* Indication of whether qualified tuition and related expenses reported represent an academic period beginning with the first three months of the calendar year.

Tax Year 2002 was the last waiver year in which schools were exempt from reporting financial information on 1098-T forms. All colleges and universities are required to report financial information beginning with Tax Year 2003.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This service fulfills the legal requirement to report student information to the Internal Revenue Service.

**Fiscal Impact:**

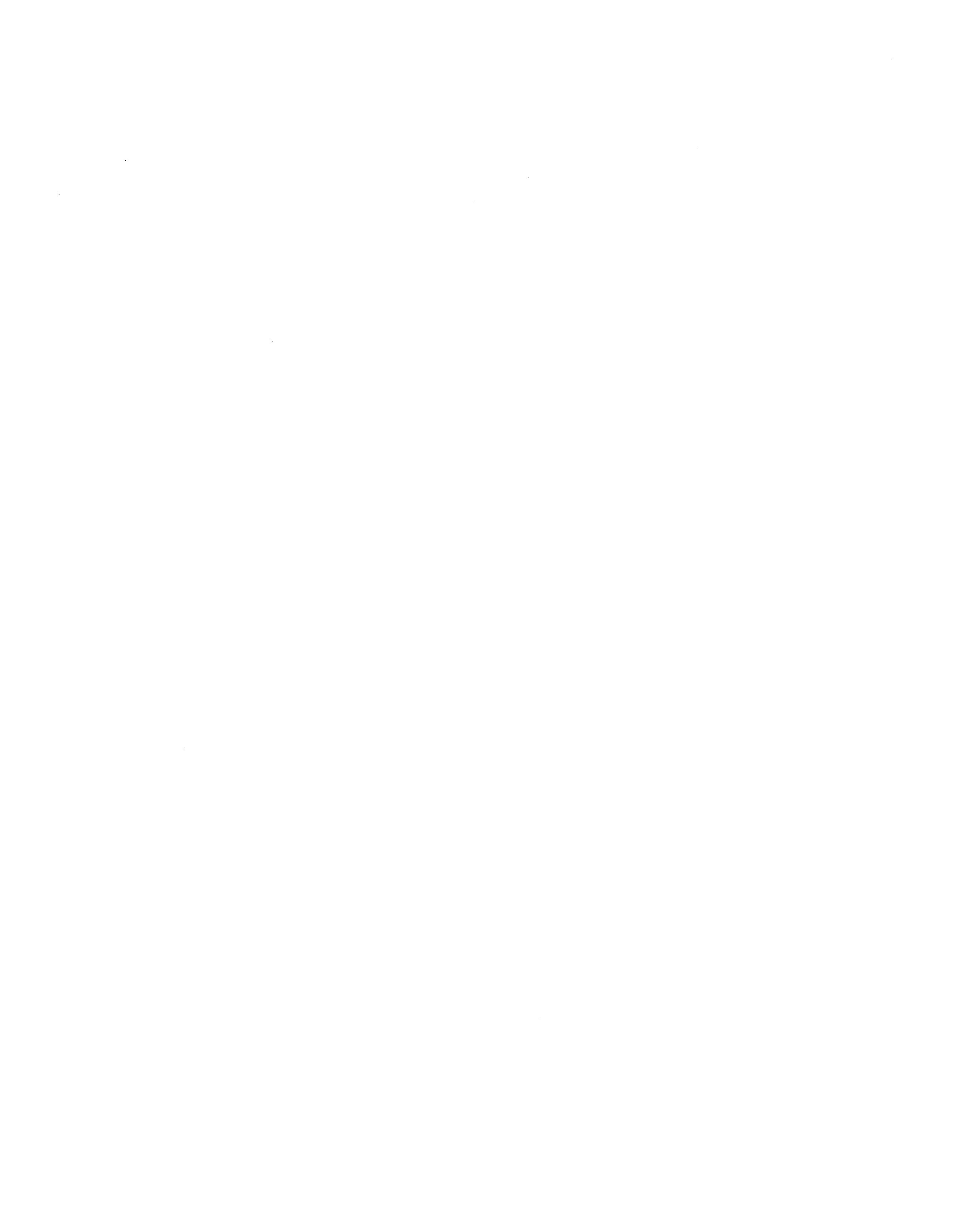
Not to exceed $18,000.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended the Board of Trustees ratify the agreement with Xerox Educational System to provide 1098-T requirements for Tax Year 2013.

**Legal Review:** YES NOT APPLICABLE

**Reference for Agenda:** YES \_NO

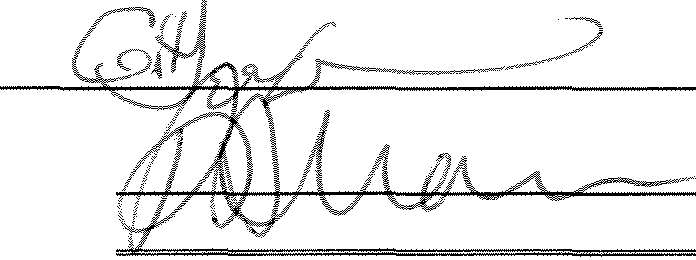


Meeting Date: June 10, 2014 5.27

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** BOARD OF TRUSTEES PAYMENTS REPORTS

**SUBMITTED BY:** Renee Reyes, Fiscal Services



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Boaid members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the Board of Trustees Payment Reports.

**Legal Review:** YES NOT APPLICABLE\_JL\_

**Reference for Agenda:** YES \_NO.JL



Meeting Date: June 10, 2014 Item 5. 28

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT \_ BOARD ACTION \_ BOARD INFORMATION (no action required) TOPIC: AGREEMENT AMENDMENT/CORRECTION - PERCEPTIVE

SOFTWARE, LLC. (IMAGE NOW)



SUBMITIED BY:

RECOMMENDED BY:

G.H. Javaheripour

APPROVED BY:

Peter Allan .....,

Description/Background:

The District wishes to submit a correction and amendment to the Perceptive Software, agreement for Enterprise Content Management System (lmageNow), to include the purchase of additional licenses and to co-terminus with existing agreement and annual renewal. The original agreement went to the Board of Trustees on June 12, 2012, (Item #10.5) term 6/17/12 - 6/16/2015.

* Board item to purchase an additional 25 licenses was submitted to and approved by the Board of Trustees at the September 10, 2013 meeting, (Item #5.13).

A copy of the original agreement ls available for review in the Superintendent/President's office.

Need:

The need to correct and amend the original agreement is to streamline and co-terminus the annual renewal process. The Enterprise Content Management System provides support for document imaging and workflow management across the institution.

Fiscal Impact: None

Recommended Action:

This item has been approved by the Interim SuperintendenVPresident, and it is recommended that the Board of Trustees ratify the amendment/correction agreement with Perceptive Software, LLC as submitted.

NOT APPLICABLE\_LS\_.



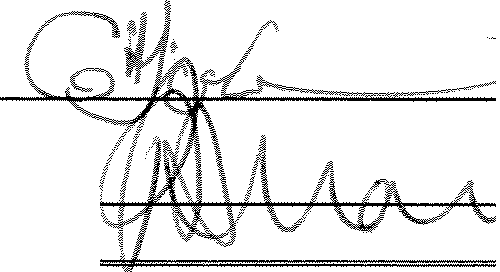
Meeting Date: June 10, 2014 5.29



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT *lL\_* BOARD ACTION \_ BOARD INFORMATION (no action required) TOPIC: AGREEMENT - VECTOR RESOURCES, INC.

SUBMITTED BY: Frank Smith, Technology & Information Resources



RECOMMENDED BY:

G.H. Javaheripour

APPROVED BY:

Peter Allan \_

Description/Background:

The District wishes to enter into an agreement with Vector Resources, Inc. to purchase material and labor needed to provide outdoor wireless in direct support of academic instruction at the Regional Public Safety Training Center (RPSTC). (Item # 1-21, on the Campus Technology Project list)

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The outdoor wireless for the RPSTC will support various instructional video streaming scenario environments displayed for EMS, Fire, Administration of Justice and Paramedic departments.

Fiscal Impact:

$41,314.50 - Fund 71

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Vector Resources, Inc. in the amount of $41,314.50

Legal Review: YES \_x\_ NOT APPLICABLE\_ Reference for Agenda: YES \_NO



Meeting Date: June 10, 2014

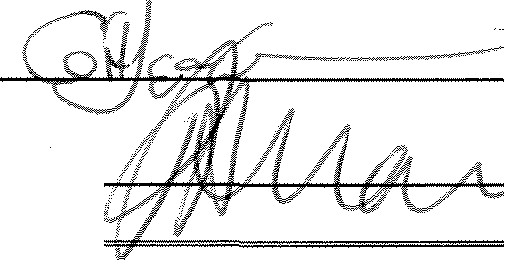


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required)** \_

**TOPIC:** NOTICE OF COMPLETION-VECTOR RESOURCES OBA VECTORUSA

**SUBMITTED BY:** Frank Smith, Technology & Information Resources



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan 4

**Description/Background:**

The District wishes to submit for approval a Notice of Completion for Vector Resources for the CMAS Audio Visual Pricing for eleven ( 11) rooms located on the Victor Valley College Main Campus. The agreement was originally Board approved on February 11, 2014, Item 10.1.

A copy of the Notice of Completion is available for review in the Superintendent/President's office.

**Need:**

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10

days of acceptance by the Board.

Fiscal Impact: No fiscal impact

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion as submitted.

**Legal Review:** YES NOT APPLICABLE\_L

**Reference for Agenda:** YES \_NO

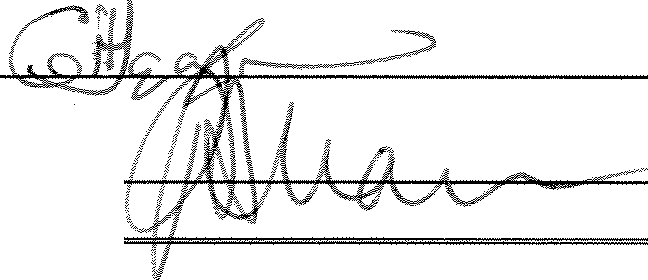


Meeting Date: June 10, 2014 Number: 5.31

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

BOARD CONSENT **BOARD ACTION \_ BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - ABSOLUTE SOFTWARE, INC.

**SUBMITTED BY:** Frank Smith, Technology & Information Resource



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its annual maintenance agreement with Absolute Software, Inc. for 25 Absolute Help licenses, previously known as Livetime. Term 5/20/2014 - 5/20/2015.

A copy of the original agreement is available for review in the Superintendence/President's office.

**Need:**

The Absolute Help system is a modern help desk trouble ticket system that directs each request to the appropriate technician based on the team, work load and problem type to enhance efficient support for the users of District technology. These licenses are required for each technician on campus.

**Fiscal Impact:**

$7,975.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Absolute Software, Inc. in the amount of

$7,975.00.

**Legal Review:** YES NOT APPLICABLE x\_

**Reference for** Agenda:

-NO **X**



Meeting Date: June 10, 2014

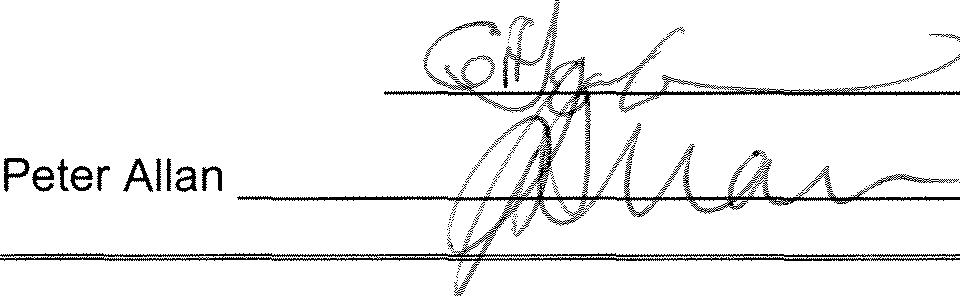
##### 5.32

Item Number: --

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - PARLANCE

**SUBMITTED BY:** Frank Smith, Technology & Information Resources



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

**Description/Background:**

The District wishes to renew its annual agreement with Parlance for ES NameCorrector. The Telecommunication service provides an automated operator solution for call routing services using speech recognition technology. Term: 7/20/14 - 6/20/15.

A copy of the original agreement is available for review in the SuperintendenUPresident's office.

**Need:**

This provides multiple options for callers to campus personnel. Also, it allows for voice recognition of names, dialing by extension or phone number.

Fiscal Impact:

$ 6,350.40 Budgeted Item

**Recommended Action:**

This item has been approved by the Interim SuperintendenUPresident, and it is recommended that the Board of Trustees ratify the agreement renewal with Parlance in the amount of $6,350.40.

**Legal Review:** YES NOT APPLICABLE 1.\_

**Reference for Agenda:** YES \_NO

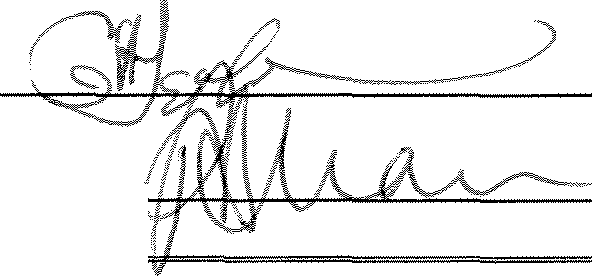


Meeting Date: June 10, 2014 Item Number: 5.33

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) TOPIC:** AGREEMENT RENEWAL - TRICADE TECHNOLOGIES

**SUBMITTED BY:** Frank Smith, Technology & Information Resources



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan --i

**Description/Background:**

The District wishes to renew its agreement with Tricade Technologies to purchase Academic Basic support for VMware vSphere 5 Enterprise for four processors for the term indicated, pro-rated to co­ term with other agreements in June 2015. This product allows us to virtualize our servers as well as maximize our hardware while saving energy. Term 5/23/14 - 6/1/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This primary component *I* licensing is required to maintain current operations (administrative and instructional needs). These licenses are a core component for all enterprise campus servers and systems.

**Fiscal Impact:**

$1,463.68 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Tricade in the amount of $1,463.68.

**Legal Review:** YES NOT APPLICABLE-1$.\_

**Reference for Agenda:** YES \_NO\_x\_



Meeting Date: June 10, 2014 5.34

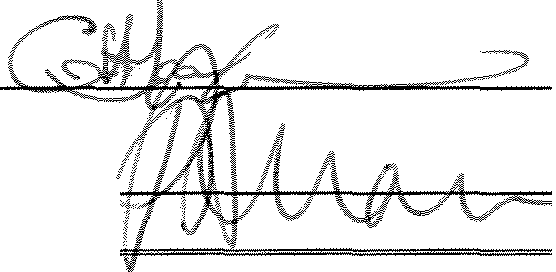


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT !...** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_**

**TOPIC:** AGREEMENT RENEWAL - CAL Building Systems

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with CAL Building Systems to provide annual service to the Main Campus and Regional Public Safety Training Center fire sprinkler system and service to the kitchen fire suppression system in the Student Activities Center for the 2014-2015 fiscai year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This agreement is necessary to assure the District's fire sprinkler systems are working properly.

**Fiscal Impact:**

$4,928.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with CAL Building Systems in the amount of $4,928.00.

**Legal Review:** YES *L*NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO



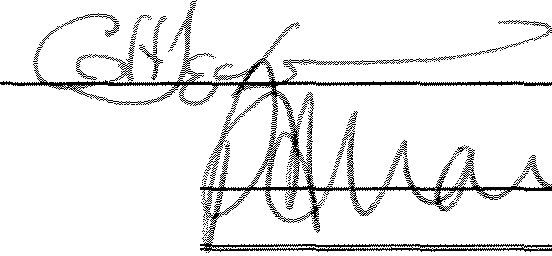
Meeting Date: June 10, 2014 5.35



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - DIAMOND ENVIRONMENTAL SERVICES

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with Diamond Environmental Services to provide portable restroom service for five (5) portables for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed for portable restroom services.

**Fiscal Impact:**

$4,810.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Diamond Environmental Services in the amount of

$4,810.00.

**Legal Review:** YES \_ls\_ NOT APPLICABLE

**Reference for Agenda:** YES \_NOL



Meeting Date: June 10, 2014 5.36



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - PRUDENTIAL OVERALL SUPPLY

**SUBMITTED BY:** Edwin Martinez, Maintenance and Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with Prudential Overall Supply for work uniforms, dry mops and shop rags for use on campus for the Fiscal Year 2014-2015.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide work uniforms for Maintenance and Operations employees as well as supplies for campus usage.

**Fiscal Impact:**

$13,000.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Prudential Overall Supply in the amount of $13,000.00.

**Legal Review:** YES *\_K\_* NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO !

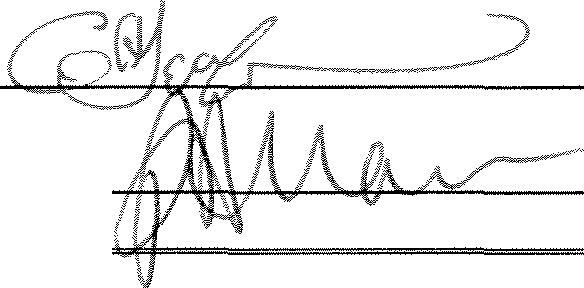


Meeting Date: June 10, 2014 Item 5.37

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - HI DESERT ALARM

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



|  |  |  |
| --- | --- | --- |
| **RECOMMENDED BY:** | G.H. Javaheripour |  |
| **APPROVED BY:** | Peter Allan---- | --Ii |
| **Description/Background:** |  |  |

The District wishes to renew its agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on the Main Campus and at the Regional Public Safety Training Center for the 2014- 2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This service is needed to maintain the fire alarm systems on the Main Campus and at the Regional Public Safety Training Center.

Fiscal Impact:

$7, 176.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of $7, 176.00.

**Legal Review:** YES -6\_ NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO



Meeting Date: June 10, 2014 Item 5.38

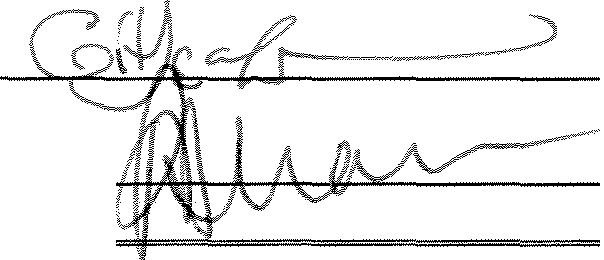


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** *.K\_* BOARD ACTION \_ **BOARD INFORMATION (no action required)** \_

**TOPIC:** AGREEMENT RENEWAL - SAFETY-KLEEN

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with Safety-Kleen for the parts washers for the Maintenance

& Operations vehicle repair and automotive areas for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This maintenance service is needed because without the parts washers any repair activity would be more difficult and time consuming.

**Fiscal Impact:**

$860.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Safety-Kleen in the amount of $860.00.

**Legal Review:** YES NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO !\_



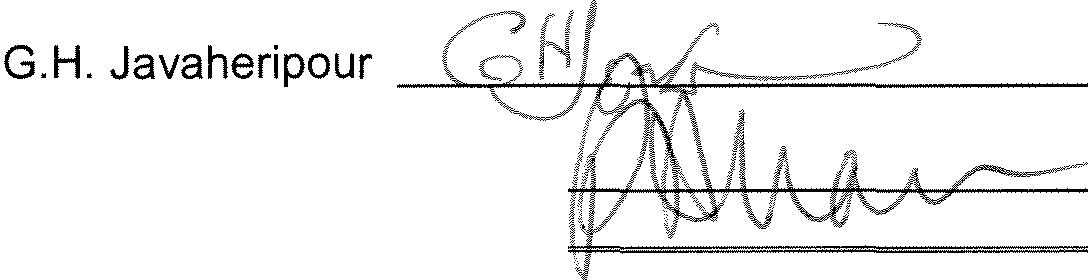
Meeting Date: June 10, 2014 item Number: 5.39

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT - SAN BERNARDINO & RIVERSIDE

COUNTIES FIRE EQUIPMENT

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with San Bernardino & Riverside Counties Fire Equipment to provide monthiy service to Main Campus fire extinguishers and the Regional Public Safety Training Center fire extinguishers for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an agreement that is needed to provide monthly service to the Main Campus fire extinguishers and Regional Public Safety fire extinguishers.

**Fiscal Impact:**

$8,600.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with San Bernardino & Riverside Counties Fire Equipment in the amount of $8,600.00.

**Legal Review:** YES \_lL NOT APPLICABLE\_

**Reference for Agenda:** YES \_NOl.



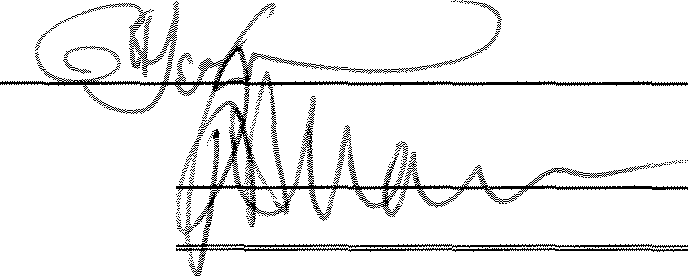
Meeting Date: June 10, 2014 5.40



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT !\_** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - AMERICA'S XPRESS RENT-A-CAR

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED** BY:

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with America's Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal to rent vans for student and staff transportation to various events as needed.

**Fiscal Impact:**

$34,000.00 - Budgeted item.

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with America's Xpress Rent-A-Car in the amount of

$34,000.00.

**Legal Review:** YES \_x\_ NOT APPLICABLE

**Reference for Agenda:** YES \_- NO\_x\_



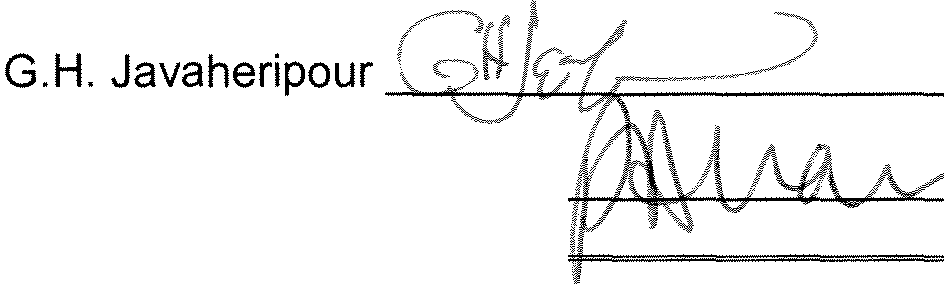
Meeting Date: June 10, 2014 **5.41**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT ..!** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - NORTH STATE ENVIRONMENTAL

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with North State Environmental to provide hazardous waste management services for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide hazardous waste management services.

**Fiscal Impact:**

$25,000.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with North State Environmental in the amount of $25,000.00.

**Legal Review:** YES NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO !\_



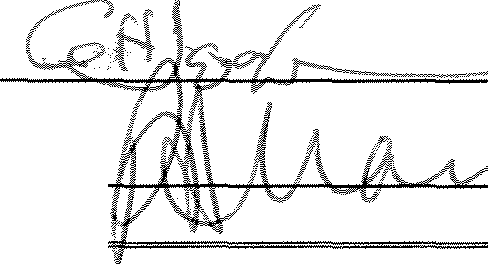
Meeting Date: June 10, 2014 Item 5.42



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!..\_** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL - H & H Elevator Services

**SUBMITTED BY:** Edwin Martinez, Maintenance & Operations



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with **H & H** Elevator Services to provide maintenance service to the elevators on campus as needed for the 2014-2015 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide elevator maintenance services to the campus so elevators work efficiently and properly.

**Fiscal** Impact:

$21,000.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with H & H Elevator Services in the amount of $21,000.00.

Legal Review: YES \_x\_ NOT APPLICABLE\_ Reference for Agenda: YES \_NO\_L



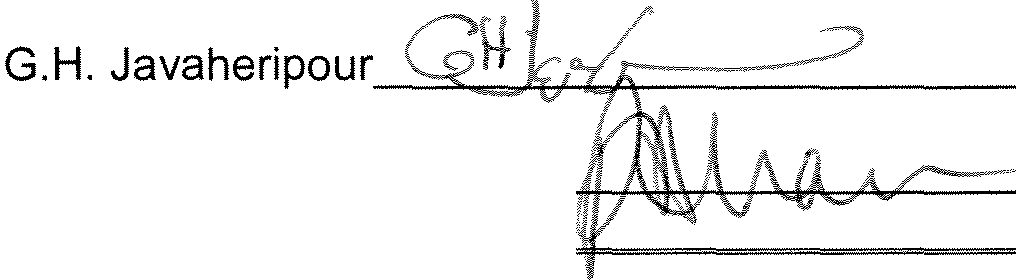
Meeting Date: June 10, 2014 5.43



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT \_!\_** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT - A & E INSPECTION SERVICES

**SUBMITTED BY:** Steve Garcia, Facilities Construction



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan i

**Description/Background:**

The District wishes to utilize the three (3) year agreement, which was originally approved by the Board of Trustees on April 12, 2011 and is being renewed at the June 2014 meeting, with A & E Inspection Services to provide Inspector of Record services needed during the alteration of the AT&T Cell Tower. This is required by the Division of State Architects for all District projects.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The Division of State Architects requires an Inspector of Record at all Community College construction projects. The District is required to hire its own inspector for the alterations to the cell tower; however, this expense will be reimbursed by AT&T.

Fiscal Impact:

$1,040.00 - This expense will be reimbursed to the District 100% by AT&T.

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the use of the three (3) year agreement with A & E Inspection Services for Division of State Architect Inspector of Record services for the alterations to the AT&T Cell Tower in an amount not to exceed $1,040.00.

**Legal Review:** YES *\_L* NOT APPLICABLE\_

**Reference for Agenda:** YES \_NO\_!\_

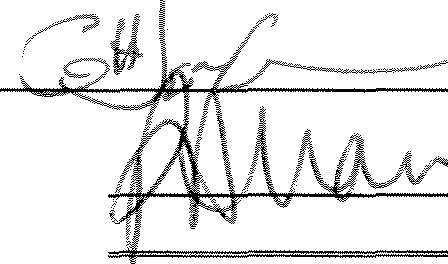


Meeting Date: June 10, 2014 Item Number: **5.44**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

l **BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION (no action required) \_ TOPIC:** CHANGE ORDER - WEBB BROTHERS CONSTRUCTION

**SUBMITTED BY:** Steve Garcia, Facilities Construction



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to submit for approval Change Order Nos. 25 - 27 from Webb Brothers Construction. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The list below is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

* 1. Additional cost to install a 6" gate valve and Hot tap into the existing 8" water line for the Fire Hydrant. This change was necessary due to the unforeseen 6" water line buried next to and obstructing the path of travel. $4,068.18
  2. Additional cost for cabling and materials not shown on plans. These cables are required for emergency phone operation and additional cameras requested by the District. $2,454.57
  3. Credit back to the contract for the deletion of % inch conduits in areas where plenum rated cable could be run per code. (-$440.28)

A copy of the original change order is available for review in the Superintendent/President's office.

**Need:**

This additional work is necessary to complete the Music Modernization project.

**Fiscal Impact:**

$6,082.47 - Bond Funded

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the change orders with Webb Brothers Construction in the amount of

$6,082.47.

**Legal Review:** YES NOT APPLICABLE\_L

**Reference for Agenda:** YES \_NO\_!\_



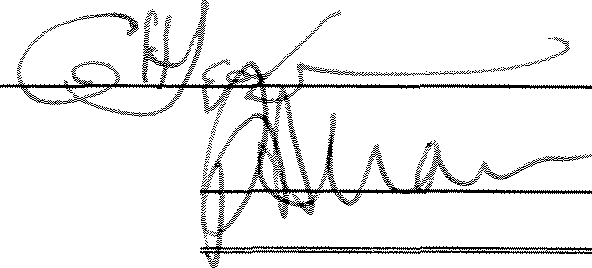
Meeting Date: June 10, 2014 Item **5.45**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

I **BOARD CONSENT** BOARD ACTION \_ **BOARD INFORMATION** (no **action required) TOPIC:** AGREEMENT - FRICK, FRICK & JETTE ARCHITECTS, INC.

**SUBMITTED BY:** *Steve* Garcia, Facilities Construction



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with Frick, Frick & Jette Architects, Inc. to provide construction documents to include the areas on the southwest edge of the lake adjacent to the Technology Center Buiiding #21, and the areas between the Art Building #22 and the Liberal Arts Building #30.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This second phase of the Landscape Sustainability project will provide savings in maintenance costs as well as provide a better learning environment for students.

**Fiscal Impact:**

$21,550.00 - Fund 71

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Frick, Frick & Jette Architects, Inc. in an amount not to exceed $21,550.00.

**Legal Review:** YES NOT APPLICABLE\_L

**Reference for Agenda:** YES \_NO



Meeting Date: June 10, 2014 Item 5.46

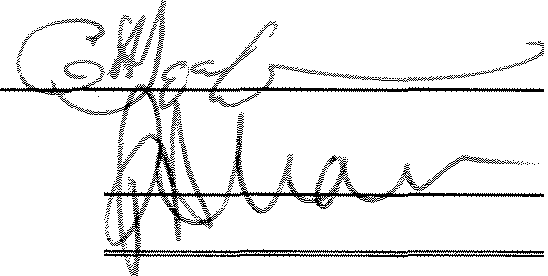


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

I BOARD CONSENT BOARD ACTION \_ BOARD INFORMATION (no action required) \_ TOPIC: INCREASE CONTRACT AMOUNT - CALIFORNIA CONSTRUCTION

MANAGEMENT, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction



|  |  |  |
| --- | --- | --- |
| RECOMMENDED BY: | G.H. Javaheripour |  |
| APPROVED BY: | Peter Allan---- | -1 |
| Description/Background: |  |  |

The District wishes to increase the contract amount with California Construction Management, Inc. The agreement was originally ratified by the Board of Trustees at the October 9, 2012 meeting for California Construction Management to assist in the process of certifying ten (10) projects with the Division of State Architect's office (DSA). Eight (8) of these projects have been closed with certification; however two (2) still require more work to obtain certification.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

DSA requires all buildings to be certified through their office to determine that the construction project complies with the codes and regulations governing school construction. Some facilities on the Main Campus did not have this project certification completed.

Fiscal Impact:

$1,000.00 - Fund 71

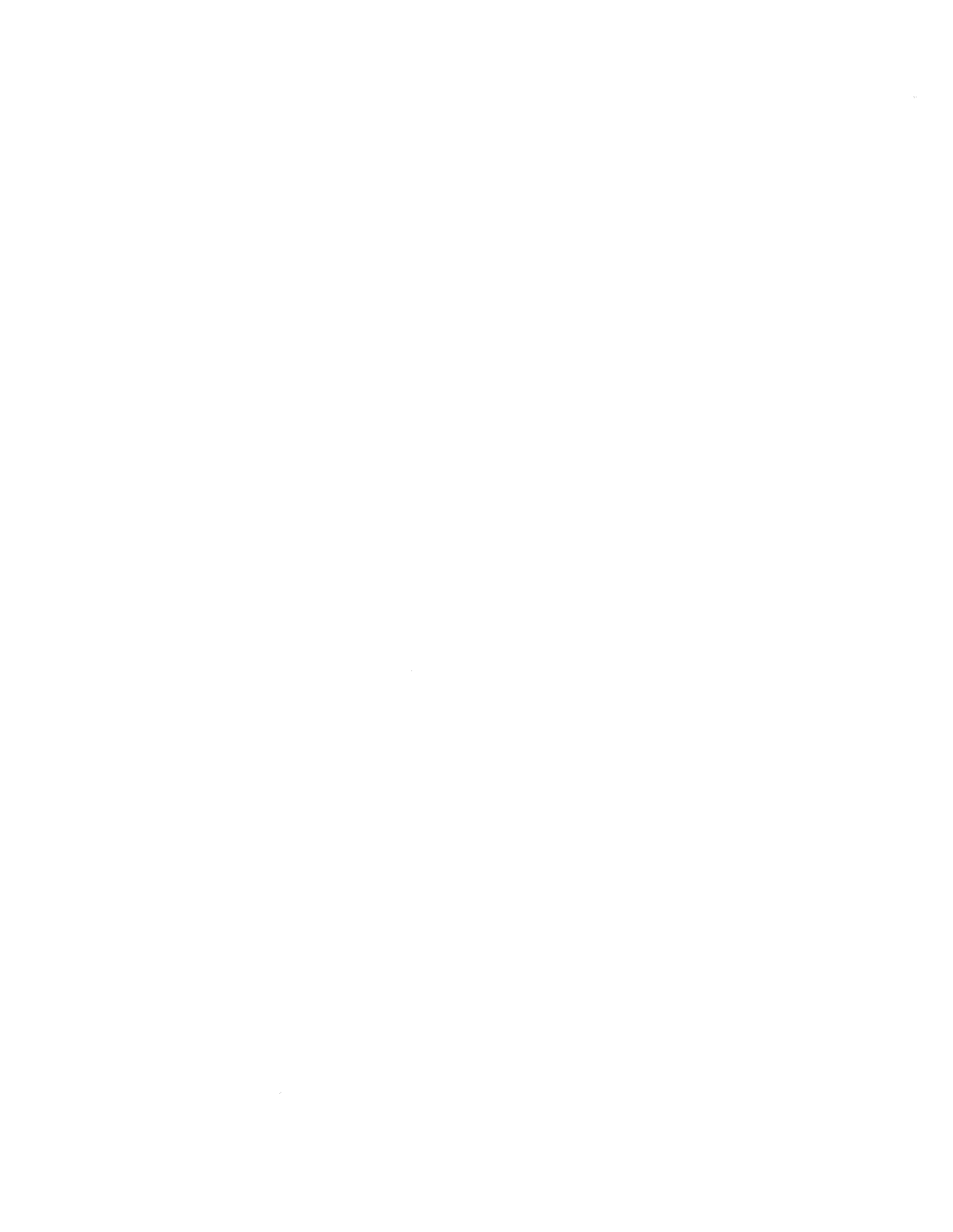
Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the increase to the contract amount with California Construction Management, Inc. by

$1,000.00 to assist the District in certifying the remaining projects on the Main Campus.

Legal Review: YES NOT APPLICABLE x\_

Reference for Agenda: YES \_NO !\_



Meeting Date: June 10, 2013 Item 5.47

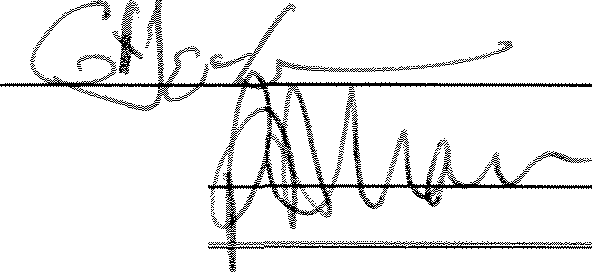


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

I

I BOARD CONSENT BOARD ACTION \_ BOARD INFORMATION (no action required) \_ TOPIC: BUILDING LEASE AGREEMENT

SUBMITTED BY: Steve Garcia, Facilities Construction



RECOMMENDED BY:

G.H. Javaheripour

APPROVED BY:

Peter Allan -

--------,

Description/Background:

The District wishes to enter into a Building Lease Agreement by and between the District and Park University for Educational instruction in accordance with California Education Code Sections 81430 to 81432.

A copy of the Building Lease Agreement is available in the Superintendent/President's office.

Need:

Park University has a need to lease facilities from the District. Two (2) modular units in the District's Lower Campus Complex will be used by Park University utilizing the attached building lease agreement.

Fiscal Impact:

$2,400.00 monthly, $28,800.00 annually, to increase by 3% annually - Revenue to the District

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the Building Lease Agreement by and between the District and Park University for Educational instruction in accordance with California Education Code Sections 81430 to 81432.

Legal Review: YES --6\_ NOT APPLICABLE

Reference for Agenda: YES \_ \_ NO

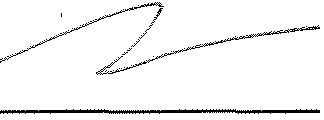
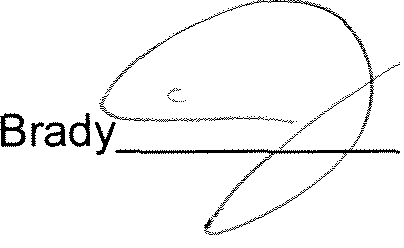


Meeting Date: June 10, 2014 item **5.48**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT BOARD ACTION \_ BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT- Professional Personnel Leasing, Inc (PPL)



**SUBMITTED BY:** Trinda Best

**RECOMMENDED BY: APPROVED BY:**

Joseph W.

Dennis Henderson ----------------

**Description/Background:**

Professional Personnel Leasing (PPL), Inc will conduct a workshop with the members of the Board of Trustees and the newly appointed Superintendent/President. The workshop is to provide opportunity for discussion and mutual agieement on selected areas and issues that will lead to a successful leadership team.

A copy of the original agreement is available for review in the office of the superintendent/president.

**Need:**

Facilitation of Board - New Superintendent/President Workshop.

**Fiscal Impact:**

$4,500 - Budgeted item

**Recommended Action:**

It is recommended that the Board of Trustees approve the agreement with Professional Personnel Leasing, Inc. for consultant services July 15, 2014 - June 30, 2015.

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for** Agenda: YES **X**



Date June 10, 2014

 VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES

AGENDA ITEM

BOARD ACTION X INFORMATION



BOARD

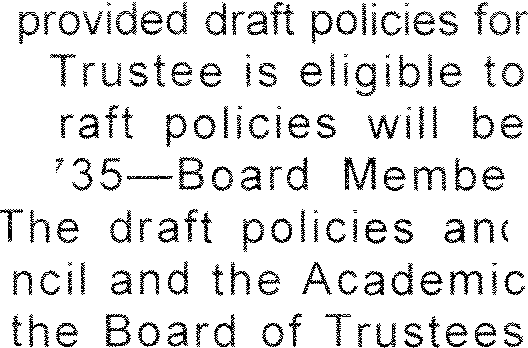
TOPIC: Excellence in Trusteeship Program Required for Board President SUBMITIED BY: Dennis Henderson, President, Board of Trustees

RECOMMENDED BY: APPROVED BY:

Dennis Henderson, President, Board of Trustees Dennis Henderson, President Board of Trustees

Description/Background:

Community College League of California (CCLC) prov1aes an ''Ex cei nee n steeship Program" for leadership in the education and development of community college governing members, chief executive officers and staff to ensure that continued strength, diversity. vitality effectiveness of the college's educational programs and services.

Dr. Douglas Houston, Chancellor of Yuba Community College District has requiring completion the Excellence in Trusteeship Program before a become Board President. Upon passage of the resolut ion, t he d

t ailored t o the ex isting VVCCD Board Policies 2210-0fficers, 27 r

Tr avel, and Administrat ive Procedure 2740- Board Educat ion.

adminis tr ativ e p ures will then be vetted t hrough College uncil and Senate. Following vetting, draft policies will be submitted t o

r a First Read, n adoption.

Need ining for stees will efit the College Fiscal impact None.

Recommended Action:

Approve a resolution requiring Board members to have substantially  in Trusteeship Program before ser ving as an officer on the Board of Trustees.

Legal Review: YES NOT APPLICABLE X

Reference for Agenda: YES \_X\_NO\_

**VICTOR VALLEY COMM UNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

**RESOLUTION NO. 14-04**

June 10. 2014

**WHEREAS.** the Community College League of California (CCLC) provides leadership in the education and development of community college governing board members. chief executive officers and staff to ensure the continued strength. diversity. vitality and effectiveness of the College·s educational programs and services.

**\VHEREAS.** Dr. Douglas B. Houston. Chancellor of Yuba Community College District. has provided draft policies for req uiring completion of the Excellence in Trusteeship Program before a trustee is eligible to become board president.

**WHEREAS,** draft policies will be tailored to existing board policies of Victor Valley Community College District. for policies 22-1 0 Offieers. 2735 Board Member Travel. and Administrative Procedure 2740 Board Education.

**WHEREAS,** board members patiici pating in the Excellence in Trusteeship Program will benefit the Board of Trustees and the District.

**\VH EREAS.** the tailored pol icies and administrative procedu res will be bedded through College Counsel and the Academic Senate, then returned to the Board of Trustees for a fi rst read. then adoption.

**WHEREAS.** any interested Board of Trustee member will have the opportunity to participate i n the Excellence in Trusteeshi p Program, should they chose.

**NOW, THEREFORE, BE IT RESOLVED** that partici pation and completion m the Excellence in Trusteeship Program offered by CCLC will be necessary before a trustee becomes eligible to serve as board president. The requirement for successfully completing the program will not become effective until formal board policies are adopted. The formal board policies and administrative procedures will allow for a phase-in time period to begin the training through the Excellence in Trusteeship Program.

This resolution was adopted by the Board of Trustees of the Victor Valley Community College District at its regular meeting of June 10, 2014.

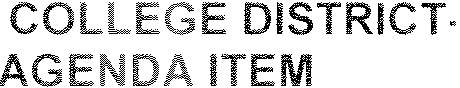
Dennis Henderson. Board President Date

John Pinkerton. Board Clerk Date



 Date June 10. 2014



VICTOR VALLEY COMMUNITY **BOARD OF TRUSTEES**



* **BOARD CO**·**NSENT**...:;:===**B**-**O**-**ARD ACTIO**-**N**--=== **B**-**OARD INFORMATION (no action required) \_ TOPIC:** Resolution #14-03 - SB 850

**SUBMITTED BY:** Dennis Henderson. President, Board of Trustees **RECOMMENDED BY:** Dennis Henderson. President, Board of Trustees **APPROVED BY:** Dennis Henderson, President. Board of Trustees **Description/Background:**

Approve a resolution supporting 850.

**Need:**

The Board wishes to support SB 850 which wilL if passed, allow community colleges to offer 4 year degrees.

**Fiscal Impact:** None at this time.

Recommended **Action:**

It is recommended that the Board of Trustees approve the resolution.

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for Agenda:** YES \_X\_NO\_

**RESOLUTION NO. 14-03**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT IN SUPPORT OF THE CALIFORNIA COMMUNITY COLLEGES BACCALAUREATE**

**WHEREAS,** by 2018. 63 percent of job openings will require some college education and 33 percent will require a bachelor's degree: and

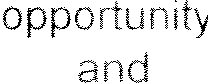
**WHEREAS,** among the 20 most populous states. California ranks 19th in the percentage of high school graduates who enroll directly in a four-year or university and 18th in the percentage who enroll in any college. including colleges: and

**WHEREAS,** since 2000. California has lost slightly more college graduates to other states than it has gained: and

**WHEREAS,** the 110.000 bachelor's degrees awarded annually by California public institutions and the 40,000 awarded by private institutions fall almost 60,000 degrees short of the number needed to meet projected demand in 2025: and

**WHEREAS,** careers in public safety. technology. and health services now often require no less than the baccalaureate: and

**WHEREAS,** 21 states have authorized community colleges to award applied baccalaureates that meet workforce demand and

**WHEREAS,** every person should have an that is convenient. accessible. and affordable

to pursue the baccalaureate at a place

**WHEREAS,** community colleges have a proven record of meeting local workforce demands in applied and technical areas, supporting underrepresented students and providing affordable, accessible. quality instruction; and

**WHEREAS,** authorizing community colleges to offer limited. targeted. applied baccalaureates would increase access for underserved areas and populations, benefit the state economy. remove barriers to completion. and compensate for the lack of university programs or capacity in certain fields: and

**WHEREAS,** the California Community Colleges Baccalaureate Study Group convened in 2013 by Chancellor Brice Harris concluded that "the offering of baccalaureates by the California Community Colleges merits serious review and discussion":

**NOW THEREFORE BE IT RESOLVED** that the Victor Valley Community College District Board of Trustees supports legislation that authorizes and funds community colleges to voluntarily

offer baccalaureates that address critical workforce needs. meet the needs of underrepresented students. and avoid unnecessary duplication of programs in a region:

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Victor Valley Community College District Board of Trustees urges Chancellor Brice Harris and the Board of Governors of the California Community Colleges to proceed with an ongoing dialogue with the California State University and the university of California on this opportunity while also establishing in a collaborative fashion the criteria and processes for individual colleges to offer baccalaureates.

**ADOPTED, SIGNED AND APPROVED** this 10'h day of June. 2014 at the regular meeting of the Victor Valley Community College District Board of Trustees.

Victor Valley Community College District

1. John Pinkerton. Clerk of the Governing Board of the Victor Valley Community College District. do hereby certify that the foregoing Resolution was adopted by the Governing Board of said

|  |  |  |
| --- | --- | --- |
| District at the meeting of said Board held on | 1 | day of June. 2014, and that it was so |
| adopted by the following vote |  |  |
| AYE  NO: |  |  |



Meeting Date June 10. 2014 7.1



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

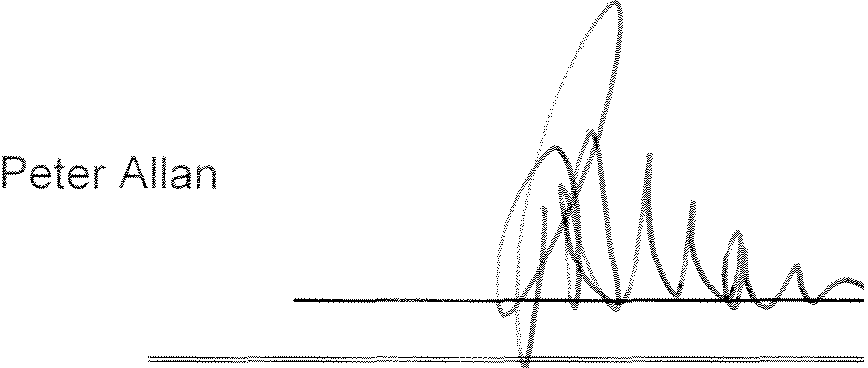
BOARD CONSENT BOARD ACTION



*X*

(no action required) \_

TOPIC: Approve naming recognition for Robert L. Feddersen CIS Teaching Lab



SUBMITTED BY Peter Allan RECOMMENDED BY:

APPROVED BY: Peter Allan Description/Background:

CIS Faculty have requested memorial naming recognition to honor the teaching career of Robert L. Feddersen in accordance with BP 6620. As required by the policy, a campus naming committee was convened to review the request and by consensus recommends the naming of room AC5 for a period 10 years honoring the number of years Robert Fedderson taught at Victor Valley College before his passing. The recommended name of the classroom Robert L. Feddersen Teaching Lab.

Need:

Memorial naming will honor the contributions a respected faculty member and enhance campus climate by reinforcing the value employee contributions to institution.

Fiscal Impact: to exceed $200 

Recommended Action: Approve naming of ACS as the Robert L. Feddersen CIS Teaching Lab for a period of 10 years beginning July 1, 2014.

