



**Victor Valley Community College District
Board of Trustees Regular Meeting Minutes
Tuesday, January 9, 2018**

1. CLOSED SESSION: 5:00-6:00 P.M.

1.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: No public comments

1.2 CALL TO ORDER

The Board of Trustees of the Victor Valley Community College District met in open session on January 9, 2018 in the Board Room. Board President Tortorici called the meeting to order at 5:05 p.m.

1.3 ROLL CALL

Board President Tortorici: Present
Board Vice President Henderson: Present
Board Clerk Brady: Present
Trustee Pinkerton: Present
Trustee Wood: Present
Student Trustee David Perez: Present
Superintendent/President Dr. Wagner: Present

1.4 ANNOUNCEMENT OF CLOSED SESSION ITEMS

Board President Tortorici announced the closed session agenda items.

1.5 Conference with Legal Counsel - Anticipated Litigation (one (1) case) - Claim of Lisa Schmidt

1.6 Conference with Legal Counsel - Anticipated Litigation (one (1) case)

1.7 ADJOURN TO CLOSED SESSION

Board President Tortorici adjourned to closed session @ 5:07p.m.

2. PUBLIC COMMENTS: None

3. OPEN SESSION

3.1 CALL TO ORDER

Board President Tortorici called the meeting to order @ 6:02 p.m.

3.2 PLEDGE OF ALLEGIANCE TO THE FLAG

Tracey Richardson led the Pledge of Allegiance to the Flag.

3.3 CLOSED SESSION REPORT

Dr. Wagner reported out on closed session.

Closed session agenda item 1.5: It was MSC (Wood/Henderson, 5-0) to deny the claim of Lisa Schmidt.

Closed session agenda item 1.6: report by legal counsel, no action taken.

3.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Dr. Wagner reported that agenda item 6.16, Agreement- Olpin Group should be amended as it is referring to the Vice President of Instruction for the expense of the furniture and it should read Vice President of Student Services, not Instruction.

Board President Tortorici pulled consent agenda item 6.18, Amendment - 2017-2018 Academic Calendar as it needs to be corrected again. She requested that the corrected calendar be brought back to the board for approval in February.

Board President Tortorici moved the approval of the consent agenda items to this portion of the meeting. No Public Comments, no items were pulled by the board.
It was MSC (Brady/Henderson, 5-0) to approve the consent agenda items in one motion.

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 FOUNDATION

Dr. Wagner reported out that the Foundation does not have any representation this evening as they are representing the College at Cracker Barrel. The Foundation will be receiving a check from Cracker Barrel to help sponsor our Restaurant Management Department. Dr. Wagner announced that it has been many years since the Foundation has missed a board meeting.

4.2 ASB Student Goals

Student Trustee Perez reported that last Friday they hosted Moreno Valley on campus with a breakfast and lunch whereas Dr. Wagner presented a Servant Leadership PowerPoint presentation. ASB is preparing for spring semester. Preparing for their Washington, D.C. trip on March 17, 4-5 students will be changing the wreath on an unknown soldier's tomb. They are working on their goals and resolutions.

4.3 Academic Senate

No report, no representation.

4.4 ACCREDITATION STEERING COMMITTEE

No report.

4.5 Facilities

Steve Garcia provided an update on facilities projects. He showcased the new seating in the boardroom. Deedee Garcia as part of the management team submitted an application to the Foundation for a campus grant and were awarded the grant for the new chairs in the board room. New carpet was installed in buildings 10, 42, 21, and the PAC lobby over winter break. Facilities will be bringing to the board in the spring, painting contracts, street repair contracts, and more roofing contracts. We should be installing the new Signage and Wayfinding within the next couple of months. Continuing to work through the mass notification system on campus. The One Stop building is with the DSA, he looks forward to getting the job out for Bid. Steve answered the board's questions.

Student Trustee Perez thanked Dr. Karen Engelsen for her support on behalf of ASB.

Dr. Wagner introduced Dr. Karen Engelsen as our new Vice President of Student Services and invited her to the podium to introduce herself.

5. REPORTS:

5.1 CTA

No report, no representation.