Legal Review: YES NOT APPLICABLE\_!\_

Reference for Agenda: YES X





Welcome:

Purpose of the Committee

* 1. Review Naming Policy - see attached

I L Consider Requests for Naming

1. Dr. Prem Reddy Health Sciences

b. Robert L Feddersen CIS

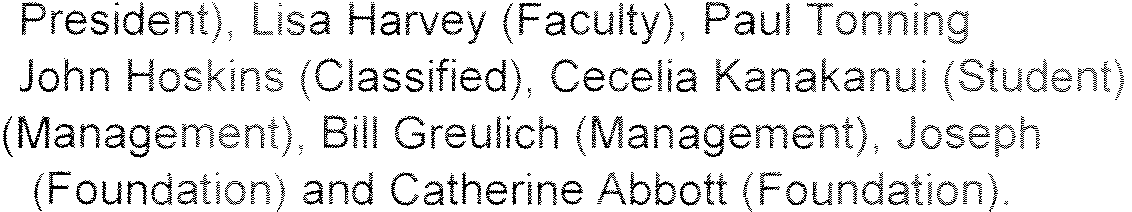
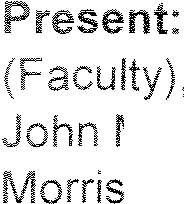
- see attached

see attached

Other Adjourn



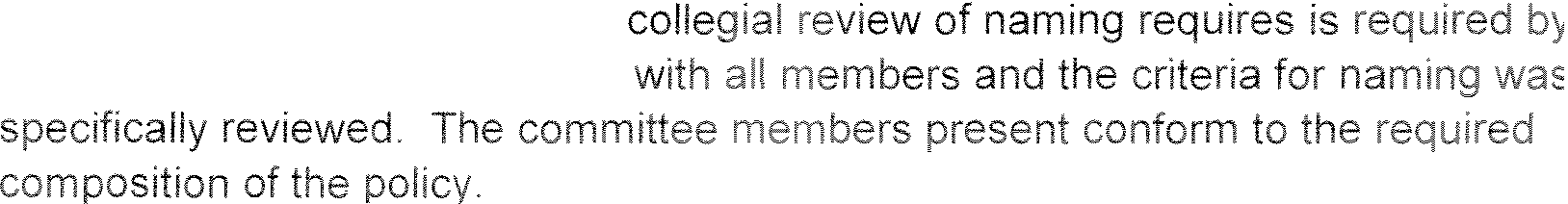


Peter Ailan (Superintendent *I*

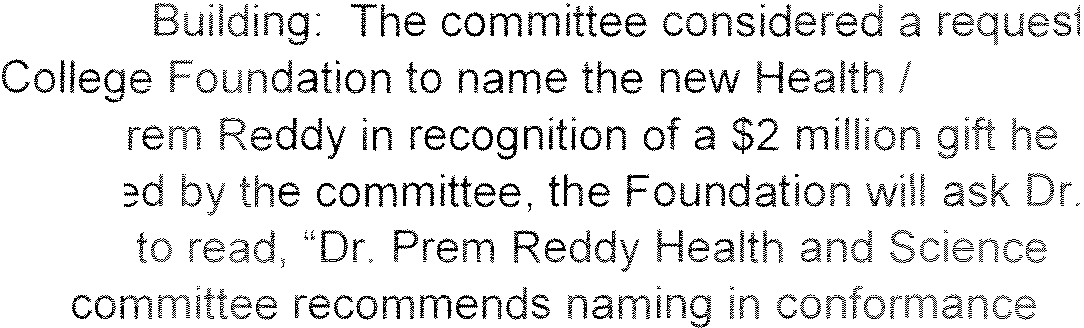
Jazmin Santillan (Classified), John Mitchell (Student), Robert Sewell

(Management), Ginger Ontiveros

Welcome: Peter Allan called the to order at 3:05

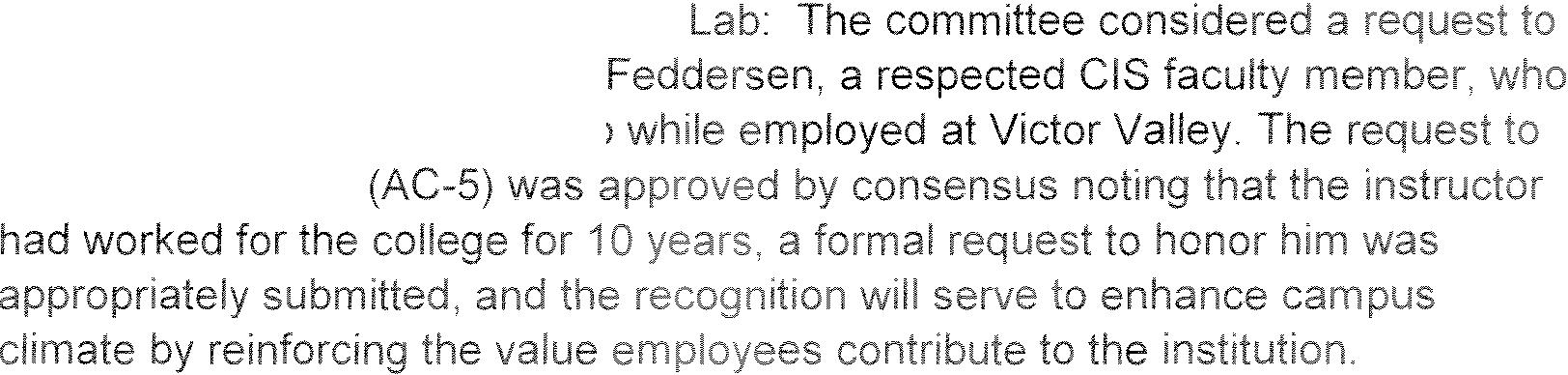
IL Purpose of the Committee: The BP6620, The policy was shared



1. Dr. Prem Reddy Health Sciences made by the Victor Valley

Sciences Building to honor Dr, Prem has agreed to make, As requested Prem Reddy to modify the name Building," By consensus, the

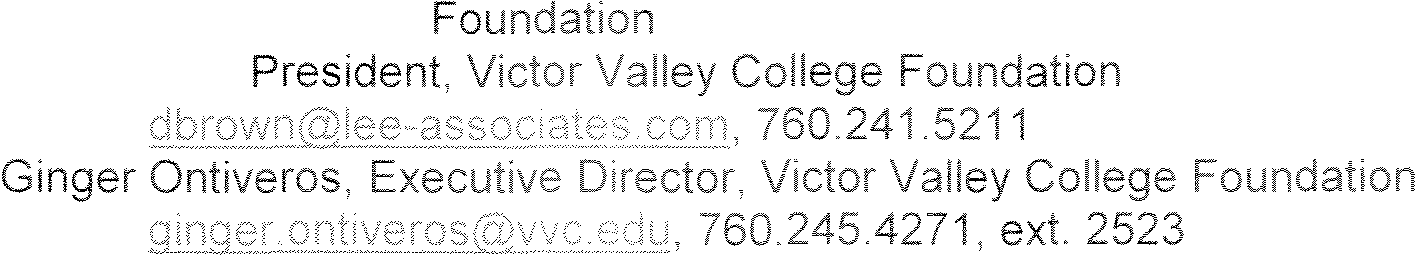
with the gift agreement

1. Robert L. Feddersen CIS Teaching honor the memory of Robert L passed away about 5 years ago name a classroom

No other business was conducted. The meeting adjourned at 3:40 pm



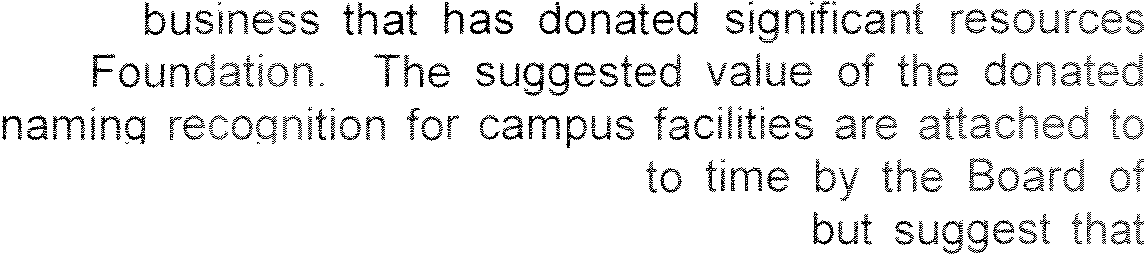
 Request: Dr. Prem Reddy Health  Building

 by: Victor Valley College Don Brown.

 Reference: BP 6620 Naming of Buildings

Naming of district policy may be considered any of the following reasons

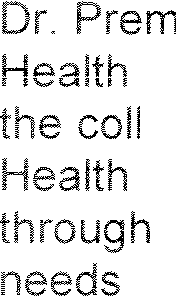
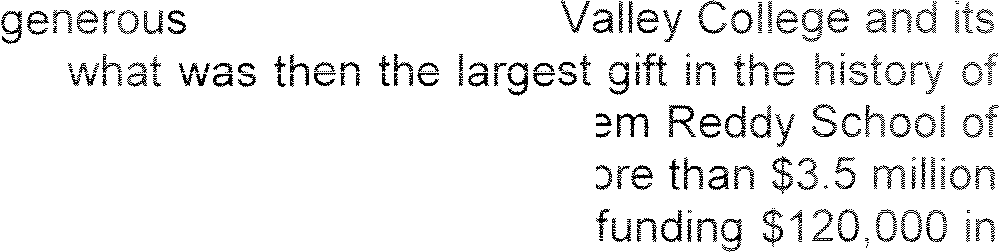
4. to recognize a person, group, or through the Victor Valley College resources commensurate with



policy as an addendum that may time Trustees. Donations do not in themselves guarantee naming rights. such recognition shall be appropriately

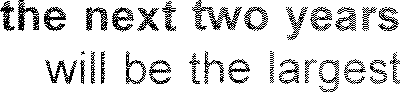
 Irrevocable - in perpetuity.  to



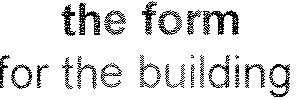
Reddy has established a tradition of support for Victor Science Programs. !n 2004, he provided

college when he committed $1 million and the college named the Dr. Prem Sciences in his honor. Since that time, Dr. Reddy has contributed more than gifts. student scholarships and partnership contracts most recently

within the college STEM programs.

Dr. Reddy has agreed to contribute an additional $2 million paid over support the development of the new Science Health Building. This

single charitable gift in the history of the college.

gift agreement includes recognition in selected the following name

of naming rights to the new



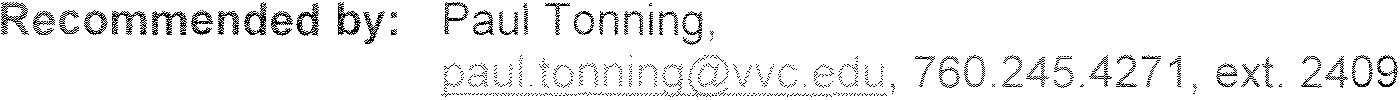
 a

President for collegial review.

the *I*

 111. b.

L.



Reference: 6620 Naming

Naming of district policy may be considered any of the following reasons

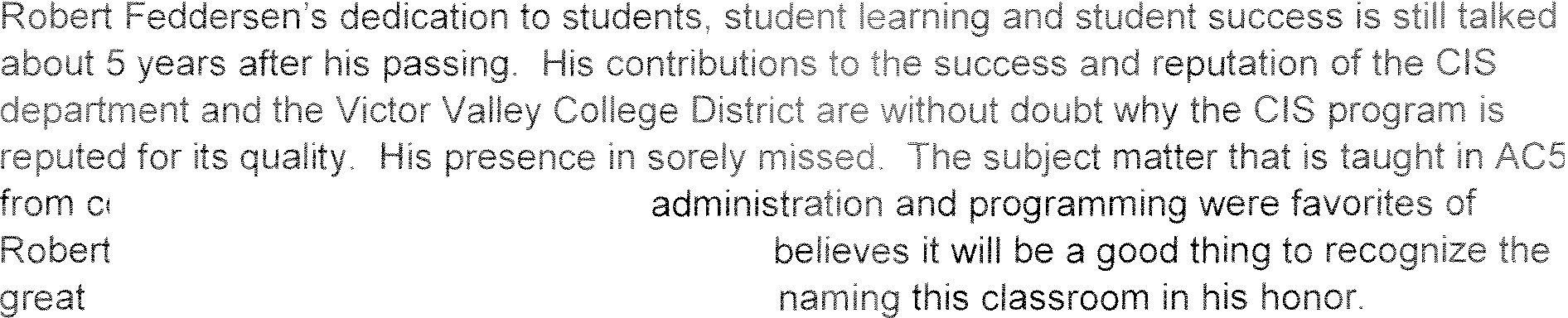
4 to honor a deceased person who personal contribution to the College

a unique, extraordinary

Duration: 1O years (one for each year of coliege)

**Property:** AC-5

Rationale:



computer literacy to UNIX system

and his students. The CIS department efforts of this beloved faculty member by

accordance with AP6620 a campus committee for collegial review.

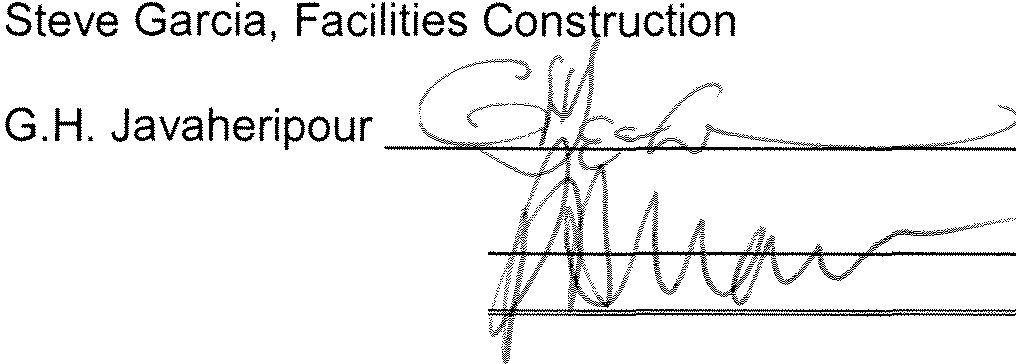
convened by *I*



Meeting Date: June 10, 2014 Item Number: **10.1**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

I **BOARD CONSENT \_ BOARD ACTION** BOARD INFORMATION **(no action required) \_ TOPIC:** AWARD CONTRACT - ADAPTIVE P.E. FLOOR REPLACEMENT



**SUBMITTED BY:**

**RECOMMENDED BY: APPROVED BY:**

Peter Allan -

----

**Description/Background:**

Bids for F-300, Adaptive P.E. Floor Replacement, were opened on May 28, 2014. Two (2) bids were received as follows:

Continental Flooring, Inc.

***Donald M. Hoover Company***

$34,552.00

***$18,645.00***

The bid has been thoroughly reviewed by the Vice President of Administrative Services and the Director of Facilities Construction and Contracts. Donald M. Hoover Company is licensed in California and their bonding company is authorized to do business in California.

A copy of the original bid is available for review in the Superintendent/President's office.

**Need:**

The floors in the weight room at the Adaptive P.E. building are unsafe and must be replaced.

**Fiscal Impact:**

$18,645.00 - Fund 71

**Recommended Action:**

It is recommended that the Board of Trustees approve the award of contract with Donald M. Hoover Company in the amount of $18,645.00 for the Adaptive P.E. Floor Replacement project.

**Legal Review:** YES NOT APPLICABLE

**Reference** for Agenda: \_x\_NO\_

BID FORM

for

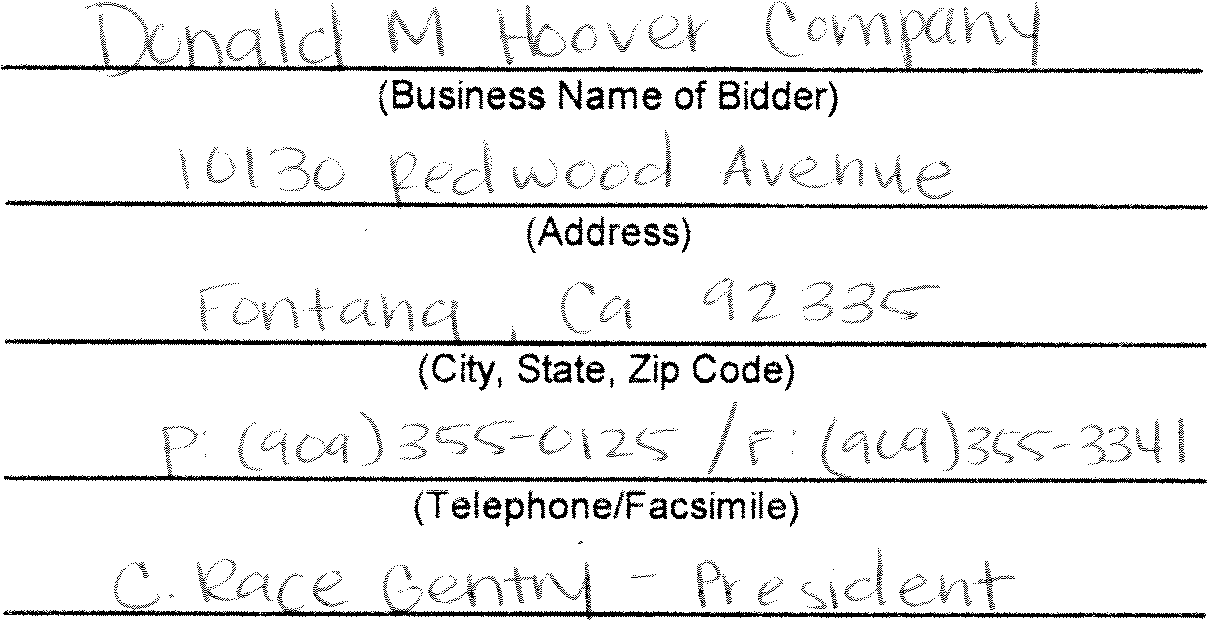
ADAPTIVE P.E. FLOOR REPLACEMENT BID F-300

TO: VICTOR VALLEY COMMUNITY COLLEGE DISTRICT,

acting by and through its Governing Board, 18422 Bear Valley Road

Victorville, California 92395

(760) 245-4271, herein called "District":

FROM: 

(Name(s) of Bidder's Authorized Representative(s))

1. Bid Proposal Amount: Pursuant to and in compliance with the Notice Inviting Bids, the Instructions to Bidders, and the other documents relating thereto, the undersigned Bidder, having reviewed the Instructions for Bidders and all other Contract Documents and upon compliance with all requirements therein with reference to the submittal of this Bid Proposal, hereby proposes and agrees to perform the Contract including, without limitation, all of it component parts; to perform everything required to be performed; to provide and furnish any and all of the labor, materials, tools, equipment, permits, and services necessary to perform the Contract and complete in a workmanlike manner all of the work required in connection with Project described as:

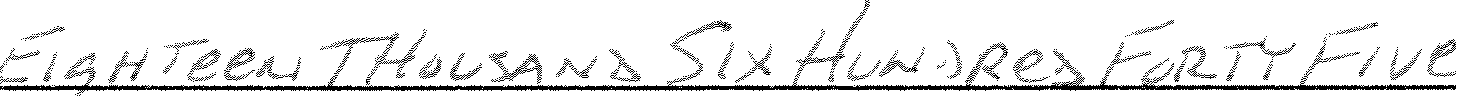
ADAPTIVE P.E. FLOOR REPLACEMENT - BID F-300

in accordance with the Contract Documents for the price as follows:

TOTAL BID $



Total Base Bid in Words:

 Dollars

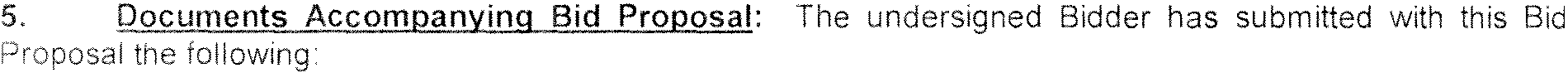
3. Bid Addenda: In submitting this Bid Proposal, the undersigned Bidder acknowiedges receipt of all Bid Addenda issued by or on behalf of the District, as set forth below. The Bidder confirms that this Bid Proposal incorporates and is inclusive of all items or other matters contained in the Bid Addenda.

>· Addenda

(initial)

4. Rejection of Bid; Holding Open of Bid: It is understood that the District reserves the right to reject this Bid Proposal and that this Bid Proposal shall remain open and not be withdrawn for the period specified in the Notice Inviting Bids.

|  |  |  |
| --- | --- | --- |
| VICTOR VALLEY COMMUNITY COLLEGE |  | !NFORMAT!ON FOR BIDDERS & BIO FORMS |
| BID F-300: ADAPT!VE PE FLOOR REPLACEMENT | 2014 | Page 7 |



Subcontractors List Bid Security

Description of Insurance

Non-Collusion Affidavit

Certificate of Workers' Compensation Insurance

The Bidder acknowledges that if this Bid Proposal and the foregoing documents are not fully in compliance with applicable requirements set forth in the Notice Inviting Bids, the Instructions for Bidders, and in each of the foregoing documents. the Bid Proposal may be rejected as non-responsive.

1. Award of Contract: It is understood and agreed that if written notice of the acceptance of this Bid Proposal and the intent to award the Contract thereon is mailed, telegraphed, or delivered by the District to the undersigned after the opening of Bid Proposals and within the time this Bid Proposal is required to remain open, or at any time thereafter before this Bid Proposal is withdrawn, the undersigned will execute and deliver to the District the Agreement in the form attached hereto in accordance with the Bid Proposal as accepted within fourteen (14) working days after receipt of notification of award. Concurrently with delivery of the executed Agreement to the District, the Bidder awarded the Contract shall deliver to the District: (a) Certificates of Insurance evidencing all insurance coverages required under the Contract Documents: (b) the Performance Bond; (c) the Labor and Materials Payment Bond: and (d) the Drug-Free Workplace Certificate. All of the foregoing shall be in conformity with applicable requirements as set forth in the Notice Inviting Bids. the Instructions for Bidders. and each of the foregoing documents Fa1lure of the Bidder awarded the Contract to strictly comply with the preceding may result in the District's recission of the award of the Contract and/or forfeiture of the Bidder's Bid Security. In such event, the District may, in its sole and exclusive discretion elect to award the Contract to the responsible Bidder submitting the next lowest Bid Proposal, or to reject all Bid proposals. The work under the Contract Documents shall be commenced by the undersigned Bidder, if awarded the Contract, on the date to be stated in the District's Notice to proceed issued pursuant to the Contract Documents and substantial completion of the work shall be achieved within the Contract Time specified in the Contract Documents.
2. Notices: All notices or other correspondence should be addressed to the District and the Bidder at their respective addresses set forth herein. Notices shall be effective only if in writing and in conformity with the requirements for service of notices set forth in the Contract Documents.
3. Contractor's License: The undersigned Bidder is current!y and duly licensed in accordance with the California Contractor Licepse Lw, California Business & Professions Code §§7000 et under the following classification(s) · bearing License Number(s) with expiration date(s) of By executing this Bid Proposal and submitting the same to the District the Bidder acknowledges the provision of the California Business & Professions Code §7028. 15 which provides that 1t shall be a misdemeanor for any person to submit a Bid Proposal to a public agency without having a license to perform the work of the Bid Proposal. By executing this Bid Proposal, the Bidder hereby certifies that (a) it is duly licensed, in the necessary class( es), for performing the work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the work of the Contract Documents shall be so similarly and appropriately licensed to perform or provide such portion of the work.
4. Provision of the Clayton Act Pursuant to Government Code §4552, in submitting a Bid Proposal to the District. the Bidder offers and agrees that if the Bid Proposal is accepted, it will assign to the District all rights. title. and interest in and to all causes of action it may have under §4 of the Clayton Act (15 U.S.C. Sec.

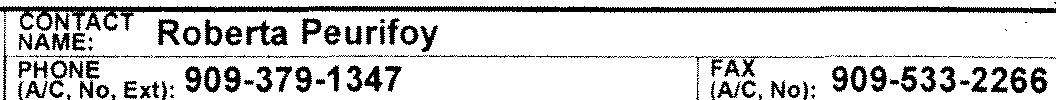
15) or under the Cartwright Act (Chapter 2 [commencing with §16700] of Part 2 of Division 7 of the Business &

Professions Code), arising from purchases of goods, materials, or service by the Bidder for sale to the District pursuant to the Bid Proposal. Such assignment shall be made and become effective at the time the District tenders final payment to the Bidder.

10. Designation of Subcontractors: In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code §4104) and any amendments thereof, each Bidder shall set forth in the Subcontractors List ( 1) the name and the location of the place of business of each Subcontractor who will



Client#: 687191 DONAMH001



 **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MMIDD/YYYY) 5/28/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate-hoide-r is anADDITIONAL INSURED, thepoi cy(ieS) muStbe-endorsed. If SUBROGATION IS WAIVED subject-to

the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Hub International

470 E. Highland Ave. Redlands, CA 92373

909 793-2373

INSURED

' AE-DMDAIRLESs:! b\_!\_r-t .peur'ifoy@hubm' ternat'1onaI.com --r--------

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Donald M. Hoover Co., Inc.

10130 Redwood Avenue

iINSURER c , Republi c Underwriters I nsurance 24538

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Fontana, CA 92335

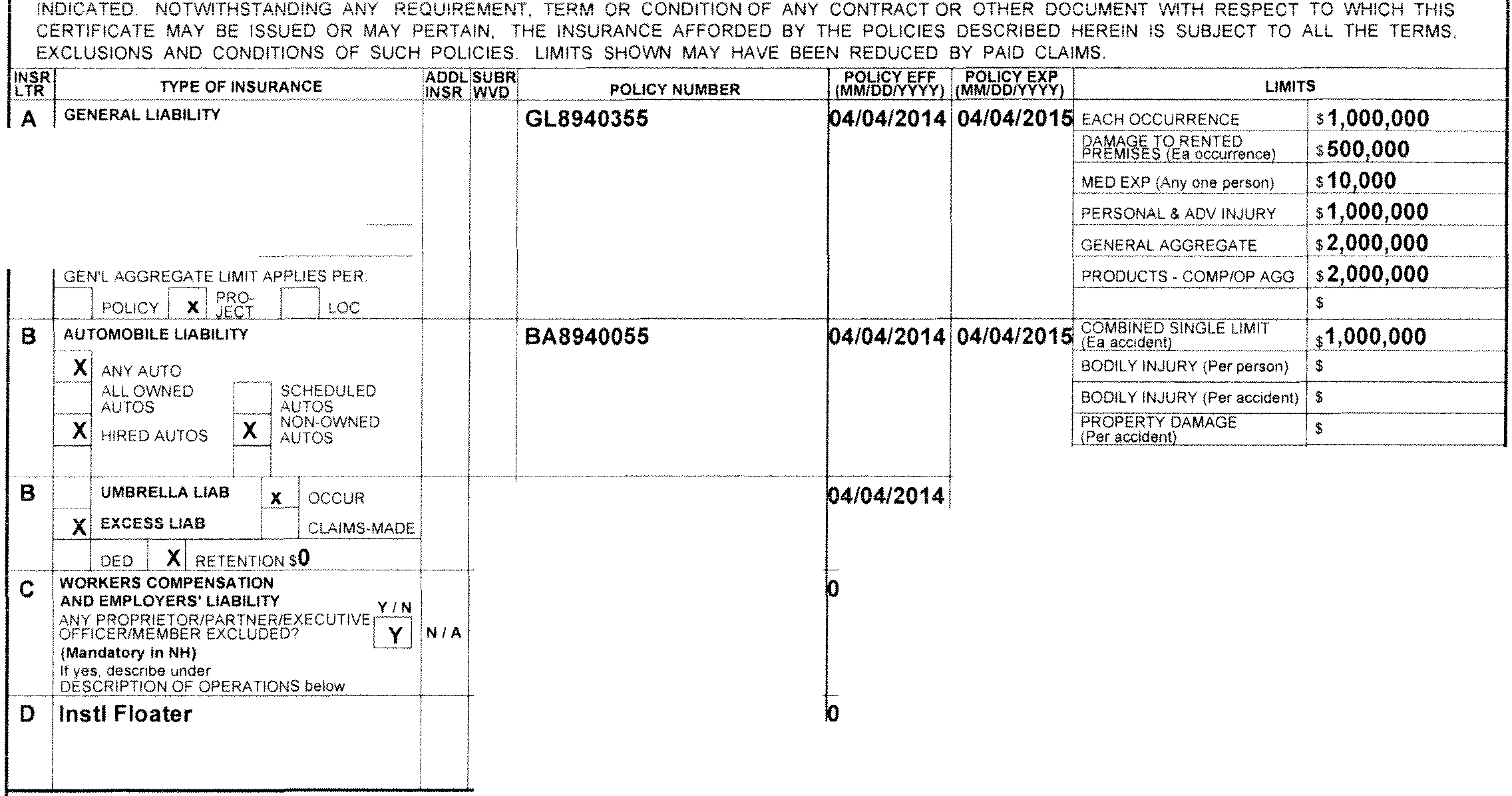
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD



X COMMERCIAL GENERAL LIABILITY

x1

·1--·-1 CLAIMS-MADE - OCCUR

xj PD Ded:5,000 Xj XCU Included

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, ' E L EACH ACCIDENT i S1 ,000,000

I E L DISEASE - EA EMPLOYEE' $1 000 000 E L DISEASE POLICY UI\_L!'.1, 000,000

4/13/2014 04/13/201 $500,000 Job Site/Occur

I $50,000 Storage/Transit

$1,000 Deductible

DESCRIPTION OF OPERATIONS I LOCATIONS I VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) RE: Pre-qualification ·verification of insurance coverages.

With Respect to General Liability, Certificate Holder is an Add'l Insured per form CG2037 & CG2010 *7104;*

Per Proj Ag form CG2503; Primary Non Contributory & Waiver of Subrogation per form GECG970 1-11. Workers Comp Blanket Waiver of Subrogation form # WC04 03/06 as required by contract. Auto Additional Insured & WOS included per form GECA701 1-07.

CERTIFICATE HOLDER CANCELLATION

|  |  |
| --- | --- |
| SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. | |
| AUTHORIZED REPRESENTATIVE  ,.\_ *11,,,*-*,. <'V* \_ ,,, |  |

Sample for Bidding Purposes Only Donald M. Hoover Co. Inc.

10130 Redwood Ave.

Fontana, CA 92335

ACORD 25 (2010/05) 1 of 1

#S2881663/M2782467

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Donald M. Hoover Co. Inc. Eff: 4/4/14 to 4/4/15

POLICY NUMBER Gl8940355 COMMERCIAL GENER.AL LIABILITY

CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

|  |  |
| --- | --- |
| Name Of Additional Insured Person(s) Or Oraanization(s): | Location And Description Of Completed Operations |
| Any person or organization when you and such person or organization have agreed in writing in a contract, agreement or permit that such person or organization be added as additional insured on your policy to provide such as is afforded under this coverage part. | Any location at which you perform work described in writing in a contract, agreement or permit for a person or organization that has been qualified as an additional insured under the terms of this |
| endorsement |
| Information required to complete this Schedule if not shown above will be shown in the Declarations. | |

Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury'' or "property dam­ age" caused, in whole or in part, by ''your work" at

the location designated and described in trie sched­

ule of this endorsement performed for that additional

insured and included in the "products-completed operations hazard".

CG 20 37 07 04 © ISO Properties, Inc., 2004 Page 1of 1 D

Donald M. Hoover Co. Inc. Eff: 4/4/14 to 4/4/15

POLICY NUMBER Gl8940355 COMMERCIAL GENERAL LIABILITY

CG 20 10 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABIUTY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s)

|  |  |
| --- | --- |
| or organlzation{s): | Locatlon(s} Of Covered Operations |
| Any person or organization when you and such f writing in a contract, agreement or permit that su an additional insured on your policy to provide in coverage part. | erson or organization have agreed in h person or organization be added as surance such as is afforded under this |
| Information reauired to complete this Schedule if not shown above will be shown in the Declarations. | |

1. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organizatlon(s) shown In the Schedule, but only with respect to liability for "bodily injury", "property

damage" or "personal and advertising injury" caused, in whole or in part, by:

* 1. Your acts or omissions; or
  2. -:-he acts or omissions of those acting on yot.r behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) desig­ nated above.

1. With respect to the insurance afforded to these additional insureds, the following additional exclu­ sions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

* 1. A.!! work, inc!uc!lng mater!a!s, parts or equip­ ment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

1. That portion of "your work" out of which the injury or damage arises has been put to Its ln­ terded use by any person or organization other than another contractor or subcontractor en­ gaged in performing operations for a principal as a part of the same project.

CG 20 10 07 04 © ISO Properties, Inc., 2004 Page 1of 1 D

**Donald M. Hoover Co. Inc**

**Eff: 4/4/14 to 4/4/15**

POLICY NUMBER: **GL8940355 COMMERCIAL GENERAL LIABILITY CG 25 03 03 97**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

### DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Designated Construction Projects:

**Per written Contract**

(If no entry appears above, 1nformat1on required to complete this endorsement w1l! be shown 1n the Dec!arat1or.s as applicable to thrs endorsement.)

* 1. For all sums which the insured becomes legally obligated to pay as damages caused by "occur­ rences" under COVERAGE **A** (SECTION **I)** and

for all medical expenses caused by accidents under COVERAGE **c** (SECTION **I),** Which can be attributed only to ongoing operations at a single

designated construction project shown in the Schedule above:

* + 1. A separate Designated Construction Project General Aggregate Limit applies to each des­ ignated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

**2** The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of ail damages under COVERAGE **A,** except damages because of 'bodlly Injury" or 'property damage" included 1n the "products­ completed operations hazard', and for medi­ cal expenses under COVERAGE **C** regard­ less of the number of:

1. Insureds;
2. Claims made or "suits" brought; or
3. Persons or organizations making claims or bringing "suits".

**3.** Any payments made under COVERAGE **A** for damages or under COVERAGE **C** for medical expenses shall reduce the Designated Con­ struction Project General Aggregate Limit for that designated construction project Such payments shall not reduce the General Ag­ gregate Limit shown in the Declarations nor shall they reduce any other Designated Con­ struction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Fire Damage and Medical Ex­ pense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Con­ struction Project General Aggregate Limit

* 1. For all sums which the insured becomes legally obligated to pay as damages caused by "occur· rences" under COVERAGE **A** (SECTION **I),** and for all medical expenses caused by accidents under COVERAGE **C** (SECTION **I),** which cannot be attributed only to ongoing operations at a sin­ gle designated construction project shown in the Schedule above:
     1. Arry payments made under COVERAGE **A** for damages or under COVERAGE **c** for medical

expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and

**2.** Such payments shall not reduce any Desig­ nated Construction Project General Aggre­ gate Limit.

* 1. When coverage for liability arising out of the "products-completed operations hazard" is pro­ vided, any payments for damages because of "bodily injury" or "property damage• included in the "products-completed operations hazard' will reduce the Products-Completed Operations Ag­ gregate Limit, and not reduce the General Ag­ gregate Limit nor the Designated Construction Project General Aggregate Limit

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**Page 1 of 2 D**

1. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contract­ ing parties deviate from plans, blueprin\_ts, de­ signs specifications or timetables, the project will still deemed to be the same construction pro­

ject

1. The provisions of Limits Of Insurance (SECTION Ill) not otherwise modified by this endorsement shall continue tc apply as stipulated.

**Page** 2 of **2** Copyright, Insurance Services Office, Inc., 1996

**CG 25 03 03 97 D**

Donald M. Hoover Co. Inc.

Policy # GL8940355 Eff: 4/4/14 to 4/4/15

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL LIABILITY GOLD ENDORSEMENT - CONTRACTORS

This endorsement modtt'ies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE PART SECTION 1 - COVERAGES

COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY

* 1. Exclusions

Item 2.g. 2.g.

2) is replaced with the following:

1. a watercraft you do not own that is:
   1. less than 50 feet long; and
   2. Not being used to carry persons or property for a charge.

Item 2.g. 6) is added:

6) An aircraft In which you have no ownership interest and that you have chartered with crew.

The last paragraph of 2. Exclusions Is replaced with the following:

Exclusions c. through n. do not apply to damage by fire, explosion, sprinkler leakage, or ligh1ning to premises while rented to you, temporarily occupied by you with the permission of the owner, or managed by *you* under a written agreement with the owner. A separate limit of insurance applies to this coverage as described *in* Section Ill - Limits of Insura nce.

SECTION I- COVERAGES COVERAGE C. MEDICAL PAYMENTS

If Medical Payments Coverage is provided under this policy, the following is changed:

1. Limits

The medical expense limit provided by this policy shall be the greater of:

a. $10,000; or

b. The amount shown in the declarations.

Coverage C. Medical Payments is primary and not contributing with any other insurance, even if that other insurance is also primary.

The foiiowing is added:

COVERAGE D. PRODUCT RECALL NOTIFICATION EXPENSES

Insuring Agreement

We will pay "product recall notification expenses" incurred by you for the withdrawal of your products, provided that:

1. Such withdrawal is required because of a determination by you during the policy period. that the use or consumption of your products could result in "bodily injury" or "property damage'; and
2. The "product recall notification expenses" are Incurred and reported to us durtng the policy period. The most we will pay for "product recall notification expenses" during the policy period is $100,000.

SUPPLEMENTARY PAYMENTS - COVERAGES A AND B

Item b. and d. are replaced with:

b. The cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Llablllty Coverage applies. we do not have to furnish these bonds.

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit" including actual loss of earnings up to $500 a day because of time off from work.

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GECG 970 (01/11) Page 1 of 4

SECTION II WHO IS AN INSURED

Item 4. is replaced with:

1. Any subsidiaries, companies, corporations, firms, or organizations you acquire or form during the policy period over which you maintain a controlling interest of greater than 50% of the stock or assets, will qualify as a Named Insured if:
   1. you have the responsibility of placing insurance for such entity; and

b) coverage for the entity is not otherwise more specifically provided; and

c) the entity is incorporated or organized under the laws of the United States of America.

However; coverage under this provision does not apply to "bodily injury" or 'property damage" that occurred before you acquired or formed the entity, or "personal injury" or "advertising injury" arising out of an offense committed before you acquired or formed the entity.

Coverage under this provision is afforded only until the end of the policy per!od, or the twelve (12) month anniversary of the policy inception date whichever is earlier.

SECTION Ill - LIMITS OF INSURANCE

Paragraph 2. is amended to include:

The General Aggregate Limit of Insurance applies separately to each "location" owned by you, rented to you, or occupied by you with the permission of the owner.

Paragraph 6. is replaced wlt'l the following:

6. Subject to 5. above, the Fire Damage Limit is the most we will *pay* under Coverage A for damages because of "propeny damage" to premises while rented to you, temporarily occupied by you with permission of the owner, or managed by you under a written agreement with the owner, arising out of any one fire, explosion or sprinkler leakage Incident.

The Fire Damage Limit provided by this policy shall be the greater of:

a. $500,00D or

b. The amount shown in the Declarations.

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS

!tern 2. a. is replaced with:

1. Duties In The Event of Occurrence, Offense, Claim or Suit
   1. You must promptly notify us. Your duty to promptly notify us Is effective when any of your executive officers, partners, members, or legal representatives is aware of the "occurrence", offense, claim, or "suit". Knowledge of an "occurrence", offense, claim or "suit" by other employee(sl does not imply you also have such knowledge. To the extent pmisible, notice to us should include:
      1. How, when and where the "occurrence" or offense took place;
      2. The names and addresses of any injured persons and witnesses; and
      3. The nature and location of any injury or damage arising out of the "occurrence", offense, claim or "suit".

Item 4. b. 1) b) is replaced with:

* 1. Excess Insurance
     1. b) That is Fire, Explosion or Sprinkler Leakage insurance for premises while rented to you, temporarily occupied by you with permission of the owner, or managed by you under a written agreement with the owner; or

Item 6. is amended to include:

1. Representations

d. If you unintentionally fall to disclose any hazards existing at the inception elate of your policy, we will not deny coverage under this Coverage Part because of such failure. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

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GECG 970 (01/11) Page 2 of 4

Item 8. is replaced with:

* 1. Transrer of Rights Of Recovery Against Others To Us
     1. If the insured has rights to recover all or part of anv payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring suit or transfer those rights to us and help us enforce them.
     2. If required by a written "insured contract", we waive any right of recovery we may have against any person or organiza1ion because of payments we make for injury or damage arising out of your ongoing operations or ·your work" done under that written "insured contract" for that person or organization and included in the "products-completed operations hazard".

Item 10. and Item 11. are added:

1O. Cancellation Condition

If we cancel this policy for any reason other than nonpayment of premium we will mail or deliver written notice of cancellation to the first Named Insured at least 60 days prior to the effective date of cancellatiOn.

11. Liberalization

If we adopt a change In our fonns or rules which would broaden your coverage without an extra charge, the broader coverage wili apply to this policy. This extension is effective upon the approval of such broader coverage in your state.

SECTION V DEFINITIONS

The following definitions are added or changed:

1. "Insured contract"
   1. is changed to:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, explosion or sprinkler leakage to premises while rented to you, or temporarily occupied by you with permission of the owner, or managed by you under a written agreement with the owner is not an ''insured contract''.

1. and 24. are added:
   1. "Location" means premises involving the same or connecting lots, or premises whose oonnection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.
   2. "Product recall notification expenses'' means the reasonable additional expenses (including, but not limited to, cost of correspondence, newspaper and magazine advertising, radio or television announcements and transportation cost), necessarily incurred in arranging for the return of products, but excluding costs of the replacement products and the cash valueof the damaged products.

The following Provisions are also added to this Coverage Part:

--- A. ADDITIONAL INSUREDS - BY CONTRACT, AGREEMENT OR PERMIT

1. Paragraph 2. under SECTION II - WHO IS AN INSURED is amended to include as an insured any person or organization when you and such person or organization have agreed in writing in a contract, agreement or permit that such person or organization be added as an additional insured on your policy to provide insurance such as is afforded under this Coverage Part. Such person or organization ls not entitled io any notices that we are required to send to the Named Insured and is an additional insured only with respect to liability arising out of:
   1. Your ongoing operations performed for that person or organization: or

b. Premises or facilities owned or used by you.

With respect to provision 1.a. above, a person's or organization's status as an insured under this endorsement ends when your operations for that person or organization are completed.

With respect to provision 1.b. above, a person's or organization's status as an insured under this endorsement ends when their contract or agreement with you for such premises or facilities ends.

GECG 970 (01/11)

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Page 3 of 4

1. This endorsement provision **A.** does not apply:
   1. Unless the written contract or agreement has been executed, or permit has been Issued, prior to the

'bodily Injury", "property damage" or "personal and advertising Injury";

1. To "bodily injury" or 'property damage" occurring after.
   1. All work, Including materials, parts or equipmentfumlshed In connection with such work, in the project (other than seNice, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or

**(2)** That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project;

1. To the rendering of or failure to render any professional services Including, but not limited to, any professional architectural. engineering or surveying services sueh as:
   1. Tile preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and

**(2)** Supervisory, inspection, architectural or engineering activities;

d. To "bodliy injury", "property damage" or "personal and advertising injury• arising out of any act, error or omission that results from the additional insured's sole negligence or wrongdoing;

**e.** To any person or organization specifically designated an additional insured for ongoing operations by a separate ADDITiONAL INSURED - OWNERS, LESSEES OR CONTRACTORS endorsement issued by us and made a part of this policy

**---;>;io. B. PRIMARY NON-CONTRIBUTORY ADDITIONAL INSURED EXTENSION**

Condition **4. Other Insurance of SECTION IV - COMMERCIAL. GENERAL LIABILITY CONDITIONS** is amended as follows:

**a.** The following is added to paragraph **a. Primary Insurance:**

If an additional insured's policy has an Other Insurance provision making its policy excess, and you have agreed in a written "construction contract" to provide the additional insured coverage on a primary and noncontributory basis, this policy shall be primary and we wlll not seek contribution from the additional lnsured's policy for damages we cover.

For the purposes of this endorsement, "construction contract' means a written contract or written agreement other than a premises lease, facilities rental contract or agreement, an equipment rental or lease agreement, or a permit issued by a state, county, municipality or other governmental authority.

1. The following is added to paragraph **b. Excess Insurance:**

(3) Except as specified in paragraph a., above, any other insurance in which a party who is an additional insured hereunder ls designated as a Named Insured.

Regardless of the terms of any written agreement between you and an additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional Insured has been added as an addi1ional insured.

**GECG 970 (01/11)**

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**Page 4 of 4**

Donald M. Hoover Co. Inc

Pol # BA8940055 Eff: 4/4/14 to 4/4/15

COMMERCIAL AUTO GOLD ENDORSEMENT

THIS ENDORSEMENT CHANGES THE POLJCY. PLEASE READIT CAREFULLY.

This endorsement modifies Insurance provided under the following: BUSINESS AUTO COVERAGE FORM

SECTION JI - LIABILITY COVERAGE

A. COVERAGE

---• 1. WHO IS AN INSURED

The following is added:

* 1. Any organization,other than a partnership or joint venture. over which you maintain ownership or a majority interest on the effective data of this Coverage Form, if there is no slmiiar insurance available to that organization.
  2. *Arty* organization you newly acquire or form other than a partnership or joint venture, and over which you maintain ownershlp of a majority interest. However, coverage under this provision does not apply:
     1. If there Is similar insurance or a self-Insured retention plan available to that organization;or
     2. To "bodily injury" or "property damage" that occurred before you acqulraa or formed the organlzatlon.
  3. Any volunteer or employee of yours while using a covered •auto" you do not own,hire or borrow in your business or your personal affairs. Insurance provided by this endorsement is excess over any other Insurance available to any volunteer or employee.

1. Any person, organization, trustee, estate or governmental entity with respect to the operation,

maintenance or use of a covered "auto• by an Insured, If:

* 1. You are obllgated to add that person, organization,trustee, estate or governmental entity as an additional Insured to this policy by:
     1. an expressed provision of an "insured contract", or written agreement; or . '

(0) an expressed condition of a written permit issued to you by a governmental or public authority.

* 1. The "bodily injury» or •property damage• is caused by an·accident" which takes place after:

{a) You executed the ainsured contract" or written agreement; or

(b) the permit has been issued to you..

1. COVERAGE EXTENSIONS
   1. supplementary Payments.

Suoparagraphs (2) and (4) are amended as follows:

(2) Up to $2500 for cost of bail bonds (lncludlng bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds. ·

1. All reasonable expenses Incurred by the "Insured" at our request, Including actual loss of earning upto $500 a day because of time off from work.

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Page 1 of 3

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SECTION Ill- PHYSICAL DAMAGE COVERAGE

* 1. COVERAGE

The following is added:

1. Hired Auto Physical Damage
   1. Any "al.ltou you lease, hire, rent or borrow from someone other than your employees or partners or members of their household is a covered "auto" for each of your physical damage coverages.
   2. The most we wlli pay for "loss" In any one •accldenr Is the smallest of:

(1) $50,000

(2) The actual cash value of the damaged or stolen property as of the tlme of the "loss"; or

(3) The cost of repalrlng or replacing the damaged or stolen property with other property of ilke kind and quality.

If you are nable for the •accident", we wil also pay up to $500 per •accident" for the actual loss of

use to the owner of the covered "auto•.

* 1. Our obligation to pay for, repair, return or replace damaged or stolen property wlll be reduced by an amount that is equal to the amount of the largest deductible shown for any owned •auto• for that oovsrags. However, any comprehensive Coverage deductlb!e shown In the Declarations does not apply tD nloss• caused by fire or lightning. ·
  2. For this coverage, the insurance provided ls primary for any covered "auto• you hfre without a driver ancl excess over any other oollectlble Insurance for any covered "auto- that you hire with a driver.

5. Re11tal Relmbursemer11 Coverage

We will pay up to $75 per day for up to 30 days, for rental reimbursement expenses incurred by you for the rental of en •auto• b1:1cause of "loss• to a covered •auto". Rental Reimbursement will be based on the rental of a comparable vehicle, which in many cases may be substantially less than $75 per

day, and will only be allowed for a period of time it should take to repair or replace the vehicle with reasonable speed and similar quality, up to a maximum of Q days. we wm also pay up to $500 for

reasonable and necessary expenses incurred by you to remove and replace your materials and equipmeht from the covered "auto•. ·

ff "loss• results from the total theft of a covered "auto• ofthe prtvate passenger type, we wll! pay under this coverage only that amount of your rental reimbursement expenses which is not already provided under paragraph 4. Coverage extension,

7. Lease Gap Coverage

If a long-term leased 'auto' is a covered •auto" .and the lessor Is named fl5 an Addltlonal Insured - Lessor, In the event of a total loss, we wlll pay your addltlonal legal ot/ligatlon to the lessor for any

difference between the actual cash value of the "autou ai tfiS umi:!l bf tlie tdss ah<:i·the·outstanding

balance• of the lease.

"Outstanding balance" means the amount you owe on the lease at the time of !oss less eny amounts representing taxes: overoue payments; penalties, Interest or charges resulting from overdue payments; aaditlbnal m!leage charges; excess wear and tear charges; anct lease termfnaiiOn fees.

B. CXCLU510NS

The following Is added to Paragraph 3

The exclusion for "loss" caused by or resulting from rneohanioal or eleotrical breakdown does not apply to the accidental discharge of an airbag.

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?ige 2 of 3

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Paragraph 4 is replaced with the following:

1. We will not pay for "loss• to any of the follOwing:
   1. Tapes, records, disks or other similar audio, visual or data electronic devices designed for use with audio, visual or data electronle equipment.
   2. Equipment designed or used for the detection or location of radar.
   3. Any electronic equipment that receives or transmits audio, visual or data signals. Exclusion 4.c ooes not apply 10:
      1. Electronic equipment that receives or transmits audio, visual or data signals, whether or not designed solely for the reproduction of sound, If the equipment is permanently Installed in tha covered "auto• at the time of the "loss• and such equipment is designed to be solely operated by use of the power from the "auto's" electrical system, in or upon the covered "auto"; or
      2. Any other electronic equipment that Is:
         1. Necessary for the normal operation of the covered auto'' orthe monitoring of the covered

•auto•s•operating system; or

* + - 1. An lntegrat part of the same unit housing any sound reproducing equipment described In (1) *above* ard permanently installed in the opening of the dash or console of the rovereo •auto• normally used by the manufacturer fur installation of a radio.

D. DEDUCTIBLE

Thefollowing is added: No deductible applies to glass damage If the glass Is repaired rather than replaced.

SECTION IV. BUSINESS AUTO CONDmONS

1. LOSS CONDITIONS

ltam 2.a. and b. are replaced with:

1. o·uties In The Event of Accident, Claim, Sult, or Loss
   1. You must promptly notify us. Your duty to promptly notify us ls effective when any of your

executive officers, partners, members, or legal representatives is aware of the accldenti. claim,

·suit", or loss. Knowledge of an accident, claim, "sulf', or Joss, l:>y other employee(s) does not

imply you also have such knowledge.

1. To the extent possible,notice to us should include:
   1. How, when and where the accident *or* loss took place;

(2) The names and addresses of any injured persons anCI witnesses: anel

(3) The nature and location of any Injury or damage arising out of the accident or loss.

The following is added to 5.

-----::;:;,...... We waive any light of recovery we may have against any additional insured under Coverage A. 1. Who Is AnInsured g.,but only as respects loss arising out of the operation, maintenance or use of a covered 'auto• pursuant to the provisions of the "lnsured contract", written agreement, or permit.

1. GENERAL CONDITIONS

9. is added .

9. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Your unintentional failure to disclose any hazards extsting at the effective date of your policy will not prejudice the coverage afforded. However, we have the right to collect additional premium for any such hazard.

COMMON POLICY CONDITIONS

2.b. is replaced by the following;

b. 60 days before the effective date of cancellation ff we cancel for any other reason.

Includes cc?yr!ghted material of Insurance Service$ Offices, Inc. wlth its permission

GECA 701 (01/07) Page3 of3

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F'GCMOSOD ·J32413 · GCAFPPN Page 23

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY WC 04 03 06

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described In the Schedule.

The additional premium for this endorsement shall be \_b§.% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization

Blanket Waiver of Subrogation

Job Description

As respects to all California jobs performed by the named insured during the policy period where by written contract a waiver of subrogation is required prior to the commencement of work.

This endorsement changes the policy to which It is attached and Is effective on the date Issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 1/1/2014

Insured

Policy No. ATW 001843-01

Insurance Company

Endorsement No. 1

Donald M Hoover Company, Inc.

Republic Underwriters lnsuran pany /"'\

\_ Cuntersigned By *.' &*

©1998 by the Workers' Compensation Insurance Rating Bureau of California. All rights reserved.

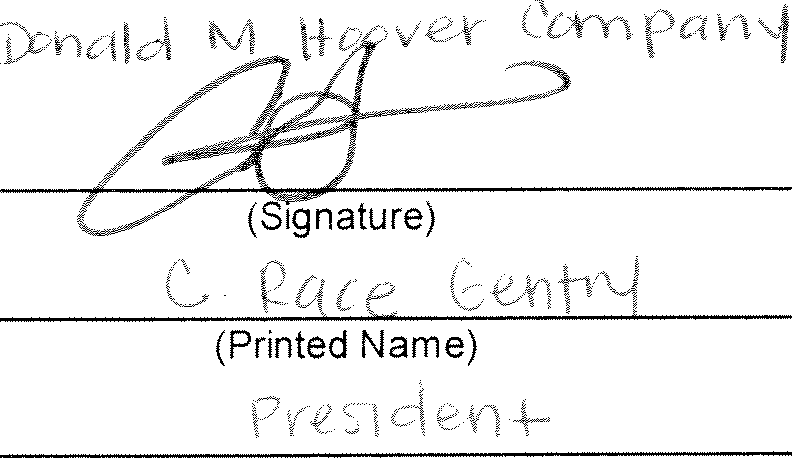
perform work or labor or render services to the Bidder in or about the construction of the work to be performed under the Contract Documents in an amount in excess of one-half of one percent (0.5%) of the Bidder's Bid Prooosal; and (2) the portion of the work which will be performed by each Subcontractor. The Bidder shall list only one Subcontractor for each portion of the work as defined by the Bidder in its Bid Proposal.

If a Bidder fails to list a Subcontractor or if the Bidder specifies more than one Subcontractor for the same portion of work to be performed under the Contract Documents valued in excess of one-half of one percent (>0.5%) of the Bidder's Bid Proposal amount, the Bidder shall be deemed to have agreed that he/she is fully qualified to perform that portion him-/herself, and that he/she shall perform that portion of the work.

No Bidder whose Bid Proposal is accepted shall ( 1) substitute any Subcontractor, (2) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the Subcontractor originally listed in the original Bid Proposal, or (3) sublet or subcontract any portion of the work in excess of one-half of one percent of the Bidder's Bid Proposal as to which the Bidder's original Bid Proposal did not designate a Subcontractor. except as authorized in the Subletting and Subcontracting Fair Practices Act Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the Bidder's Bid Proposal as to which no Subcontractor was designated in the original Bid Proposal shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the authority awarding this contract, setting forth the facts constituting the emergency or necessity.

1. **Confirmation of Figures:** By submitting this Bid Proposal, the Bidder confirms that it has checked all of the above figures and understands that neither the District nor any of its agents, employees, or representatives shall be responsible for any errors or omissions on the part of the undersigned Bidder in preparing and submitting this Bid Proposal.
2. **Acknowledgment and Confirmation:** The undersigned Bidder acknowledges its receipt, review, and understanding of the Drawings, the Specifications, and other Contract Documents pertaining to the proposed work. The undersigned Bidder certifies that the Contract Documents are, in its opinion, adequate, feasible, and complete for providing, performing, and constructing the work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned Bidder certifies that it has, or has available, all necessary equipment, personnel, materials, facilities, and technical and financial ability to complete the work for the amount bid herein with the Contract Time and in accordance with the Contract Documents.

**(NOTE** if Bidder is a corporation, the legal name of the corporation shall be set forth together with the signature of authorized officers or agents and the document shall bear the corporate seal; if the Bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if Bidder is an individual, his/her signature shall be placed above.



(Corporate Seal)

(Title)

 2014 

CONTRACTOR S CERTIFICATE REGARDING

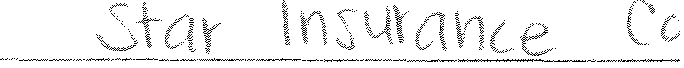
\VORKERS' COMPENSATION

I hereby atlirm .. u nder penalty of perju ry, one of the following declarat ions:

I have and wi ll maintain a cert i ficate of consent to self- insu re for workers' compensat ion, as provided by Sect ion 3700, for the du rat ion of any business act iv it ies conducted for vvh ich t his license is issued.

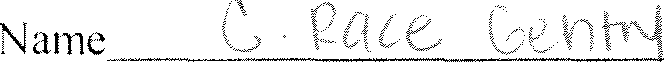
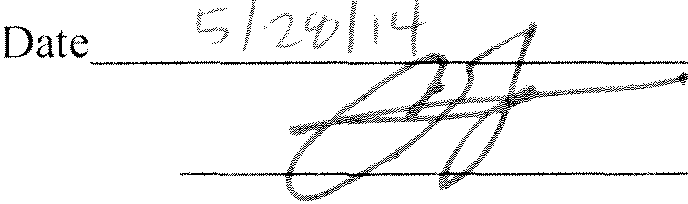
-::i 1 have and w i ll maintain workers' compensat ion insurance, as req uired by Section 3700, fbr t he d u rat ion of any business act i vit ies conducted for which this license is issued.

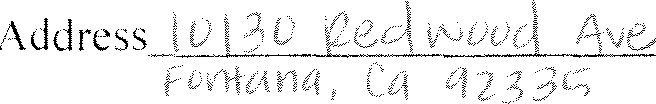
My wo rkers' compensat ion insu rance and pol icy nu mber are:

Carrier 



I cert ify t hat in t he performance o f any business act ivit ies for which this license is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of Cal iforn ia. and agree that if I shou ld become subject to the workers' compensat ion prov isions of Sect ion 3700 of the Labor Code. I shall forthwit h comply wit h t he prov isions o f Section 3700.



 Signatu re

**Wa rn i ng: Failu re to secu re workers' com pensation coverage is unlawfu l, and shall su bject an employer to criminal penalties and civ il fines up to $100,000, in addition to the cost of compensation, damages as provide for in Section 3706 of the labor code, interest, and attorney's fees.**



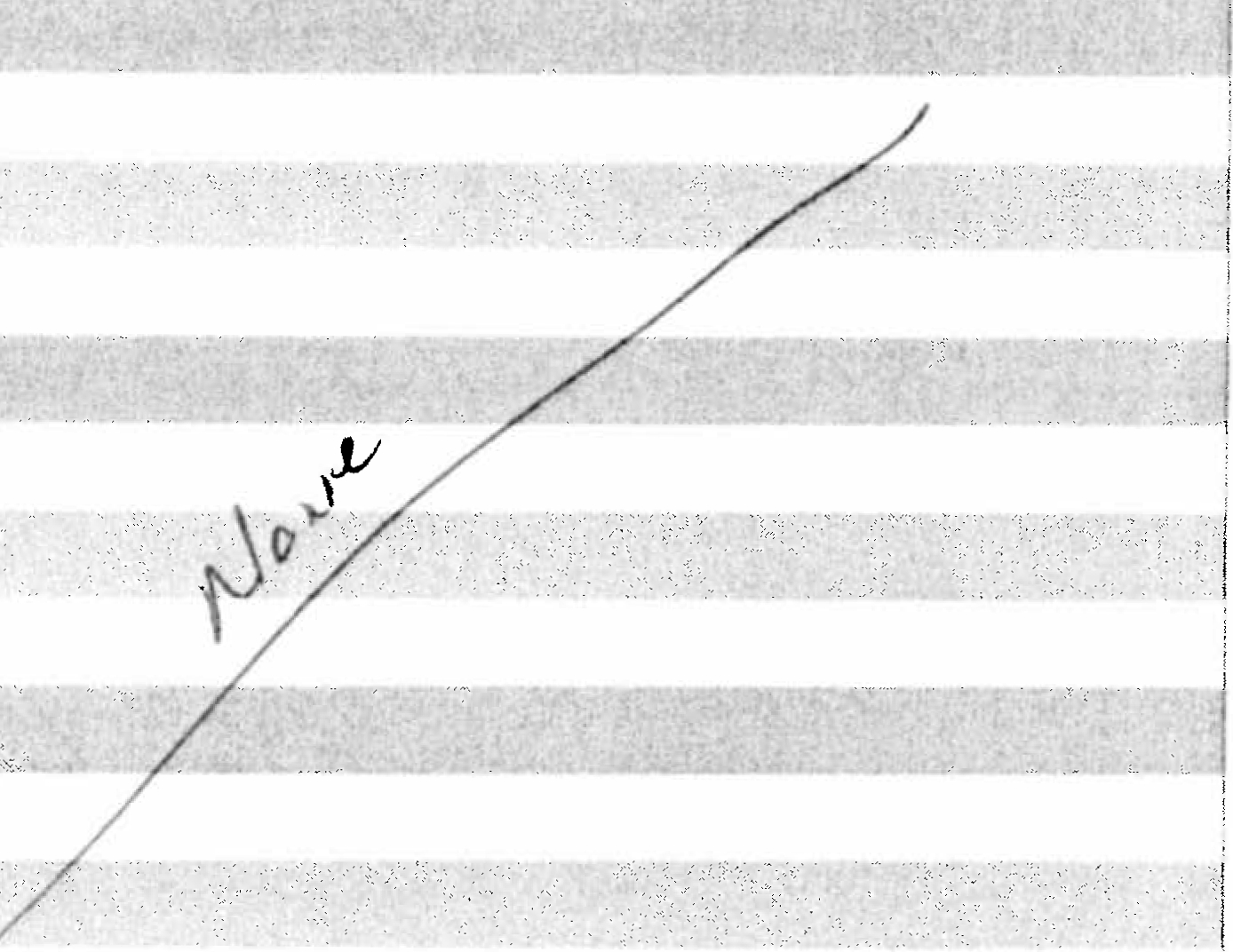
Note: Form may be photocopied as needed for additional subcontractors .

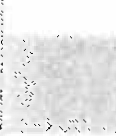
**DESIGNATION OF SUBCONTRACTORS**

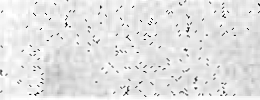
Portion of Work Subcontractor

Complete Address of Business

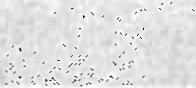
Trade and

Portion (%) of the Work .. Name of Subcontractor Business Aqd,ress 9f $ubcontr actor ..





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Name

Address

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pl'Vlk( *\c.\* i\J1 4 *L.1. v' ilt'* C: *o \IYl* Cl n

Business N

( Signature of Bidder)

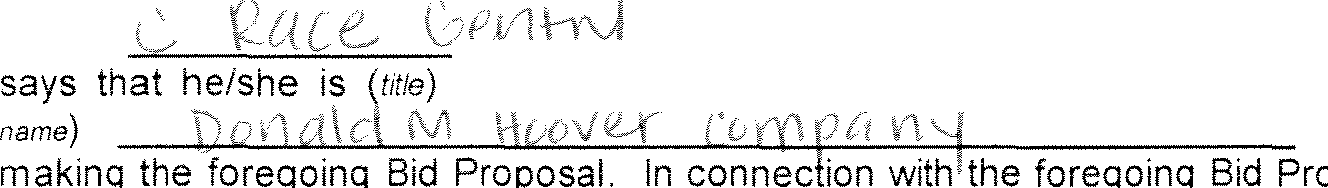
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'/ICTOR VAL LEY COMMUNIT Y COL L EGE INFORMATION FOR BIDDERS & BID FORMS

BID F·300 A DAPT IVE P E FLOOR REPLA CEMENT

2014 Page 11

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID PROPOSAL**

 ..:;. :\_.::...:;.\_..:::::..\_..:;.\_..:;.\_.:..:... ..:;.\_-.....---' being first duly sworn, deposes and

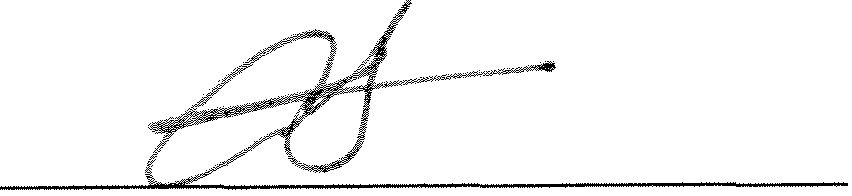
----'-'--'-'-=""-'-..u..\_- -------- Of *(Bidder's*

the party

the undersigned declares, states, and certifies that: ( 1) the bid is not made in the interest of. or on behalf of, any undisclosed person, partnership, association, organization, corporation. or company; (2) the Bid Proposal is genuine and not collusive or sham; (3) the Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; (4) the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or that of any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract; (5) all statements contained in the Bid Proposal are true; and, (6) the Bidder has not, directly or indirectly, submitted his/her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the state of California that the foregoing is true and correct.





(Signature)

BID BOND

ADAPTIVE P.E. FLOOR REPLACEMENT - BID F-300

Do-nal-d M. H-oo-ver-Co-.

-..,.--------- --of 10130 Redwood Avenue

City of Fontana

Princi11\_al.

(Name of Principal) (Address)

* State of California as

and Developers Surety and Indemnity Company a corporation organized and existing under the laws

of the State of Iowa legally doing busille$S . in California as an admitted surety insurer at

\_P.\_o\_.\_Bo\_x\_19\_7\_2s -:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_-:\_ City of Irvine •

(Address)

State of California, as Surety, are indebted to VICTOR VALLEY COMMUNITY COLLEGE DISTRICT in the sum of ten Percent (10%) of the TOTAL AMOUNT OF THE BASE BID of the Principal submitted to the District for which payment Principal and Surety bind ourselves, our heirs. executors, administrators, successors. and assigns, jointly and severally.

THE CONDITION OF THE OBLIGAllON OF THIS BONO IS THAT THE PRINCIPAL has submitted to the accompanying Bid Proposal dated May 28 • 20.!\_ for \_A\_d\_a.p\_li\_·ve P\_E\_. F\_lo\_o\_r\_R\_e.p\_la\_c\_e\_m\_.en\_t \_

NOW, THEREFORE. if the Principal shall not withdraw said Bid Proposal within the period specified therein after the opening of the same. or. if no period be specified, within sixty (60) days after said opening; and if the Principal is awarded the Contract. and shall within the period specified therefor. or, if no period be specified. within five (5) days alter the prescribed forms are presented to him for signature. enter into a written contract with the District, in accordance with the Bid Proposal as accepted and give bond with good and sufficient surety or sureties. as may be required. for the faithful performance and proper fulfl!lment of such contract and for the payment for labor and materials used for the performance of the contract. or in the event or the withdrawal of said Bid Proposal within the period specified or the failure to enter into such contract and give such bonds within the time specified, if the Principal shall pay the District the difference between the amount specified in said Bid Proposal and lhe amount for which the District may procure the required work and/or supplies. If the latter amount be in excess of the former. together with all costs incurred by the District in again calling for bids. then the above obligation shall be void and of no effect, otherwise to remain in full force.

Surety, for value received, hereby stipulates and agrees that no change, extension of lime, alteration or addition to the terms of the Contract of the call for bids. or to the work to be performed thereunder. or the specifications accompanying the same, shall in anywise affectits obtigalion under this bond. and H does hereby waive notice or any such change, extension of time, alteration or addition to the terms of said contract or the call for bids. or to the work. or to the specifications.

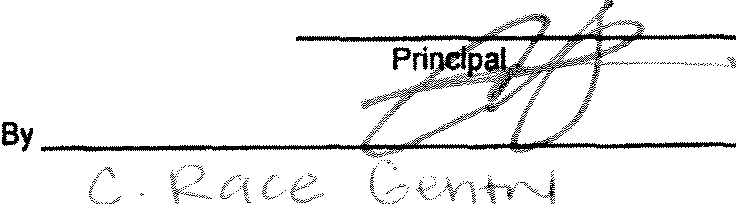
In the event the District brings suit upon this bond and judgment is recovered. the Surety shall pay all costs incurred by the District in such a

suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF this Instrument has been duly executed by the Principal and Surety abolle-narned on the \_2\_7t\_h day of

Ma , 20.

(Corporate Seal}



Donald M. Hoover Co.

Typed or Printed Name

Tltle ,.·..1.; " \_

(Corporate Seal)

(Attach Attorney In Fact Certificate and All Purpose Acknowledgement)

Developers Surety and Indemnity Company

. Surety

j,

*\ /1* r: '

By , V Y lL 1\_' /

/ \

Shannon Lopez / ' A

Typed or ,rlnted Name

Title Attorney-In-Fad·. *)*

VICTOR VALLEX COMMUNITY COLLEGE

BID F-300: ADAPTIVE P.E. FLOOR REPLACEMENT

2014

INEORMATION FOR !3!DQERS & BIQ FORMS

Page 13

**CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT**

State of California

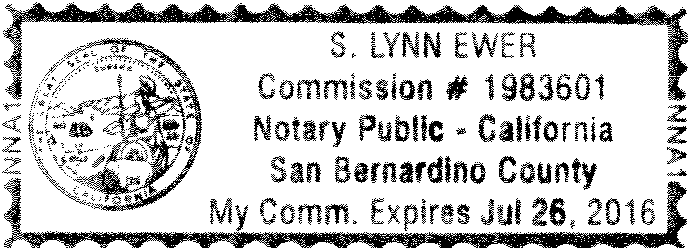
County of San Bernardino

On May 27, 2014

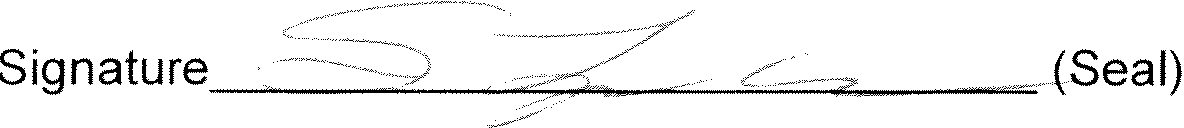
before me S. Lynn Ewer, Notary Public,

personally appeared. ..S:::'"h'":..a::::.:n..;:.n:..;co::::..n:...:\_L,:.:o::::.pi:o..e:::.z::::....\_ \_

who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



**POWER OF ATTORNEY FOR DEVELOPERS SURETY AND INDEMNITY COMPANY**

**INDEMNITY COMPANY OF CALIFORNIA**

PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each

hereby make, constitute and appoint:

 A DeCristo, Shannon Peter M. Davis, Martin M. Davis. Faith M. LaValle, Elizabeth D. Kolpien, Gail E. Connor,

jointly or severally\*\*\*

as their true and lawful Attomey(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of surety­ ship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation. and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute. on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or cerlficate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by

their respective officers and attested by their respective Secretary or Assistant Secretary this November 21, 2013.

# By Md u \_. .

*T*

Daniel Young, Senior Vice-President

# By

Mark J. Lansden, Vice-President

State of California County of Orange

On \_ · --· November 21, 2=013 --

Date

before me. Anto11io Al\1arado, Notary Public

Here Insert Name and Title of the Officer



Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s). or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



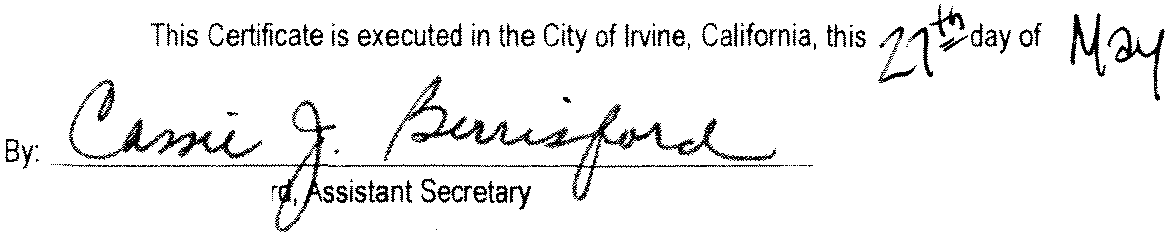
WITNESS my hand and official seal.

Place Notary Seal Above

CERTIFICATE

Antonio Alvarado, Notary Public

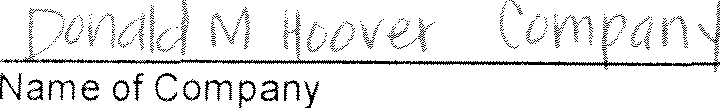
The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.



Cassie J. Berrisfor ,

ID-1380(Rev. 11/13)

**DRUG-FREE WORKPLACE CERTIFICATION**



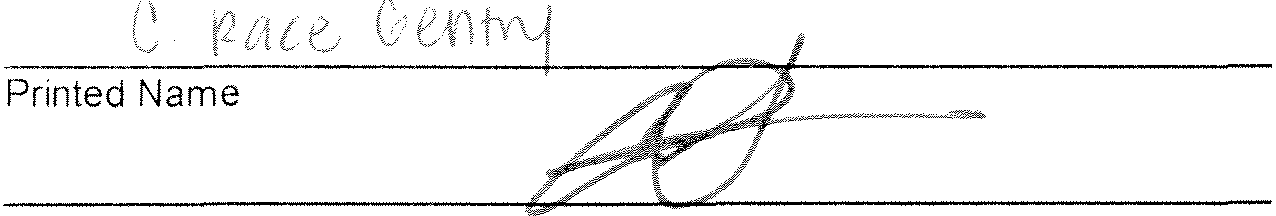
The Contractor named above hereby certifies compliance with Government Code §8355 in matters relating to providing a drug-free workplace. The above named Contractor will:

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code §8355(a).

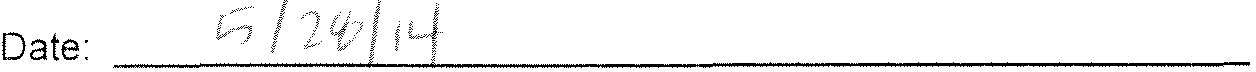
1. Establish a Drug-Free Awareness Program as required by Government Code §8355(b), to inform employees about all of the following:
   1. the dangers of drug abuse in the workplace,
   2. the District has a policy of maintaining a drug-free workplace,
   3. the Contractor has a policy of maintaining a drug-free workplace,
   4. any available counseling, rehabilitation, and employee assistance programs, and
   5. penalties that may be imposed upon employees for drug abuse violations.
2. Provide as required by Government Code §8355(c), that every employee who works on the proposed contract will:
   1. receive a copy of the contractor's drug-free policy statement, and
   2. will agree to abide by the terms of Contractor's statement as a condition of the Contract.

CERTIFICATION

I, the official named below, hereby swear that I am duly authorized legally to bind the Contractor to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.



Signature







***-ff***

flOO R CO VER I NG CONT RACTO RS

**10130 Redwood Avenue**

**Fontana, CA 92335**

**Tel: (909) 355·0125**

**Fax: (909) 355-3341**

STATEMENT OF EXPERIENCE

L PROJECT NAME: C.M./G.C. ADDRESS:

PHONE/FAX:

GENERAL DISCRIPTION: DOLLAR VALUE: OWNER:

ADDRESS:

PHONE: ARCHITECT: ADDRESS:

PHONE:

2. PROJECT NAME: C.l\f. /G.C. ADDRESS:

PHONE/FAX:

GENERAL DISCRIPTION: DOLLAR VALUE: OWNER:

ADDRESS:

PHONE: ARCHITECT: ADDRESS:

PHONE:

MIR4. COSTA HIGH SCHOOL CAMPl'S IMPROVE'\IENTS BERNARDS BROTHERS INC.

555 FIRST STREET

SAN FERNANDO, CA 91340 (818)365-1521/ (818)365-0065 FLOOR COVER.ING

$522,788.00

MANHATTAN BEACH USO

325 SOUTH PECK AVENUE MANHA TTAN BEACH, CA 90266 (310)802-5410

HARLEY ELLIS DEVEREAl:X

601 SOUTH FlGlJEROA ST,Sl'ITE 500

LOS ANGELES, CA 90017 (213)542-4500

AMISTAD WILSON CONTINUATION HIGH SCHOOL LEDESMA & '\IEYER. CONSTRUCTION

9441 HAVEN AVENUE

RANCHO CUCAMONGA, CA 91730 (909)476-0590 *I* (909)476-0592

FLOOR COVER.ING

$157,525.00

DESERT SA'.'iDS USO

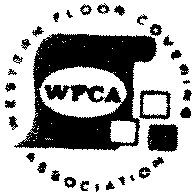
47-950 DU'.'iE PALMS ROAD LA QUINTA, CA 92253 (760)771-8516

RHUHAU R.HUl'IAU CLARKE

3775 10™ STREET

RIVERSIDE, CA 92501

(951)684-4664

**M EM BER**

ST A TE CON T l!l! A C: TOl!l!S LICENS!t NO. nnu C•IS

HOO R COVE R I NG CO NT RACTO RS

**10130 Redwood Avenue**

**Fontana, CA 92335**

Tel: **(909) 355·0125**

**fax: (909) 355-3341**

CURRENT PROJECTS IN PROGRESS

1. PROJECT NAME:

C.M. /G.C. ADDRESS:

PHONE/FAX:

GEl'iERAL DISCRIPTION: DOLLAR VALUE: OWl\ER:

ADDRESS:

PHONE: ARCHITECT: ADDRESS:

PHONE:

1. PROJECT NAME: C.M./G.C. ADDRESS:

PHONE/FAX:

GENERAL DISCRIPTION: DOLLAR VALUE: OWNER:

ADDRESS:

PHONE: ARCHITECT: ADDRESS:

PHONE:

FAIRFAX ELB1ENTARY SCHOOL '.'10. 4 COLOMBO CONSTRUCTION

3211 RIO MIRADA DRIVE BAKERSFIELD, CA 93308

(661)316-0100 *I* (661)316-0101

FLOOR COVERING

$139,615.00

KERN HIGH SCHOOi, DISTRICT

5801 SU"iDALE AVENUE

BAKERSFIELD, CA 93309

(661)827-3223

ORDIZ - MELBY ARCHITECTS

5500 MING AVENUE, SUITE 280

BAERSFIELD, CA 93309

(661)832-5258

GARFIELD ELEMENTARY SCHOOL COM'\>IU'.\ITY CTR PROJ. BALFOUR BEATTY CO"iSTRl)CTION

10620 TREENA STREET, SUITE 300

SAN DIEGO, CA 92131 (858)635-7400 *I* (858)635-740 I FLOOR COVERING

$69,000.00

SANTA A'.'IA USD

1601 EAST CHESTNUT AVENUE SANTA ANA, CA 92701

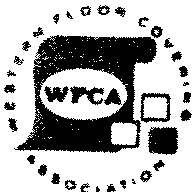
(714)558-5501

"iTD ARCHITECTS

955 OVERLAND COURT, SUITE 100

SAN DIMAS, CA 91773 (909)450-2180

CURRENT PROJECTS I N PROGRESS



**MEMBER**

ST A T E CO N T "A CTOllS UCENSI!: NO. 171211 C• IS

FLOO R CO VERI NG CONT llACTOllS

t0130 **Redwood Avenue Fontana, CA 92335**

Tel: (909) **3.55•0125**

**Fax: (909) 355-3341**

*5.* PROJECT NAME: C.M./G.C. ADDRESS:

PHONE/FAX:

GENERAL DISCRIPTION: DOLLAR VALUE: OWNER:

ADDRESS:

PHONE: ARCHITECT: ADDRESS:

PHONE:

NORTH HIGH SCHOOL MODERNIZATION BALFOUR BEATTY CONSTRUCTION

10620 TREENA STREET, SUITE 300 SAN DIEGO, CA 92131

(858)635-7400 *I* (858)635-740I FLOOR COVERING

$517,955.00

TORRANCE USD

1224 Pl.AZA DEL AMO TORRANCE, CA 90503

(310)972-6061

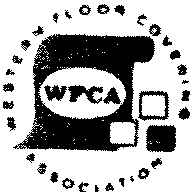
WESTBERG & WHITE ARCHITECTS 144/l CHAMBERS ROAD, SVITE 210 TUSTIN, CA 92780

(714)580-1780

\*\*\*\* WE DO NOT DEAL DIRECTLY WITH THE OWNERS THEREFORE, WE DO NOT HAVE AN OWNERS

REPRESENTATIVE. PLEASE CONTACT THE CONSTRUCTION MANAGER/GENERAL CONTRACTOR FOR ANY INQUIRES

INCLUDING BONDING INFORMATION.\*\*\*\*



MEMBER

$T A T !! CO N T Jll AC TOll!S LICCNS!! NO. HUU C• !$



Meeting Date: June 10, 2014

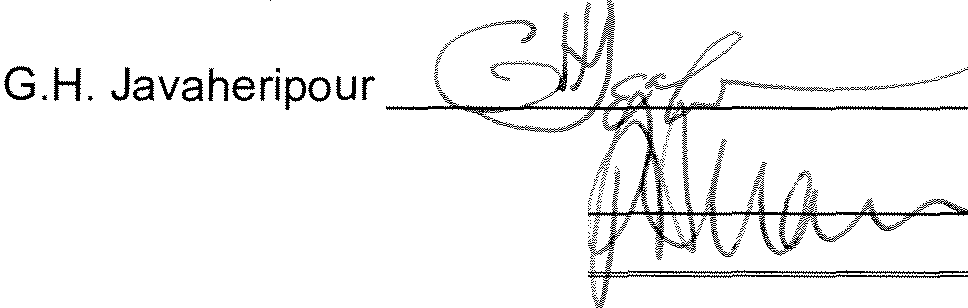


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

I **BOARD CONSENT** BOARD ACTION **BOARD INFORMATION** (no action required) \_

**TOPIC:** STATEWIDE ASSOCIATION OF COMMUNITY COLLEGES

**SUBMITTED BY:** Deedee Orta, Administrative Services



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan -

-----

**Description/Background:**

The District desires to renew the contract with Statewide Association of Community Colleges (SWACC) to provide liability and property insurance coverage for Victor Valley College for fiscal year 2014-15. SWACC is a joint powers authority that was created in 1985 in response to skyrocketing premiums and decreasing liability insurance for California Community Colleges.

SWACC's property and liability program was designed as an excess coverage program exclusively for the coverage needs of JPAs, county offices and individual districts. By forming a "Super Pool", SWACC self-insures member districts from the member's individually selected retained limit (MRL) to a "pooled" JPA self-fund retention, the level of which depends on insurance market conditions. Currently, the self­ funded retention's for liability pooled are $1,000,000 per occurrence, and property are $250,000 per occurrence.

The rates have declined for the 2014-15 fiscal year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | 2013-14 |  | 2014-15 |
| Liability | $ | 214,791 | $ | 192,783 |
| Property | .c,.. | 79,793 | c.,, | 78,263 |
| Crime | $ | 1,786 | $ | 1,899 |
| Equipment Breakdown | $ | 8,100 | $ | 8,361 |
| Excess Liability | $ | 23,230 | $ | 28,301 |
| Risk Management Reserve | 5,398 | | $ 8,262 | |
| Total Renewal Contribution | $ 359,693 | | $ 317,869 | |

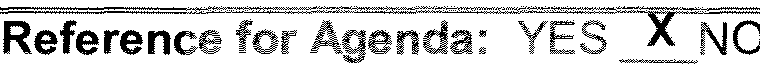
**Need:** N/A

**Fiscal Impact:** $ 317,869 - Budgeted item

**Recommended Action:**

It is recommended that the Board of Trustees approve to renew the contract with Statewide Association of Community Colleges to provide liability and property insurance coverage for Victor Valley College during fiscal year 2014-15.

**Legal Review:** YES NOT APPLICABLE\_x



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PROFOR MA

J U LY 1, 2014 to JULY t , 2015

ESTIMATE D CONTRIBUTION /PREMIUM SUMMA RY

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|  |  |  |  |
| --- | --- | --- | --- |
| I LIA BILITY | $5.000.000 Limit Of Liabi lity | $ 25.000 | $ 192.783 |
| PROPERTY | $250,250,000 Total Insured Va l ues (T!V) | $ 5,000 | $ 78 .263 |

ELECTRONIC DATA PROCESSI NG EQUI PME NT

$0 Total I nsured Va l ues (TI V)

CRI M E

$5,000,000 Employee Dish onesty/Faithful Perform ance

$ 250

$ 2.500

$ DECLINED

$ 1.899

EQUI PME NT BR EAKDOWN $ I.000

$ I 00,000,000 Tota l Insured Val ues (T!V)

SUBTOTAL PROG RA M COSTS

EXCESS LI A BILITY $ 5,000.000

$25.000.000 Excess Limit of Li a bi l ity

TOTA L PROG RAM COSTS

$ 8.361

· ·- -· ·-·-- -----··

$ 281.306

$ 28,30 1

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$ 309.607

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LI ABILITY FTES

*9A97*

PROPERTY

TIV:

$209,067.837

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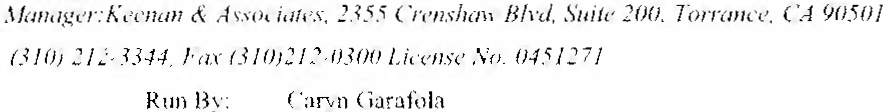
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St:rvicc Team :

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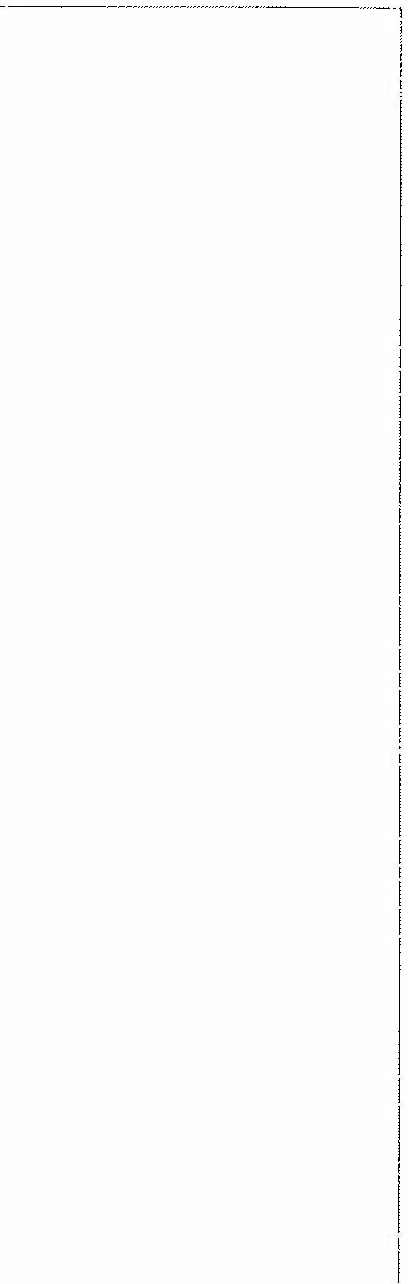
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S \V.:\ C C . \_ \_Vkt0\_r VaJley Community College

*Op1iu11 7.0 .HR!. 25* \_, *Ff.\Af.*

ESTIMATED CONTRIBUTION/ PREMIUM SU MMARY

JU LY 1, 2014 to JULY I, 2015



Latest Real Property Appraisal Date

*05131120* I 0

Next Real Property Appraisal Date

*051311201 5*

-Program Costs

S309.607

-Risk Management Reserve\*

-Total Program Costs

$ 8.262

S3 I 7,869

\*Reserve = .87 x 9,497 FTES

Accepted by:

Authorized District Representative

Title:

Authorized District Representative

Witnessed by:

Suzanne Trowbridge

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE WILL BIND COVERAG E.

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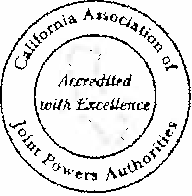
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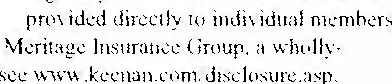
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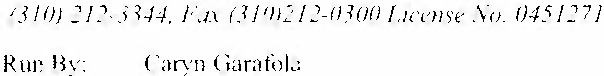


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Run Date: Report Date:



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**Vici of \ aiicy Community Coiicge Estimated ('ontribution/Premium Summary**

July 1, 2014 to Jul) I. 2015

**.\]ember Retained Limit**

Liability S 25,000 Property S 5.000

**Proforma Footnote Report**

I. 2012/2013 FTES:

* 1. T.l.V. Property:
  2. T.l.V.- EDP:





UJP JI.\ hy the Dhtncr

D1"tnc1 (Tl\' 1!.ir EDP :rnd ( "t)(, n:1., :uJc-l. :f .tpplic,ihlc. 1

* 1. Liabilil}:
  2. **Excess lJabilit·:**
  3. **Property:**

7. EJ)I':

1. **Crime:**
2. Equip Brkdn:

lO. **Prog:nun Total:**

1. n \ atlJU'>tcd SW VT rak.Docs nm con-,1dcr Spccu! flat fee-; or Super Poul mm1mum ::l'ntributiun-..



**fT\'** J OO \ Prnper t) Rak

HJP TIV ,; IUO , EDP Rate



l'.quipmcnt Brc,1kdo\\n {B&M J Property TIV )I UU \ lquipmcnt BrcakdO\\ rl Rc11c

Sum of L1ab!l1ty. L\.:c-;..; Liabili1y. Property. UJP. Cnmc and Equipm...:-nt Breakdown.

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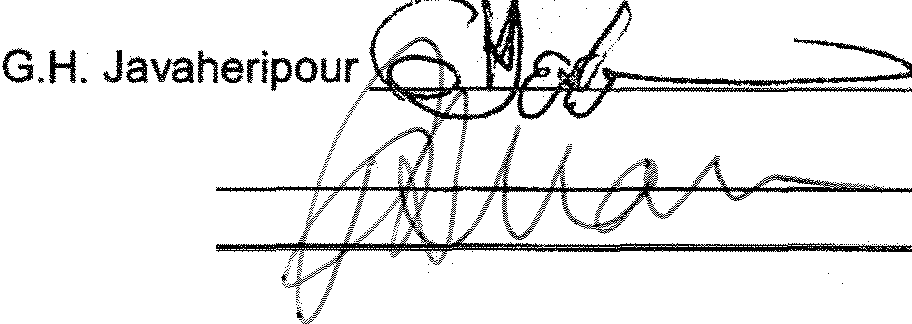
 **10.3**

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD Of TRUSTEES AGENDA ITEM



TOPIC: 2014 - 2015 TENTATIVE BUDGET

SUBMITTED BY: Deedee Orta, Administrati e Services



*>*

RECOMMENDED BY:

APPROVED BY:

Peter Allan

Description/Background:

Based upon the Governor's Budget and the May Revise, a Tentative General Operating Budget has been prepared which Includes estimated revenues and expenditures for 2014-2015.

Need: *NIA*

Fiscal Impact:

Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

Recommended Action:

The District recommends that the Board of Trustees approve the Tentative General Operating Budget for 2014-2015.

NOT APPLICABLE .lL

***General Fund Tentative Budget Assumptions For Fiscal-Year 2014-2015***

**General Assumptions:**

* 1. The District shall maintain legal compliance with the 50% law.
  2. The District will develop a balanced budget with a minimum 5% ending fund balance (reserve).
  3. The Program Review, Planning, and Budget Development Process will guide the allocation of all resources.
  4. Vacancies due to retirement or resignation will not automatically be filled.
  5. Board of Trustee Resolution #12-07, approved at their meeting in July, 2012, authorizes and directs the SuperintendenUPresident to establish a policy goal of balancing the District's budget by Fiscal Year 2015/16 in accordance with Title 5 of the California Code of Regulations.

**Revenue Assumptions:**

* 1. General fund reserve funds (bridge) will be utilized to offset revenue shortfall.
  2. Per State requirement, EPA Funds will only support instructional expenditures.
  3. Sale of the Redevelopment Agency (RDA) Assets may provide revenue windfall during the fiscal year.
  4. When permitted, revenues generated from all sources will be deposited into the general fund.
  5. Tentative budget revenue assumptions are based upon the Governor's May Revision recommendations.