5.2 CSEA

Margaret Kagy reported out on the CSEA election results from December. New Members: President Margaret Kagy, 1st Vice President Debbie Peterson, 2nd Vice President Audrey Vaughn, Secretary Robert Romberger, Treasure Theresa Bazurto, Site Rep Coordinator Teresa Robillard, Chapter Public Relations Office Charlotte Allen, Chief Union Steward Arlene Wadsley, and Past President Justin Gatewood. The board received a copy of the 2018 CSEA Chapter #584 members. She wished everyone a Happy New Year. She stated that CSEA is able to discuss issues with Dr. Wagner and Raymond Quan and thanked them. She also thanked the board.

5.3 AFT PART-TIME FACULTY UNITED

Cheryl Elsmore, Secretary of AFT, reported out on behalf of AFT. She is very excited and looking forward to 2018, and working with their new members. She reported out on the survey that was sent out in November, about 100 employees responded, adjuncts want more pay as they have master's degrees, they want respect, and some adjuncts are not feeling valued. She provided examples of the responses from the survey. She is grateful for Roger, Tracey, and Ray as they make the adjuncts feel like they are a big part of VVC. She thanked the board.

5.4 MANAGEMENT

Melanie Jones, Dean of Instruction, Distance Education, and Library reported out on behalf of the management group. Nonnie Compton from HR attended the Annual Board of Directors meeting on December 12th, Nonnie has sat on the board since 2013, and she has been elected to sit on the Executive Committee. Melanie has been selected by the Chancellor's Office to sit on the State Wide Committee. Numerous faculty and management attended sessions from the Institute for Evidence Based Change that were held on campus during the fall semester. Malia Carpenter, Director of Academic Success and Equity Programs was accepted to be a part of the Association of the California Community College's Administrators Mentors Program. Herb English, the Student Equity and Success Division Managers have begun reading "Redesigning America's Community Colleges and Career Pathways to Student Success", they are meeting bi-weekly to discuss the findings.

6. CONSENT AGENDA:

6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:

No public comments.

6.2 APPROVAL OF CONSENT AGENDA ITEMS

The vote was taken after agenda item 3.4.

It was MSC (Brady/Henderson, 5-0) to approve the consent agenda items in one motion.

6.3 Approval of the Minutes of the November 14, 2017 Regular Board of Trustees Meeting

6.4 New Class Material Fees - Fire Technology

6.5 Agreement- ChargePoint, Inc.

6.6 Agreement- Trane

6.7 Agreement-Climatec, LLC

6.8 Contract - Economic Modeling, LLC (Emsi)

6.9 Agreement-Climatec, LLC

6.10 Independent Contractor Agreement - Mojave Printing Services

6.11 Agreement - Dugmore & Duncan of California, Inc

6.12 Agreement-Desert Construction Services, Inc.

6.13 Agreement - Western Pump, Inc.

6.14 Charter Contract - Ebmeyer Charter

6.15 Agreement: PrestoSports

6.16 AMENDED Agreement- Olpin Group

6.17 Board of Trustees Payment Report

6.18 PULLED Amendment - 2017-2018 Academic Calendar

6.19 Board of Trustee Budget Transfer Request Report

6.20 Notice of Completion- Jergensen Construction

7. ACTION AGENDA:

7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

No public comments.

8. BOARD OF TRUSTEES - ACTION AGENDA

8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

Board President Tortorici pulled consent agenda item 6.18, Amendment - 2017-2018 Academic Calendar as it needs to be corrected again. She requested that the corrected calendar be brought back to the board for approval in February.

8.2 CCCT Board Election - 2018 Nominations

Trustee Wood nominated Trustee Tortorici, seconded by Trustee Brady, Trustee Henderson and Trustee Pinkerton are in favor of nominating Trustee Tortorici. (3-2, Trustees Henderson, Brady, Pinkerton voted Yay, Trustee Tortorici, Nay, Trustee Wood Nay) to nominate Trustee Tortorici for membership on the CCCT Board.

8.3 Approval of Revised Board Policy 2715, Code of Ethics/Standards of Practice

On a motion by Trustee Henderson, seconded by Trustee Brady to remove the sentence under section 1.0, sixth bullet point, "Recognize the contacts with the media are primarily handled by the Superintendent/President and/or Board President" from BP 2715. (5-0, student trustee advisory vote, Yay) to remove the above sentence. Motion passes.