**Expense Assumptions:**

* 1. Budget augmentations will be considered only for mandatory and compliance related requests.
  2. Budget augmentations for non-mandated or compliance issues may be considered through reallocation of existing resource or one-time external non-general fund revenue.
  3. District health benefit premiums will increase by an average of approximately 8.5%.
  4. Employer contribution to PERS will increase from 11.442% to 11.771%.
  5. Employer contribution to STRS will increase from 8.25% to 9.5%.
  6. The Tentative Budget is developed based on the 2014 First Principle Apportionment figures.
  7. Any unfunded positions approved for recruitment will be funded from ending fund balances.
  8. Negotiated COLA will be funded from ending fund balances

Victor Valley Community College District

Victor Valley Community College District 2014/ 15 TENTATIVE BUDGET

Unrestricted General Fund

Board of Trustees Meeting - June 10, 2014

|  |  |  |
| --- | --- | --- |
| Actual | Adopted | Tent.th1e |
| Fiscal Year 2012-2013 | Budget 2013- 2014 | Budget  2014-2015 |

|  |  |  |  |
| --- | --- | --- | --- |
| FTES Rolled (Beginning Balance) | 600 | 404 | 400 |
| FTES (Total State Funded) | 8,988 | 9,135 | 9,336 |
| Needed for Mid-Size College ($1.1M=243 FTES) | 9,237 | 9,378 | 9,633 |
| FTES Reported/Projected | 9,279 | 9,418 | 9,380 |
| FTES Unfunded | 47 | 40 | 44 |

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|  |  |  |  |
| --- | --- | --- | --- |
| BEGINNING FUND BALANCE  !;SIU :1Anil2 Bliiliil!l!. m i | $15,946, 160 | $9,780,208 | $9,748,487 |
| State (Apportionment) | $25,777,247 | $30,482,624 | $2 ,727,751 |
| Educational Protection Act (EPA) | $7,872,192 | $6,384,270 | $6,153,515 |
| State (All Other) | $1,694,387 | $1,725,202 | $1,646,877 |
| Local (Property Tax included) | $9,675,827 | $10,212,100 | $11,426,097 . |
| One-Time Revenue TransfersIn  TOTAL REVENUES | $732,443  FO,ooo  $45,762,096 | $950,639  o  $49,754,835 | $467,481  ! O  $48,42.1,722 |

E:iTIMATED EXPENDIT!,!RE:i

Academic Salaries $23,463,361 $22,930,881 .$22,608,759

Classified Salaries $10,857 ,571 $12,136,176 $12,4 J 4,258

Employee Benefits $9,957,742 $10,395,386 $10,615,42

OPEB & Vacation Liability $800,000 $500,000 $0

Supplies, Software, Subscriptions $675,314 $834,066 $824,289

Services and Operations $5,235,831 $6,316,995 $6,382,172

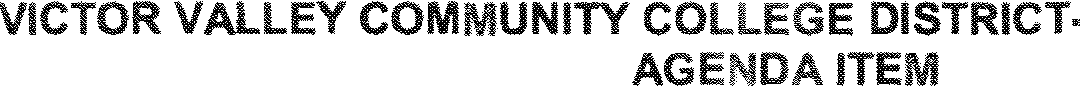
Capital Outlay $937,029 $716,057 $661,758

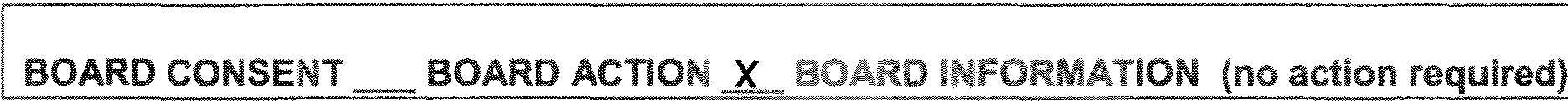
|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Transfers, Reserves | il,200 | 1 1,042,762 |  | !329,700 |
| TOTAL ESTIMATED EXPENDITURES | $51,928,048 | $54,872,323 |  | $53,836,359 ·. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| FUND BALANCE | $3,030,208 | 5.8°/o | $2,762,720 | 5.0°/o $2,683,850 | 5.0°/o |
| UNRESTRICTED BRIDGE BALANCE | !6,750,000 |  | !1,900,000 | !1,650,000 |  |
| TOTAL ENDING FUND BALANCE | $9,780,208 |  | $4,662,720 | $4,333,850 | 8.1°/o |
| PROJECTED ENDING FUND BALANCE |  |  | $9,748,487 |  |  |



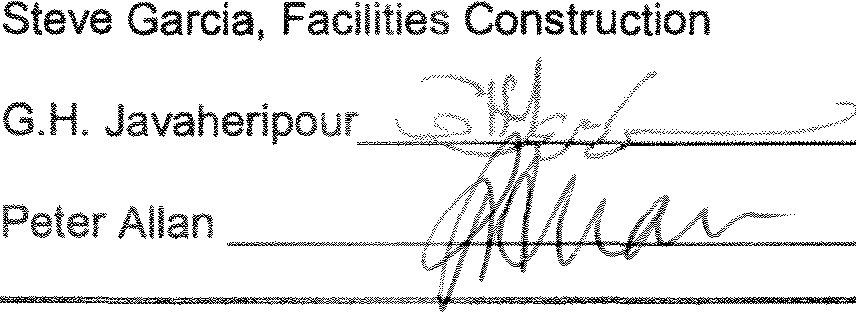
  

BOARD



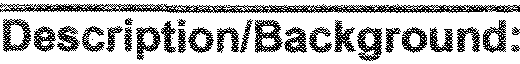
 

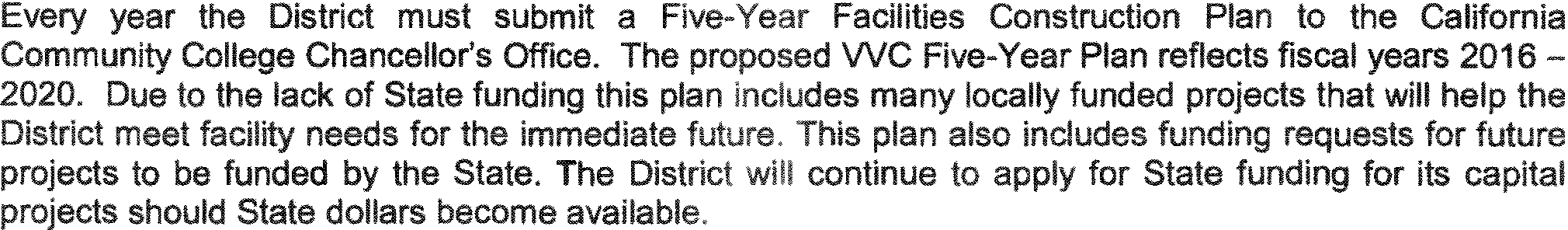
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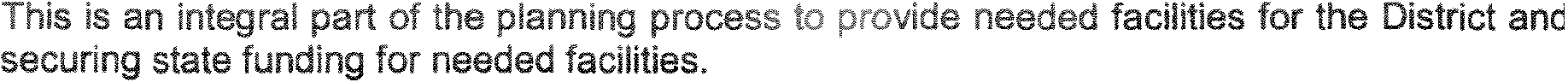






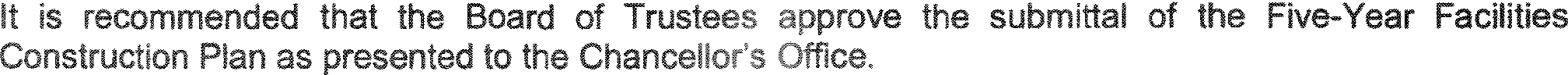


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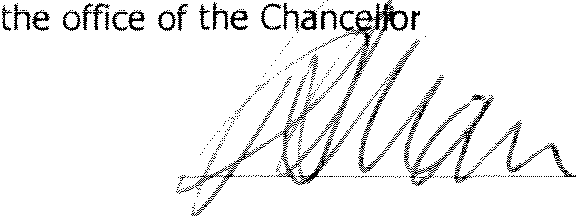
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**Victor valley CCD**

Prepared in reference to the Community College Construction Act of 1980

and

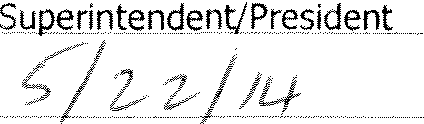
approved on behalf of the .l I governing board for submission to

,California Community Colleges

*Signed*

Peter Allen

(Chief Executive Officer or their designee)

*Title Date*

*Contact Person* Stephen R. Garcia

*Telephone* (760) 245-42n

Date Received at Chancellor's Office

Chancellor's Office reviewed by

Notice of Approval



Calif. Comm. Colleges Five Year Construction Plan

**Inventory of land**

Victor CCD

5/20/2014

3

List the address and acreage of every land unit owned by the district (Education Code 81821(e)). Please identify all locations, both on-campus and off-campus, grouped according to their "parent" institution. In the event the list is long or complicated, please substitute copies of college bulletins or other notices to the public which display similar information. The list should be current as of October the prior year



Future College Facility Caughlin Road

Phelan, califomia 95371

160.0

Victor Valley Community College 18422 Bear Valley Road

Victorville, California 92395

252.6

Regional Public Safety Training Center 19190 Navajo Road

Apple Vailey calif

9.8

Workforce Development Center Main St & HWY 395

Hesperia ,Ca 92345

55.0

**Legislative Districts**



Victor Valley Community College 34 17 0

Calif. Comm. Colleges Five Year Construction Plan

**Instructional Deliverylocations**

Victor CCD

5/20/2014

4



Victor Valley Community College 18422 Bear Valley Road Victorville, California 92395

Apple Valley High School 11837 Navajo Road Apple Valley, CA

Crosswalk High School 12061 Jacaranda Ave. Ste 5 Hesperia, CA

Excelsior Education Center 12217 Spring Valley Parkway Victorville, CA

Hesperia High School 9898 Maple Avenue Hesperia, CA

High Desert Villas 16850 Jasmine Victorville, CA

Hook Community Center 14973 Joshua Street Victorville, CA

SoCal ogistical Airport 18368 Phantom West Victorville, CA

Spring Valley ake Country Club 13229 Spring Valley Parkway Victorville, CA

SterlingInn

17738 Francesca Street Victorville, CA

Victor Valley High School 16500 Mojave Drive Victorville, CA

Vitor Valley Waste Water District Treatment Plant 20111 Shay Road

Victorville, CA

Lewis Center for Educational Research 17500 Mana Road

Apple Valley, Ca 92307

Calif. Comm. Colleges Five Year Construction Plan

**Instructional Delivery Locations**

Victor CCD

5/20/2014

5

World Traditional TaeKwon Do Schools.Inc. 17216 Lilac Street Unit #3

Hesperia, Ca 92345

|  |  |  |
| --- | --- | --- |
| Calif. Comm. Colleges | Five Year Construction Plan | 5/20/2014 |
|  | **District Projects Priority Order** |  |
|  | Victor CCD | 6 |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Pro'ect | Occu an |  |  |  |  | Schedule of Funds |  | | |
|  | ASF | Total Cost | Source | 2014 2015 | 2015 2016 | 2016 2017 | 2017 2018 | 2018 2019 | 2019 2020 | 2020 2021 |

Music Building Modernization Victor Valley Community College 0 2014/2015

$3,800,000 NonState

1. Health & Science Building Victor Valley Community College

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 14,880 | 2015/2016 |  | (C) | (E) |
|  | $14,400,000 | NonState | $12,427,000 | $823,000 |

1. Vocational Building Expansion Victor Valley Community College

|  |  |  |  |
| --- | --- | --- | --- |
| 10,399 | 2016/2017 | (P)(W) | (C)(E) |
|  | $6,630,000 NonState | $394,000 | $6,236,000 |

1. Student Services One-Stop Center Victor Valley Community College

4,442 2015/2016 (P)(W) (C)(E)

$6,569,000 NonState $501,000 **$6,068,000**

1. Engineering & Arts Building Victor Valley Community College

32,790 2020/2021 (P) (W) (C)(E)

$25,122,000 State $736,000 $875,000 $23,511,000

1. Structurally Repair Administration Buil Victor Valley Community College

2018/2019 (P)(W) (C)(E)

$2,654,000 State $180,000 $2,474,000

7 Old Nursing Bldg #32 Modernization Victor Valley Community College

841 2020/2021 (P)(W) (C)(E)

$4,707,000 State $463,000 $4,244,000

8 Academic Commons Building #42 Ren Victor Valley Community College

2020/2021 (P)(W) (C)(E)

$1,743,000 NonState $137,000 $1,606,000

1. Liberal Arts Building #30 Modernizatio Victor Valley Community College

2020/2021 (P)(W) (C)(E)

$8,988,000 State $874,000 $8,114,000

1. Art Building # 22 Modernization Victor Valley Community College

2019/2020 (C)(E)(P)(W)

$11,258,900 State $11,258,900

11 Performing Arts Lab Builiding Victor Valley Community College

38,470 2019/2020 (P)(W) (C) (E)

$25,826,000 State $1,345,000 $22,882,000 $1,599,000

1. Practice Fields/Track Victor Valley Community College

7,620 2020/2021 (P)(W) (C)(E)

$4,725,000 State $380,000 $4,345,000

$4,725,000 NonState $380,000 $4,345,000

1. Workforce Development Phase I Victor Valley Community College

27,500 2022/2023 (P)(W) (C)

$49,430,000 Non5tate $2,237,000 $29,193,000

1. Workforce Development Center Phas Victor Valley Community College

19,000 2024/2025 (P} (W)

$13,920,000 State $504,000 $669,000

Calif. Comm. Colleges Five Year Construction Plan

**District Projects Priority Order**

Victor CCD

5/20/2014

7

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. Pro ect Occu an |  |  | Schedule of Funds |  | | |
| ASF Total Cost Source  15 Campus-wide Parking & TrafficImprov | 2014 2015 2015 2016  Victor Valley Community College | 2016 2017 | 2017 2018 | 2018 2019 | 2019 2020 | 2020 2021 |
| 2019/2020 |  |  |  |  | (C)(P)(W) |  |
| $3,500,600 NonState |  |  |  |  | $3,500,600 |  |

|  |  |  |
| --- | --- | --- |
| Calif. Comm. Colleges | Five Year Construction Plan | 5/20/2014 |
|  | **District Lecture Capacity/ Load Ratios** |  |
|  | Victor Valley CCD | Page 8 |

No. I Proiect

Leet ASF WSCH I Occuoan 2015/2016 2016/ 2017 2017/2018 2018/2019 2019/2020 2020/2021

3 vocational Building Expansion

-·

|  |  |  |  |
| --- | --- | --- | --- |
| 2,600 6,061 2016/2017 | 45,625 |  | |
| Victor Valley Community College | --- 86% |  |  |
| 11 Performing Arts Lab Bu1liding  3,700 8,625 2019/2020 |  |  | 54,249 |

Victor Valley Community College

94%

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 5 | Engineering & Arts Building |  | | |
|  | 3,940 9,184 2020/2021 |  |  | 63,434 |
|  | Victor |  |  | 110% |

1. Old Nursing Bldg #32 Modernization

0 0 2020/2021 63,434

110%

1. Academic Commons Building #42 Renovation

0 0 2020/2021

Victor

1. Liberal Arts Building #30 Modernization

0 0 2020/2021

Victor

63,434

110% -·----·-·------- ---

63,434

110%

13 Workforce Development Phase I

5,000 10,571 2022/2023

Victor Valley Community College

14 Workforce Development Center - Phase II

3,000 6,342 2024/2025

Victor \_:\_

\_:\_

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 2015/2016 | 2016/2017' | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 |
| f"'7C>rnirt.ornq.-,:r-- Thnr-- |  |  |  | -sT,467 |  |  |
| 16,973 Cumulative Capacity 39,564 | 39,564 | 45,625 | 45,625 | 45,625 | 54,249 | 63,434 |
| capacity/Load Ratio 75% | 75% | 85% | 82% | 79% | 94% | 110% |

Calif. Comm. Colleges

Five Year Construction Plan

**District Laboratory Capacity/ Load Ratios**

Victor Valley CCD 9

No. I Proiect

Lab ASF WSCH I Occuoanc 2015/2016 2016/2017

Music Building Moderrnzat1on

0 0 2014/2015

1. Health & Science Building

14,630 6,509 2015/2016

53,132

Victor Valley Commurnty College

53%

1. Vocational Building Expansion

7,799 1,454 2016/2017

Victor

54,586

51%

10 Art Building # 22 Moderrnzation

0 0 2019/2020

V 1ctor ----'-'---"-'------'-·-----'"-------

54,586

45%

11 Performing Arts Lab Builiding

27,300 10,623 2019/2020

-··-·-v.\_1ctor Valley Commurnty College

5 Eng1neenng & Arts Building

65,209

53%

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 25,750 | 10,029 | 2020/2021 |  |  | 75,238 |
| Victor |  |  |  |  | 61% |

1. Old Nursing Bldg #32 Modernization

0 0 2020/2021 75,238

Victor 61%

1. Academic Commons Building #42 Renovation

·-··------

Victor

0 0 2020/2021

75,238

61%

1. Liberal Arts Building #30 Modernization

0 0 2020/2021

Victor

75,238

61'-Yo

13 Workforce Development - Phase I

12,000 4,669 2022/2023

Victor Valley Community College

Calif. Comm. Colleges five Year Construction Plan

**District Laboratory Capacity *I* Load Ratios**

Victor Valley CCD

5/20/2014

Page 10

No. I Proiect

r

Lab ASF WSCH I Occuoan 2015/2016 2016/2017 I 201?1201s I 201s12019 --201912020 I 2020/202 -1 202172022-==:J

14 Workforce Development Center Phase II 10,000 5,067 2024/2025

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| -Krfil fTDr'iPiPn-w:n:r | 2015/2016  Tnn47<r--·--- | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 |
| 113,827 Cumulative Capacity | 46,623 | 53,132 | 54,586 | 54,586 | 54,586 | 65,209 | 75,238 |
| Ratio | 46% | 50% | 49% | 46% | 45% | 53% | 61% |



Calif. Comm. Colleges

Five Year Construction Plan

**District Office capacity *I* Load Ratios**

Victor Valley CCD 11

I L off ASF *[* H- Fff[Qccupancy I 201sJIQT6 J 201612017 2017/2018 2018/2019 2019/2020 2020/2021 2021/2022

1 Music Building Modernization

0 0 2014/2015

4 Student Services One-Stop Center

4,442 32 2015/2016 395

83%

1. Art Building # 22 Moder111zat1on

0 0 2019/2020

\/!(;() Valley C01!11!ul r:i1 -----"-----

395

67%

1. Performing Arts Lab Bu1l1d1ng

3,420 24 2019/2020

Victor Valley Community College

419

71%

5 Engineering & Arts Building

700 5 2020/2021

Victor

424

72%

1. Old Nursing Bldg #32 Modernization

1,244 8 2020/2021

Victor

432

73%

1. Academic Commons Bu1ld1ng #42 Renovation

0 0 2020/2021

Victor Valley Community College

432

73%

1. Liberal Arts Building # 30 Moder111zation

0 0 2020/2021 432

73%



1. Workforce Development Phase I 5,000 31 2022/2023

Victor Valley ---------

1. Workforce Development Center Phase II

2,000 13 2024/2025

Victor

2015/2016 2016/2017



2017/2018 2018/2019 2019/2020 2020/2021

543 561T -----sgz- ---·---sgz---··----·--

2021/2022

--59z-

50,838 Cumulative Capacity 363 395

Ratio 76% 78%



395 395 395 419

73% 69% 67'¥o 71%

432

Calif. Comm. Colleges

Five Year Construction Plan

**District Library Capacity *I* Load Ratios**

Victor Valley CCD

5/20/2014

12

No. I Proiect

Lib ASF I Occuoanc 2015/2016 2016/2017 2017/2018 2018/2019 2019/2020 2020/2021

4 Student Services One-Stop Center

|  |  |  |
| --- | --- | --- |
| 0 2015/2016 | 51,767 |  |
| . Victor Valley Community College | 112% |  |

7 Old Nursing Bldg #32 Modernization

-403 2020/2021

Victor Valley Community College

51,364

98%

8 Academic Commons Building #42 Renovation

0 2020/2021 51,364



13 Workforce Development Phase I

2,000 2022/2023

Victor

14 Workforce Development Center - Pllase II

1,000 2024/202S Victor \_c..---'-''-------------'-'---'-- ·

2015/2016

---

2016/2017

\_

2017/2018

2018/2019

2019/2020 2020/2021 2021/2022

--4/,7lT

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|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 51,767 Cumulative Capacity | 51,767 | 51,767 | 51,767 | 51,767 | 51,767 | 51,767 |  |
| Ratio | 112% | 108% | 105% | 102% | 99% | 99% | 98% |

Calif. Comm. Colleges Five Year Construction Plan

**District AV/TV Capacity/load Ratios**

Victor Valley CCD Page 13

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j A I Occupancy

I• 2015/2016

I: 2016/2017

1 Music Building Modernization

017/2018 I

2018/2019 I

2019/2020

2020/2021

0 2014/2015

10 Art Building # 22 Modernization

0 2019/2020

Victor Valley Community College

5,036

36% -·---

11 Performing Arts Lab Bu1Hding

300 2019/2020 5,336

38%



5 Engineering & Arts Building

1,000 2020/2021

Victor Valley C\_omrnunity College

6,336

46%

9 Liberal Arts Building #30 Modernization

0 2020/2021

Victor

6,336

46%

1. Workforce Development - Phase I

500 2022/2023

Victor Valley Community College

1. Workforce Development Center Phase II

500 2024/2025

Victor

2015/2016

··---- vrrv--Actuaf¥[ProjecteaAsi=--------u,40u

2016/2017 2017/2018 2018/2019 2019/2020 2020/2021 2021/2022

··- n;9rT-

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 5,036 Cumulative Capacity | 5,036 |  | | | | | |
| Capacity/Load Ratio | 38% | 37% | 37% | 37% | 36% | 38% | 46''l'o |

Calif. Comm. Colleges Five Year Construction Plan

load **Distribution and Staff Forecast**

Victor CCD

5/20/2014

14



|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Instructional Staff FTE | Total Campus WSCH | Off-Campus WSCH | On-Campus WSCH | P.E.  Laboratory WSCH | On-Campus Lecture WSCH | On-Campus Laboratory WSCH |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Actual Fall** |  | | | | | | |
| 2012 | 390 | 139,920 | 2,099 | 137,821 | 5,513 | 48,237 | 84,071 |
| 2013 | 416 | 148,766 | 2,306 | 146,460 | 5,317 | 51,495 | 89,648 |

**Forecast**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2014 | 445 | 155,339 | 2,330 | 153,009 | 6,120 | 52,023 | 94,866 |
| 2015 | 475 | 161,911 | 2,429 | 159,482 | 6,379 | 52,629 | 100,474 |
| 2016 | 508 | 168,484 | 2,527 | 165,957 | 6,638 | 53,106 | 106,212 |
| 2017 | 543 | 175,056 | 2,626 | 172,430 | 6,897 | 53,453 | 112,080 |
| 2018 | 569 | 181,629 | 2,724 | 178,905 | 5,367 | 55,460 | 118,077 |
| 2019 | 592 | 188,201 | 2,823 | 185,378 | 5,561 | 57,467 | 122,349 |

Calif. Comm. Colleges Five Year Construction Plan

**load Distribution and Staff** forecast

Victor CCD

5/20/2014

15

**Instructional Load by Campus or Location**

Reference: Chancellor's Office Forecast

WSCH Distributed to Campuses or Other Locations

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | Actual |  |  |  |  |  |  |  |  |  | Pro'ected |  | | | | |
| Cam us | 2011 |  | 2012 |  | 2013 |  | 2014 |  | 2015 |  | 2016 |  | 2017 |  | 2018 |  | 2019 | 2020 |
| Victor Valley Community College | | | | | | | | | | | | | | | | | | |
|  | 147,847 |  | 139,920 |  | 148,766 |  | 155,339 |  | 161,911 |  | 168,484 |  | 175,056 |  | 181,629 |  | 188,201 |  |
| **Total** | 147,847 |  | 139,920 |  | 148,766 |  | 155,339 |  | 161,911 |  | 168,484 |  | 175,056 |  | 181,629 |  | 188,201 |

Calif. Comm. Colleges Five Year Construction Plan

load Distribution and **Staff** Forecast

Victor CCD

5/20/2014

16



|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | First 3,000 | |  | | | | | |
|  | Total Day- | | Number of | | Initial ASF | | Day Graded | | Between 3k - | | Above 9,000 | | Total ASF | |
|  | Graded | | Campuses | | (3,795/Ca mp) | | (3.83/DG) | | 9k (3.39/DG) | | (2.94/DG) | | (d+e+f+g) | |
| (a) | (b) | | (c) | | (d) | | f e) | | (f) | | (q) | |  | |
| 2014/2015 | | 12,090 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 9,085 | | 44,710 | |
| 2015/2016 | | 12,601 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 10,587 | | 46,212 | |
| 2016/2017 | | 13,113 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 12,092 | | 47,717 | |
| 2017/2018 | | 13,624 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 13,595 | | 49,220 | |
| 2018/2019 | | 14,136 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 15,100 | | 50,725 | |
| 2019/2020 | | 14,647 | | 1 | | 3,795 | | 11,490 | | 20,340 | | 16,602 | | 52,227 | |

Calif, Comm. Colleges Five Year Construction Plan

**Load Distribution and Staff Forecast**

Victor CCD

5/20/2014

17

**library Load by Campus or Location**

Reference: Chancellor's Office Forecast of Day-Graded Enrollment

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ICampus | 2014 |  | 2015 |  | 2016 |  | 2017 |  | 2018 |  | 2019 |  | 2020 |
| Victor Valley Community College | 44,710 |  | 46,212 |  | 47,717 |  | 49,220 |  | 50,725 |  | 52,227 |  |  |
|  | (100%) |  | (100%) |  | (100%) |  | (100%) |  | (100%) |  | (100%) |  |  |
| **Total** | 44,710 |  | 46,212 |  | 47,717 |  | 49,220 |  | 50,725 |  | 52,227 |  |  |

Calif. Comm. Colleges Five Year Construction Plan

**Load Distribution and Staff Forecast**

Victor CCD

5/20/2014

18



|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Day- Graded | Number of Campuses | Initial ASF (3,500/Camp) | First 3,000 Day Graded (1.50/DG) | Between 3k - 9k (0.75/DG) | Above 9,000 (0.25/DG) | Total ASF (d+e+f+g) |
| (a) | (b) | (c) | (d) | (e) | (f) | (a) |  |
| 2014/2015 | 12,090 | 1 | 3,500 | 4,500 | 4,500 | 773 | 13,273 |
| 2015/2016 | 12,601 | 1 | 3,500 | 4,500 | 4,500 | 900 | 13,400 |
| 2016/2017 | 13,113 | 1 | 3,500 | 4,500 | 4,500 | 1,028 | 13,528 |
| 2017/2018 | 13,624 | 1 | 3,500 | 4,500 | 4,500 | 1,156 | 13,656 |
| 2018/2019 | 14,136 | 1 | 3,500 | 4,500 | 4,500 | 1,284 | 13,784 |
| 2019/2020 | 14,647 | 1 | 3,500 | 4,500 | 4,500 | 1,412 | 13,912 |

Calif. Comm. Colleges Five Year Construction Plan

load **Distribution and Staff Forecast**

Victor CCD

5/20/2014

19

**AV, Radio, TV Load by Campus or Location**

Reference: Chancellor's Office Forecast of Day-Graded Enrollment

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| I Campus | 2014 |  | 2015 |  | 2016 |  | 2017 |  | 2018 |  | 2019 |  | 2020 |
| Victor Valley Community College | 13,273 |  | 13,400 |  | 13,528 |  | 13,656 |  | 13,784 |  | 13,912 |  |  |
|  | (100%) |  | (100%) |  | (100%) |  | (100%) |  | (100%) |  | (100%) |  |  |
| **Total** | 13,273 |  | 13,400 |  | 13,528 |  | 13,656 |  | 13,784 |  | 13,912 |  |  |



Calif. Comm. Colleges Five Year Construction Plan

**campus Lecture Capacity *I* Load Ratios**

Victor Valley Community College Page

Project

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Leet ASF WSCH I Occuoanc 2015/2016 2016/2017 2017/2018 .•

3 Vocational Building Expansion

2,600 6,061 2016/2017

Victor Valley Community College

45,625

86%

11 Performing Arts Lab Builid1ng

3,700 8,625 2019/2020

Victor Valley Community College

54,249

5 Engineering & Arts Bu1ld1ng

3,940 9, 184 2020/2021

Victor

7 Old Nursing Bldg #32 Modernization

0 0 2020/2021

V1cto-r'--'--=::..::.L.\_::\_:\_ \_::.:c\_.:.;;\_,\_-"-'-' -'-'

8 Academic Commons Building #42 Renovation

0 0 2020/2021

Victor College

63,434

110%



63,434

110%

63,434

110%

9 Liberal A1ts Bwld1ng #30 Modernization

0 0 2020/2021

Victor

B Workforce Development - Phase I

5,000 10,571 2022/2023

Victor

63,434

110%

14 Workforce Development Center Phase II

3,000 6,342 2024/2025

Victor

2018/2019 2019/2020

16,973 Cumulative Capacity 39,564 39,564 45,625 45,62S 45,625

Ratio 75% 75% 85% 82% 79%

2020/2021 2021/2022

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54,249 63,434

94% 110%

Calif. Comm. Colleges Five Year Construction Plan

**campus Laboratory capacity/Load Ratios**

Victor Valley Community College Page

Proiect

Lab ASF WSCH l Occuoanc 2015/2016 2016/2017 2017/2018 2018/2019 2019/2020 2020/2021

Music Bwlding Modernization

0 0 2014/2015

1. Health & Science Building

14,630 6,509 2015/2016

Victor Valley Community College

1. Vocational Building Expansion

7, 799 1,454 2016/2017

Victor Valley Community College

53,132

53% ·--- -- -- --------- ---- --

54,586



1. Art Building # 22 Modernization

0 0 2019/2020

Victor Valley Community College

54,586

45%

1. Pe1iorr111ng Arts Lab Buil1d1ng

27,300 10,623 2019/2020

Victor Valley Community College

65,209

53%

5 Engineering & Arts Building

25,750 10,029 2020/2021

Victor Valley Community College

75,238

61%

1. Old Nursing Bldg #32 Modernization

0 0 2020/2021

Victor

?5,238

61%

1. Academic Commons Building #42 Renovation

0 0 2020/2021

Victor Valley Community College

75,238

61%

1. Liberal Arts Building #30 Modernization

0 0 2020/2021

Victor

75,238

61%

1. Workforce Development Phase I

12,000 4,669 2022/2023

Victor Valley Community College

Calif. Comm. Colleges Five Year Construction Pian

**Campus laboratory Capacity/Load Ratios**

Vic.tor Valley Community College Page

Project

Lab ASF WSCH I Occuoan 2015/2016 2016/2017 2017/2018 2018/2019 2019/2020 2020/2021

1. Workforce Development Center - Phase II

10,000 5,067 2024/2025

Victor Valley Commurnty College \_

- -- ··- La

-

\_\_

Capacity/Load Ratio 46% 50% 49% 46% 45% 53% 61%

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | 2015/2016 | 2016/2017 | 2017/20Ul | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 |
| boratClry -Actuaf"7Projectecrwsrn· -----1w;47'f ·------------um-;zrr ll2,080 ITif,\17 ---- --I2T,3219" 12:T,32i9 - -r2T,J49\_ \_  113,827 Cumulative Capacity 46,623 53,132 54,586 54,586 54,586 65,209 75,238 | | | | | | | |

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Calif. Comm. Colleges Five Year Construction Plan

**C:ampus Office Capacity *I* Load Ratios**

Victor Valley Community College

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Page 24

No. I Pro1ect

Off ASF FfE I Occuoanc 2015/2016 2016/2017 2017/2018

Music Building Modernization

0 0 2014/2015

4 Student Services One-Stop Center

4,442 32 2015/2016 395

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 10 | Art BUiiding # 22 Moderrnzation  0 0 2019/2020 |  |  |  |  | 395 |  |  |  | | |
|  | Victor <:;()rnmunity\_<:;()ll -- |  |  |  |  | 67% |  |  |
| 11 | Performing Arts Lab Bulliding |  |  |  |  |  |  |  |  |  |  |
|  | 3,420 24 2019/2020 |  |  |  |  | 419 |  |  |  |  |  |
|  | Victor |  |  |  |  | 71%, |  | \_ |  |  |  |
| 5 | Engineering & Arts Building |  |  |  |  |  |  |  |  |  |  |
|  | 700 5 2020/2021 |  |  |  |  |  |  | 424 |  |  |  |
|  | Victor |  |  |  |  |  |  | 72% |  |  |  |

7 Old Nursing Bldg #32 Modernization

1,244 8 2020/2021

V1Cto\_r\_------'-------------'--'-----=--

1. Academic Commons Building lt42 Renovation

0 0 2020/2021

Victor

432

73%

432

73%

1. Liberal Arts Building #30 Modernization

0 0 2020/2021

Victor Valley Community College

432

73%

1. Workforce Development Phase I

5,000 31 2022/2023

Victor Valley Community College

1. Workforce Development Center - Phase II

2,000 13 2024/2025

Victor Valley Community College

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|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| VffTceA:ctuaFTProjecteaFTI: -- -4 w- --szl]' --------sog-· ---- - 592 | | | | | |  | 592 - |  |
| 50,838 Cumulative Capacity | 363 | 395 | 395 | 395 | 395 |  | 419 | 432 |
| Ratio | 76% | 78% | 73% | 69% | 67% |  | 71(Yo | 73% |

2015/2016

2016/2017

2017/2018 2018/2019

2019/2020

2020/2021

2021/2022

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Calif. Comm. Colleges

Five Year Construction Plan

**Campus Library Capacity/Load Ratios**

Victor Valley Community College

Pdge

No. IProiect

Lib ASF I Occuoanc 2015/2016 2016/2017 2017/2018 2018/2019 2019/2020 2020/2021 2021/2022

4 Student Services One-Stop Center

0 2015/2016

'{!ctor Valley Community College

51,767

112%

1. Old Nursing Bldg #32 Modernization

-403 2020/2021 51,364

98%

1. Academic Commons Bu1ld1ng tt42 Renovation

0 2020/2021

Victor V l ey fq\_n\_i\_mu11ity College

51,364

98%

13 Workforce Development Phase I

2,000 2022/2023

Victor

14 Workforce Development Center - Phase II

1,000 2024/2025

Victor

2015/2016 2016/2017 2017/2018

------ Library ActuaJ'R7P(oJecteaAs- --- 46;zrr-- ------- -- IIT------49·,2-,\_2,,7T ---

2018/2019

50,:725----

2019/2020

2020/2021 2021/2022

*-------sr,2Tr-- ------r;2;T21--*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 51,767 Cumulative Capacity | 51,767 | 51,767 | 51,767 | 51,767 | .51,767 | 51,767 | 51,364 |
| Capacity/Load Ratio | 112%1 | 108% | 105% | 102% | 99% | 99% | 98% |

Calif. Comm. Colleges

Five Year Construction Plan

**Campus AV/TV Capacity/Load Ratios**

Victor Valley Community College

Page 26

1

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | I Project  I | AVTV I  ASF | Occupancy | 2015/2016 | 2016/2017 | 2017/2018 | -- | -·-- :-:::- | ....... | 7;:;';:::-:;--;- | -:::-;;-;:::-;::::-.--;--:: | '77:::-:::C":::"- |

Music Building Modernization

0 2014/2015

1. Art Building *It* 22 Modernization

0 2019/2020

Victor Valley Community College

5,036

36%

1. Performing Arts Lab

300 2019/2020

. \_Vl(,. Qr.Va\_!l.ey \_Con1r1i L1nity\_S:Qlle9\_e ··



5 Engineering & Arts Building

1,000 2020/2021

Victor Valley Community College

5,336

6,336

46%

9 Liberal Arts Building #30 Moder111zat1on

0 2020/2021

Victor Valley Community College

6,336

46%

1. Workforce Development - Phase I

500 2022/2023

Victor

1. Workforce Development Center - Phase II

500 2024/2025



Victor

2015/2016 2016/2017 2017/2018 2018/2019 2019/2020 2020/2021 2021/2022

i rrArfiin i:-· ----·1r.mn· ------ --,

5,036 Cumulative Capacity 5,036 5,036 5,036 5,036 5,036 5,336 6,336

37% 37% 36% 38% 46°/ti



Ratio

38%

37%



Calif. Comm. Colleges Five Year Construction Plan

Load **Distribution and Staff Forecast**

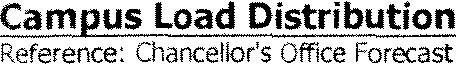


Victor

5/20/2014

27

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | P.E. |  | On-Campus |
|  | Instructional | Total Campus | Off-Campus | On-Campus | Laboratory | On-Campus | Laboratory |
|  | Staff FTE | WSCH | WSCH | WSCH | WSCH | Lecture WSCH | WSCH |



|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Actual Fall** |  | | | | | | | |
| 2012 | 390 | 139,920 | 2,099 |  | 137,821 | 5,513 | 48,237 | 84,071 |
| 2013 | 416 | 148,766 | 2,306 |  | 146,460 | 5,317 | 51,495 | 89,648 |

**Forecast**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2014 | 445 | 155,339 | 2,330 | 153,009 | 6,120 | 52,023 | 94,866 |
| 2015 | 475 | 161,911 | 2,429 | 159,482 | 6,379 | 52,629 | 100,474 |
| 2016 | 508 | 168,484 | 2,527 | 165,957 | 6,638 | 53,106 | 106,212 |
| 2017 | 543 | 175,056 | 2,626 | 172,430 | 6,897 | 53,453 | 12,080 |
| 2018 | 569 | 181,629 | 2,724 | 178,905 | 5,367 | 55,460 | 118,077 |
| 2019 | 592 | 188,201 | 2,823 | 185,378 | 5,561 | 57,467 | 122,349 |

Calif. Comm. Colleges

Five Year Construction Plan

Load Distribution and Staff Forecast

5/20/2014



Victor

28

**Campus Worksheet for Computing FTE Instruction Staff**

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off·campus,

Total Certificated Instructional and Statutory Staff FTE

Non-Instructional Portion of FTE

Net Total

Instructional and Statutory Staff FTE

**Instructors**

**Counselors**

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

**Department Administrators librarians**

Include certificated director of audio/visual, et. al.

**Institutional Administrators**

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean ofInstruction, Director of Data Processing, et. al.

**Fall 2014 Totals**

Column (b) is the total number of Column (a) distributed to categories

378.0

22.0

9.0

5.0

31.0

445.0

378.0

22.0

9.0

5.0

31.0

0.0 445.0

Column is the fraction of time express as Full·Time Equivalents devoted to noninstructianal work.

department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Calif. Comm. Colleges

Five Year Construction Plan

**load Distribution and Staff Forecast**

5/20/2014



Victor

29

**Campus Worksheet for Computing FTE Instruction Staff**

CollegeInstructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

**Instructors Counselors**

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

**Department Administrators librarians**

Include certificated director of audio/visual, et. al.

**Institutional Administrators**

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean ofInstruction, Director of Data Processing, et. al.

Total Certificated Instructional and

Staff FTE

404.0

24.0

10.0

5.0

32.0

Non-Instructional Portion of FTE

Net Total

Instructional and Statutory Staff FTE

404.0

24.0

10.0

5.0

32.0

**Fall 2015 Totals**

Column (b) is the total number of Column (a) distributed to categories

475.0

0.0 475.0

Column is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.

1 r;i1nc\_o1nr< department administrators, and statutorily required staff are counted as 1f they had no noninstructional duties.

Calif. Comm. Colleges

Five Year Construction Plan

load **Distribution and Staff Forecast**



Victor

5/20/2014

30

**Campus Worksheet for Computing FTE Instruction Staff**

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

Total Certificated Instructional and Statutory Staff FTE

Non-Instructional Portion of FTE

Net Total

Instructional and Statutory Staff FTE

**Instructors**

**Counselors**

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

**Department Administrators Librarians**

Include certificated director of audio/visual, et al.

**Institutional Administrators**

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of nstruction, Director of Data Processing, et. al.

**Fall 2016 Totals**

Column (b) is the total number of Column (a) distributed to categories

432.0

25.0

10.0

5.0

36.0

508.0

432.0

25.0

10.0

5.0

36.0

0.0 508.0

Column is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.

CnL1n<Pln« department administrators, and statuton!y required staff are counted as if they had no noninstructional duties.

Calif. Comm. Colleges

Five Year Construction Plan

load **Distribution and Staff Forecast**

5/20/2014



Victor

31

**Campus Worksheet for Computing FTE Instruction Staff**

College Instructional Staff, Fall Term. Included are all certificated staff for day,

extended day, and adult education except those whose office is located off-campus.

**Instructors Counselors**

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

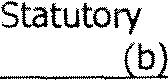
**Department Administrators Librarians**

Include certificated director of audio/visual, et aL

**Institutional Administrators**

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of nstruction, Director of Data Processing, et. al.

Total Certificated Instructional and

Staff FTE

462.0

27.0

11.0

5.0

38.0

Non-Instructional Portion of FTE

Net Total

Instructional and Statutory Staff FTE

(b-c)

462.0

27.0

11.0

5.0

38.0

**Fall 2017 Totals**

Column {b) is the total number of Column (a) distributed to categories

543.0

0.0 543.0

Column is the fraction of time as Full-Time Equivalents devoted to noninstructional work.

department rli1n1im<:tr;,tnr and statutorily required staff are counted as 1f they had no noninstruct1onal duties.



Calif. Comm. Colleges

Five Year Construction Plan

load Distribution and Staff Forecast

5/20/2014



Victor

32

Campus Worksheet for Computi ng FT E nstruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

Total Certificated Instructional and

Staff FTE



Non-Instructional Portion of FTE

Net Total

Instructional and Statutory Staff FTE

Instructors

484.0 484.0

Counselors

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

Department Administrators Librarians

Include certificated director of audio/visual, et. al.

Institutional Administrators

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean ofInstruction, Director of Data Processing, et. al.

Fall 2018 Totals

Column (b) is the total number of Column (a) distributed to categories

28.0

11.0

6.0

40.0

569.0

28.0

11.0

6.0

40.0

0.0 569.0

Column is the fraction of time

as Full-Time Equivalents devoted to noninstructional work.

:vin1in1<:trt-nr< and statutorily required staff are counted as 1f they had no nornnstructional duties.

Calif. Comm. Colleges

Five Year Construction Plan

Load Distribution and Staff Forecast

5/20/2014



Victor

33

Campus Worksheet for Computing FT E nstruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off·campus.

Instructors Counselors

Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.

Department Administrators Librarians

Include certificated director of audio/visual,et. al.

Institutional Administrators

Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of nstruction, Director of Data Processing, et. al.

Total Certificated Instructional and

Staff FTE



507.0

28.0

11.0

6.0

40.0

Non- nstructional Portion of FTE

NetTotal

Instructional and Statutory Staff FTE

507.0

28.0

11.0

6.0

40.0

Fall 2019 Totals

Column (b) 1s the total number of Column (a) distributed to categories

592.0

0.0 592.0

Column is the fraction of time express as Full·Time Equivalents devoted to noninstructional work.

wu• "' "M"' department adm111istrators1 and statutorily required staff are counted as if they had no nornnstruct1onal duties.

Calif. Comm. Colleges Five Year Construction Plan

Cum Sum of **Existing and Proposed Space, 2015 - 2021**

5/20/2014



Victor

34

**Cumulative Summary of Existing and Proposed Areas, 2015-2021**

Total ASF 16,973 113,827 50,838 51,767 5,036 42,020 25,331 18,768 98,913 423,473

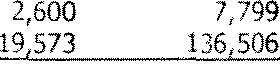
|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Priority and Year of Occupancy (a) | Classroom 100's  (b) | Laboratory 200's  (C) | Office 300's  (d) | Library 400's  (e) | AV Radio  TV  530 - 535  *(f)* | P.E.  520 525  (O) | Assembly 610 - 625  (h) | Inactive 050 - 070  (j) | All Other Areas m | Total ASF  **(k)** |

1 2014/2015 Musie Building Modernization

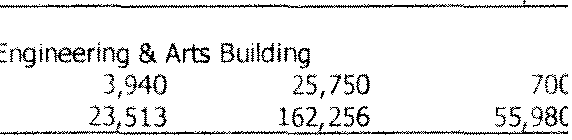
2 2015/2016 Mealth & Science Building

14,880

1. 2016/2017 Vocational Building Expansion



1. 2015/2016 Student Services One-Stop Center

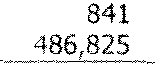


5 2020/2021

1,000

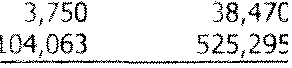
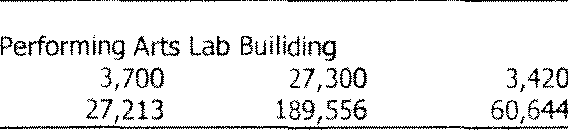
*7* 2020/2021 Old Nursing Bldg #32 Modernization

1,244

403

--'7 ..224 51,364

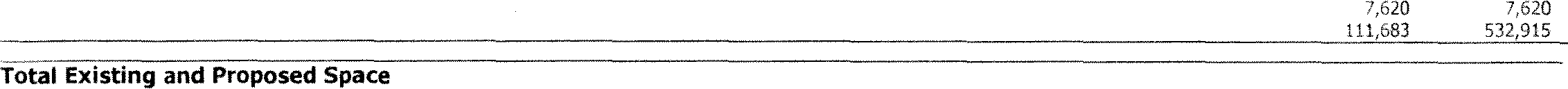
1. 2020/2021 Academic Commons Building #42 Renovation
2. 2020/2021 Liberal Arts Building #30 Modernization
3. 2019/2020 Art Building # 22 Modernization



11 2019/2020

JOO

12 2020/2021 Practice Fields/Track



27,213 189,556 60,644 51,364 6,336 42,020 25,331 18,768 111,683 532,915

Calif. Comm. Colleges Five Year Construction Plan

**Capacity of Net Existing OnCampus ASF**

5/20/2014



Victor

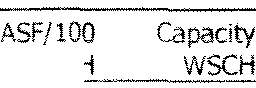
35

**Classrooms, Classroom Service (Room TypelOO's}**

|  |  |  |
| --- | --- | --- |
| Net | ASF/100 | Capacity |
| ASF | WSCH | WSCH |

Totals . . 16,973 42.9 39,564

**Laboratories and Laboratory Service Areas (Room Tpes 210t 215t 220t 225t 230t 235t 255)**



ASF/100

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 0100 Aghculture and Natural Resources | 1,274 | 492 | 259 | 0956 Manufacturing andIndustrial Technology | 2,862 | 385 | 743 |
| 0116 Agricultural Power Equipment Technology |  | 856 |  | 1000 Fine and App lied Arts | 17,082 | 257 | 6,647 |
| 0200 Architecture and Related Technologies |  | 257 |  | 1100 Foreign Language |  | 150 |  |
| **0300 Environmental Sciences ar.d Technologies** |  | 235 |  | 1200 Health | 11,842 | 214 | 5,534 |
| 0400 Biological Sciences | 11,020 | 235 | 4,689 | 1300 Family and Consumer Sciences | 1,622 | 257 | 631 |
| 0500 Business and Management | 1,196 | 128 | 934 | 1400 Law |  | 150 |  |
| 0600 Media and Communications |  | 214 |  | 1500 Humanities (Letters) | 10,247 | 150 | 6,831 |
| 0700Information Technology | 3,796 | 171 | 2,220 | 1600 Library Science |  | 150 |  |
| 0800 Education |  | 321 |  | 1700 Mathematics | 4,857 | 150 | 3,238 |
| 0900 Engineering & Industrial Technologies | 9,456 | 321 | 2,946 | 1800 Military Studies |  | 214 |  |
| 0945 Industrial Systems Technology and Mainte |  | 556 |  | 1900 Physical Sciences | 10,718 | 257 | 4,170 |
| 1)946 Environmental Control Technology (HVAC) |  | 556 |  | 2000 Psychology |  | 150 |  |
| 0947 Diesel Technology |  | 856 |  | 2100 Public and Protective Services | 8,331 | 214 | 3,893 |
| 0948 Automotive Technology | 6,982 | 856 | 816 | 2200 Social Sciences |  | 150 |  |
| 0949 Automotive Collison Repair |  | 856 |  | 3000 Commercial Services |  | 214 |  |
| 0950 Aeronautical and Aviation Technology |  | 749 |  | 4900Interdisciplinary Studies | 5,466 | 257 | 2,127 |
| 0952 Construction Crafts Technology | 7,076 | 749 | 945 |  |  |  |  |

Totals . . 113,827 46,623

Campus Avg Lab ASF/ 100 WSCH 244

**Office and Office Service Areas (Room Type 300's)**

Net ASF

ASF per

FTE

Capacity

FTE

Totals . 50,838 140 363

Calif, Comm, Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

36

District Priority : **1 Music Building Modernization**

Project Type :

0 Site Acquisition

0 Replacement

D New Construction

DInfrastructure

iEI Reconstruction

D Equipment

Total Estimated Costs : $3,800,000 Anticipated Source(s) of Funds : Non-State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year 2012/2013 2012/2013

Estimated Cost $136,000 $204,000

2013/2014

$3,221,000

2013/2014

$239,000

2014/2015

**Explain why this project is needed:**

This project modernizes 8,308 ASF / 10,002 GSF comprising the existing Music Building #20 built in 1968 and never updated over the 43 years since. The project includes bringing the building into compliance with the ADA code, updating the sound system, improving room acoustics, updating electronics, and additional practice rooms,

For the Fall 2010 semester the Music Building laboratories were utilized at 110% of capacity (Capacity/Load Ratio of 91.4%).

Calif. Comm. Colleges

Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

37

District Priority No.: **1 Music Building Modernization**

**Outline of Project Space - Buildings and Remodelings**

Classroom Type Laboratory lOO's 210 255

Office Type Library Type

300's 400's

AV TV

530 - 535

All Other Total ASF

Pro1ect Primary Pro1ect Secondary Project Net ASF

7,398

-7,398

600

-600

310

-310

8,308

8,308

0

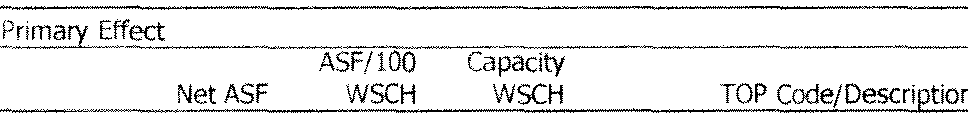
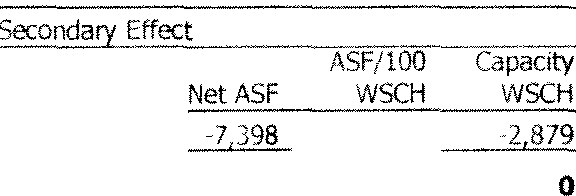
**Project Net Capacitv**

Classrooms, Classroom Service (Room Type lOO's)

Net ASF/100 Capacity ASF WSCH WSCH

**Classroom Totals . . . . . . . . . . . . . . . 0** 42.9 **0**

**Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)**



1000 Music

7,398

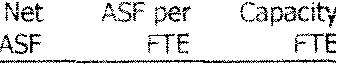
257 2,879

1000 Music

**laboratory Totals** ..• ............

257

**0**

**Office Totals** .• .............

**0** 140

**0.00**

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**



Victor

5/20/2014

38

District Priority *:* **2 Health & Science Building**

Project Type :

D Site Acquisition

0 Replacement

t8J New Construction

DInfrastructure

D Reconstruction

D Equipment

Total Estimated Costs : $14,400,000 Anticipated Source(s) of Funds : Non-State

Type of construction : Seismic Retrofit :

If Existing - Age : If Existing Condition *:*

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Land Acquisition** | **Preliminary Plans** | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2013/2014 | 2013/2014 | 2014/2015 | 2015/2016 | 2015/2016 |
| Estimated Cost |  | $550,000 | $600,000 | $12,427,000 | $823,000 |  |

**Explain why this project is needed:**

This project constructs a new permanent 14,880 ASF / 21,200 GSF science and health/nursing laboratory building on the main campus at Victor Valley College. t will be in the form of a one story building located adjacent the existing one story Science Building. The original design for the Science Building was based upon enlarging the lab capacity as enrollments grew by adding an additional row of Life and Physical Science Laboratories on the west side of the building. The existing science prep spaces (lab service) are unchanged, as their location and present size anticipated this expansion.

Across a hallway from the new science labs are new laboratories and offices for the Health/Nursing programs, including Skills labs and SIM (simulation) labs for training in various health specialties: OB/Gyn, Pediatrics, CU, Medical/Surgical Patient Room, and Psychology. Each SIM Lab will have a control room and a group Debriefing Room using one way glass and video cameras for observation and critique.

The new building will be free-standing and will be situated to provide convenient access from the new science labs to the existing science prep spaces. Concurrently, the new nursing/allied health labs will be close to the existing Nursing Building which will continue to accommodate part of the nursing program. It will be remodeled as a future secondary effects project with with some vacated labs converted to lecture space for these programs.

For the 2011 Fall Semester, the existing Science Building laboratories were used at 121.9 percent of capacity. The Allied Health/Nursing Building laboratories were used at 314.4 percent of capacity. n addition, the Health programs also used the Technology Center Lab room 143 and Lower Portable room 7 (at 176.7 percent of capacity). These use data demonstrate a clear need for additional science and health laboratory classrooms. Concurrently, classrooms on campus were used at 121.4%, representing an immediate shortage of 11,000 ASF, approximately 14 classrooms.

It will incorporate new labs in the health and science fields including:

* Nursing
* Allied Health
* Health Simulation Labs
* Biology
* Chemistry
* Earth Science

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

39

District Priority No.: 2 Health & Science Building

Outline of Project Space - Buildings and Remodelings

Classroom Type Laboratory

lOO's 210 - 255

Office Type

300's

Library Type

400'5

AV - 1V

530 - 535 All Other Total ASF

Pro1ect Primary Pro1ect Secondary Project Net ASF

14,880 14,880

14,880 14,880

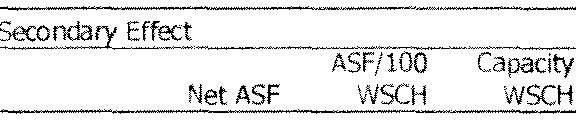
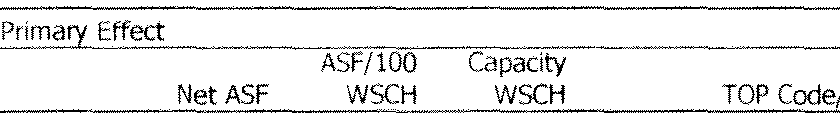
Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)

Net ASFi lOO Capacity ASF WSCH WSCH

Classroom Totals • • .• .• .• . • • .• • • 0 0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| iJ400 Anatomy and Physiology | 1,400 | 235 | 596 |  | | | |
| 0400 Microbiology | 1,200 | 235 | 511 |  |  |  |  |
| 1200 Cardiovascular Technician | 3,750 | 214 | 1,752 |  |  |  |  |
| 1200 Health | 3,730 | 214 | 1,743 |  |  |  |  |
| 1200 Medical Laboratory Technology |  | 214 | 818 |  |  |  |  |
| 1900 Chemistry, General |  | 257 | 467 |  |  |  |  |
| 1900 Earth Science | 1,200 | 257 | 467 |  |  |  |  |
| 1900 Physical Sciences | 400 | 257 | 156 |  |  |  |  |
|  |  |  |  | laboratory Totals . . . . . . . . . . . . . . . | 14,630 |  | 6,509 |



Office Totals • ......• . • ..• • .

0

140 o.oo

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

40

District Priority : **3 Vocational Building Expansion**

Project Type : 0 Site Acquisition

0 Replacement Total Estimated Costs : $6,630,000

Anticipated Source(s) of Funds : Non-State Type of construction :

Seismic Retrofit : If Existing - Age :

If Existing - Condition :

CZl New Construction

DInfrastructure

0 Reconstruction

0 Equipment

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Land Acquisition** | **Preliminary Plans** | **Working Drawing** | Construction | Equipment | Occupancy |
| Year |  | 2014/2015 | 2014/2015 | 2015/2016 | 2015/2016 | 2016/2017 |
| Estimated Cost |  | $156,000 | $238,000 | $5,647,000 | $589,000 |  |

**Explain why this project is needed:**

This project constructs a new Vocational Lab Building on the lower campus of Victor Valley College comprising 3,999 ASF of Auto/Diesel Mechanics Labs, 3,800 ASF of Welding labs, and 2,600 ASF of lecture classrooms, supported by public toilets and utility space. The project will also result in relocating the Digital Animation Laboratory currently located in a portable building that occupies the location of this building. It will temporarily be relocated to another portable building nearby. The Auto and Welding facilities are among the oldest at the WC Campus and in dire need of augmentation and upgrading. For the 2011 Fall Semester, the Welding laboratory was used at 150.6 percent of capacity, the Auto laboratories were used at 546.3 percent of capacity. There are currently no lecture classrooms serving the vocational labs on the lower campus.

Calif. Comm. Colleges Five Year Construction Plan Project ntent And Scope

Victor



5/20/2014

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District Priority No.: 3 Vocational Building Expansion

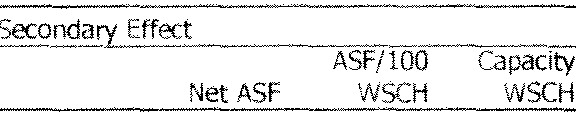
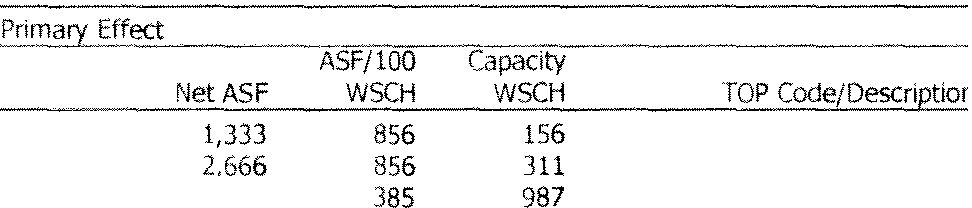


|  |  |  |  |
| --- | --- | --- | --- |
| Project Primary | 2,600 | 7,799 | 10,399 |
| Pro1ect Secondary Project Net ASF | 2,600 | 7,799 | 10,399 |

Project Net capacity

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | ASF/100 | Capacity |
| Classrooms, Classroom Service (Room Type | OO's) |  | ASF | WSCH | WSCH |
|  |  | Classroom Totals • .• • .• .• . • .• • • . | 2,600 | 42.9 | 6,061 |

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



0947 Diesel Technology

0948 Automotive Technology

0956 Manufacturing and Industrial Technolo

3,800

Laboratory Totals ......• • .• ..• .• 7,799 1,454

Office Totals ..• .• ..... . ...• 0 140 o.oo

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

42

District Priority : **4 Student Services One-Stop Center**

Project Type : D Site Acquisition

D Replacement Total Estimated Costs : $6,569,000

Anticipated Source(s) of Funds : Non-State Type of construction :

Seismic Retrofit : If Existing - Age :

If Existing - Condition :

CiSl New Construction

DInfrastructure

0 Reconstruction

D Equipment

**Anticipated Time Schedule**

**Land Acquisition Preliminary Plans \AJorking Dravving Construction Equipment** Occupancy

Year 2015/2016 2015/2016

Estimated Cost $188,000 $313,000

2016/2017

$5,651,000

2016/2017

$417,000

2015/2016

**Explain why this project is needed:**

This project reconstructs 11,614 ASF / 18,544 GSF of existing space and constructs a new 4,442 ASF / 7,051 GSF addition in order to accommodate all the college student services functions under one roof. Currently, the several student services are spread over three buildings on campus creating a confusing flow of services for students and inefficient utilization of space. This project will mainly remodeland expand Buildings 50 and 52 to bring the services together to create a logical matriculation

service flow for students. This flow of services will include:

* Admissions & Records
* Assessment Center
* Orientation
* Financial Aid & Scholarships Veterans Services

Counseling & Program Advisement

* EOPS/CARE
* DSP&S

CalWORKS

* Registration Bursar

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

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District Priority No.: 4 Student Services One-Stop Center

Outline of Project Space - Buil dings and Remodelings

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Classroom Type | Laboratory | Office Type | Library Type | AV ·TV |  | |
| lOO's | 210 255 | 300's | 400's | 530 . 535 | All Other | Total ASF |
| Project Primary Project Secondary Project Net ASF |  |  | 12,348  ·7,906  4,442 | 1,759  ·1,759 |  | 1,989  ·1,989 | 16,096  ·11,654  4,442 |

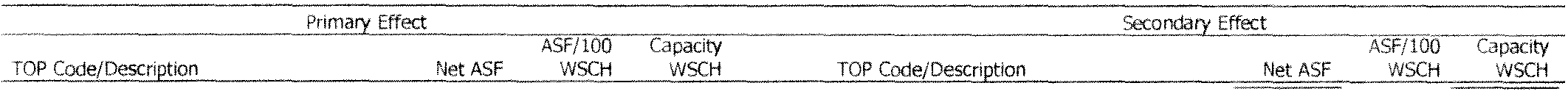
Project Net Capacity

Classrooms, Classroom Service (Room Type lOO's)

Net ASF/100 Capacity ASF WSCH WSCH

Classroom Totals .,• , • • . • ,.,• , .. 0 42.9 0

Laboratories and Laboratory Service Areas (Room Types 210,215, 220,225, 230,235, 255)



Laboratory Totals ...• • • ...• . . • • • 0 0



Office Totals ...,, , .....• ,,, 4,442 140 31.73

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope



Victor

44

5/20/2014

District Priority : **5 Engineering & Arts Building**

Project Type :

0 Site Acquisition

0 Replacement

k8l New Construction Infrastructure

0 Reconstruction

k8l Equipment

Total Estimated Costs : $25,122,000 Anticipated Source(s) of Funds : State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Land Acquisition | Preliminary Ptans | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2017/2018 | 2018/2019 | 2020/2021 | 2020/2021 | 2020/2021 |
| Estimated Cost |  | $736,000 | $875,000 | $21,450,000 | $2,061,000 |  |

**Explain why this project is needed:**

This project constructs a new laboratory building for the visual arts and engineering programs, many sustainable, on the upper main level of the Victor Valley College campus. It partially replaces labs on the lower campus in temporary buildings while confronting the chronic shortage of laboratory space within the arts and engineering and computer-based programs. The building would be located adjacent the existing Art Building #22. It would accomplish a master plan goal of "professionalizing" certain programs on the lower campus currently in an industrial setting. The vacated temporary buildings will be removed. The vacated permanent space will be repurposed for badly needed growth in the Auto, Welding, and Agriculture-Natural Resources programs. It would also replace the outmoded visual art and chemical-based photography facility in Building #22 with state-of­ the-art labs. Building #22 would be remodeled into classrooms and faculty offices as a secondary effect. The new building will be provided its own chilled water plant for cooling. the project will add about 18,000 WSCH in lecture and lab capacity.

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

 Victor

5i20/2014

45

District Priority No.: **S Engineering 8t Arts Building**

**Outline of Project Space - Buildings and Remodelings**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Classroom Type | Laboratory | Office Type | Library Type | AV | TV |  | |
| !OO's | 210 255 | 300's | 400's | 530 | 535 | All Other | Total ASF |
| Project Primary Project Secondary Project Net ASF | 3,940  3,940 | 25,750  25,750 | 700  700 |  |  | 1,000  1,000 | 1,400  1,400 | 32,790  32,790 |

**Project Net Capacity**

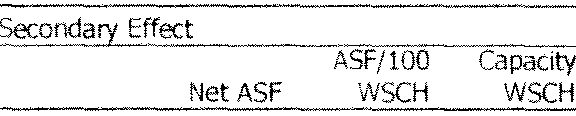
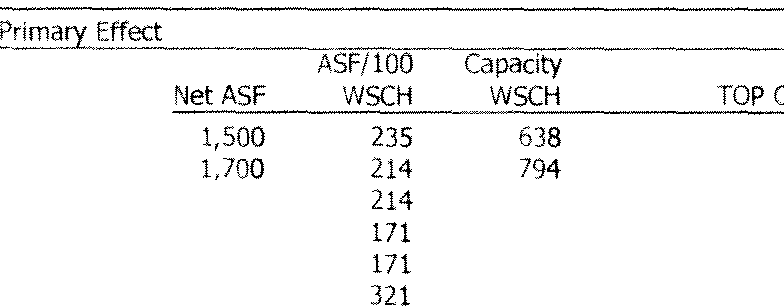
Classrooms, Classroom Service (Room Type 100's)

Net ASF/100 Capacity ASF WSCH WSCH

**Classroom Totals** ......... ...... **3,940** 42.9 **9,184**

**Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)**

0300 Environmental Technology



0600 Digital Mecia

0600 Journalism

0700 ComputerInformation Systems

0700 Computer Infrastructure and Support 0900 Drafting Technology

0900 Electronics and Electric Technology 0900 Water and Wastewater Technology 1000 Applied Design

1000 Art (Painting, Drawing and Sculpture) 1000 Graphic Arts and Design

1000 Photography

USO

1,200

1,000

3,600

3,700

1,700

1,900

4,200

1,400

2,700

321

321

257

257

257

257

537

702

585

1,121

1,153

530

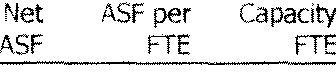
739

1,634

545

1,051

**Laboratory Totals** . ..... .. ..... .. **25,750 10,029**

**Office Totals** ............... **700** 140 **5.00**

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

46

District Priority : 6 **Structurally Repair Administration Building #55**

Project Type : D Site Acquisition

D Replacement Total Estimated Costs : $2,6S4,000

Anticipated Source(s) of Funds : State Type of construction :

Seismic Retrofit : If Existing - Age :

If Existing - Condition :

D New Construction

DInfrastructure

Reconstruction

D Equipment

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year

Estimated Cost

2016/2017

$80,000

2016/2017

$100,000

2017/2018

$2,474,000

2017/2018

$0

2018/2019

**Explain why this project is needed:**

Building #SS was constructed as a bridge over the campus lake and is the centerpiece of the college. The cantilevered steel

floor framing was under-designed and is sagging along the window walls facing the lake. There is an additional weakness in that the design does not meet current DSA requirements for axial strength over the long dimension of the building. This is outlined in a report prepared by a structural Engineer. The project will structually retrofit the building in order to correct the hazard and upgrade to current code. Current office usage will be maintained.

Calif. Comm. Colleges Five Year Construction Plan Project ntent And Scope

Victor



5/20/2014

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District Priority No.: 6 Structurally Repair Administration Building #55

Outline of Project Space - Buil dings and Remodelings

Project Primary Project Secondary

Classroom Type LabOratory

100'5 210 - 255

Office Type

JOO's

Library Type

400'5

AV - TV

530 535 All Other Total ASF

Pro1ect Net ASF 0

project Net Capacity

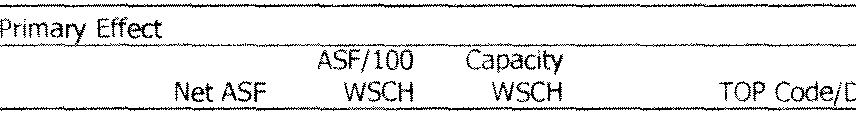
Classrooms, Classroom Service (Room Type 100's)

ASF/100 Capacity

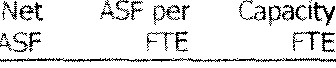
ASF WSCH WSCH

Classroom Totals • • • • • ..• . ..• • .• 0 0

laboratories and aboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



Laboratory Totals ............• • . 0 0



0 :40 !tOO



Office Totals • • • • ..• ...• • ..•

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

Victor 

District Priority : **7 Old Nursing Bldg #32 Modernization**

5/20/2014

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Project Type :

D Site Acquisition

D Replacement

D New Construction

DInfrastructure

C Reconstruction

D Equipment

Total Estimated Costs : $4,707,000 Anticipated Source(s) of Funds : State

Type of construction : Seismic Retrofit : If Existing Age :

If Existing - Condition :

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Land Acquisition | Preliminary Plans | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2018/2019 | 2018/2019 | 2019/2020 | 2019/2020 | 2020/2021 |
| Estimated Cost |  | $198,000 | $265,000 | $3,994,000 | $250,000 |  |

**Explain why this project is needed:**

This project is a secondary effect to the Health Professions Building. After vacating the existing nursing labs and other functions to the new building, the project remodels the existing space and the building itself modernized with state-of-the art infrastructure and required code upgrades.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

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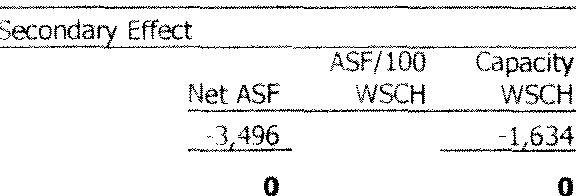
District Priority No.: 7 Old Nursing Bldg #32 Modernization

Outli ne of Project Space - Buildings and Remodelings

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Classroom Type | Laboratory | Office Type | Library Type | AV TV |  | | |
| lOO's | 210 - 255 | 300'5 | 400'5 | 530 - 535 | All Other |  | Total ASF |
| Proiect Primary |  | 3,496 | 3,883 | 4,367 |  |  | 450 | 12,196 |
| Pro1ect Secondary |  | -3,496 | -2,639 | -4,770 |  |  | -450 | -11,355 |
| Project Net ASF |  |  | 1,244 | -403 |  |  |  | 841 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Project Net Capacity |  | | | |
| Classrooms, Classroom Service (Room Type !OO's) |  | Net ASF | ASF/100 WSCH | Capacity WSCH |
|  | Classroom Totals • • • ..• ..• • • ...• | 0 | 42.9 | 0 |

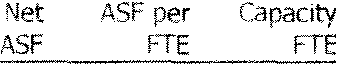
laboratories and aboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

1200 Health Occupations, General 3,496 214 1,634 1200 Health Occupations, General



Laboratory Totals ....• • • • • . . . . • .

214

Office Totals ...• • • • ..• • • .• 1,244 140 8.89

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**



Victor

5/20/2014

50

District Priority : **8 Academic Commons Building #42 Renovation**

Project Type :

0 Site Acquisition

0 Replacement

LJ New Construction

0Infrastructure

IZl Reconstruction

0 Equipment

Total Estimated Costs : $1,743,000 Anticipated Source(s) of Funds : Non-State

Type of construction : Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Land Acquisition | Preliminary Plans | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2018/2019 | 2018/2019 | 2019/2020 | 2019/2020 | 2020/2021 |
| Estimated Cost |  | $61,000 | $76,000 | $1,581,000 | $25,000 |  |

**Explain why this project is needed:**

Renovation of the Academic Commons Building is a secondary-effect project as a result of the completion of the Advanced Technology Building. The open computer labs in the Aademic Commons will be moved to the Advanced Technology Building. The renovation project will create needed classrooms currently housed in modular units and the modular units will be removed from inventory.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

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District Priority No.: 8 Academic Commons Building #42 Renovation

Outline of Project Space - Buildings and Remodelings

Classroom Type Laboratory

lOO's 210 ·255

Office Type 300'5

Library Type

400's

AV TV

530 ·535 All Other Total ASF

Project Primary Proiect Secondary

Pro1ect Net ASF 0

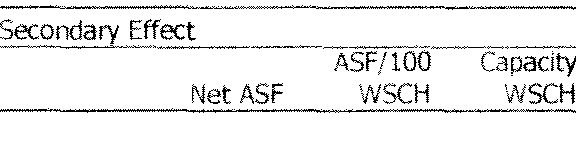
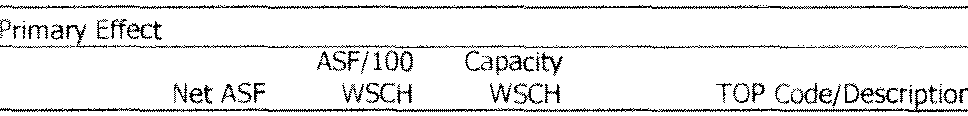
2roject Net Capacity

ASF/100 Capacity

Classrooms, Classroom Service (Room Type lOO's) ASF WSCH WSCH

Classroom Totais • • ..• • • • • • • ..• . 42.9 0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



Laboratory Totals • • • ...• • • • . • • .. 0 0

Office Totals .• .• • .• . • • .. ... 0 140 o.oo

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And **Scope**

5/20/2014



Victor

52

District Priority : **9 Liberal Arts Building #30 Modernization**

Project Type *:*

[J Site Acquisition

0 Replacement

0 New Construction

0Infrastructure

Reconstruction

D Equipment

Total Estimated Costs : $8,988,000 Anticipated Source(s) of Funds : State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year 2018/2019 2018/2019

Estimated Cost $376,000 $498,000

2019/2020

$7,528,000

2019/2020

$586,000

2020/2021

**Explain why this project is needed:**

This project proposes to reconstruct the Liberal Arts Building (#30). This building currently houses the Liberal Arts, Earth Science and Mathematics Programs. The proposed project would reconstruct 16,624 ASF (22,022 GSF) to accommodate more efficient classroom, laboratory and office space. The original building was built in 1965 was the college's main science building. As such many rooms are oversized (typically 1,200 ASF or more) for the current usage. It also has never been comprehensively remodeled. The building has limited infrastructure, technology and space configuration and is no longer adequate to carry out program functions to serve the needs of the students. In addition, the mechanical/plumbing and electrical systems of the building are in poor condition and needs to be upgraded.

The reconstruction will consist of modernizing 8,668 ASF of Lecture, 2,193 ASF of Laboratory, 4,092 ASF of Office, 970 ASF of AV/TV and 701 ASF of additional instructional support spaces. New technology will be integrated throughout the building to meet program instructional requirements.

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

53

District Priority No.: **9 Liberal Arts Building #30 Modernization**

**Outline of Project Space - Buildings and Remodelings**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Classroom Type | Laboratory | Office Type | Library Type | AV TV |  | | |
| lOO's | 210 - 255 | 300's | 400's | 530 - 535 | All Other |  | Total ASF |
| Project Primary | 8,668 | 2, 193 | 4,092 |  | 970 |  | 701 | 16,624 |
| Proiect Secondary | -8,668 | -2,193 | -4,092 |  | -970 |  | -701 | -16,624 |
| Project Net ASF |  |  |  |  |  |  |  | 0 |

**Project Net Capacity**

Classrooms, Classroom Service (Room Type !OO's)

Net ASF/100

ASF WSCH

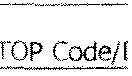
Capacity

WSCH

**Classroom Totals . . . . . . . . . . . . . . . 0** 42.9 **0**

**laboratories andlaboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)**

1700 Mathematics, General



'.900 Earth Science

1,006

1,187

150

257

671

462

1100 Mathematics, General

1900 Earth Science

**laboratory Totals** ............. ..

-1,006

-1 187

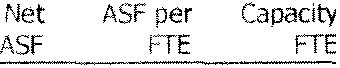
0

150 671

257 -\_4 62

0

•

**Office Totals** ............... **0** 140 **0.00**

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

54

District Priority : **10 Art Building # 22 Modernization**

Project Type :

0 Site Acquisition

0 Replacement

0 New Construction

0Infrastructure

k;;;J Reconstruction

0 Equipment

Total Estimated Costs : $11,258,900 Anticipated Source(s) of Funds : State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing Condition :

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year

Estimated Cost

2018/2019

$462,000

2018/2019

$610,900

2018/2019

$9,206,000

2018/2019

$980,000

2019/2020

**Explain why this project is needed:**

Upon completion of the Engineering & Arts Lab Building, the District will renovate the old Art buildings into instructional space to meet current student enrollment demands.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

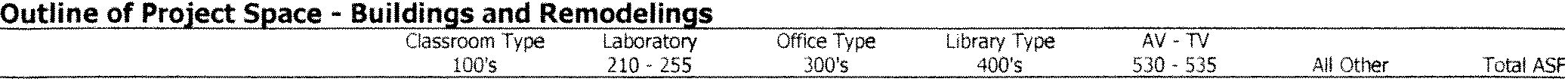
5/20/2014



Victor

55

District Priority No.: 10 Art Building # 22 Modernization



Project Primary Project Secondary Project Net ASF

16,553

·16,553

1,000

·1,000

310

·310

17,863

·17,863

0

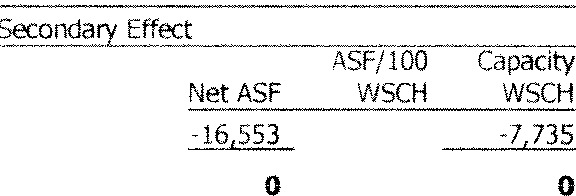
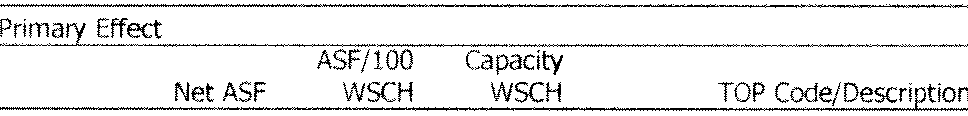
Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)

Net ASF/100 Capacity ASF WSCH WSCH

Classroom Totals .......• . ...... 0 42.9 0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



1200 Health

16,553

214

7,735

1200 Health

laboratory Totals .............. .

214

Office Totals . ....... . ..... . 0 140 0.00

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

5/20/2014



Victor

56

District Priority : **11 Performing Artslab Builiding**

Project Type :

D Site Acquisition

D Replacement

['.;;;J New Construction

DInfrastructure

D Reconstruction

D Equipment

Total Estimated Costs : $25,826,000

Anticipated Source(s) of Funds : State Type of construction :

Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year

Estimated Cost

2016/2017

$565,000

2016/2017

$780,000

2017/2018

$22,882,000

2018/2019

$1,599,000

2019/2020

**Explain why this project is needed:**

This project constructs a new building to house the Music programs.Its primary purpose is to provide new permanent well­ conditioned space for the growth for the existing Music Programs and to replace the existing labs with safe and appropriate spaces for instruction. This project will result in a secondary effects project, which will vacate the existing building MU, freeing it up for other uses such as classrooms and lecture halls. The existing Music building was constructed in 1968. The location s prevents growth and the hexagonal shape is ill suited for music instruction. Current mechanical, lighting, room sizes/shapes and accessibility have also constrained program growth and affect the instruction and the well-being of students and teachers. The lack of natural ventilation and the inadequate mechanical system in painting labs prevents the use of oil paints, cleaners,

solvents necessary for that popular art medium. A once thriving ceramics program can no longer operate in a facility landlocked with no accessible outdoor work spaces, kiln areas, or adequate mechanical ventilation system for dust and vapor control.

Sculpture classes are limited to small low-ceilinged spaces, with inadequate ventilation, storage and access to a loading area for large pieces. Over the course of time the lack of adequate facilities has constrained the development of these programs and is reflected in the large number of theory-based classes with only limited lab instruction. As the community of the High Desert looks to become a larger, thriving and self-sustained society, Art programs will continue to have a high demand and play a key role in the social development and identity of the region.

The new building would be located adjacent the existing performing arts building, reinforcing it as the artistic hub of the campus. This arts hub will better serve the community and a College soon-to-be 15,000 students and well along on its way to a build-out of 20,000. The new building will provide adequate ventilation, lighting, equipment accessibility, common student and patron gathering spaces, a new community gallery and will be a key component in reinforcing the College's vision of a synergy among all of the art related programs and is an important element of the overall College Educational and Facilities Master Plan.

In conjunction with this new facility we would be adding on a phase IIof the existing central plant Actually constructing a new Central plant South as opposed to the existing Central plant North. The plant would serve this new Visual Performing Arts building and 4 other adjacent buildings with Heating and cooling all controlled via the campus web based energy management system.

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

Victor Valley Community College

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**Outline of Project Space - Buildings and Remodelings**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Ciassroom Type | Laboratory | Office Type | Library Type | AV - TV |  | | |
| lOO's | 210 255 | 300'5 | 400's | 530 - 535 |  | All Other | Total ASF |
| Project Primary | 3,700 | 27,300 | 3,420 |  |  | 300 | 3,750 | 38,470 |
| Project Secondary |  |  |  |  |  |  |  |  |
| Project Net ASF | 3,700 | 27,300 | 3,420 |  |  | 300 | 3,750 | 38,470 |

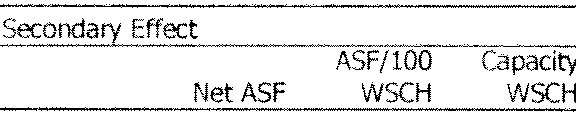
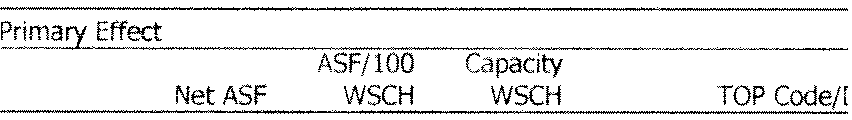
**Project Net Capacity**

nassrooms, Classroom Service (Room TypelOO's)

Net ASF/100 Capacity ASF WSCH WSCH

**Classroom Totals** ............... **3,700** 42.9 **8,625**

**Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)**



1000 Art (Painting, Drawing and Sculpture)

1000 Graphic Arts and Design 1000 Music

1000 Other Fine and Applied Arts

12,650 257

257

257

257

4,922

584

2,626

2,490

**Laboratory Totals** .. . ........ .. .. **27,300 10,623**



**Office Totals** ............... **3,420** 140 **24.43**

Calif. Comm. Colleges Five Year Construction Plan

Project Intent **And** Scope



Victor

58

5i20/2014

District Priority : **12 Practice Fields/Track**

Project Type :

0 Site Acquisition

0 Replacement

l:8J New Construction

DInfrastructure

D Reconstruction

D Equipment

Total Estimated Costs : $9,450,000

Anticipated Source(s) of Funds : State and Non-State Type of construction :

Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Land Acquisition | Preliminary Plans | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2018/2019 | 2018/2019 | 2019/2020 | 2019/2020 | 2020/2021 |
| Estimated Cost |  | $380,000 | $380,000 | $8,310,000 | $380,000 |  |

**Explain why this project is needed:**

This project includes outdoor physical education facilities to replace an unsafe track and field facility. The current track is located along Fish Hatchery Road, a narrow, heavily used street heavily used street that already needs to be widened -­ unfortunately in the westerly direction of the PE fields due to existing buildings and other facilities on the opposite side of the street. This creates an unsafe environment for physical education classes. The replacement facility would include an all­ weather playing field, a nine lane all weather track with areas for warm-up, shot put, discuss, high jump, steeplechase, and the pole vault. The project would include lighting and bleachers and an electronic scoreboard designed for multiple physical education activities. A field house to replace the one lost in the 8.0 Landers Quake would provide lockers/shower rooms, classrooms, meeting space, storage, a training room, weight facility and toilets.

The present track does not meet NCAA requirements - the curves are too sharp. The demolition of the old gym removed locker rooms, meeting rooms, training room and faculty offices.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

59



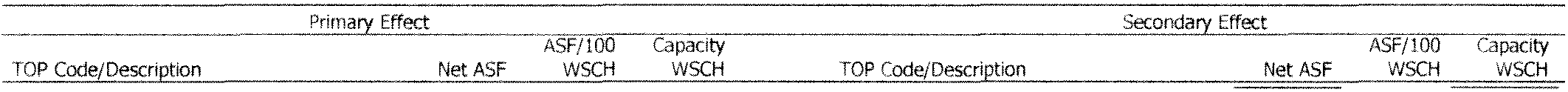
|  |  |  |
| --- | --- | --- |
| Project Primary | 7,620 | 7,620 |
| Project Secondary Project Net ASF | 7,620 | 7,620 |

Project Net Capacity

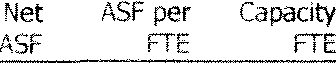
Classrooms, Classroom Service (Room Type lOO's)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Net | ASF/100 | Capacity |
| ASF | WSCH | WSCH |
| Classroom Totals • • ..• • • ....• • • • | 0 | 42.9 | 0 |

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



laboratory Totals ..• . • .• • • .• • • • • 0 0



Office Totals • • • . . • • • • • • • • .• 0 140 o.oo

Calif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**

 Victor

5/20/2014

60

District Priority : **13 Workforce Development - Phase I**

Project Type :

D Site Acquisition

D Replacement

k8J New Construction

DInfrastructure

D Reconstruction

D Equipment

Total Estimated Costs : $49,430,000 Anticipated Source(s) of Funds : Non-State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Land Acquisition | Preliminary Plans | Working Drawing | Construction | Equipment | Occupancy |
| Year |  | 2019/2020 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 |
| Estimated Cost |  | $1,089,000 | $1,148,000 | $29,193,000 | $5,000,000 |  |

**Explain why this project is needed:**

The Workforce Development Center is a Workforce Training Complex with major components that address a region emerging into a service economy. Victor Valley College's proposed Westside Center - Phase Iwould include, a Business Academy, an expanded Hospitality program with culinary components, and a Logistical Transportation program to support the SCLA with elements that could include a variety of aviation related programs and logistics technology programs. Each component would feature state of the art training, facilities, and equipment as well as short-term training opportunities and programs that provide degrees and certificates.

Phase Iof the Westside Center would include 5000 ASF of Lecture, 12,000 ASF of Laboratory, 5,000 ASF of Office, and 5,500 ASF of instructional and academic support spaces.

This project is 100% locally funded (Bond Measure JJ) and is supported by the Colleges Educational Master Plan Update (2008) and the Facilities Master Plan.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

61

District Priority No.: 13 Workforce Development - Phase I

Outline of Project Space - Buildings and Remodelings

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | C'assroom Type | Laboratory | Office Type | Library Type | AV ·TV |  | | |
| !OO's | 210 ·255 | 300's | 400's | 530 . 535 |  | All Other | Total ASF |
| Project Primary | 5,000 | 12,000 | 5,000 | 2,000 |  | 500 | 3,000 | 27,500 |
| Project Secondary Project Net ASF | 5,000 | 12,000 | 5,000 | 2,000 |  | 500 | 3,000 | 27,500 |

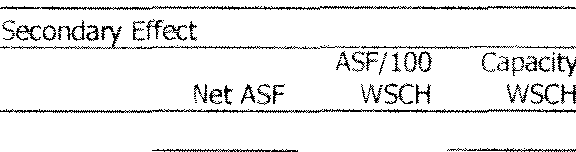
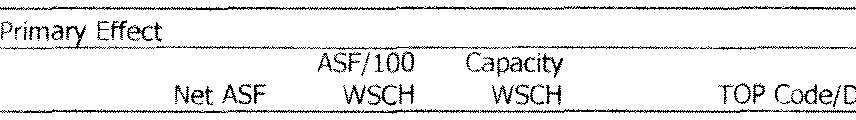
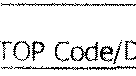
PrQject Net Capacity

Classrooms, Classroom Seivice (Room Type 100's)

Net ASF/100 Capacity ASF WSCH WSCH

Classroom Totals ..... . ... ...... 5,000 42.9 11,655

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



4900 OtherInterdisciplinary Studies

12,000

257 4,669

Laboratory Totals ........... . . . . 12,000 4,669

Office Totals ........ ....... 5,000 140 35.71

Calif. Comm. Colleges Five Year Construction Plan

Project **Intent And Scope**



Victor

62

5/20/2014

District Priority : **14 Workforce Development Center - Phase II**

Project Type :

0 Site Acquisition

LJ Replacement

IZJ New Construction

LJInfrastructure

0 Reconstruction

0 Equipment

Total Estimated Costs : $13,920,000 Anticipated Source(s) of Funds : State

Type of construction : Seismic Retrofit : If Existing - Age :

If Existing - Condition :

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year

Estimated Cost

2019/2020

$504,000

2020/2021

$669,000

2022/2023

$11,213,000

2022/2023

$1,534,000

2024/2025

**Explain why this project is needed:**

This project proposes the construction of Phase IIat the Workforce Development Center location. Phase IIconsists of a total of 19,000 ASF ( 26,000 GSF) and will include 3,000 ASF of Lecture, 10,000 ASF of Laboratory, 2000 ASF of Office, 1000 ASF of Library, 500 ASF of AV{TV and 2,500 ASF of additional instructional support spaces. The new building will further implement

the Westside Center vision of a Workforce Training Complex to houses programs that address a region emerging into a service economy. Victor Valley College's proposed Westside Center - Phase IIwill include lecture and laboratory spaces to accomodate the growth of Business and Hospitality programs. This facility will feature state of the art facilities and equipment to meet the instructional delivery demands of the programs. The proposed building will also support general education to provide full academic opportunities to the students at the Westside Workforce Development Center.

The enrollment at Victor Valley College is expected to increase from 165,872 WSCH in 2009 to 211,990 WSCH in 2015 (27.8% in 4 vears. averaae 4.6% oer vear). This Westside Center Phase IIoroiect will orovicle the nercec;c:.rtrv c;nrirP fnr nrnwinn thP BUSineSS and Hospitality programs.

• • - • ' ,, ' ***- .1 - - -*** r - - -- - -··- ·- -- ***----· r*** -,---- ·-· ***:::1· - · ··· ·':/ .." '-***

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

63

District Priority No.: 14 Workforce Development Center - Phase II

Outline of Project Space - Buildings and Remodelings

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Classroom Type | Laboratory | Office Type | Library Type | AV TV |  | | |
| !OO's | 210 255 | 300's | 400's | 530 - 535 |  | All Other | Total ASF |
| Project Primary | 3,000 | 10,000 | 2,000 | 1,000 |  | 500 | 2,500 | 19,000 |
| Project Secondary Project Net ASF | 3,000 | 10,000 | 2,000 | 1,000 |  | 500 | 2,500 | 19,000 |

PCQject Net Capacity

Classrooms, Classroom Service (Room Type lOO's)

Net ASF/100

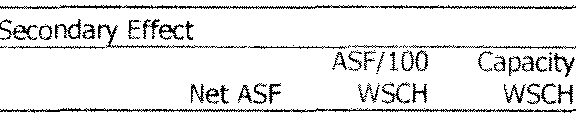
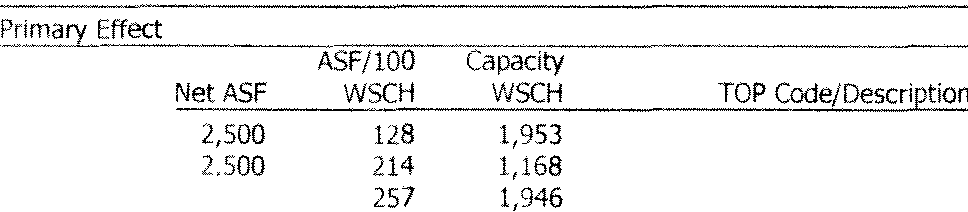
ASF WSCH

Capacity

WSCH

Classroom Totals • • • • • . . • . • .• .• • 3,000 42.9 6,993

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



0500 Business and Management

1200 Health Occupations, General 4900 OtherInterdisciplinary Studies

5,000

Laboratory Totals ...... • • • • • .• . . 10,000 5,067

Office Totals • • ..• • ....• .• • . 2,000 140 14.29

Caiif. Comm. Colleges Five Year Construction Plan

**Project Intent And Scope**



Victor

64

5/20/2014

District Priority : **15 Campus-wide Parking 8t Traffic Improvements**

Project Type : D Site Acquisition

D Replacement Total Estimated Costs : $3,500,600

Anticipated Source(s) of Funds : Non-State Type of construction :

Seismic Retrofit :

If Existing - Age : If Existing - Condition :

New Construction

DInfrastructure

0 Reconstruction

D Equipment

**Anticipated Time Schedule**

Land Acquisition Preliminary Plans Working Drawing Construction Equipment Occupancy

Year

Estimated Cost

2019/2020

$200,000

2019/2020

$220,600

2019/2020

$3,080,000

2019/2020

**Explain why this project is needed:**

This project will provide campus-wide improvements to traffic and parking lots. Parking:

This project will add additional parking space to the exisiting parking at the college. Demolition and reconstruction of parking areas that have been severely damaged over time is Included as part of this ongoing project. t is anticipated that these improvements will allow the College to address the parking needs of the campus through 2025. Parking lot lighting is being addressed as part of a separate energy efficiency project. This is a locally-funded project.

Traffic:

The ability of the existing road system to safely handle the Increasing traffic at Victor Valley College is failing. This project will address and correct the following conditions. The College has closed off exiting traffic at one of four ingress-egress points at

the request of the City of Victorville due to a high Incidence of traffic accidents. The second entrance is an alleyway with a right­ turn-only exit onto a divided parkway. The main entry/exit point is lighted (having the ability to stack only two vehicles In each of three lanes) at Bear Valley Road, a busy six-lane major thoroughfare. The remaining entrance is an unlighted exit, also onto Bear Valley Road. The city buses will not exit from this unlighted location due to safety hazards encountered when merging into heavy 45 mph through-traffic. This project will provide a new alternate exiting system at the lighted intersection with greater stacking capacity. It will be constructed to public works standards for roadways and create a four-lane loop around the campus (currently only 3/5 of the road is four-lane). The remaining 2/5 of the road does not meet minimum standards. This

substandard portion is too narrow to establish a legal center division line.

Calif. Comm. Colleges Five Year Construction Plan

Project ntent And Scope

5/20/2014



Victor

65

District Priority No.: 15 Campus-wide Parking & Traffic mprovements

Outline of Project Space - Buildings and Remodelings

Classroom Type Laboratory

lOO's 210 - 255

Office Type

300's

Library Type

400's

AV TV

530 535 All Other Total ASF

Proiect Primary

Project Secondary

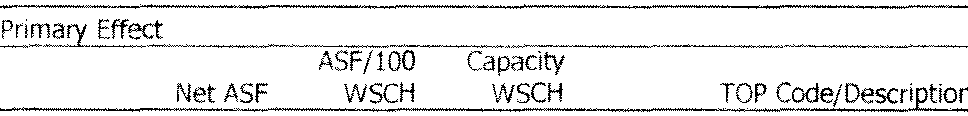
Project Net ASF 0

project Net Capacity

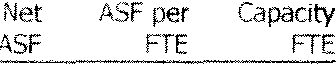
Classrooms, Classroom Service (Room Type 100's)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Net | ASF/ 100 | Capacity |
| ASF | WSCH | WSCH |
| Classroom Totals . . . ..... . ...... | 0 | 42<9 | 0 |

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)



laboratory Totals .. . ........... . 0 0



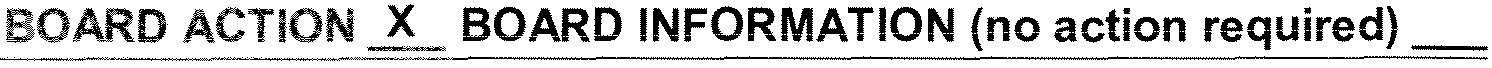
Office Totals . . . . . . . . . . . . . 0 140 o.oo



Meeting Date: June 10, 2014 10.5



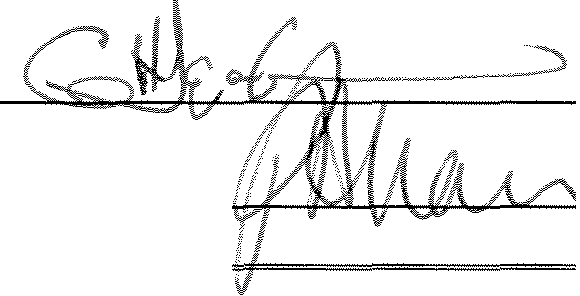
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**



**BOARD CONSENT**

**TOPIC:** AGREEMENT RENEWAL - PERCEPTIVE SOFTWARE, LLC.

**SUBMITTED BY:** Sergio Oklander, Management Information System



**RECOMMENDED BY:** G.H. Javaheripour

**APPROVED BY:** Peter Allan ,

**Description/Background:**

The District wishes to submit a correction and amendment to the Perceptive Software, LLC agreement for Enterprise Content Management System {lmageNow), to include the funding for maintenance support to the existing agreement and annual renewal. The original agreement went to the Board of Trustees on June 12, 2012, (Item #10.5) term 6/17/12 - 6/16/2015.

* Board item for maintenance support was submitted to Board of Trustees on August 13, 2013, (Item #6.1), in the amount of $22,790.00 to be billed annually.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This item is needed to add the fiscal impact of years 2 through 5 which were not accounted for on the original Board item.

**Fiscal Impact:**

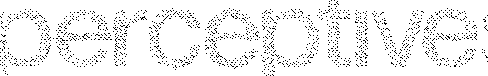
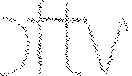
$22,790.00 - to be billed annually for the remaining term of the contract

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the amendment/correction to the agreement with Perceptive Software, LLC as submitted.