It was MSC (Henderson/Wood, 5-0) to accept BP 2715 as amended, removing the sentence "Recognize the contacts with the media are primarily handled by the Superintendent/President and/or Board President". (5-0, student trustee advisory vote, Yay). Motion passes.

9. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA

9.1 Approval of Integrated BSI/SE/SSSP Plan

It was MSC (Henderson/Brady, 5-0, student trustee advisory vote, Yay) to approve the Approval of Integrated BSI/SE/SSSP Plan.

10. ADMINISTRATIVE SERVICES - ACTION AGENDA

10.1 Nonresident Tuition Fee

It was MSC (Henderson/Brady, 5-0, student trustee advisory vote, Yay) to approve the nonresident tuition fee.

11. HUMAN RESOURCES - ACTION AGENDA

11.1 Non-Classified Employees

It was MSC (Brady/Henderson, 5-0, student trustee advisory vote Yay) to approve the non-classified employees.

11.2 New Job Description and Salary Placement for WIA/CALWORKs/TANF Coordinator II

It was MSC (Brady/Henderson, 5-0, student trustee advisory vote Yay,) to approve the New Job Description and Salary Placement for WIA/CALWORKs/TANF Coordinator II

11.3 CSEA Reclassifications Memorandum of Understanding

It was MSC (Brady/Henderson, 5-0, student trustee advisory vote Yay) to approve the CSEA Reclassifications Memorandum of Understanding.

12. INFORMATION/DISCUSSION

12.1 Victor Valley College Event List

Dr. Wagner interrupted the meeting without any additional details to advise the board that our men's basketball head coach Troy Johnson had passed away. He has no other information at this point. Dr. Wagner will provide additional information to the board when he receives it.

12.2 Sunshine Reopeners for Contract Negotiations between District and AFT for 2018-2019

12.3 Updating Board Policies, Chapter 2 - Checklist of Tasks

Board President Tortorici provided the board with a copy of the BP 2000 update checklist. Dr. Wagner gave Trustee Tortorici permission to update the policies with Victoria. The estimated time for completion is 1 year. Trustee Tortorici asked if any other members of the board were interested in updating the policies. Trustee Tortorici educated the board as to why we need to update the policies and the role of CCLC. Student Trustee Perez will be helping with 2 of the policies regarding students. The board shared their concerns about having too many people working on the policies. The board was in favor of having Trustee Tortorici update the policies with Victoria. Trustee Tortorici will send the policies to the board via email prior to the board meetings for them to review.

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

No public comments

14. BOARD COMMUNICATION

14.1 Individual Board of Trustees Reports

Trustee Brady requested that Trustee Tortorici add to the February agenda a discussion on how pay and absences are calculated for the board. Trustee Tortorici will list it under the information/discussion portion of the meeting. He received and completed a survey from ACCT and encourages the other trustees to complete survey. He wished everyone a Happy New Year. His heart and thoughts go out to Coach Troy and his family.

Student Trustee Perez thanked the board for approving the advisory vote for the student trustee, and thanked the board for being receptive as it is important that the board knows what the students think. Happy New Year.

Trustee Wood wished everyone a Happy New Year.

Trustee Pinkerton thanked Perez for his thanks to the board.

Trustee Henderson wished everyone a Happy New Year and said this year is going to be better than last year as he has had a lot of tragedies in the last 2 months. The college is running smooth, and the board is working as a group. He is looking forward to graduation.

Trustee Tortorici attended the Foundation meeting, Paramedic and Corrections graduation, attended SVL Community Service District meeting which involves this college (CSD District), she will be attending future meetings and hopes Steve Garcia will keep us updated.

Trustee Brady would like a monthly update from Steve. Steve would be happy to provide an update as it will impact the college in the long run. Steve addressed the podium and will bring back updates and invited the board to attend the meetings at SVL. Steve answered the board's questions. Joe elaborated on the topic of transforming into a CSD for SVL.

15. ADJOURNMENT

It was MSC (Henderson/Wood, 5-0) to adjourn the meeting at 7:39 p.m.



Joseph W. Brady, Clerk

2/13/18
Date Approved