**Legal Review:** YES NOT APPLICABLE\_lL

Reference !.\_NO\_

West 68th Street

SliAWNEE,KS 66226-3567

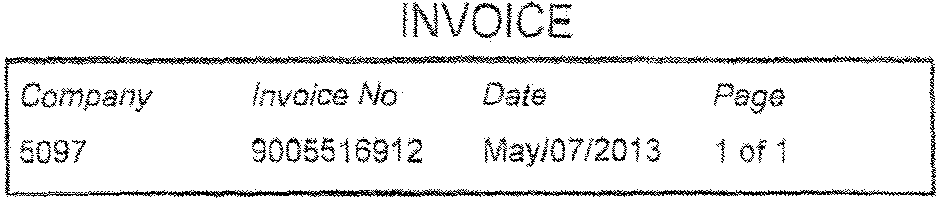
422 7525

Remit to : Perceptive Software

PO Bex 846261

Dallas.TX 75264-6261

(800)847-4778



*SalliNi Order:* 15135068

Sill to · Victor Valley College ATTN: Renee Garcia 18422 Bear Valley Read

Ship to : Victor Valiey College ATTN: Renee Garcia

i8422 Bear Valley Road

Viclorv'lie,CA 92395 Victorv!lle,CA 92395

*Customer No, Opportunity ID Customer PO Number Currency Terms Due Date*

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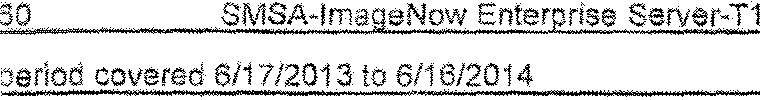


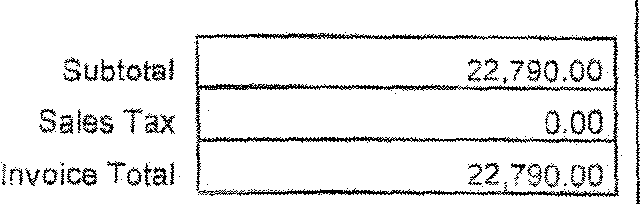
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| --- | --- | --- |
| **Units** | Rats | Extendad Price |
| 25 EA | 432.00 | 10,800.00 |
| 10 EA | 299,00 | 2,990.00 |
| 1 EA | 400.00 | 400.00 |
| 1 EA | 3,500.00 | 3,500.00 |
| 1 EA | 2,000.00 | 2,000.00 |

20 SMSA-CaptureNow Adrenaline

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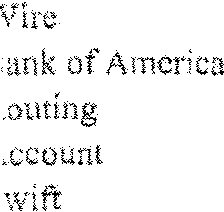
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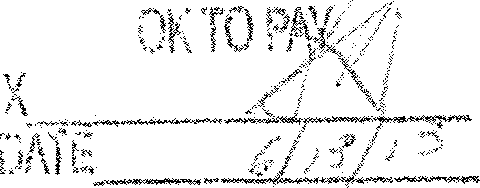
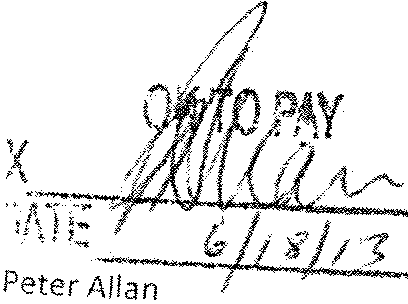
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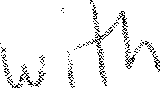
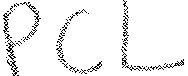
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ode : 110FAUS3N

Interim Exec Vice-President Victor College

COUNTY FORM NO.

REGULAR AUDIT SCHOOL CLAIMS DIVISION

COUNTY OF SAN BERNARDINO

CERTIFICATION BOARD MINUTES

SCHOOL DISTRICT: SUBJECT MATIER:

VICTOR VALLEY COMMUNITY COLLEGE

BOARD OF TRUSTEES - SEPARATE APPROVALS

DATE OFACTION: AUGUST 13, 2013

IN ACCORDANCE WITH PROVISION OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES ANDADOPTS THE ACTION DESCRIBED BELOW:

5.14 PULLED FOR SEPARATE DISCUSSION Agreement - Ferrt)li I nformation GrouQ

It was MSC (Brady/Henderson,3-1 Pinkerton, No} to ratify the agreement between Victor Valley Community College District and Ferrilli Information Group to provide Datatel consulting services. Term 711/13-6130114 (Item # IN-58, on Campus Technology Project list).

Fiscal Impact: Not to exceed $60,000.00, budgeted item.

* 1. PULLED FOR SEPARATE DISCUSSION Agreement Renew@I- Perceptive Software, LLC

It was MSC (Brady/Henderson, 3-1 Pinkerton, No) to ratify the renewal agreement between Victor Valley Community College District and Perceptive Software, LLC to support the enterprise Content Management System that provides support for document imaging, e-forms, and workflow management across the Institution. Term: 6117/13-6/16114.

Fiscal Impact: $22,790.00, budgeted item.

* 1. PULLED FOR SEPARATE DISCUSSION Agreement Renews! - Compu1erland of Silicon

It was MSC (Pinkerton/Brady, 3-1 Pinkerton, No) to ratify the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term: 8/31/13-8/30/16

Fiscal Impact: $30,745.00, budgeted item.

5.33 PULLED FOR SEPARATE DISCUSSION AND CORRECTION Resolution # 13-04 POST Participation for WCCD Police Department

It was MSC (Brady/Henderson, 4-0) Ratifisation of the renewal agreement between \Actor Valley Community College Ofstrlot and Anytime Elusiness Gonsultants, Ina. te preYide staffing servloas for the position of interim Direotor of Mainwnanse and OperotioRs from 7/8/13 threugh 12/a1/13 'Nhile the Oistriot oonduots a seareh to idenlify a permanent direGtor. Fissal lmpaot Not to exseed $§4,000.00, budieted iwm. Ratification of the Resolution #13-04 accepting the

requirements of the penal code relating to the training of law enforcement officers, and completing the application for participation in POST.

Fiscal Impact: None, implementation could result in cost savings to the District

Revised 13193

5.14 Agreement - Tricade Technologies

Ratification of the agreement between Victor Valley Community College District and Trtcade Technologies to purchase consultant services for onsita/remote support coverage that includes, VMware, Cisco Network and Microsoft Technologies. (Item #IN-60, cm Campus Technology

Project list)

Fiscal Impact: $4,500.00, budgeted item.

5.15 Agreement- Vector Resources. I nc,

Ratification of the agreement between *Victor* Valley Community College District and Vector Resources, Inc. to purchase equipment and installation services to update the WCCD Board Room with an additional screen and projector. (Item #A-3, on Campus Technology Project list.)

Fiscal Impact: $5,747.61, Fund 71.

5.16 Agreement Renewal- BOC Software System. Inc.

Ratification of the renewal agreement between Victor Valley Community College District and BOC Software System, Inc. to continue using EasySpooler software. Easyspooier is an advanced print spooler that will help spend less time managing printer and output issues. Term: 9/1113-8/31/18.

Fiscal Impact: $1,310.00, budgeted item, to be billed annually for frve years.

5.17 Agreement- GiantPowerComm

Ratification of the agreement between Victor Valley Community College Oistrtct and GiantPowerComm for specialized maintenance and cleaning of the 1 Megawatt CPV system located on the lower campus to include annual incidental and emergency maintenance for work not covered under the original scope.

Fiscal Impact: Not to exceed $14,500.00, Fund 71.

5.18 Ag@ement - BWC Custom Painting

Ratification of the renewal agreement between Victor Valley Community College District and BWC Custom Painting to prep and paint classrooms and parking lots at Cobalt Middle School to prepare for WC classes to be held in this location.

Fiscal Impact: $4,750.00, Fund 71.

* 1. 8greement- Cloud 9 Carnet and Upholstery Care

Ratification of the renewal agreement between Victor Valley Community College District and Cloud 9 Carpet and Upholstery Care to clean the carpet and the classrooms at Cobalt Middle School to prepare for WC classes to be held in this location.

Fiscal Impact: $1,945.40, Fund 71.

* 1. Agreement Renewal- MomhoTrust USA

Ratification of the renewal agreement between Victor Valley Community College District and

MorphoTrust USA to provide maintenance services for the Live Scan fingerprinting machines.

Fiscal Impact $5,434.00, budgeted item.

* 1. Student Affiliation Agreemvnt - Hospital of Barstow OBA Barstow Qommunity Hospital

Ratification of the renewal agreement between Victor Valley Community College District and Hospital of Barstow OBA Barstow Community Hospital to provide clinical facilities training to

Revised 8193

students for Emergency Medical Technician and Emergency Medical Technician-Paramedic programs.

Fiscal Impact: None

* 1. Amended I ndependent Contractor Agreement - MariaElena Hu!k@r

Ratification of the amended Independent Contractor Agreement between Victor Valley Community College District and MariaElena Huizar originally approved on June 11, 2013 for

$5,827.00, increasing the fiscal impact by an additional $1,865.84. This increase includes travel expenses incurred while performing a variety of specialized duties to coordinate grant-related

activities focusing on early college awareness and readiness for GEAR UP students at partner

schools.

Fiscal Impact: Not to exceed $1,865.84, grant funded.

5.23 Amendeg l ndepengent Contractor Agreement - MariaElena Hul ;zar

Ratification of the amended Independent Contractor Agreement between Victor Valley Community College District and MariaElena Huizar originally approved on May 14, 2013 for

$8,741.00, Increasing the fiscal impact by an additional $850.00 This Increase includes travel expenses incurred while performing a variety of specialized duties to coordinate grant-related activities focusing on early college awareness and readiness for GEAR UP students at partner schools.

Fiscal Impact: Not to exceed $850.00, grant funded.

* 1. Independent Contractor Agreement - Johnny Ramirez

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/training to GEAR UP students and parents. Term: 9111113-1/31/13.

Fiscal Impact: $20,000.00, GEAR UP.

* 1. &>reement - Mike Brown Grandstands. I nc.

Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. *for* the temporary rental of grandstand equipment for football games. Term: 9/4/13-11/26/13.

Fiscal Impact: $13,150.00, budgeted Item.

* 1. Agreement - H&E Equi pment Services

Ratification of the agreement between Victor Valley Community College District and H&E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. Term: sn/13-11116/13.

Fiscal Impact: Not to exceed $2,700.00, budgeted item.

* 1. Agreement - American Medical Response

Ratification of the agreement between Victor Valley Community College District and American Medical Response to provide medical standby services for athletic events. Term: *en/13-* 11116/13.

Fiscal Impact: $1,500.00, budgeted item.



* 1. Agreement - Apple Valley Fi re Protection

Ratification of the agreement between Victor Valley Community College District and Apple Valley Fire Protection to provide general maintenance on various fire apparatus vehicle. Term: 7/1113- 6/30/14.

Fiscal Impact: Not to exceed $15,000.00.

5.29 I ndependent Contractor Agreement - Christogher Martlo

Ratification of the Independent Contractor Agreement betvveen Victor Valley Community College District and Christopher Martin to provide "Modem Retirement Planning" classes offered through the Contract/Community Education Department. Term: 9/24/13-6/30114.

Fiscal Impact: $1,000.00 projected revenue to the District for the fiscal year.

5.30 Agreeme nt - 911Safety Egui gment

Ratification of the renewal agreement between Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the fall 2013 Fire Academy. Term: 8/23/13-1111113.

Fiscal Impact: No direct fiscal impact: Students pay the $375 materials fee upon registration. It is more cost effective for the student to rent the firefighter gear as it would cost the District $1,800 per outfit if purchased.

5.31 Independent Contractor Agreemoot -Luis Pgnia

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Luis Pena to provide maintenance and repair of all weight room equipment. Term: 7/1/13-6/30114.

Fiscal Impact: Not to exceed $15,000.00, budgeted item.

5.32 AgJ"!@meot - Grad I mages

Ratification of the renewal agreement between Victor Valley Community College District and Grad Images for photography services in connection with commencement ceremonies. This agreement will be In effect through 2016. Students are professionally photographed during the ceremony, but there is no obligation for students to purchase any photographs.

Fiscal Impact None.

5.33 }\greement - Marken Eotemrises/Marken PEE Restoration

Ratification of the agreement between Victor Valley Community College District and Marken Enterprises/Marken PPE Restoration to provide compliant care and maintenance of protective ensembles for structural firefighting (NPA 1851-2014 Edition). Term: 9/1113-6/30114.

Fiscal Impact: Not to exceed $8,000.00, budgeted item.

5.34 Agreement - Ebroever Charter & Tour

Ratification of the renewal agreement between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. Term: 8/28/13-3/31/14.

Fiscal Impact: Not to exceed $32,000.00, budgeted item.

Revised 8/93

5.35 Agreement - Excelsior Charter School

Ratification of the agreement between Victor Valley Community College District and Excelsior Charter School to provide police and security services.

Fiscal Impact: Additional revenue to the District $1,267.00/month

5.36 Agceement Amendment - Public E90nomics, lnQ.

Ratification of the amended agreement between Victor Valley Community College District and Public Economics, Inc. to refine and implement the finds of a recent Redevelopment Activity Report.

Fiscal Impact: Not to exceed $33,500.00 Fund 71.

* 1. Resciod - Board Delegated Authorized Slgnatoiy - Fusako Yokotobi Ratification to rescind all signature authority for Fusako Yokotobi.

Fiscal Impact None.

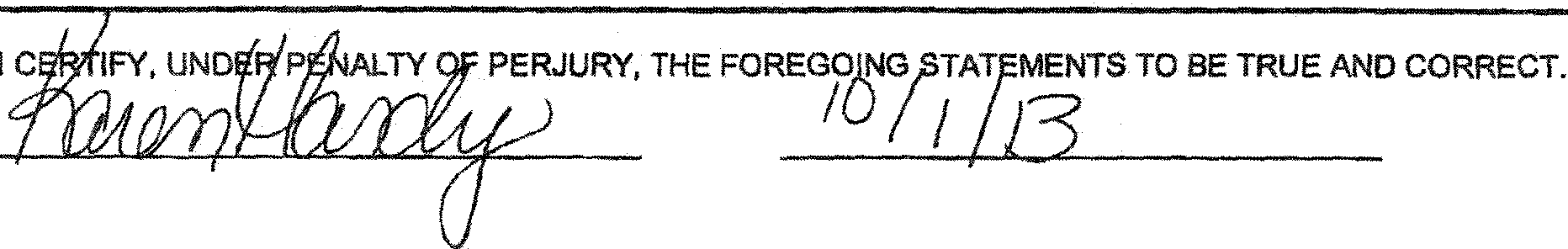
AUTHORITY: \_EDUCATION CODE

GOVERNMENT CODE

PUBLIC CONTRACT CODE OTHER

SECTION: SECTION: SECTION: SECTION:

SUPPORTIVE DATA:

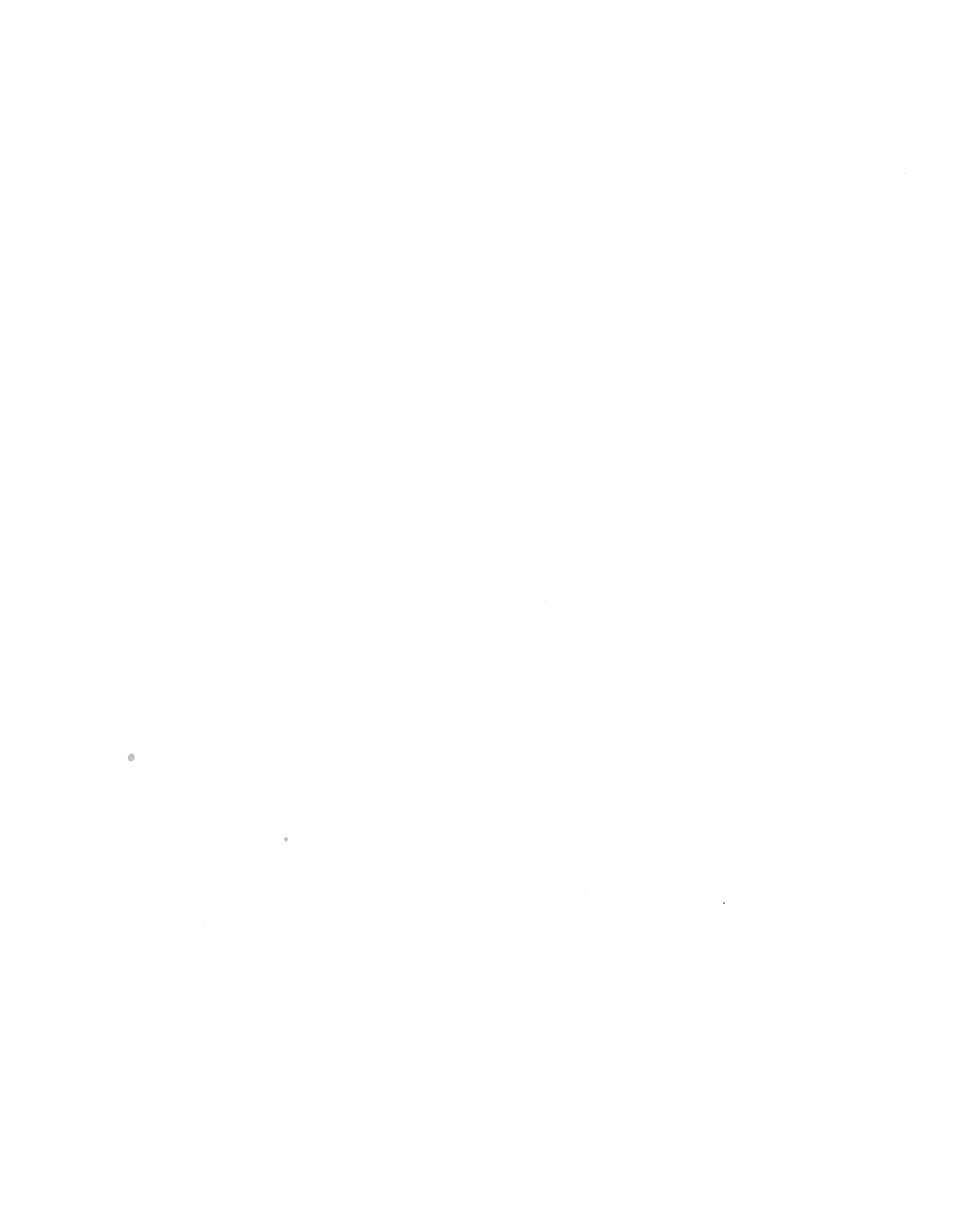


Signature, Governing Board Designee

Karen Hardy, Director *at* Fiscal Services

Date



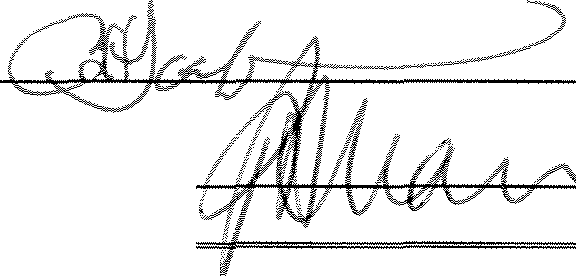


Meeting Date: June 10, 2014 Item Number: **10.6**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

/ **BOARD CONSENT** BOARD ACTION .JL **BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT RENEWAL- FERRILL! INFORMATION GROUP

**SUBMITTED BY:** Sergio Oklander, Management Information Systems



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to renew its agreement with Ferrilli Information Group to purchase Basic Core Foundation Services to monitor and optimize the District's Ellucian student information system. Term: 7/1/14 - 6/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The Core Foundation Service provides the District 24/7 monitoring and response, regular maintenance support and optimization for the District's Student Information System.

**Fiscal Impact:**

Not to exceed $25,000.00 - Budgeted Item

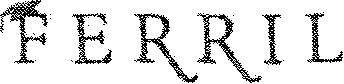
**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ferrilli Information Group in the not to exceed amount of

$25,000.00.

**Legal Review:** YES \_x\_ NOT APPLICABLE\_

**Reference** \_LNO\_

 L I

4116/2014

Exhibit A

[www.ferrilli.com](http://www.ferrilli.com/)

Statement of Work for Victor Valley College

Project: Basic Core Foundation Services Renewal Pricing:

* + - Basic Core Foundation Services for 1 vear at a rate of $1,750 a month for a total cost of $21,000, plus, reasonable travel expenses.
      * No more than two, one week site visits are to be completed per year
        + ...Reasonable travel expenses are not to exceed $2,000 per one week onsite visit.

Assigned Staff: Andrew Russell Scheduled Dates:

Start Date: 7/1114

End **Date:** 6/30/15

Scope of Work:

The process kicks off wlth a db1covery session to evaluate and identifying the general needs of the institution, a full environment evaluation and health check and an Inventory of custom software.

Comprehensive administration of the Colleague Application, Database and Operating System includes the fotlowing:

* + - We will maintainup to four environments development, test. production and one additional account

" 24 by 7 uptime monitoring and response

o We use a third party to monitor your WebAdvisor and/or Student Self Service website.

o If !here is an event, a call tree implemented to alert Femlli staff and your staff.

* + - Colleague Patches
      * We work in partnership to develop a patching schedule that meets the needs of your institution

o We provide your end users with custom patch notes and testing scripts.

* We inform the IT staff of any custom source that may be impacted.
* We offer monthly user group meetings via GoToMeeting for each individual client

o We follow agreed upon procedure to Install paicnes In the Productlon environment " We perform production, development and test account installs

* + - Coileague Database Maintenance
      * We delete \_PH\_ files older than 90 days

o We delete SAVEOLISTS files older than 90 days o We delete \_HOLD\_ files older than 90 days

o We perform log file cleanup

o We perform Garbage Collection Maintenance

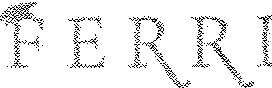
o We Purge Job Stats and PProcess files older than 180 days o We perform [WWW.STATE](http://WWW.STATE/) maintenance

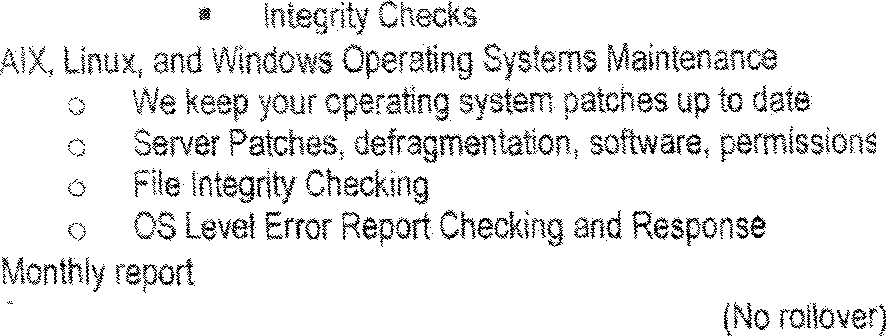
* + - DMI Configuration and Tuning
* i2 Scheduled account Clones per year
* Unidata and MS SQL Upgrades and Maintenance
  + Unidata Maintenance
    - WUFA nightly check
    - WUIA nightly check (unidata)
    - Permission Reset Temp File Cleanup

o MS SQL Maintenance

Index Oefragmentatlon

414 West State Street Medio, PA 19063

* hours of response time or support per month

., Service will not exceed 250 service hours per year.

.- Service hours 250 will be bl!led at $175 per hour for one year clients

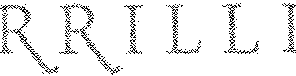
Location of Work:

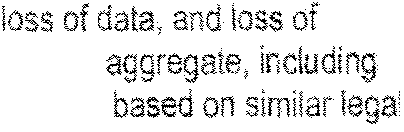
Remote or Onsite

set forth :n this contract wm be honored for 30 After 30 the is to





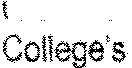


not be liable far without !imitation of

revenues. even if thereof in advance. These limitations to all causes of action in the <>11r'r"'"'"'1"'

without limitation breabh of contract, negligence. strict misno1·estmta11on and other causes of oclion

theories. Ferriili and the Victor College further acknowledge and agree into this tile

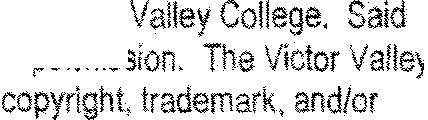
H•ri•Ar<:11nnr11nn that the fees for the services by Ferrllli under this have been set to reflect fact that the Victor remedies, and Ferrilli's liability, be limited as expressly set and, if not so limited, the fees for the

same services would have been substantially

1. Entire Agreement

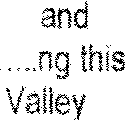
This agreement coniains !he entire agreement between the parties hereto, and ""µ"'""""'"'any and ail other ""'""rn<>n r.. heretofore made.

1. Ownership of Works for Hire

All matters produced under this Agreement shall be works for hire and shall become the sole property of the Victor works cannot be used for any other client or purposes without the Victor Valley College's written "'m""'''"'"

shall have all right, tllle and interest in said matters, including !he obtain and maintain the patent of said matters in the name of the Victor Valley

i3. Worker's Compensation Insurance

Ferrmi agrees to procure and maintain in full force and effect worker's compensation insurance covenng its partners, omr'1"''"'""'

while said persons are performing services pursuant to this Agreement In the event that an of Ferri!!i r1<>n'1vrr\lnn

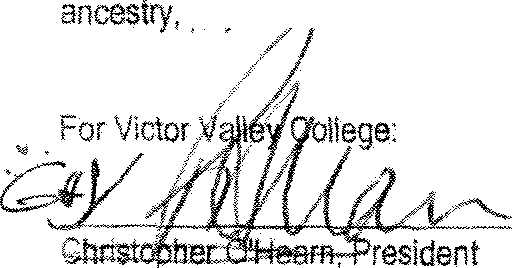
Llnr"""'0 1 a worker's compensation claim against the Victor Valley College, Ferrilli agrees to defend and hoid the Victor

"

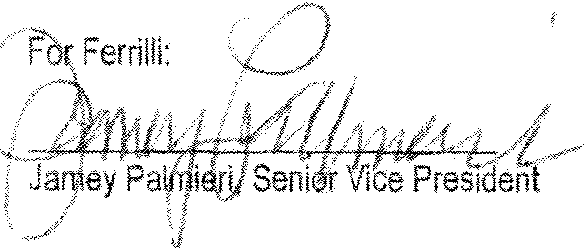
harmless from

such claim.

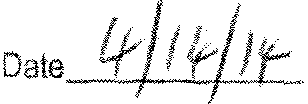
14. Nondiscrimination in Employment

Femili agrees !hat it will not engage in unlawful discrimination in employment because of race, color, umrs1cai-t1andicap, marital status, or sex.

creed, national



contract to: (610) 340·2969



Date 4116/14



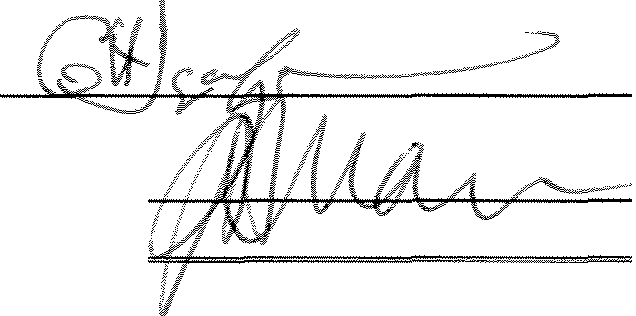


Meeting Date: June 10, 2014 Item Number: **10.7**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

j **BOARD CONSENT** BOARD ACTION *L***BOARD INFORMATION (no action required) \_ TOPIC:** AGREEMENT - FERRILL! INFORMATION GROUP

**SUBMITTED BY:** Sergio Oklander, Management Information Systems



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan .,.\_

**Description/Background:**

The District wishes to enter into an agreement with Ferrilli Information Group to provide Datatel consulting services. Term 7/1/14 - 6/30/15 (Item # IN-70, on Campus Technology Project list)

A copy of the original agreement is available for review in the Superintendent/Presi dent's office.

**Need:**

This is needed to support staff and programming projects within the MIS department; several critical projects are underway in the office of instruction, student services, and other areas that require consulting services. These projects are critical for the Victor Valley College campus to meet the needs of students and community.

**Fiscal Impact:**

Not to exceed $60,000.00 - Budgeted Item

**Recommended Action:**

It is recommended that the Board of Trustees approve the agreement with Ferrilli Information Group in the total amount of $60,000.00.

**Legal Review:** YES *\_lL* NOT APPLICABLE\_

**Reference** for Agenda: A\_NO\_

 L I

4/15/2014

[www.ferrllli.com](http://www.ferrllli.com/)

Professional Services Agreement

This Agreement is made between Victor Valley Coi!ege and FerrilH.

1.Services

Ferrilfi will provide services as directed in !he completion of the tasks set forth in the proposal {Exhibit A). attached to and made a part of

!his Agreement. F'err!lll agrees to keep the Victor Valley College regularly informed of the progress of work performed under this Agreement

2. Compensation

The Victor Valley College will pay Ferrllli the agreed upon costs as defined by the proposal (Exhibit A) plus reasonable travel expenses to provide !he technical services defined ln the scope of work included in (Exhibit A). Ferri!li will invoice weekly for labor, travel time and travel exµenses. No increase in amount or scope of services Is authorized without formal amendment to this Agreement.

3. Cancellation of Scheduled Service$

The parties agree that once the Victor Valley College and Ferrill! have scheduled a specific time during whlch Ferrilli will provide services under the terms of this Agraemeni, the Victor Valley College shall pay Ferril!i for such services as if Ferrilli had performed such services on the *date* scheduled, unless the Victor Valley College has notified Ferrilli that the Victor *Valley* College would flke to reschedule ot cancel the provision of such services at least fifteen (15) business days prior to the date on which Ferrlm is scheduled to perform such services.

The *Victor* Valley College's payment shall include the full cost of scheduled consulting services and ail actual out-of-pocket expenses (e.g., non-refundable airline tickets).

4. Term

This Agreement is effective upon signatures and will continue in effect until cancelled by either party. Either party may cancel this agreement with a 30 days written notice to *the* other party.

5. Reports

Any and all flies, notes, report$, manuscripts and any other work produced, prepared or developed by Ferrilli as a part of the work under this Agreement are the property of the Victor Valley College and shall be providedlo the Victor Valley College upon the termination of this Agreement.

6. Independent Contractor

Ferrilli will control the means and manner in which work is performed under this agreement and, in all respects. Ferrllli's relationship to the Victor Valley College will be that of an independent contractor, not an employee.

*7.*Force Majeure

Neither party to this Agreement will be liable to the other for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control Including without limitation: acts of God; accident; labor disruption; acts, omissions and defaults of third parties: and official,governmental and judicial action not the faun of the party failing or delaying in performance.

8, Warranty

No warranty is stated or implied regarding the services provided under this Agreement.

9. Indemnification

Ferrill! agrees to and shall indemnify, defend and hold harmless the Victor Valley College, ils officers, agents and employees free *and* harmless from, against and in respect of all claims. demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and dellclencies. including interest penalties and reasonable attorneys fees that the Victor Valley College shall incur or suffer. which arise, result from, or relate to the legality and/or enforceability of the Agreement, or actions brought by employees of the Victor Valley College relating to claims arising out of the services rendered by Ferrilll for the Victor Valley COiiege. Ferrilli shall only be liable for those losses, claims. or damages that arise as a result of performance under the terms, conditions, and period of this Agreement which solely and directly result from the negligence of Ferrilli and shafl In no circumstance exceed the amount of this Agreement in aggregate.

1O. Limitation of Liability

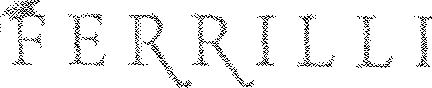
Ferrilil and the Victor Valley College acknowledge and agree that in no event wlll Ferrilli's liability in connection with the services provided

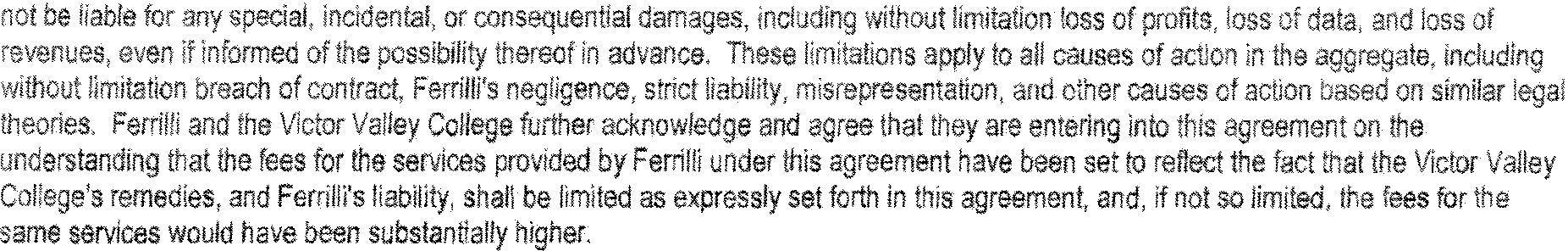
*by* Ferrilli under this agreement exceed the amount actually paid to Ferrilli *by* the Victor Valley Cof!ege under this agreement and Ferri!li will

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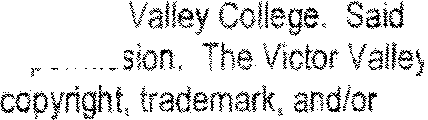
 

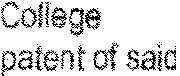


11.Entire Agreement

This agreement contains the entire ;:innAArr1Ant between the

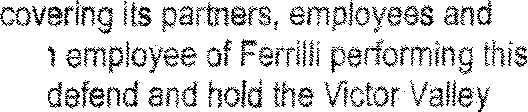
12. Ownership of Works for Hire

All matters produced under this Agreement shall be works for hire and shall become the sole property of the Victor works cannot be used for any other client or without the Victor written ni:>r:mi<::oii1n

shall have al! tltle and interest matters. the maintain the

matters name of the Victor College.

1. Workers Compensation Insurance

Ferrilli to procure and maintain in full force and effect worker's compensation insurance

said persons are services pursuant to this Agreement In the event that an amn1n'""'"'

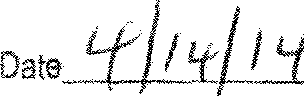
Aureennm! files a worker's compensation claim against the Victor Valley College, Ferrini agrees to

harmless from such claim.

1. Nondlscrimlnatlon ln Employment

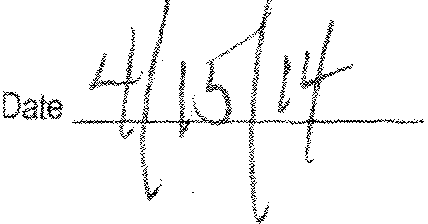
Ferri!!! agrees that it will not in unlawful discrimination in employment because of race, color,

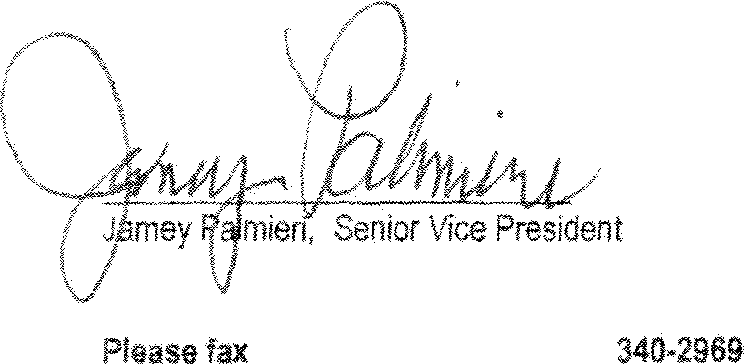
Ihandicap, status, or sex.

Ferril!i:

creed. national





contract to:



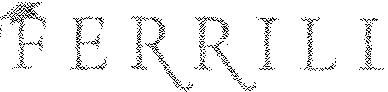
 



Exhibit A

Statement of Work for Victor Valley College



Ferrilli wiil support services al a rate of $140.00 per hour plus reasonable !rave! expenses. Contract is not to exceed

Assigned staff: TBD

Scheduled Oates:

Start Data:

End Date: June

1. 2014

2015

Scope of Work:

Pmnrnmrrunn for Ellucian's Colleague (ERP) system (Envision language/SOL database engine) to support !he business directed by customer needs. Programming services may include deveioplng in other to

flµ11·.,1r111if<>• tii111n1P•mA.nt modules to interface Colleague wi!h other systems.

location of Work:

Onsite and remote

The price forth in contract wiil be honored for 30 After 30 the price is subject to



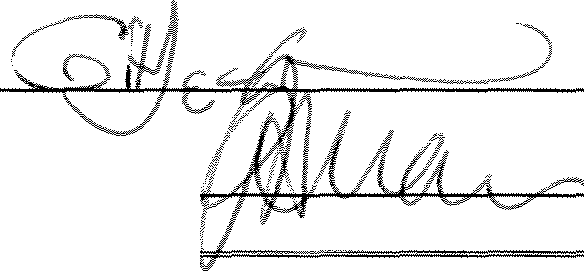


Meeting Date: June 10, 2014 Number: **10.8**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

I **BOARD CONSENT** \_ BOARD ACTION *L* BOARD INFORMATION **(no action required) \_ TOPIC:** AGREEMENT RENEWAL - FERRILL! INFORMATION GROUP

**SUBMITTED BY:** Sergio Oklander, Management Information Systems



**RECOMMENDED BY:**

G.H. Javaheripour

**APPROVED BY:**

Peter Allan -

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**Description/Background:**

The District wishes to enter into an agreement with Ferrilli Information Group to purchase maintenance for Transport Management Interface (TMI). This five year agreement will be billed annually with an option to renew yearly for the term date beginning 7/1/14 through 6/30/19.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

TMI allows for other systems to communicate with the District's Student Information System, which allows automated record creation and re-using of existing native processes.

**Fiscal Impact:**

$ 2,100.00 - Budgeted Item, to be paid annually.

**Recommended Action:**

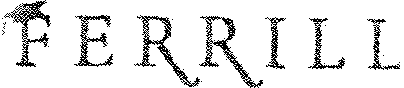
This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Ferrilli Information Group in the amount of

$2, 100.00.

**Legal Review:** YES \_2L NOT APPLICABLE\_

**Reference for Agenda:** YES **X.**

www.ferrlilLcom



I

411612014

Exhibit A

Statement of Work for Victor Valley College

Project: Transport Management Interface (TMI) Solution Assurance Renewal for 5 years

Pricing: Solution Assurance for TM! is $2,100.00 per year. The total cost for 5 years is: $10,500.00.00 for software maintenance.

Ferrilll's Solution Assurance provides peace of mindwhen purchasingcustomizations for your Ellucian system. If your custom solution is impacted by Elluolan defl\1ered updates, a Ferrilli employee will make necessary updates to the code free of charge. It also covers any enhancements Ferrini makes to !he solution.

1. MAINTENANCE

l.l Maintenance. Customer shal! have the option of obtaining Maintenance through either (a) Ferrifli's Solution Assurance program andfor in !he Documentation or (b) on a lime and material basis. t!. Commencing on ltre Start Date and subject to the terms and conditions of thls Agreement and the payment of the License Fees and Maintenance Fees., if Customer elected to receive Ferrilli's

Solu!lon Assurance program, Ferrill! shall provide Customer with the Maintenance, as described in !hls Section, during acilve Maintenance Service Periods in which License Fees and Solutlon Assurance Maintenance Fees have been paid by Customer to Ferrilli. Ferrill! does not warrant that the Software will operate error-free. Customer shall reimburse Fenilll for reasonable travel, living and other out-of-pocket expenses, 11.1ith no additional markup, incurred by Ferrll!i personnel providing the Maintenance.

l .2 I Maintenaoc§ Fee§. In order to continue annual Solution Assurance Maintenance for additional periodS of twelve (60) months beyond the initial 12-month Maintenance Service Period, Customer will receive an invoice approximately sixty (60) to ninety (90) days before !he expiration of the then-current Maintenance Service Period and. shall pay to Ferrill!, prior to the effective start date of the next Maintenance Service Period, Renewal Maintenance Fees as set forth in the invoice. If Customer fails to pay the initial Solution Assurance Maintenance Fees or Renewal Maintenance Fees to Ferrii!i prior to the effective start date of the next Maintenance Service Period, Ferrilll

shall cease tO provide Customer with Solution Assurance Maintenance effective immediately. Customer may, however, purchase Maintenance on a time and material basis at FerriUi's then current rates.

1.3 DescriRtion of Mf!fntenan@. Subject to the terms and conditions of !his Agreement and the payment of the applicable Maintenance Fees, Ferrilll shall provide Customer with telephone assistance with respect to use of the Software at telephone numbers designated by Ferrim from time to time. Telephone support shall be available during Ferrilli's normal Business Hours, subject to the Response Times. Telephone support shall be limited to two (2) (a primary and a secondary) named Customer !rained technical representatives with sufficient expertise and knowledge of !he Software to assist Ferrilli in providing support Customer may also obtain Maintenance via a-mall at [support@figsolulions.com](mailto:support@figsolulions.com) (provided, however, !hat no e-mail shall be deemed·received" by Ferril!l until Ferrilli has notified Customer that such e-mail has been received). Ferrill! will confirm receipt of such request within a commercially reasonable period of time.

l .4 Response Times. For any support requests by Customer submitted to Ferrilli in accordance with the provisions of this Agreement. Ferriill shall use commercially reasonable efforts to respond to such problems in accordance with the following:

l .4.1 For any problem of the "hlghest severity," as soon as possible not to exceed four (4) 8usiness Hours after Ferrilfi's receipt of the request for Maintenance. The term "highest severity" in this paragraph refers to any problem that completely prevents the operation of the Software and for which !here is no work-around.

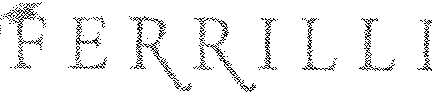
1.4.2 For any problem of "medlum severity," within eight (8) Business Hours after Ferri!li's receipt of request for Maintenance. The term "medium severity'' in this paragraph refers to any problem lhal substantially restricts the operations of the Software and for whfch there is no alternative solution or work-around.

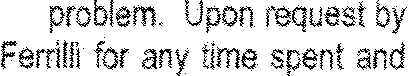
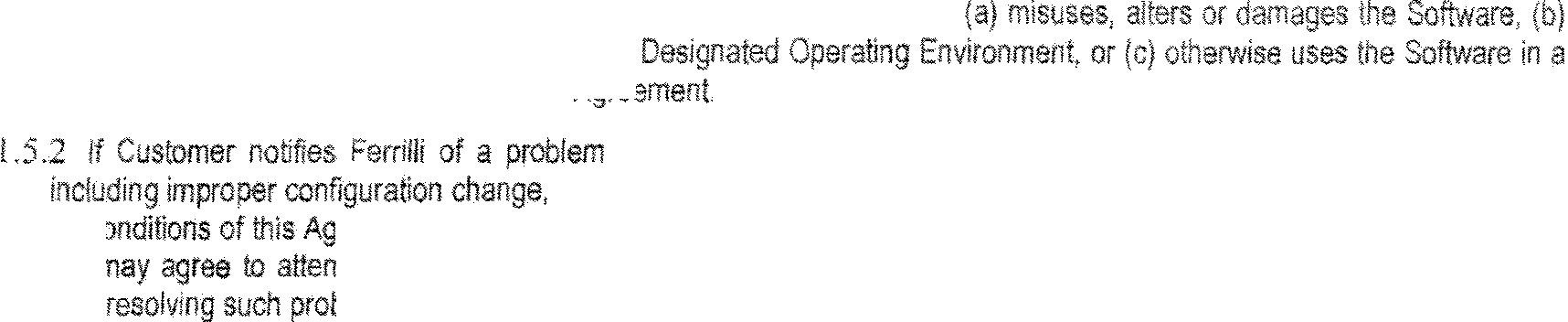
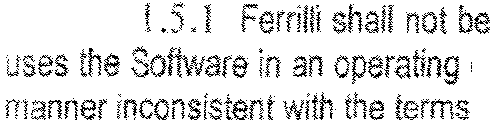
1.4.3 For any problem of "low severity," within twenty-four (24} Business Hours after Ferril!i's receipt of request *for* Maintenance. In addition, Ferrtm will, in Ferrilli's disoretlon, work to resolve such problem in !he next general release of the Software. The term "low severity" in this paragraph refers to *any* problem that does not substantially restrict !he operations of the Software or any other error for which there is an alternative solution or work·around.

l .5 Exc!uslons from Maintenange.

41 4 *West* State Street Media, PA 19063





"'"''"""''"1° for

Maintenance 1f Customer

'""'""'""' environment other than the

and conditions of this nnr<><>n1an1

and Ferri!li determines that the

use, or an unautorlzed modification of the

is due to Customer's incorrect or

or a failure of Customer to

wiih the terms or cor1omons Customer, Ferrill! may expenses incurred

this

shallhave no

tolake *any* action to correct the

to attempt to correct the

in case Customer shall reimburse

such

at Ferrllli's then-current rates.

l*.5.3* Ferrilii's under the Agreement shall apply

after *any new* release of with to *the* immediately release of the Software. Ferrilfi's sole with

to the release of the Software shall be to ensure that !he prior release of the Software continues to function in the manner in

it functioneo on the date that FerrilH made the then current release of the Software availab!e on a commercial basis.

*.5A* The Maintenance includes

l*.5 5* Ferrill! shall have 110 '""""'1c1r.m1v for ioss of or its data.

to Customers data. Customer shall take all necessary 10

Schaduied Oates:

Start Date: O?ii/2014

End Data: 06/3012019

Location of Work: Remote

The pnce set forth in this contract will be honored for 30 After 30 the is



114



4/16/2014

*R,}\,I* L L I

[www.farrHli.com](http://www.farrHli.com/)

Software Maintenance Agreement

This Agreement is made between Victor Valley College and Ferrilli.

1.Services

Ferrilli wi!I provide services as directed in the completion of the tasks set forth in !he proposal (Exhibit A), attached to and made a part of this Agreement. Ferrilli agrees to keep the Victor Valley College regularly informed of the progress of work performed under this Agreement

1. Compensation

The Victor Valley College will pay Ferrilli !he agreed upon costs as defined by the proposal (Exhibit A) plus reasonable travel expenses to provide the technical services defined in the scope of work included in {Exhibll A}. Ferrilli will invoice weekly for labor, travel time and travel expenses. No increase in amount or scope of services is authorized without formal amendmentlo this Agreement.

1. Cancellation of Scheduled Services

The parties agree that once the Victor Valley College and Ferrllli have scheduled a specific time during which Ferrilli will provide services under the terms of this Agreement, the Victor *Valley* College shall pay Ferrilli for such services as if Ferrilli had performed such services on the date scheduled, unless !he Victor Valley College has notified FerriUi that the Victor Valley College would likelo reschedule or cancel

the provision of such services at least fifteen (15) business days priorlo the date on which Ferri!li is scheduled to perform such services. The Victor Valley College's payment shall include the full cost of scheduled consulting services and all actual out-of-pocket expenses (e.g., non-refundable airline tickets).

4. Term

This Agreement is effective upon signatures and wHI continue in effect until cancelled by either party. Either party may cancel this agreement with a 30 days written notice to the other party.

5.Reports

Any and all files, notes, reports. manuscripts and any other work produced, prepared or developed by Ferrilli as a part of the work under

!his Agreement are the property of the Victor Valley College and shall be provided to the Victor Valley College upon the termination of this Agreement

8. Independent Contractor

Ferrilll will control the means and manner in which work is performed under this agreement and, in all respects, Ferrilli's relationship to the Victor Valley College will be that of an independent contractor. not an employee.

7. Force Majeure

Neither party to this Agreement will be liable to the other for any failure or delay in peiformance under this Agreement due to circumstances beyond its reasonable control including without limitation: acts of God; accident; labor disruption;acts, omissions and defaults of third parties; and official, governmental and judicial action not the fault of the party falling or delaying in performance.

8.Warranty

No warranty is stated or implied regarding the services provided under this Agreement.

9. Indemnification

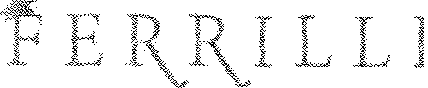
Ferrtlli agrees to and shall indemnify, defend and hold harmless the Victor Valley College, its officers, agents and employees free and harmless from, against and in respect of all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that the Victor Valley College shall incur or suffer, which arise, result from, or relate to the legality and/or enforceability of the Agreement, or actlons brought by employees of the Victor Valfey College relating to claims arising out of the services rendered by Ferrillifor the Victor Valley College. Fen lli shall only be liable for those losses, claims, or damages that arise as a result of performance under the terms, conditions, and period of !his Agreement which solely and directly result from the negligence of Ferrllli and shall in no circumstance exceed the amount of this Agreement in aggregate.

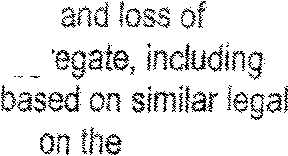
1. Limitation of Liability

Ferrilli and the Victor Valley College acknowledge and agree that in no event will Ferrilli's liabllity in connection with the services provided

by Ferrifli under this agreement exceed the amount actually paid to Ferrilli by the Victor Valley College under this agreement and Ferrilli will

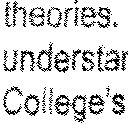
4 14 West State Street Media, PA 19063

Habia for any incldentai, or without !imitation loss of loss data.

1 '"'w""""" even if informed of the to all causes of action in the mmreoate,

without limitation breach of contract, and other causes cf action

Ferri!i1 and the \i c!or College agree !hat they are into this mm AlrlAnl

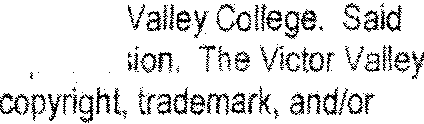
"""''"'"'m1rrm that the fees for the services provided by Ferrilli this agreement have been to reflect fact that !he Victor remedies, and Ferrllli's iiability, shall be limited as expressly set forth in this and, if no! so limited, the fees for the

same services would have been substantially

1. Entire Agreement

This agreement contains the entire agreement between the

1. Ownership of Works for Hire

AH matters produced under this Agreement shall be works for hire and shall become the sole property of !he Victor

works cannot be used for any other client or purposes without the Victor Valley College's expressed written rn:m11!!'1· ion

shall have all rlght, title and interest in said matters, including the right to obtain and maintain !lie

patent of said matters inlhe name of the Victor Valley

1. Worker's Compensation Insurance

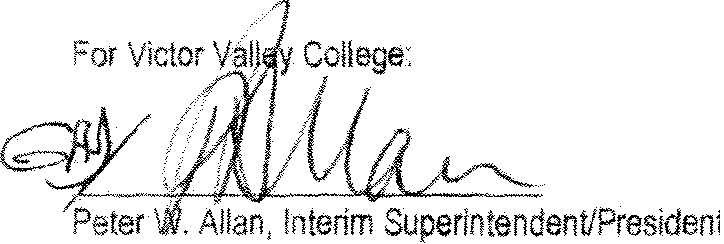
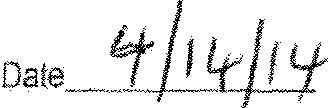
Ferrllli agrees to procure and maintain in full force and effect worker's compensation insurance covering its partners, employees and while said persons are performing services pursuant to !his Agreement. In the even! that an empioyee of Ferrilii performing this

Aori>An1Ant files a worker's compensatlon claim against the Victor Valley College, Fen lli agrees to defend and hold the Victor Valley

harmless from such claim.

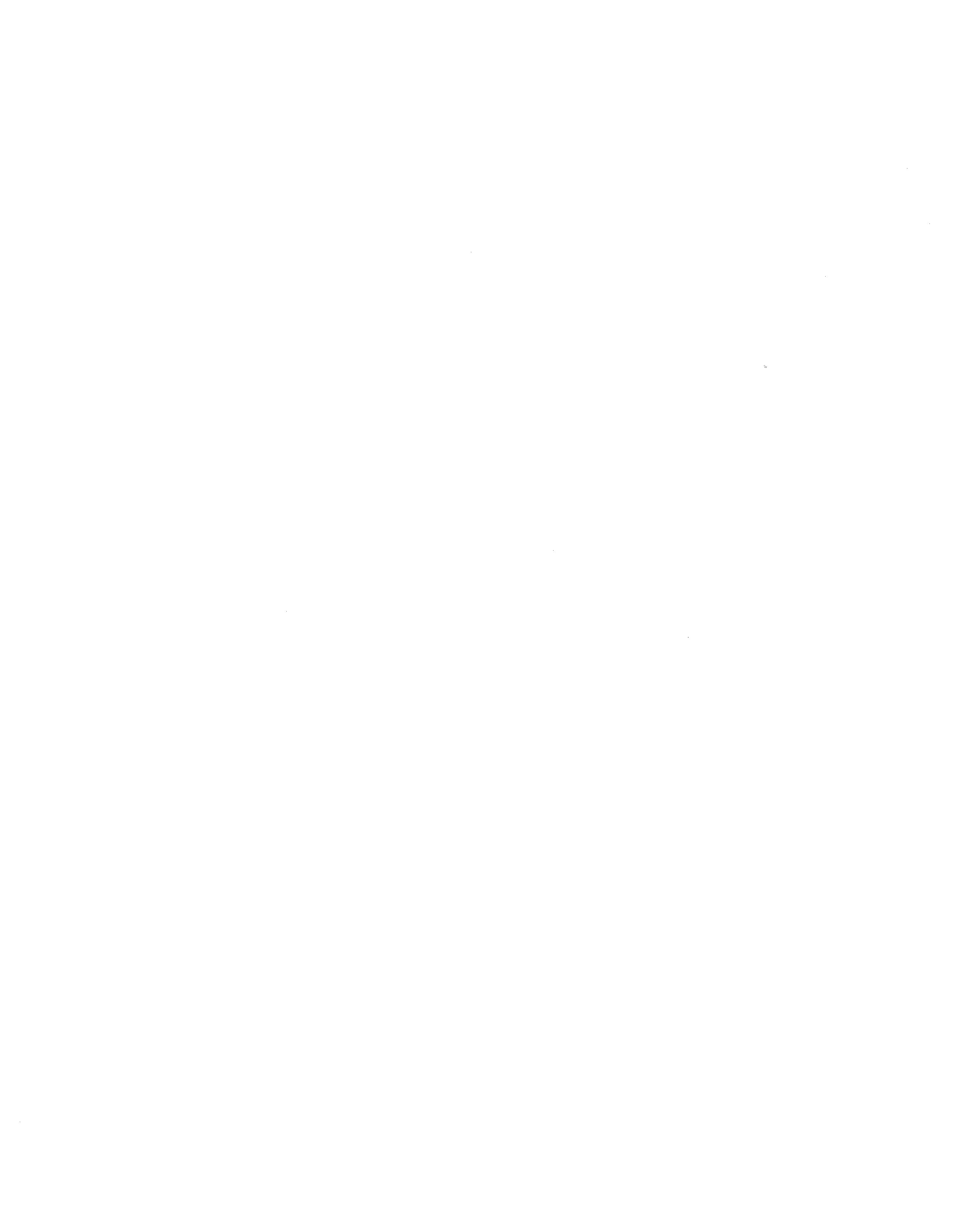
1. Nondiscrimination in Employment

Ferrill! agrees that it wllf not in unlawful discrimination in employment because of race, color, religious creed, national origin. ancestry, physical handicap, status, or sex.

Dale: 4/22/2014

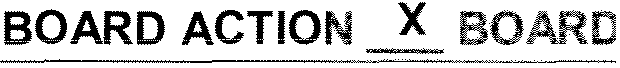




Meeting Date: June 10, 2014 **11.1**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT** INFORMATION **(no action required) \_ TOPIC:** Employment Contract for Superintendent/President



**SUBMITTED BY:** Trinda Best

**RECOMMENDED BY: APPROVED BY:**

Jeffery Morris, Stutz, Artiano, Schnioff & Holtz Dennis Henderson, Board President·

**Description/Background:**

Recruitment for the position of Superintendent/President has been completed and it is recommended that Dr. Roger Wagner be given a contract beginning on July 15, 2014 through June 30, 2017.

A copy of the original agreement is available for review in the Office of the Superintendent/President.

**Need:**

It is necessary for the Superintendent/President to have an employment contract.

**Fiscal Impact:** $192,000/annually plus stipends and benefits. Budgeted

**Recommended Action:**

It is recommended that the Board of Trustees approve the employment contract with Dr. Roger Wagner as Superintendent/President, beginning July 15, 2014 through June 30, 2017.

**Legal Review:** YES X NOT APPLICABLE

**Reference for Agenda:** YES **X**



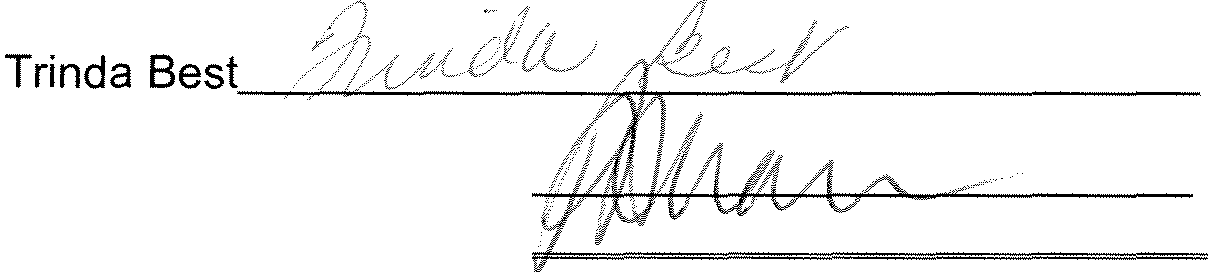
Meeting Date: June 10, 2014 Item **12.1**



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT· BOARD OF TRUSTEES AGENDA ITEM**

**BOARD CONSENT BOARD ACTION** BOARD INFORMATION **(no action required) \_X\_ TOPIC:** EMERITUS STATUS

**SUBMITTED BY:** Trinda Best



**RECOMMENDED BY:**

**APPROVED BY:**

Peter Allan-

-----

**Description/Background:**

Emeritus status has been requested and approved for the following academic retiree. The appropriate departments have been notified to take the necessary actions to provide the emeritus status benefits.

Mary Sypkens - Professor Emeritus, Child Development

**Need:**

**Fiscal Impact:**

None

**Recommended Action:**

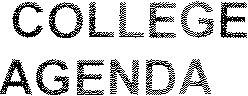
Emeritus status is presented as an informational item; no board action is necessary

**Legal Review:** YES NOT APPLICABLE\_X\_

**Reference for Agenda:** YES \_NO\_L



Meeting Date June 10, 20143 Item Number 1

VICTOR VALLEY COMMUNITY DISTRICT- **BOARD OF TRUSTEES**

ITEM

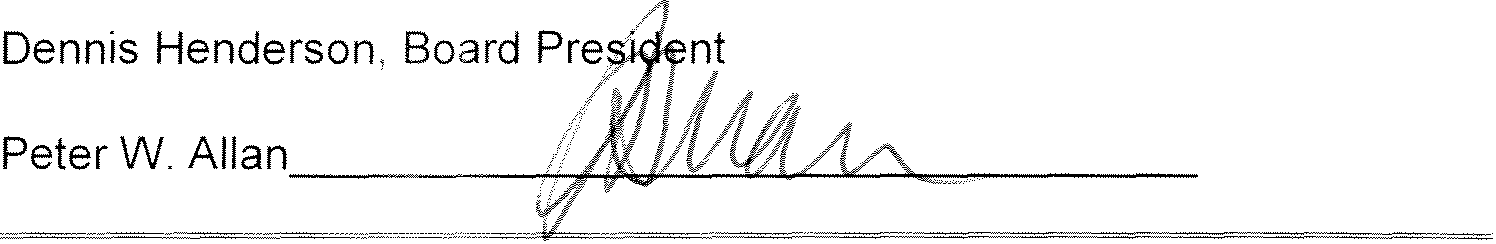


**BOARD CONSENT BOARD ACTION BOARD INFORMATION x**

**TOPIC:** FIRST READ - BOARD POLICY 2370 - MEETINGS

AT BOARD

**SUBMITTED BY:** Jeffery Morris. Legal Counsel (Stutz Artiano Shinoff & Holtz)



**RECOMMENDED BY: APPROVED BY:**

**Description/Background:**

Board Policy 2370 Invocations at Board a new proposed Board Policy for consideration of the Board of Trustees. Legislative bodies in the States of America have historically maintained a tradition of solemnizing those proceedings by allowing for an opening prayer with the intent to impart a seriousness, gravity and thoughtfulness that befits important deliberative proceedings, while respecting individuals' personal religious beliefs or lack thereof. The proposed Board Policy sets forth the procedure to follow for inviting lnvocational Speakers to Board meetings.

The proposed Board Policy is modeled after the invocation policy of the City of Lancaster. The City of Lancaster's invocation policy was challenged and upheld in the decision of Rubin v. City of Lancaster (2011) 802 F. Supp. 2d 1107. Further, the United States Supreme Court recently upheld that a prayer to open a Board meeting did not violate the Establishment Clause of the United States Constitution. Town of Greece v. Galloway (2014) 134 S. Ct. 1811.

Attached with this report is a proposed version of Board Policy 2370.

**Need:**

To allow for a process to have an invocation of Trustee meetings.

**Fiscal Impact:** None

**Recommended Action:** Review and discuss the proposed Board Policy 2370 - Invocations at Board Meetings.

**Legal Review:** YES X NOT APPLICABLE\_

**Reference for Agenda:** YES \_JS\_NO\_

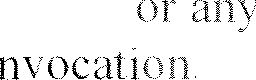
VICTOR VA L LEY COMM UN ITY COLLEC  BOA RD POLIC I ES

Board Of Trustees Chapter 2

**Invocations at Board Meetings 2370**

Legislati H'. bodies i n the U n ited States of maintai ned a tradition of solemnizing those proceed ings hy allowing for prayer \\ ith the intent to imbue them with a seriousness. gravity and thoughtful ness hel!ts i mportant del iberative proceed ings whi le at the same time. respecting reli gious bel iefs or lack thereof. Accord ingly. the f()llowi ng provisions shall gm ern im ocations at Board meet i ngs.

*1 .* J n order to lend gravity and solemnness tu the proceedi ngs of the Board of Trustees (""Board..). i t is the pol icy of the Victor Valley Community College Di strict (..District") to allow for an invocation or prayer (hereinafter ..liwocation··) to he offered for the benefit of the Board and the community.

1. The Invocation shall be held at the begi nning of the meeting immediatel y before or after the pledge of allegiance and shall not be l isted or recognized as an agenda item for the meeting so that it \vi ll be clear the invocation is not considered a part of the pubiic busi ness of the Board.
2. **No mcn1ber of the 13oard. I)i strict en1ploycc**

shall be required to partici pate i n the I

other person i n attendance at the meeti ng

1. The I n vocation shall he vol untari l y mc:mhcr of the clergy. or a religious or spiritual leader i n the Districf s geographical J urisd iction. To ensure that such persons (the

··Jnvocational Speakers..) are selected from a \vide pool of el igible individ uals. on a rotati ng basis. the Im ocational Speaker shall be selected accord ing to the folkm ing proced u re:

* 1. The Clerk shall com pile and maintain a database (the ..Congregations LisC) of rel igious and spiritual groups \vith an established presence i n the Di strict's geograph ic jurisdiction.
  2. The Congregations List shall be compi led by referencing the l isting for ..churches:·

..congregations,.. or other religious assem bl ies in the annual Yellow Pages" phone book(s) pu bl ished in the Districf s geographical jurisd iction. research from the Internet. and consultation with the local chambers of commerce. All religious congregat ions wi th an establ ished presence i n the communi ties that comprise the DistricCs geographical ju risdiction are eligible to be incl uded the Congregations List. and anv such congregation can confirm its incl usion written request to the Clerk.

* 1. The Congregations List shal l also · name and contact in frrnnation of any chaplain who serves one or more of the fire departments or law enforcement agencies withi n the District's geographical jurisdict ion or any nearby mi l itary facilities.
  2. The Congregations Li st shall be updated. by reasonable efforts of the Clerk. in Novem ber of each calendar year.
  3. Withi n thirty (30) days of the effective date this Policy. and on or about December 1 of each calendar year thereafter. the Clerk shall mail an invitation addressed to the

VICTOR VALLEY COMMU N ITY COLLEGF DISTRICT BOA RD POLICI ES

Board Of Trustees Chapter 2

I nvocations at Hoa rd Meetings **2370**

'"religious leader" of each congregation l i sted on the Congregations List and the indi\id ual chaplains incl uded on the Congrl.'gations List.

* 1. The invitation shall be dated at the top of the page. signed by the Clerk at the bottom of the page. and read as follows:

*Dear Reli;;io11s Leader.*

*It is the policy of the Victor Valley Community College District to inrite members of the local spirit ual community to mlzmtari/y a prayer bef(;re the beginning of its meetings. j(;r the henefit and blessing of the Board of Trustees. As the leader of a religious congregation irith an established presence in one of the commzmities serred by the District. or in your capacity as a one of the lout/ fire departments or law enfhrcement agencies serred hy the are eligible to of fer 1his important serrice at an upcoming meeting of the *

*I/ you are willing lo assist the District in this regard. please send a irrillen reply at your*

*earliest convenience to the Clerk at the address included on this letterhead Clergy are*

*scheduled on a* .*first-come.*

*first-served or other random hasis. 7he dates of the Trustees ·*

*scheduled meet ingvfor the upcoming year are attached to this letter.*

' .

*I/ you have a pre ji.:rence among the dates. state that request inyour irrilten rep( r.*

*This opportunity is rn/untary and you are 10 of fer the inmcation according to the dictates of your own conscience. To maintain a spirit of re.pect and ecumenism. the Board requests only that the prayer opportunity not he exploited as an ej f(;rt to convert others to the particular jclith of the inmcational .\peaker. nor to disparage any faith or belie/ dif ferent than that of the inrocational speaker.*

*On behalf the Victor Vit!!e1·* (

*considering this inritalion.*

*I thank you in adrance jhr*

*Sincerely.*

*( '/erk o*.*f /he Board o*.*f Trustees*

* 1. As provided in paragraph 6 (below) and. as the invitation letter indicates. prospecti ve fnvocational Speakers shall be scheduled on a first-come. first-served or other random basis to deliver the Invocation.
  2. If the selected Invocational Speaker does not appear at the scheduled meeti ng. or if no Invocational Speaker has vol unteered for a particular meeting. the Mayor may ask for a vol unteer from among the Board of Trustees or the audience to deliver the invocation. If none of those individuals is prepared to del iver an Invocation. the Clerk may read a brief non-sectarian Invocation.

V ICTOR V COM M l

BOAR D POLIC IES

COLI 

Board Of Trustees Chapter 2

**I nvocations at Board :\cteetings 2370**

1. N o Invocational Speaker shall be compensated his or her sen ice.
2. The Board Clerk shall make ewry reasonable effort to ensure that a rnriety of eligible Invocational Speakers are scheduled for the Board meetings. J n any event. no Invocational Speaker shall be scheduled to offer a prayer at consecutive meetings of the Board. or at more than three (3 ) Board meeti ngs during any calendar year.
3. Nei ther the Board nor the Clerk shall engage 111 any prior i nquiry. review of or involvement in. the content of any Invocation to be offered an Im ocational Speaker.
4. Shortly befon: the opening gm el that official l y hcgins the meeting and the agenda/business of the publ ic. the Board Chair shall the lnrncational Speaker and the person selected to recite the Pledge of Allegiance. and i nvite only those who wish to do so to stand for those observances with the Board.
5. This Policy shall be intended for all Dist rict Board meeti ngs and District Board subcommittee meeti ngs.
6. This Policy is not intended. and shall not be implemented or construed in any \vay. to affil iate the Board \vith. nor express the Di strict's preference for. any faith or rel igious denomination. Rather. this Pol icy is intended to acknowledge and express the District's respect for the diversity of religious denom inations and faiths represented and practiced among the citizens

\cv i thi n the geographical area served by the ·

References: Town of Greece v. Galloway (2014) 134 S. Ct. 1811.

Rubin v. City of Lancaster (2011) 802 F. Supp. 2d 1107.



Meeting Date: June 10, 2014 Item Number 12.3

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES**

AGENDA ITEM



BOARD CONSENT

BOARD ACTION

INFORMATION (no action **required)** \_x\_

**TOPIC:** FIRST READ - BOARD POLICY 2515- USE and DISTRIBIBUTION OF THE GUARANTEED INVESTMENT CONTRACT FUND (GIC'')

**SUBMITTED BY:** Jeffery A Morris, Stutz Artiano Shinoff & Holtz, APC

**APPROVED BY:** Dennis Henderson. Board President

**Description/Background:**

Proposed Board Policy 2515 - Use and Distribution of the Guaranteed Investment Contract Fund ("GIC"). The First Reading for Board Policy 251 took place at the March 14, 2014. regular Board of Trustees meeting. The Second Reading took at the April 8. 2014, regular Board of Trustee meeting. At the April 8. 2014. meeting, by MSC (Brady/Wood, 5-0) the Board returned BP 2515 for the vetting process involving the appropriate channels (Academic Senate and College Council).

The Academic Senate held a first reading of BP 2515 at its April 10, 2014, meeting. The minutes of the April 10, 2014, Academic Senate Meeting are attached as Exhibit A to this report is a copy of Approved Minutes of the April 10, 2014 meeting.

The College Council had a First & Second Reading of BP 2515 at its May 7, 2014 meeting. College Council did not take action on BP 2515, and will bring BP 2515 back for further discussion at its May 21, 2014. College Council was awaiting a report to be provided by Cambridge West Partnerships, LLC, by James Austin, on May 22, 2014. Attached as Exhibit 8 to this report is a copy of the minutes of College Council from its May 7, 2014 meeting

Attached as Exhibit C is the proposed revised  of BP 2515 from the Academic Senate.

Attached as Exhibit D is the BP 2515 considered Board of Trustees at its April 8, 2014 meeting.

The Board will review and discuss the proposed Board Policy concerning use and distribution of the GIC fund along with the revisions proposed for BP 2515 by the Academic Senate.

**Need:**

Allow discussion regarding use and distribution of the GIC. The use and distribution of the GIC fund is within the subject matter jurisdiction of the Board of Trustees. Board Policies are a statement of intent of the Board on this specific issue.

Meeting Date June 10. 2014 Item Number: 12.3

**Fiscal Impact:** None

**Recommended Action:** Review and discuss the proposed Board Policy # 2515 - Use and Distribution of the Guaranteed Investment Contract Fund ("GIC").

**Legal Review:** YES 6 NOT APPLICABLE\_

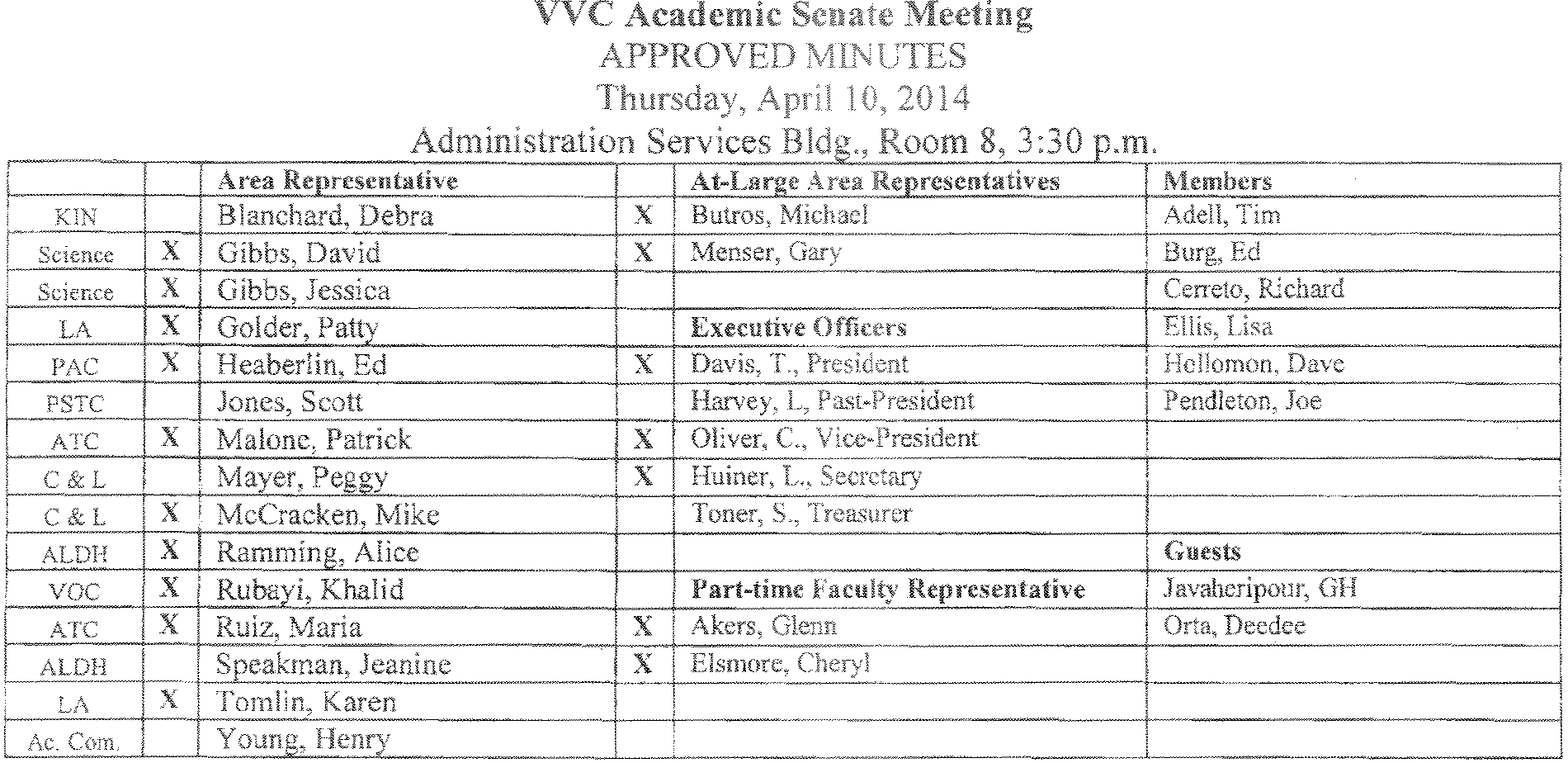
**Reference for Agenda:** YES \_6-NO\_







 1 2 1 



Quote for the day: "An investment in  Benjamin Franklin Called to order at 3:34 p.m.



Special Guests: Administrative Presentation on 

GH Javaheripour, Vice-President of Administrative discussion on proposed board policies: BOT did not ask for analysis in developing the Board Policies; waiting May revise, not much infonnation about budget development; BOT discussed it at previous board meeting, said they are developing guidelines in response to accreditation recommendation 6; done without input from VP - Administrative Services. **BP** 6320 on investments, question if GIC is an investment fund?, yes, so 25 l 5 is in violation of current board policy. FCM AT also says interest from GIC can be used for operating expenses for Constructive feedback: statement

about how the interest and principle from the used. Idea to wean use of interest from GIC to $2 million until 2019. then $1 million when fund expires. Request for VP to share us summer to meet mid-sized 

lower not meeting FTES due to economy. Next year

may have another $lmillion problem related to college cap. Discussion on chaptering of policies in BP areas 2 or 6? Principle of GIC is $27 million. Discussion on purpose of the

GIC. BOT hasn't said how they want to spend the GIC. ACCJC wants plan for how to spend the GIC. GH would support recommendations to policy. Send suggestions for BP revisions to ASET for second reading **in** May.

1. **Action/Information Items**

1.1 Action: 3/06/2014 Academic Senate Minutes (M/S/U) (Butros, Heaberlin)Y

* 1. Curriculum Committee Handbook - Reading (M/S) (Gibbs, J., Menser) Discussion about committee mem ber appointment (on p. 12) and conflict with senate bylaws and Title 5. Motion to refer document back to Curriculum



Academic Senate 10 + 1: Curriculum ·Degree/Certificate Requirements ·Grade Policies ·Educational Program Development· Standards for Student

""'n•rannn & Success. Governance Structures for Faculty .Accreditation· Professional Development· Program Review· Institutional Planning &

Committee (MIS/C) (Ramming, McCracken) (Nay votes: Gibbs, D., Menser, G.. Tomlin, K.)

* 1. BP 2515 -Use and Distribution of the Guaranteed Income Contract Fund "GIC''

- 1st Reading (MIS) (Butros, Gibbs, on vs "investment" in title. BP must have a purpose, doesn't meet accreditation recommendation.

Violates another board policy. Look at pian from recommendation 6 and

suggestion for using interest. Support for inviting 1 or 2 BOT members to next meeting for discussion. Second reading in May.

*IA* BP 2520 - Percentage of Budget Committed to Salary and Benefits - 151 Read ing

(MIS) (Gibbs, **J.,** Butros) Discussion on reps sending revisions to area faculty for review. Percentages on the BP BOT to 87%, 85%, and 83%. Issues related to differences in annual planning, program expansion.

Second reading in May.

.5 BP 2525 - Percentage of Budget to Classroom Instructional Employee Salary and Benefits - 1st Reading Gibbs, J.) College Council did first reading, but AFT and CSEA have referred it for legal counsel.

Motion to table. (M/S/U) (Gibbs, D., Butros)

1 .6 AP 3570 -District Smoking Policy - 1'1 Reading (MIS) (Gibbs, J., Gibbs, D.) Discussion on use of cigarettes in plays and in designated areas. Second reading in May.

* 1. Information: Curriculum Committee Minutes 2/27/201M. 03/13/2014
  2. Information: Draft Revisions of Constitution and Bylaws - Task Force has reviewed governing documents. First reading in May.

I .9 Infonnation: Revised "Petition for Course Repetition" Discussion on a review of

the form by Curriculum, Petition and Student Success Committees. Mandated by law.

1.10 Academic Senate Election Final Call Nominations. Vice-President -Jessica Gibbs, Patty Golder, Hinrich Kaiser. Secretary -- Lisa Ellis, Leslie Hui ner. Treasurer -- Ed Burg, Joe Pendleton, Toner. Area Reps -- Science Building: Michael Butros, Richard Liberal Arts: Karen Tomlin, write- in. Counseling & Library: Melanie Peggy Mayer, Lorena Ochoa. ATC: Tim Adell, Patrick Malone, Vocational: Gary Menser. Allied Health: Alice Ramming, Sally Thibodeaux. Performing Arts Center: Ed Heaberlin. Academic Commons: Dave Hollomon. Kinesiology: Debra Blanchard. Public Safety Training Center: Dave Oleson. At Large: David Gibbs, Khalid Rubayi. Adjunct Faculty: Glenn Akers, Leontine Armstrong, Cheryl Elsmore.

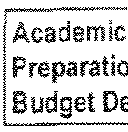
**2. President's Report and Announcements**

2.1 Other

3. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject





Senate ill + 1: Curriculum· DegreelCertif!cate Requirements ·

i'reoara!ii'n & Success· Governance Structures for Faculty .Accreditation· Professional rJAv•>lnmnon1

~~Other Academi c &~~ Matters



## I I

###### COLLEGE COUNCIL MINUTES

WEDNESDAY, MAY 07, 2014

PCR

Present: Peter Allan,GH Javaheripour, Peter Maphumulo

Tracy Davis, Robert Sewell, Greta Moon, Diane Wollan, Bill Greulich

Ca1lto Order: 3:00 p.m.

Recorder. Victoria Churgin

1. Approval of the Minutes
   1. April 23, 2014 -approved by consensus

2} Accreditation Update

Peter Allan reported that the commission will be meeting in June 2014 to review our status. We are expecting to receive the outcome from the Commission on July 2, 2014.

1. First & Second Read, BP 2515 (BP 6320a) Use and Distribution of the Guaranteed Investment Contract Fund (GIC) -Tracy Davis (Attachment)

Requesting College Council approves the revtsfon on a first and second read. BP 2515 with revisions were presented and approved *by* the Academic Senate on May 1, 2014.

*GHfavaherlpour reported that the Board of Trusteeshas asked for afiscal review of the three newboard policies. The District is in the process of contracting with a consultantfirm that can provide afiscal analysis. GH stated that it is the pleasure of the committee (College Council) to hold off on the discussion of the three*

*board policies until thefiscal analysis is completed and the report hasbeen submitted so that thefindin 9s can be incorporated into the discussion. The newboard policies will not be presented to the Board of Trustees during the May meeting. A robust conversation took place amongst thegroup regarding the GIC, Bond Measure ]], COP (Certificate of Partidpatlon) payoff, and Proposition 39.*

Action: Peter Allan requested that the item be brought back to the next meeting for further discussion and to include BP 2525.

1. First & Second Read, BP 2520 (BP 6220) Percentage of the Budget Committed to Salary and Benefits

- Tracy Davis (Attachment)

Requesting College Connell approves the revision on a first and second read. BP 2520' with revisions were presented and approved by the Academic Senate on May 1, 2014.

*BP 2520 was discussed during agenda item #3.*

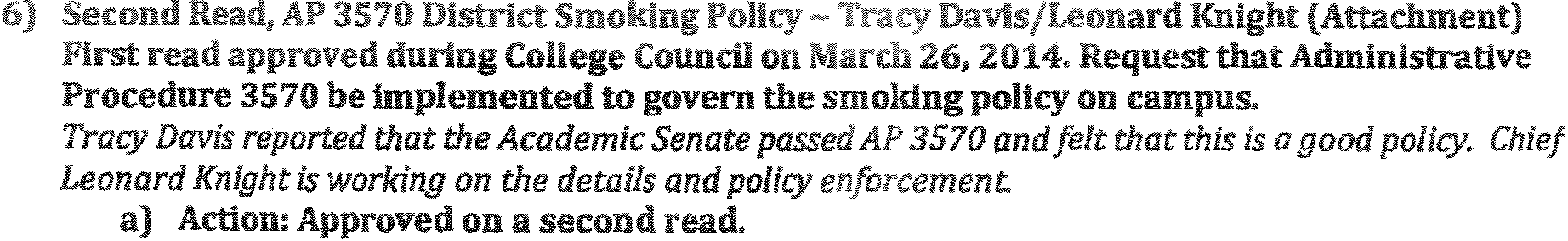
Action: Peter Allan requested that the item be brought back to the next meeting for further discussion; hopefully we will have the results of the fiscal analysis by the consultant group.

1. Informational Item/Discussion, Education Planning Initiative Task Force ... Tracy Davis (Attachment) The Education Planning Initiative Isa statewide project of the CCCCO, which Is seeking participate from CCCs as pilot colleges "to provide critical support and feedback In the development of an education planning and/or degree audit system that will benefit all callfornla Community Colleges and students; more Information can be viewed at http: //ccced plan.on /.

*Tracy Davis reported thatshe met with Virginia Moran, Sergio Oklander, Mark Clair, and Jennifer Larriva, to discuss the educational plannino initiative the EPI. The understanding of the initiative is data integrity; we as a college will be making a proposal tojoin this pilot college program. Virginia Moran had asked Tracy Davis to recruit a couple offaculty membersfor this pilot program; partid pation includes Claude Oliver as the incoming Faculty Senate President , and Kelley Beach from Counseling; we are still wafting to hearfrom Pamela James and are working on afew others to participate.* This *will be done during the summer and will require a lot of coordination with MIS. If more information is required contact Virginia Moran asshe can answer any questions. Greta Moon stated that this is agood tool to help develop educational planning, student success and will interface with our degree audit system in Datate/; to be a part of a pilot program is exciting. Bill Greulich stated internallyfrom what he has read this is tostandardize the data collection. Tracy Davis reported as a pilot program this would be a 1 to 2year commitment on our part*

* 1. Action: Per Tracy Davis on behalf of Virginia Moran the action would be to support the efforts of joining the pilot program.

College Council Minutes. May 07, 2014 Page 1of 2



Committee NO COMMITTEE REPORTS

Accreditation Cuitmiuttee;

rn11rr:itv Committee

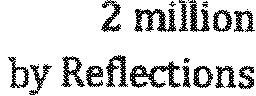
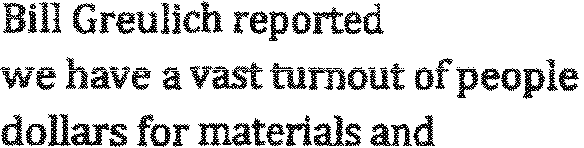
c) Environmental Health & Committee:



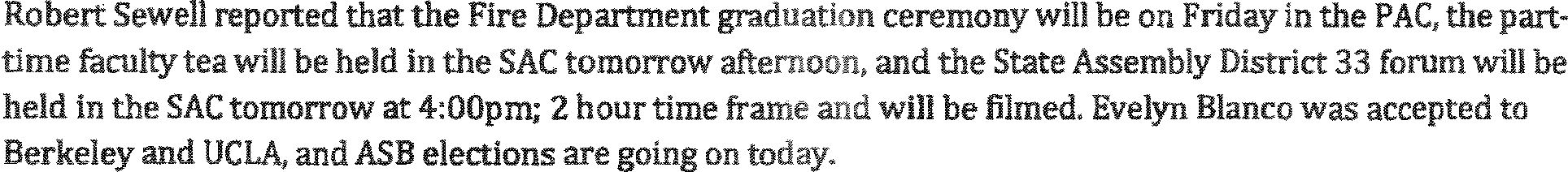
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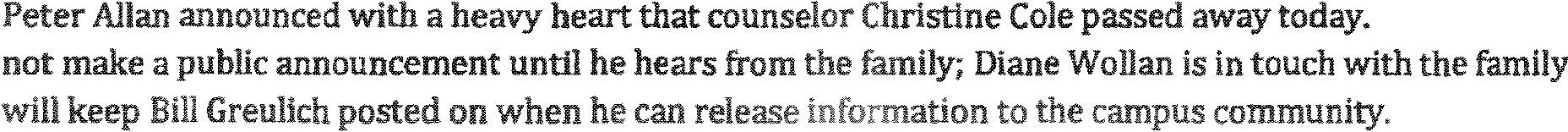
¥Wtan1ce/.u&&1Lll ll;1. &

Other

'""',..'"'"""'"that May 16th isthe ground for the Science It is very important that to honor Dr. Reddy's presence with our presence as he has"'"'"""'"'

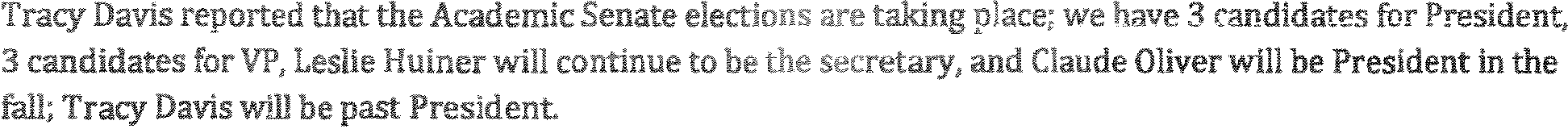
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 2014

College Council Minutes, May 07, 2014

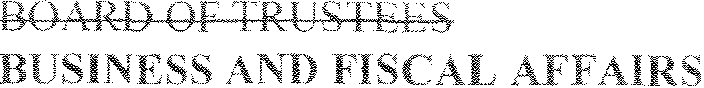






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VICTOR VALLEY CO:V1i'vfC1\J lTY COLLEG E  BOARD POLICY

Percentage of the Budget Committed to Salary and Benefits HP 251.0 BP 6220

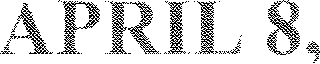
**The goal** beginning **academic** school year 201 4/20 5 is **that** the portion of the budget committed to salary and benefits **for all employees** not exceed 87% of the total budget. **The goal** in academic school year 2015/2016 **is** that the portion of the budget committed to salary and benefits **for all employees** shall not exceed 85% of the total budget. In academic school year 2016/2017, and all subsequent years, the goal **is** that the portion of the budget committed to salary and benefits **for all employees** shall not exceed 83% of the total budget.

**'With board approval, the percentage maximums listed above may be increased as circumstances dictate.**



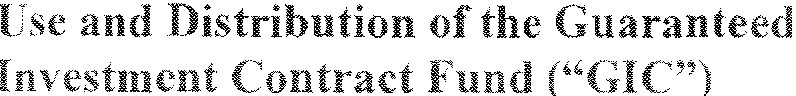
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VICTOR VALLEY COMMUNITY  BOARD POLICY

BOARD OF TRUSTEES Chapter 2

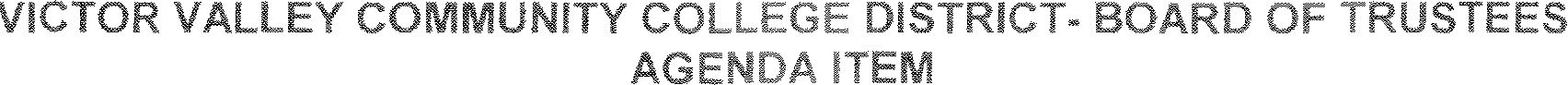
 

The Principal of the Guaranteed Investment Contract Fund "GIC" shall not be used for General Fund Expense Budget Principal of the GIC shall not be used to cover any General Fund Expense Bud get deficit.

Beginning school year 2019/2020, and for all subsequent years, the Interest earned on the Principal in the GIC shall not be used for General Fund Expense Budget items, nor to cover any General Fund Expense Budget deficit



Meeting Date: June 10, 2014 12.4







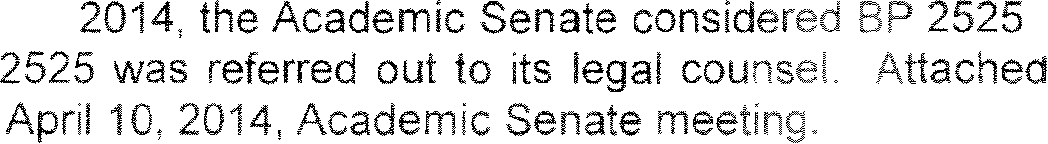
 & APC

 BY: Dennis Henderson, President





Proposed Board Policy 2525 - Percentage of Budget Committed to Classroom Instructional Employee Salary and Benefits. The First Reading for Board Policy 2525 took place at the March 14, 2014, regular Board of Trustees meeting. On a MSC (Brady/Wood, 5-0) the Board tabled BP 2525 for the vetting process involving the appropriate channels (Academic Senate and College Council).

April 10, that BP from the

for a first read. AFT and indicated

as A are the approved minutes

with is the

Trustees meeting as Exhibit B.

of at the March 14, 2014 Board

Need:

Allow discussion regarding the percentage of budget committed to classroom instructional employee salary and benefits. The issue of the budget is the subject matter jurisdiction of the Board of Trustees. Board Policies are a statement of intent of the Board on this specific issue.

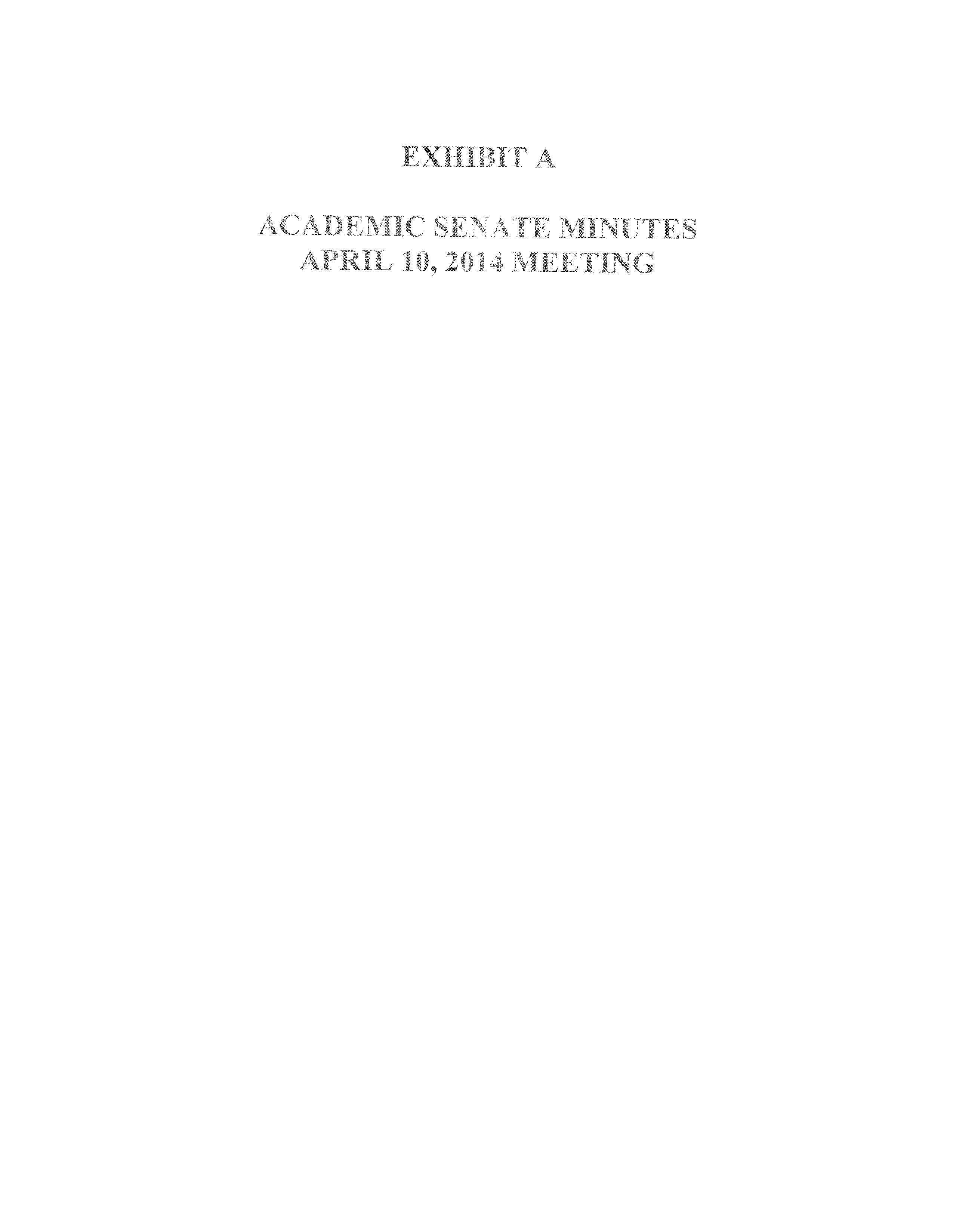
Fiscal Impact: None

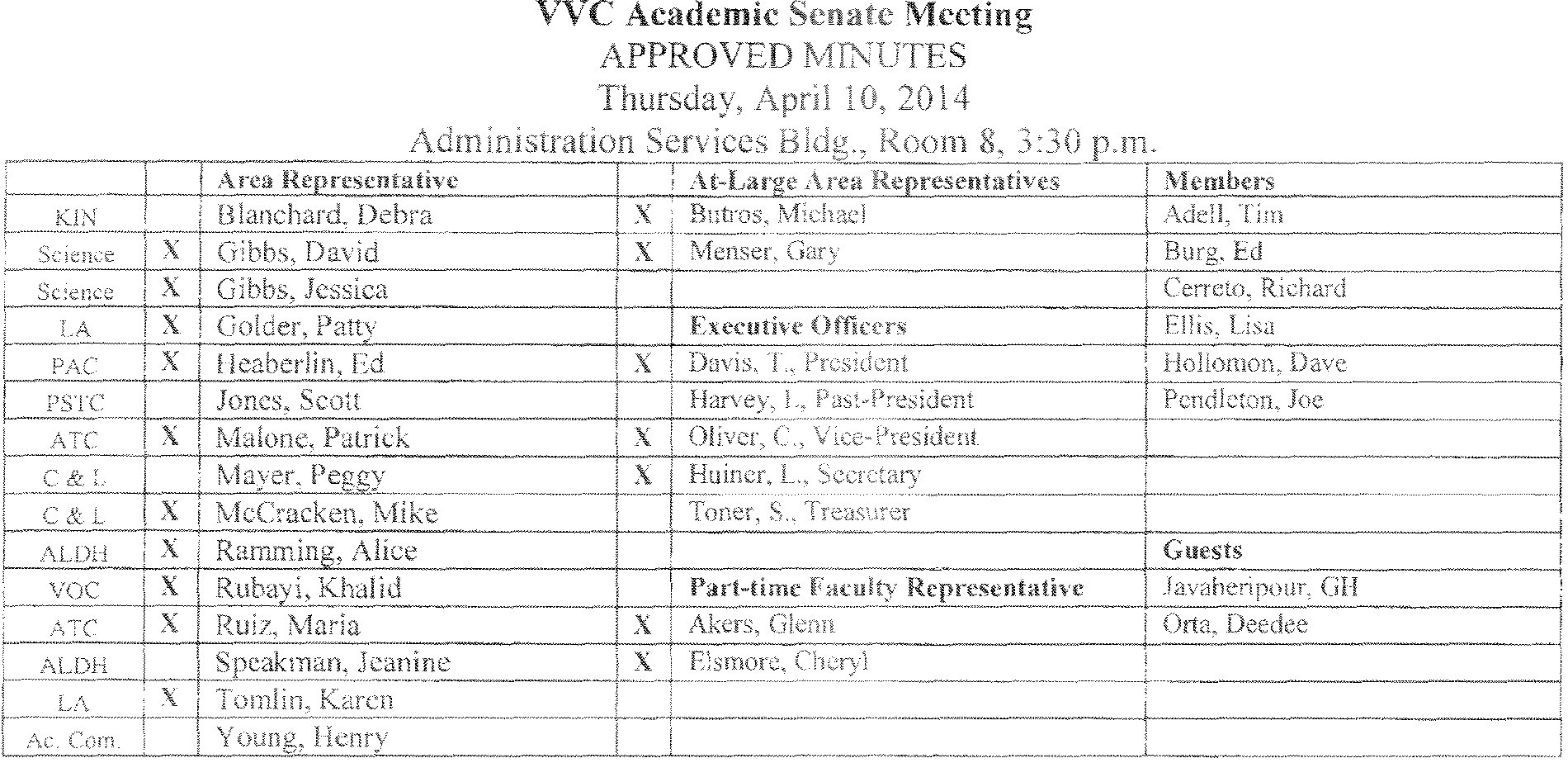
Recommended Action: Review and discuss the proposed Board Policy 2525 - Percentage of Budget Committed to Classroom Instructional Employee and Benefits.

Legal Review: YES 6 NOT APPLICABLE





Quote for the day: "'An investment in knowledge best interest." Benjamin Franklin Called to order at 3:34 p.m.



Special Guests: Administrative Presentation on Board Pol icies and Budget

GH Javaheripour, Vice-President of Administrative discussion on proposed board policies: BOT did not ask for analysis in developing the Board Pol icies; waiting for May revise, not much information about budget development; BOT discussed it at previous board meeting, said they are developing gu idelines in response to accreditation recommendation 6; done without input from VP - Administrative Services. BP 6320 on investments, question if GIC is an investment fund?, yes, so 2515 is in violation of current board policy. FCMAT also says interest from GJC can be used for operating expenses for Constructive feedback: statement

about how the interest and pri nciple from the GIC be used. Idea to wean use of interest from GlC to $2 million until 2019, then $1 million untii when fund expires. Request for VP to share with us his recommendation for policies. summer to meet mid-sized college goal; lower enrollment, not meeting FTES goals in and spring due to economy. Next year may have another $ I mi llion problem related to college cap. Discussion on chaptering of policies in BP areas 2 or 6? Principle of GIC is $27 m illion. Discussion on purpose of the

GIC. BOT hasn't said how they want to spend the GIC. ACCJC wants plan for how to spend the GIC. GH would support recommendations to policy. Send suggestions for BP revisions to ASET for second reading in May.

I.I Action: 3/06/2014 Academic Senate Minutes (M/S!U) (Butros, Heaberl in)¥ 1 .2 Curriculum Committee Handbook Reading (M/S) (Gibbs, J., Menser)

Discussion about committee mem ber appointment (on p. 12) and conflict with senate bylaws and Title 5. Motion to refer document back to Curriculum

!Academic Senate 10 +1: Curriculum· Degree/Certificate Requirements· Grade Policies· Educational Program Development· Standards for Student

IPreparation & Success .Governance Structures for Faculty .Accreditation .Professional Development· Program Review ·lnstltutional Planning &

,Budget Development· Other Academic & Professional Matters .

Committee (M/S/C) (Ramming, McCracken) (Nay votes: Gibbs, D., Menser, G., Tomlin, K.)

I .3 BP 2515 - Use and Distribution of the Guaranteed Income Contract Fund ''GIC"

- 1st Reading (MIS) (Butros, Gibbs, Discussion on ''income" vs "investment" in title. BP must have a purpose, doesn't meet accreditation recommendation.

Violates another board policy. Look at plan from recommendation 6 and suggestion for using interest. Support for inviting 1 or 2 BOT members to next meeting for discussion. Second reading in May.

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Second read ing in May.

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Motion to table. (M/S/U) (Gibbs, D., Butros)

1 .6 AP 3570 - District Smoking Policy 1'1 Reading (M/S) (Gibbs, L Gibbs, D.) Discussion on use of cigarettes in plays and in designated areas. Second read ing in May.

1.7 Information: Curriculum Committee Minutes 2/27/201J4, *0311 312014*

1.8 Information: Draft Revisions of Constitution and Bylaws - Task Force has reviewed governing documents. First reading in May.

1 .9 Information: Revised ·'Petition for Course Repetition'' Discussion on a review of the form by Curriculum, Petition and Student Success Committees. Mandated by law.

1.10 Academic Senate Election - Final Call for Nominations. Vice-President Jessica Gibbs, Patty Golder, Hinrich Kaiser. Secretary -- Lisa Ellis, Leslie Huiner. Treasurer -- Ed Burg, Joe Pendleton, Toner. Area Reps -- Science

Bui lding: Michael Butros, R ichard Liberal Arts: Karen Toml in, write- in. Counseling & Library: Melan ie Mayer, Lorena Ochoa. ATC: Tim Adell, Patrick Malone, R u iz. Vocational: Gary Menser. Allied Health: Ramming, Performing Arts Center: Ed Heaberlin. Academic Commons: Dave Hollomon. Kinesiology: Debra Blanchard. Public Safety Training Center: Dave Oleson. At Large: David Gibbs, Khalid Rubayi. Adjunct Faculty: Glenn Akers, Leontine Armstrong, Cheryl Elsmore.

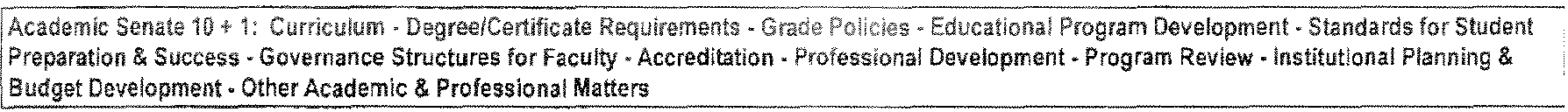
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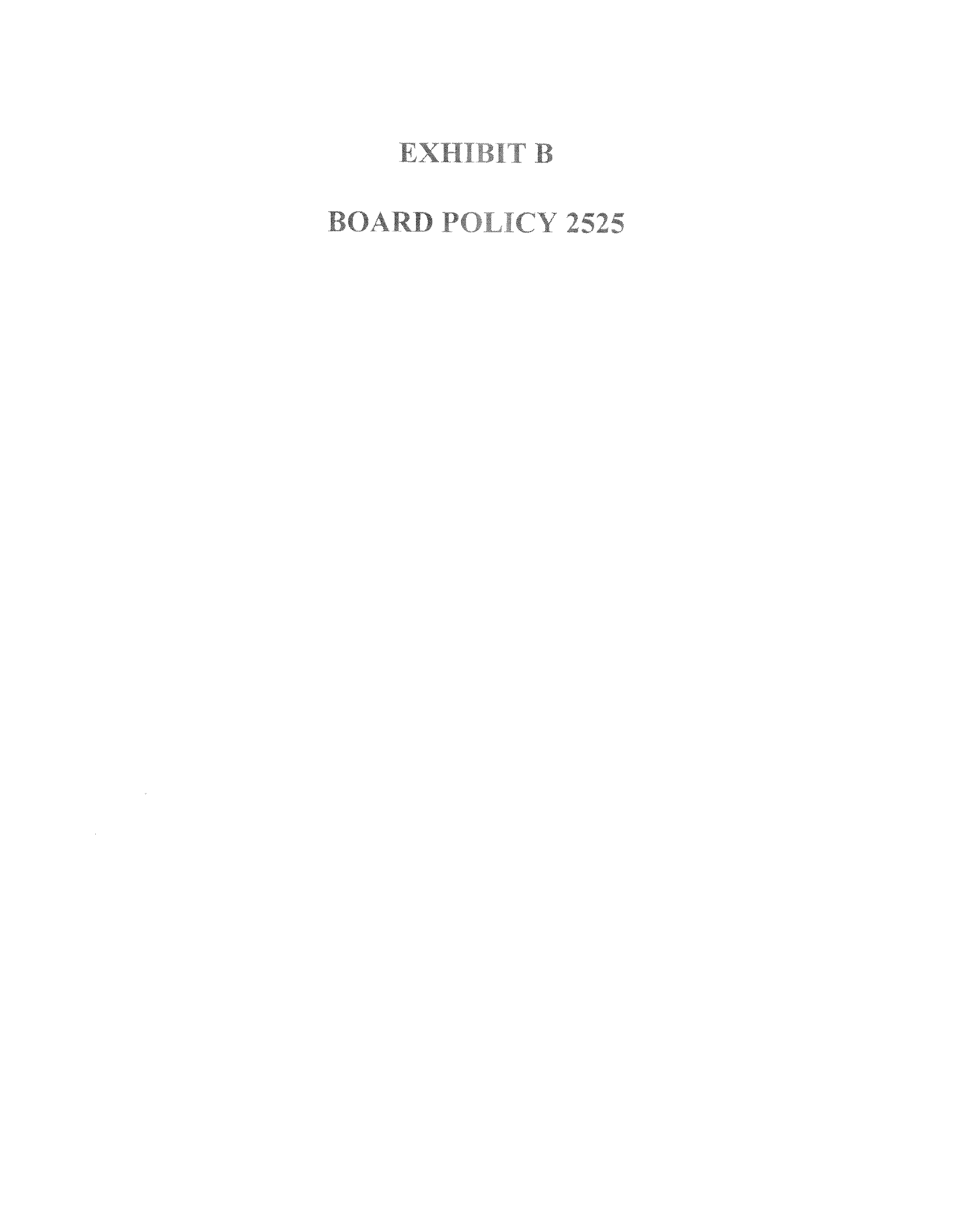
2.1 Other

3.

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

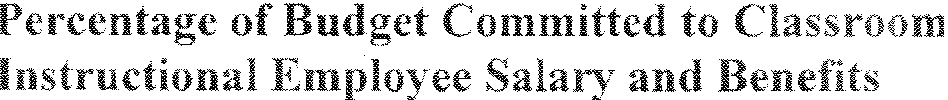




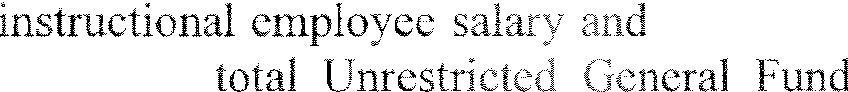


 VALLEY  BOARD POLICY

BOARD OF TRUSTEES Chapter 2

Beginning school year 2014/2015 classroom instructional employee salary and benefits expenditure shall not exceed 57% of the total Unrestricted General Fund Expense Budget. In school year 201 5/2016 instructional employee salary and benefits expenditure shall not exceed 55% of the total Unrestricted General Fund Expense Budget. Inschool year 2016/2017, and all subsequent years, instructional employee salary and benefits expenditure shall not exceed 52% of the total Unrestricted General Fund Expense Budget

The classroom

that 50% the

accordance with Education Code Section 84362.

benefits expenditure should not

Expense Budget m



Meeting Date June 10, 2014 **12.5**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES**

AGENDA **ITEM**

**BOARD CONSENT BOARD ACTION** BOARD **INFORMATION (no action required) TOPIC:** FIRST READ - BOARD POLICY 6220-- PERCENTAGE OF BUDGET

COMMITTED TO SALARY and BENEFITS

**SUBMITTED** BY: Jeffery A Morris. Artiano Shinoff & Holtz, APC

**APPROVED** BY: Dennis Henderson. President

**Description/Background:**

Proposed Board Policy 2520 - Percentage of Budget Committed to Salary and Benefits. The First Reading for Board Policy 2520 took place at the March 14, 2014, regular Board of Trustees meeting. The Second Reading took place at the April 8, 2014. regular Board of Trustee meeting. At the April 8, 2014, meeting, by MSC (Brady/Wood, 5-0) to table BP 2520 for the vetting process involving the appropriate channels (Academic Senate and College Council) and to have BP 2520 retitled in Chapter 6.

The Academic Senate held a first reading of BP 2520 at its April 10, 2014, meeting. On May 1, 2014, the Academic Senate approved a revised version of BP 2520. Attached as Exhibit A is a copy of the minutes of the Academic Senate for the May 1. 4, meeting. Attached as Exhibit B is a copy of the revised version of BP 2520, retitled BP 6220 revisions from the Academic Senate.

The College Council had a First & Second BP at its May 7, 2014 meeting. College Council agendized to approve the revisions the Academic Senate. College Council did not take action on the revised BP 6220, at the Peter Allan to bring back for College Council's next meeting May 21, 2014. College Council was awaiting a report to be provided by Cambridge West Partnerships, LLC, by James Austin, on May 22, 2014. Attached as Exhibit C to this report is a copy of the minutes of College Council from its May 7, 2014 meeting.

Attached with this report is a corrected version of Board Policy 2520 retitled BP 6220, as Exhibit D.

**Need:**

Allow discussion regarding the percentage of budget committed to salary and benefits. The issue of the budget is within the subject matter jurisdiction of the Board of Trustees. Board Policies are a statement of intent of the Board on this specific issue.

Fiscal Impact: None

Recommended Action: Review and discuss Committed to Salary and Benefits.

Board Policy 6220 Percentage of Budget

**Legal Review:** YES X NOT APPLICABLE\_

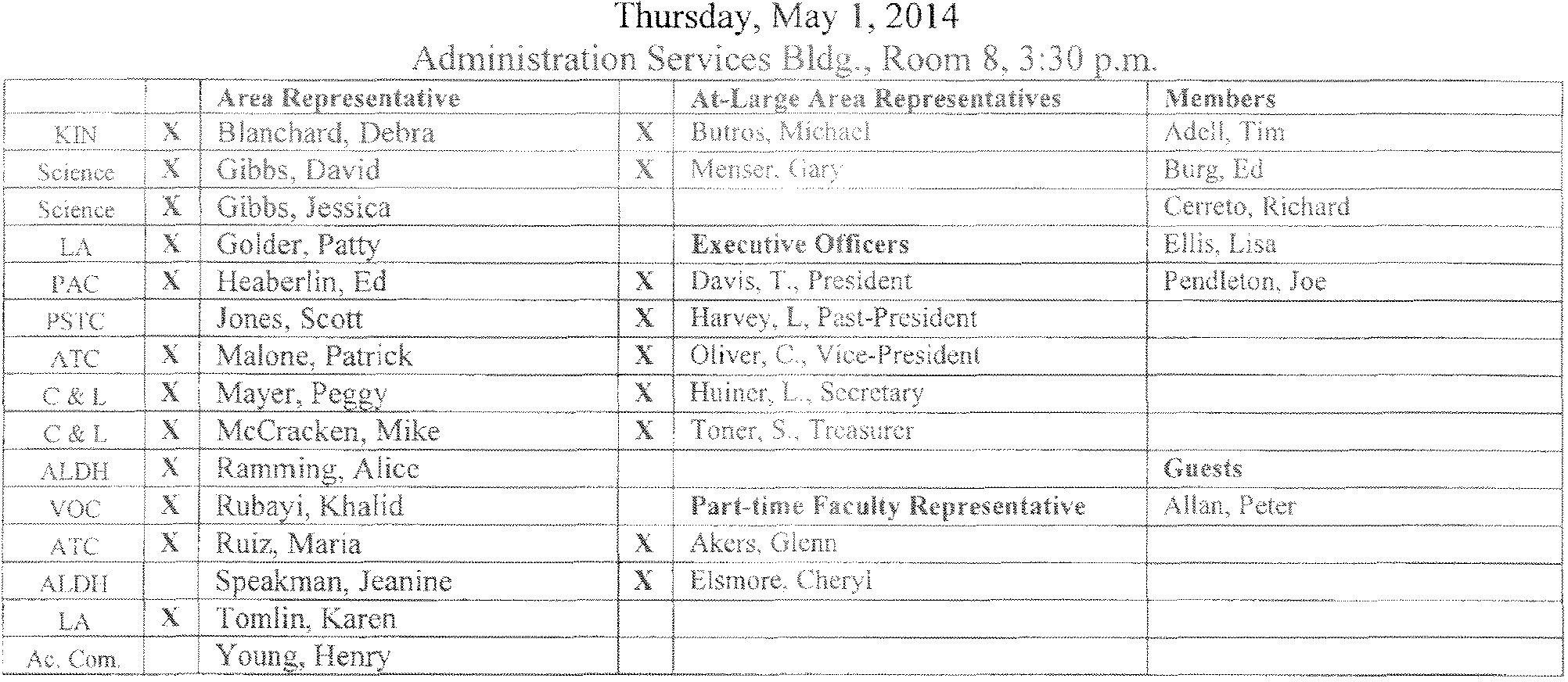
**Reference for Agenda:** YES NO\_





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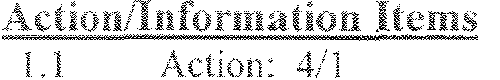


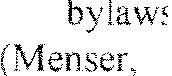
Called to order at 3

Thank you to Lisa Harvey. Past President.

DRAFT MINCTES



012014 Senate Min utes ( M/S/U) (Blanchard, Butros) **Y**

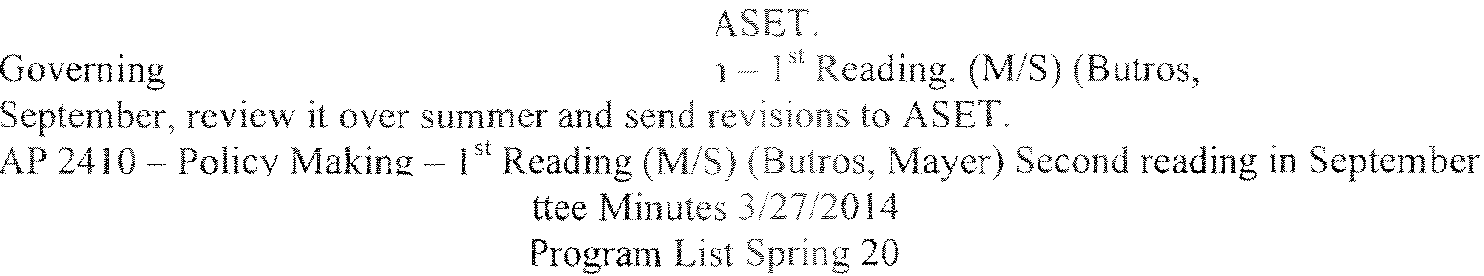
l .2 Curriculum Committee Handbook - 2nd Reading (M/S/F) (Blanchard, Menser) (YES votes: Blanchard, Golder) Discussion re: cross discipline consultation prior to committee approval (page 26). Req uest to add civics and workforce prep to the section on non-credit (page concern that \Ve do not currently teach it. Remedial is now referred to as developmental (page 7). Discussion on selection of representatives and following

(page 12) and need for training opportunities. motion to approve with revisions (M,'S;F)

Akers) (YES votes Blanchard, Golder, Abstention: Malone) N l .3 BP 251 5 Use and Distri bution of the Guaranteed Income Contract Fund *"GIC'* (M/S) (Gibbs,

D., Mayer) Motion to approved as corrected (Ellis, Harvey) Y l .4 BP 2520 - Percentage of Budget Committed to Salary and Benefits -2nd Reading (MIS) (Gibbs, Butros)

Motion to approve as corrected (El l is, Butros) (NO vote: Ramming) Y

* 1. AP 3570 - District Smoking Policy 2nd Reading (M/S/C) (Mayer, Butros) (Abstention: Akers) Y
  2. Governing Documents Revision: Bylaws - l " (M/S) (Mayer. Butros) Second in September, review it over summer and send revisions to

L7 Documents Revision: Constitution Mayer) Second reading in

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Information: Curriculum Committee Min utes

Information: Review 4

1. **President's Report and Announcements**
   1. Accreditation - Visiting team conducted site visit Allan received confidential report, distributed to individuals who would be knowledgeable about factual corrections. Feel that recs 2 and 3 continue to be met, ongoing concern about rec 6. Report back from ACCJC in July.
   2. Hiring: 2013-2014/2014-2015 Last year ASET submitted list of recommended hires to administration, based on a prioritization process analyzing program re views and annuai reports; per administration 4 positions were supposed to be hired hut it never happened. Does senate body want us to keep this list for next year?, or use it in conjunction with a review of this year's program reviews and annual updates to create a new l ist'.) Counseling getting a new hire this year funded through categorical funds for Student Success Act. Emai l Tracy and Claude with recommendations to either go forward with the existing list or compile a new list.
   3. Board of Trustees Meeting Next meeting will be .\fay 13.



Senate 10 +1: Curriculum - Degree/Certificate

- Grade

Educational Program Development· Standards for Student Preparation &

·Governance Structures for Faculty - Accreditation - Professional Development· Program Review - Institutional Planning & Budget Development - Other

* 1. Institutional Effectiveness Committee Needed J\P l 20 task force. The 201 1 ACCJC report said this committee was demonstrable. so task force will be looking at it.
  2. Graduation 30, 2014 - Guides: and Glenn Akers. everyone to attend.
  3. Other - It has been a privilege and pleasure to serve as senate president.

1. Executive Officer's Reports

3. l Past President, Lisa Harvey - Glad to be present after car accident.

* 1. Vice President, Claude Oliver Present Tracy Davis with appreciation gift from ASET. Senate Elections Announcement Elections start tomorrow and run for l week, votes will be counted in PAC classroom at 6pm on Friday. Ballots and ballot boxes will be del ivered tommrnw. Adjunct faculty will vote electronically.
  2. Secretary, Leslie Huiner
  3. Treasurer, Steve Toner - Collection for food money: S84 in April and S88 in May. Balance of S76.67. Senate plenary report sent out by email and will be in next issue of Faculty Forum.
  4. Part-time Representative Report - Glenn Akers - There arc 414 adjunct with 2 senate representatives, request to increase by at least 1 part-time representative. Recommend that he send that suggestion for bylaws revision.



Ed Heaberlin This is last weekend for Theater Department's production of "All My Sons."

Jessica Gibbs Campus Communication Day was video recorded and will be posted on publ ic relations web page, topics included accreditation, grants, and scorecard.

Alice Ramming -- Nurses participated in disaster drill at the PSTC.

Debra Blanchard Kinesiology Departmen:'s May 16-18. New dance club, also performing at Cinco de Mayo.

5. Committee Reports or Special Reports

5. l Instructional Program Review Committee (IPRC) Jessica Gibbs Finished revision to comprehensive PRAISE, template on SharePoint and senate web page, do not use previous templates, this year will be Track

B. Finishing revision to annual update, should he available May 9. Ongoing workshops for training.

* 1. Honors Program Tim Adell 9 students did wonderfully at Irvine, aiming for more next year.
  2. Student Leaming Outcomes and Assessment Committee (SLOAC) - David Gibbs Working on process and hope to smooth it out before fall 2015.
  3. Curriculum Committee - Debby Blanchard - New interface on cover page with a checklist for updates.
  4. Distance Education Senate Committee Paul Tonning
  5. Basic Skills Committee Pat Wagner
  6. Legislative Analysis Committee - Lisa Harvey Reviewing Brown Act implications for all committees not applicable to senate committees except for cunicul um. Looking at law regarding baccalaureate degrees awarded at community colleges. Pro-con arguments were featured in the Advocate newsletter.
  7. Other

6. Sha red Governance Reports

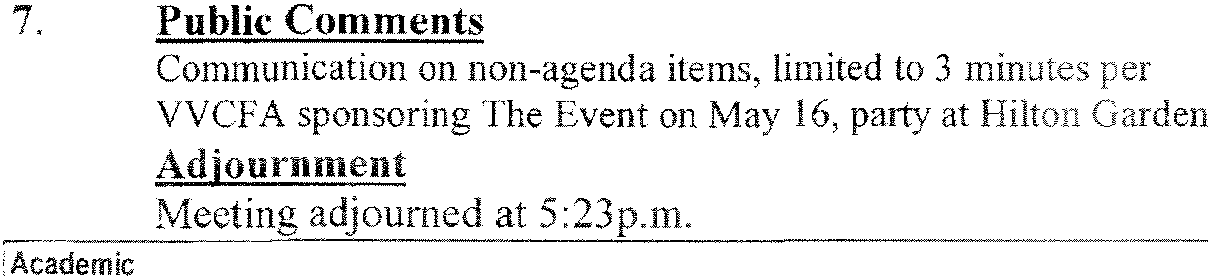
6. l Technology Comm ittee Ed

6.2 Facilities Committee - Tom Miller

*63* Finance, Budget & Planning Committee - Claude Oliver Discussion about going back down to a "small size" college, ignoring wait lists.

* 1. Student Success and Support Committee Peggy Mayer - Early Alert is going to happen in fall, will present process at first senate meeting in Septem ber, will use WebAdvisor, pilot testi ng now, new counselor will be monitoring those students.
  2. Distance Education Shared Governance Comm ittee Lisa Ellis Successful workshop last Friday, working to keep everyone up to speed, emphasizing Online Education Initiative (OE!) and may put together a task force, Dean Rolando Regino signed us up for a pilot project but there are questions about student registration and apportionment.
  3. College Council Claude Oliver - BPs inadvertently left off last agenda. Stress with IT the need for student email and portal.
  4. Other

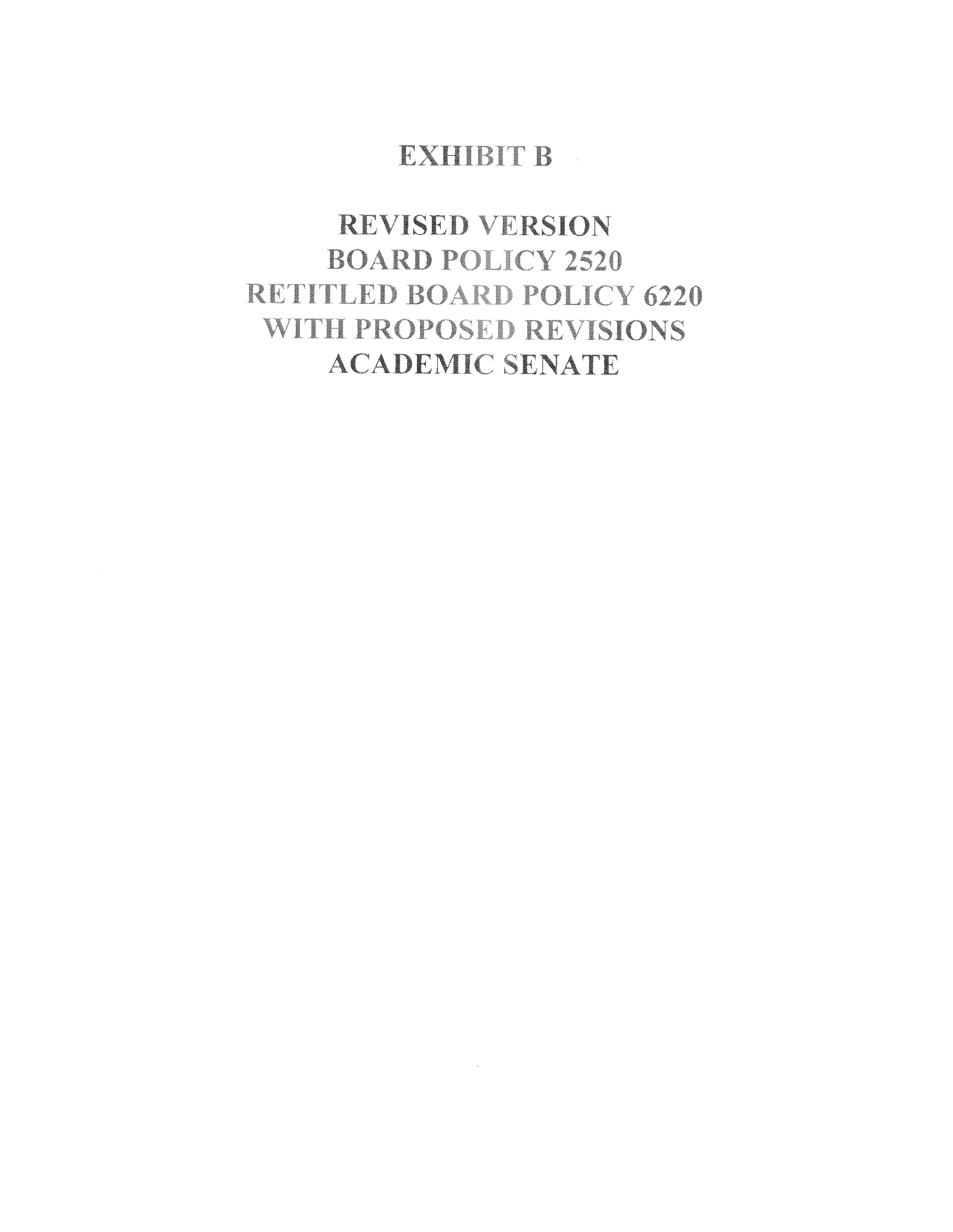
person and 6 minutes per subject Inn.



8.

Senate 10 + 1: ·Degree/Certificate Requirements ·Grade ·Educational Program Development· Standards for Student Pre1oaration

: Success· Governance Structures for Faculty· Accreditation· Professional Development· Program Review· Institutional Planning & Budget Development· Other '. Academic & Professional Matters



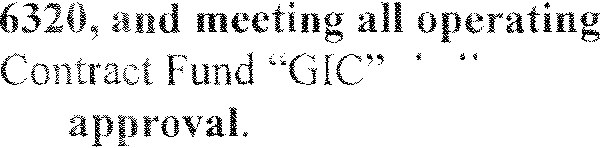
V ICTOR VALLEY COMMUNITY COLLEG E  BOAR D POUCY



Bt:SiNESS AND FISCAL AIRS

Cse and Distribution Guaranteed BP 2515

Income Investment Contract Fund ("GIC'')

In the interest of flexibility, adherence to BP

principal of the Guaranteed Income Investment

for General Fund Expense Budget by board

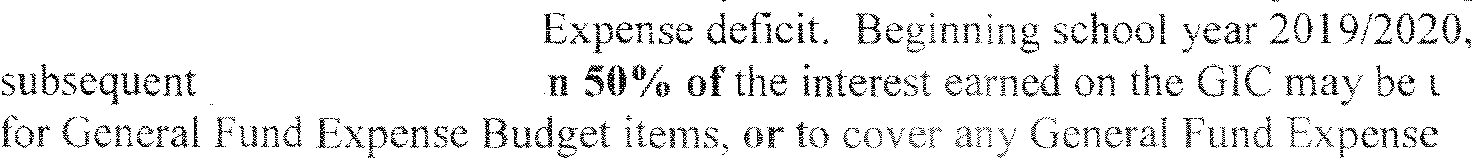
BP 6320a

expenses the

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adherence to BP 6320, **and** meeting aH operating expenses, up to 100% of the interest earned on the Principal in the GlC shall not may be used fix General Fund Expense Budget Ref

or to cover any General f und

years no more than

and for all may be used may be used

deficit

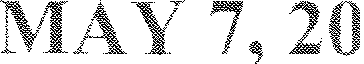
This shall with Investment Contract Fnmt

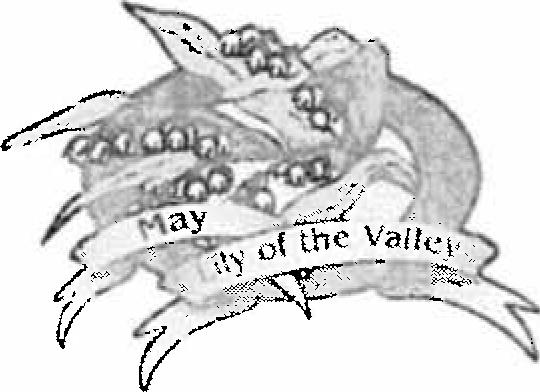
(Pursua nt to: Title V 58307; 2013 FC\'IAT Victor Valley Board Policy 6320).

GIC Recom mendation and





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COLLEGE COUNCIL MINUTES WEDNESDAY,MAY 07, 2014 PCR

Present: Peter AJJan, GH Javaheripour, Peter Maphumulo

Tracy Davis, Robert Sewell, Greta Moon, Diane Wollan, Bill Greulich call to Orden 3:00 p.m.

Recorder: Victoria Churgin

1. Approval of the MJnutes
   1. April 23, 2014- approved by consensus
2. Accreditation Update

Peter Allan reported that the commission will be meeting in June 2014 to review our status.We are expecting to receive the outcome from the Commission on July 2, 2014.

1. First & Second Read, BP 2515 (BP 632 Oa) Use and Distribution of the Guaranteed Investment Contract Fund (GIC) -Tracy Davis (Attachment)

Requesting College Council approves the revision on a first and second read BP 2515 with revisions were presented and approved by the Academic Senate on May 1, 2014.

*GHjavaheripaur reported that the Board of Trustees has asked for afiscal review of the three new board policies. The District is in the process of contracting with a consultantfirm that can provide afiscal analysis. GH stated that it is the pleasure of the committee (College Council) to hold off on the discussion of the three board policies until thefiscal analysis is completed and the report has been submitted so that thefindings can be incorporated into the discussion. The new board policies will not be presented ta the Board of Trustees during the May meeting. A robust conversation took place amongst thegroup regarding the GlC, Bond Measure]], COP (Certificate of Participation) payoff, and Proposition 39.*

Action: Peter Allan requested that the item be brought back to the next meeting for further discussion and to include BP 2525.

1. First & Second Read, BP 2520 (BP 6220) Percentage of the Budget Committed to Salary and Benefits

- Tracy Davis (Attachment)

Requesting College Councll approves the revision on a first and second read BP 2520' with revisions were presented and approved by the Academic Senate on May 1, 2014.

*BP 2520 was discussed during agenda item #3.*

Action: Peter Allan requested that the item be brought back to the next meeting for further discussion; hopefulJy we will have the results of the fiscal analysis by the consultant group.

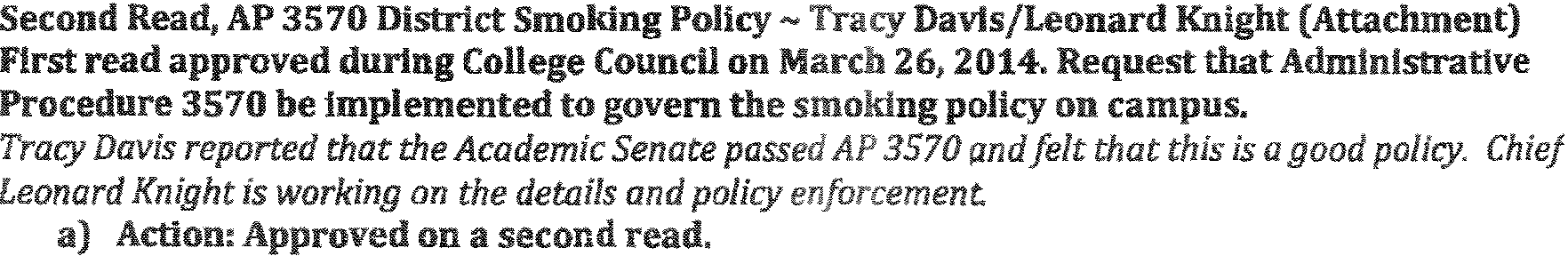
1. lnformatlonaJ Item/Discussion, Education Planning Initiative Task Force -Tracy Davis (Attachment) The Education Planning Initiative Isa statewide project of the CCCCO, which ts seeking participate from CCCs as pUot colleges "toprovide critical support and feedback In the development of an education planning and/or degree audit system that wlll benefit all California Community Colleges and students; more information can be viewed at http: //cccedplan. org/.

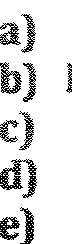
*Tracy Davis reported that she met with Virginia Moran, Sergio Oklander, Mark Clair, and Jennifer Larriva, to discuss the educational planning initiative the EPI. The understanding of the initiative is data integrity; we as a college will be making a proposal tojoin thispilot college program. Virginia Moran had asked Tracy Davis to recruit a couple offacult;y membersfor this pilot program; participation includes Claude Oliver as the incoming Faculty Senate President , and Kelley Beachfrom Counseling; we are still waiting to hearfrom Pamela ]a mes and are working on afew others to participate. This will be done during the summer and will require a lot of coordination with MIS. If more information is required contact Virginia Moran asshe can answer any questions. Greta Moon stated that this is agood tool to help develop educational planning, student success and will interface with our degree auditsystem in Datatel; to be a part of a pilot program is exciting. Bill Greulich stated internallyfrom what he has read this ls tostandardize the data collection. Tracy Davis reported as a pilot program this would be a 1 to 2year commitment on our part*

* 1. Action: Per Tracy Davis on behalf of Virginia Moran the action would be to support the efforts of

joining the pilot program.

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Committee NO COMMITTEE REPORTS

Acc:redU:ation Committee:

Mu'"'"'"'"tt' Committee

Environmental Health & 

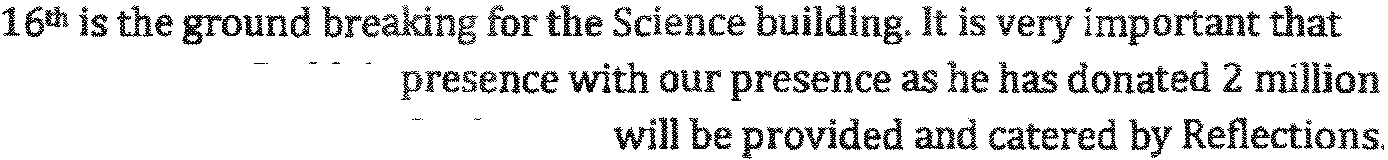
Fadllties Committee:

tm:anrJ J HU111wt & Committee:

1. Employee Development Committee:
2. Student Success and support Committee:

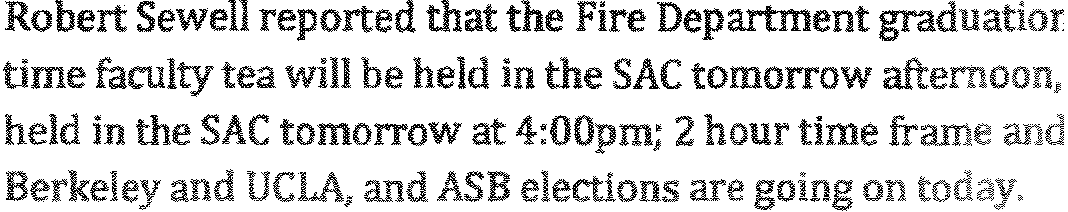
h) Technology Committee:

Other

am 

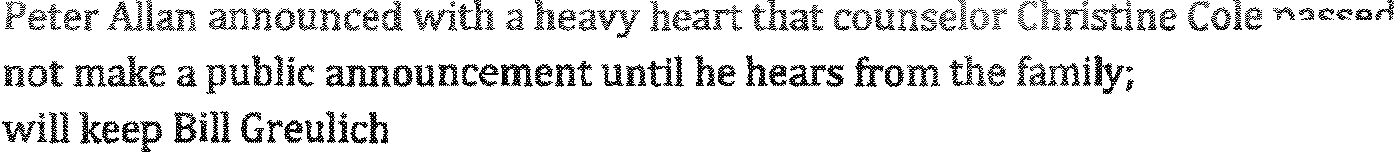
we have a vast turnout of people to honor Dr. ;.,,,,,,.,..,

dollars for materials and for the nrt'1t1'"1" !:{1etnesnme,nts

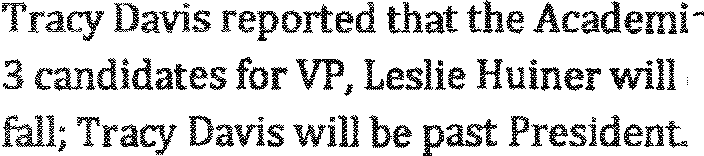
"'"''"'·'""ceremony will be on in the 

'1tt<>Fnl'!ftn and the State AS5;emlOIY District 33 forum wm be

wm be filmed. to

,...\_J \_ away Bill Greulich will

Diane Wollan is in touch with the and posted on when he can release information to the campus '-'-''·'""''""•Y

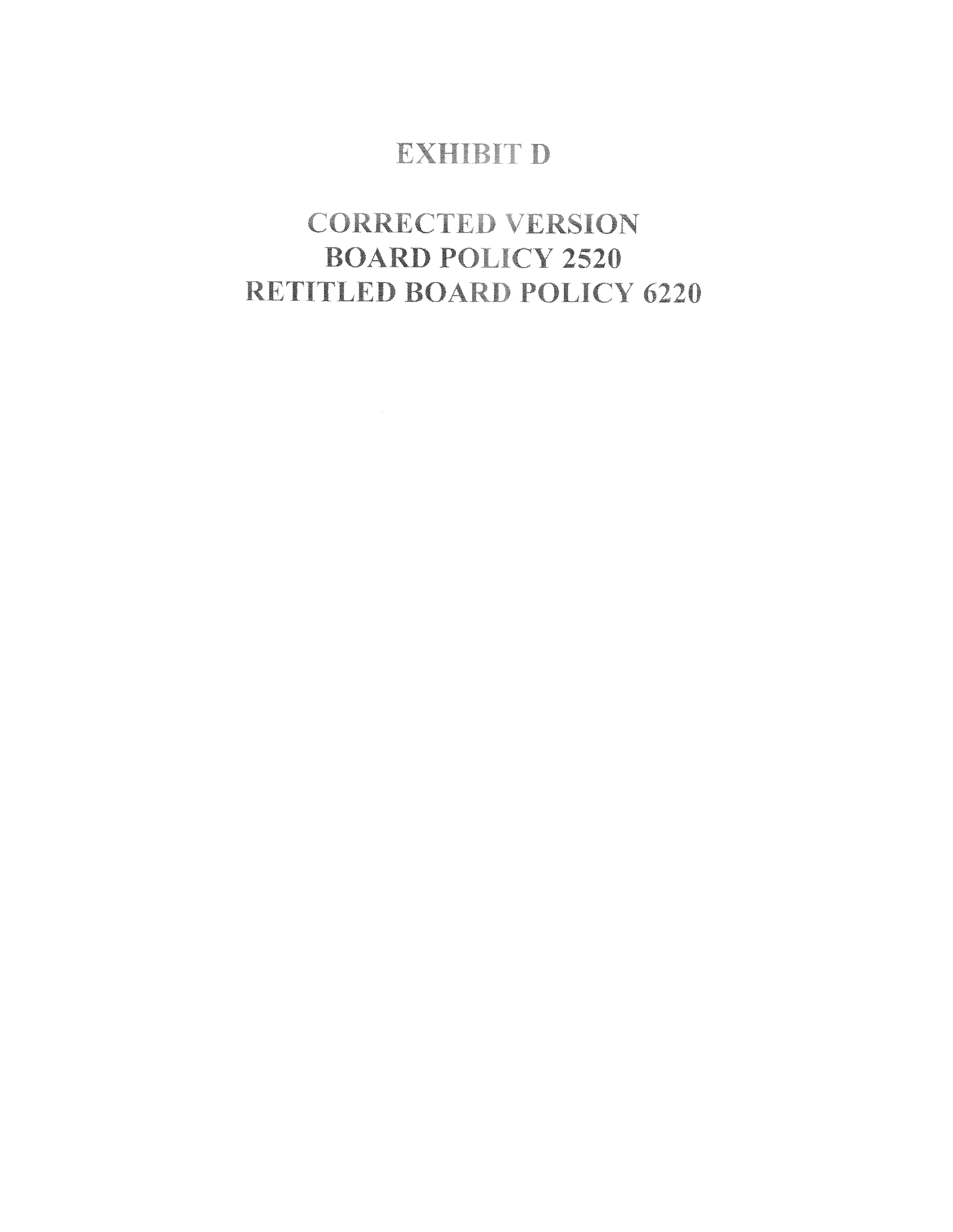
n....... ,..,,,..Senate elections are we have 3 candidates for !-'ff!SK!en.t,

Leslie Huiner will continue to be the "'"'""'"'...""' and Claude 

 3:SOPM



**College Council Minutes, May 07, 2014** Page 2 of 2

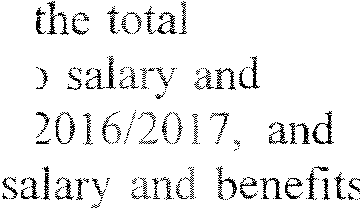


VICTOR VALLEY COMMlTNITY BOARD POLICY

DISTRICT

BliSlNESS AND FISCAL AFFAIRS Chapter 6

and Benefits BP 6220

Beginning school year 2014/2015 the portion and benefits shall not exceed 87% of

the portion of the budget committed to the total budget. In school year 20

portion of the budget committed to the total budget

the budget committed to salary budget. In school year 201 5/2016 benefits shall not exceed 85% subsequent years, the

shall not exceed 83% of

